



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

January 28, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of January 14, 2025 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and discuss Parks Operations Assistant job description
 2. Consider and discuss Fire Department Administrative Assistant job description
 3. Consider and discuss Parks Department Administrative Assistant job description
 4. Consider and discuss Public Works Department Administrative Assistant job description
 5. Consider and discuss donation of Council Chambers desks to the City of Miller
 6. Consider and discuss Resolution to correct CW&EP Board Member term expiration
 7. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING