

1. Planning And Zoning Agenda

Documents:

[PLANNING AND ZONING AGENDA 03-1-2021.PDF](#)

2. Planning And Zoning Meeting Minutes

Documents:

[PLANNING AND ZONING MINUTES 03-1-2021.PDF](#)

3. Planning And Zoning Meeting Packet

Documents:

[PLANNING AND ZONING PACKET.PDF](#)

CITY OF CARTHAGE

Planning, Zoning, and Historic Preservation Commission

AGENDA

Date of Meeting: **3/1/2021**

Place: ****Meeting By Video
Conference****

Time: **5:30 pm**



In response to the Coronavirus pandemic and pursuant to the Declaration of Emergency within the City of Carthage, this meeting will be held by On-line video conference. If you would like to listen to the meeting please call by telephone 1-312-626-6799 prior to the start of the meeting. You will need to enter the Meeting ID# 826 0674 8344 with a passcode of 116347. For questions, contact the Public Works Department, at (417) 237-7010 or by email: pwd@carthagemo.gov.

CITIZEN'S PARTICIPATION / PUBLIC HEARING

Due to the threat of COVID-19 infection, Citizens wishing to address the Committee should notify the Public Works Department in advance and provide the item they wish to address in written format by filling out the PZ Participation form at least 24 hours prior to the meeting to pwd@carthagemo.gov. Residents who do not have internet service may call the Public Works Department at (417) 237-7010.

To Consider the following items:

1. Requested by: William & Elizabeth Wilson

Request type: Annexation

Project Location: 1699 W Fairview

Reason for Hearing: Request for annexation of property known as 1699 W Fairview.

2. Requested by:

Request type:

Project Location:

Reason for Hearing:

3. Requested by:

Request type:

Project Location:

Reason for Hearing:

4. Requested by:

Request type:

Commission Members

Voting Members:	Chairman	Harry Rogers	1350 S Main St	417-358-4527
	Vice Chairman	Abi Almandinger	1220 S Main	417-793-6589
	Secretary	Bill Barksdale	1314 S Garrison	417-388-2464
	Member	Mark Elliff	1511 Grand	417-358-3613
	Member	Vacant	Vacant	Vacant
	Member	Vacant	Vacant	Vacant
	Member	Jim Swatsenbarg	601 Howard	417-358-1690

Non-Voting Members:	Mayor	Dan Rife	City Hall	417-237-7003
	Councilmember	Ed Barlow		
	City Administrator	Tom Short	City Hall	417-237-7003

Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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Planning, Zoning, and Historic Preservation Commission
Meeting 01 March 2021

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There are currently two vacancies on the board.

The March Meeting was conducted by Video Conference.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Zeb Carney, Mark Elliff, Tom Short and Bill Barksdale.

Also, present were Julie Tilley, and Ceri Otero.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:32 p.m.

Video and audio connection with member Jim Swatsenbarg was lost at the beginning of the meeting and he was absent for the remainder of the meeting. Per ordinance, if at any time during a meeting one or more of the elements of a video conference becomes compromised (e.g., if any participants are unable to see, hear, or fully communicate), then the video conference participant is deemed immediately absent and this absence should be reflected in the minutes.

A quorum was still present.

First order of business involved the minutes of the September 2020 meeting. Minutes were available for review in the packet prior to the meeting. Mark Elliff made a motion to accept the minutes as presented. Abi Almandinger gave a second to that motion. Motion passed on a voice vote. (Note: No meetings were held in October, November, or December 2020. No meetings were held in January and February 2021.)

Second order of business was a request for annexation of property located at 1699 West Fairview. The request was made by property owners William and Elizabeth Wilson. Abi Almandinger made a motion to accept the request. That motion was given a second by Mark Elliff. Motion passed on a voice vote. The request will be forwarded to City Council for consideration.

There were no further items on the agenda.

Bill Barksdale made a motion to adjourn. Mark Elliff seconded that motion. Motion passed and meeting adjourned.

Respectfully submitted,
Bill Barksdale

CITY OF CARTHAGE

Planning, Zoning, and Historic Preservation Commission

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Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010
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Draft Copy of Minutes Subject to Approval at The Next Meeting

Planning, Zoning, and Historic Preservation Commission
Meeting 2 September 2020

The Planning, Zoning, and Historic Preservation Commission consists of eleven members: Chairman Harry Rogers, Vice Chairman Abi Almandinger, Bill Barksdale, Jim Swatsenbarg, Levi Utter, and Mark Elliff. Non-Voting Members include Mayor Dan Rife, City Administrator Tom Short and Council Member Liaison Ed Barlow. Staff includes Public Works Director Zeb Carney. There is currently one vacancy on the board.

The September meeting was held in City Council Chambers.

Commission Members Present: Harry Rogers, Abi Almandinger, Jim Swatsenbarg, Zeb Carney, and Mark Elliff.

Also, present: Julie Tilley.

A quorum was present.

Chairman Harry Rogers called the meeting to order at 5:30 p.m.

First order of business involved the minutes of the August 2020 meeting. Minutes were available for review in the packet prior to the meeting. A motion to approve the minutes as written was made by Jim Swatsenbarg and was seconded by Abi Almandinger. On a voice vote, all ayes, the motion passed.

Prior to the agenda item, Chairman Rogers explained the definition of Conflict of Interest as the next item involved two of the Commission members related to Vision Carthage. Ms. Almandinger is the Executive Director of Vision Carthage and Mark Elliff is a board member of the organization. The Historic Planning and Zoning Commission members discussed the relationship and the members felt that there was not a conflict of interest, however Ms. Almandinger stated she will still abstain from voting.

Second order of business involved a Certificate of Appropriateness request. The request is for the placement of a temporary exterior sign at 146 E. 4th street from Vision Carthage. Ms. Almandinger stated that the sign presented in the packet was not a completed version and would contain a small change to it. The sign is a vinyl type banner. A motion to approve the Certificate of Appropriateness was made by Jim Swatsenbarg and was seconded by Mark Elliff. On a voice vote, 3 ayes and one abstention by Ms. Almandinger, the motion passed.

The question was asked if the final mural that was going to be attached to the building at 136 E. 4th would need to come before the Commission and Mr. Carney will check into that and pass that information on to Vision Carthage.

There were no further items on the agenda.

It was mentioned that we still have one vacancy to the Commission and that has been brought up with the Mayor.

The next meeting will be October 5, 2020 provided there are items for the Commission to act on.

Mark Elliff made a motion to adjourn. That motion was seconded by Jim Swatsenbarg. Motion passed

and the meeting adjourned.

Respectfully submitted,
Mark Elliff

PRE-DEVELOPMENT APPLICATION

Complete with required information (write 'n/a' if information not applicable to proposal)



Preliminary Plat

Filing Fee: \$200.00

☒ Annexation

Filing Fee: \$100.00

Date: 1/26/2021

dated Aug. 17, 2005

Applicant / Company Name: William J. & Elizabeth Wilson Revocable Trust Tele: 417-674-0220

Address: 1701 W. Fairview Ave City: Carthage State: Mo Zip: 64836

Contact: (Bill) Wilson William Tele: 417-674-0220

Address: 1701 W. Fairview Ave City: Carthage State: Mo Zip: 64836

Project Name: 1699 W. Fairview, Carthage, Mo 64836

Land Use and Zoning abutting or adjacent to site:

Zoning:

North: Breckenwood Residential Dev

Residential

South: Wilson Land (out of city)

East: IN City

West: Breckenwood Residential Dev

Residential

Project Address / Location: 1699 W. Fairview, Carthage, Mo 64836

Property Owner: Wilson Trust Site acreage: 1.93

Subdivision / Tract Description: See Attached Papers

(Lot / Block / Tract Info)

If residential, estimated Number of Dwelling Units: Single family: X Multi-family:

Please provide an Overview of your Project:

*This is the last property in Breckenwood Dev.
to be annexed (Last Donut hole)*

William J Wilson

OWNERS

Elizabeth J. Wilson

Upon completion, return to the Public Works Department.

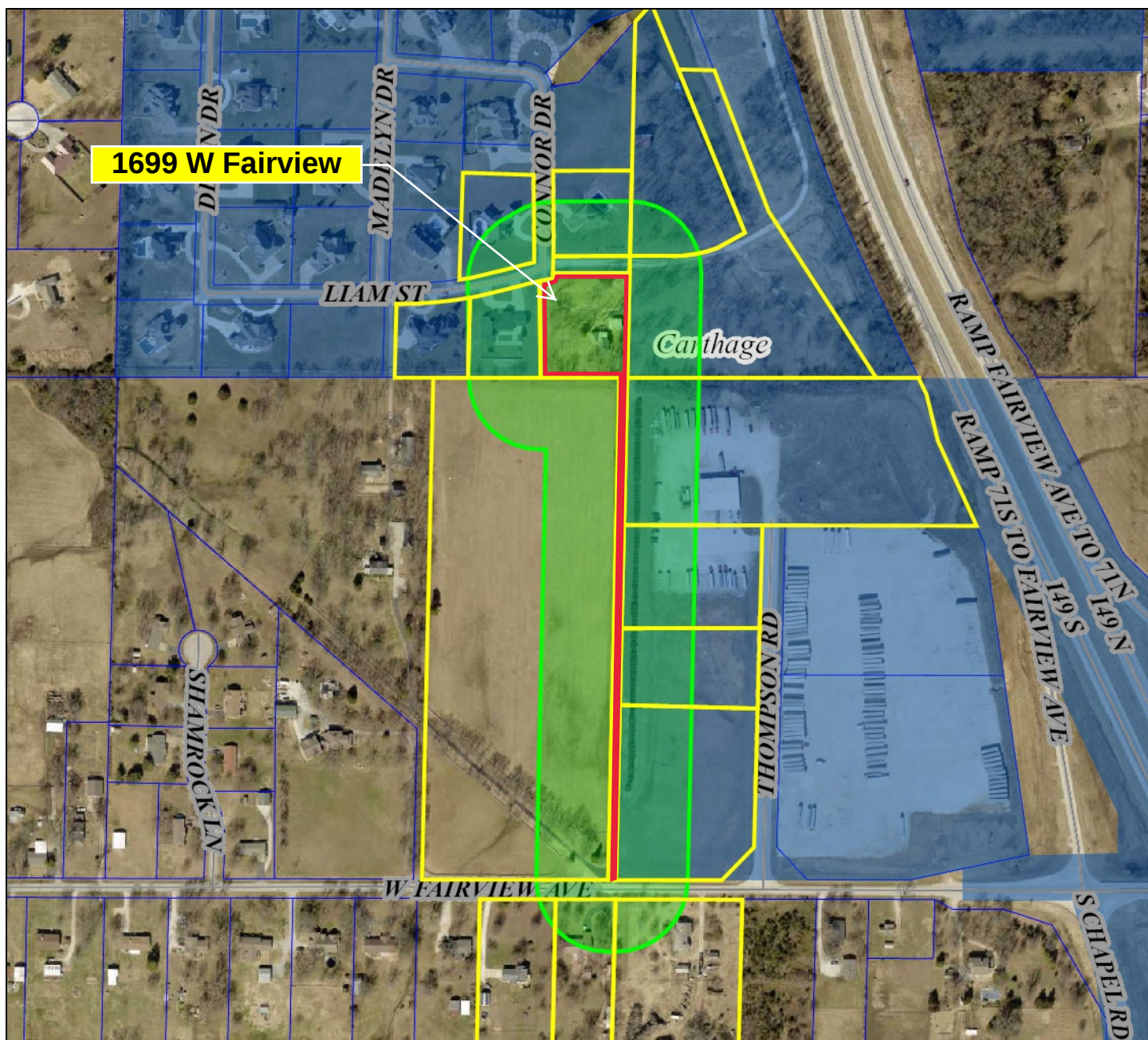
Office Use Only:

Date Received: 1/27/2021

Staff Meeting Date:

P & Z Meeting Date: 3/1/2021

185' Property Ownership Map / 1699 W Fairview



Date created: 2/12/2021

Last Data Uploaded: 2/11/2021 6:08:36 PM

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