City of Carthage, Missouri
CITY COUNCIL

February 11, 2025 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

****AMENDED AGENDA****

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
    1. Approval of January 28, 2025 Minutes
    2. Approval of the January 30, 2025 Special Closed Session
6. **Presentations/Proclamations**
    1. Swearing in of Police Officers
7. **Public Comments**
   (Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
    1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
    1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**
    (During reports/remarks of councilmembers, members of the council may take this opportunity to report on meetings, make comments and/or express concerns regarding current issues impacting the city, or make announcements concerning topics of interest of the council.)
12. **Administrative Reports**
    1. Financial Reports
13. **Report of Claims Presented Against the City**
    1. Motion and a second to approve the Claims
14. **Public Hearings**
15. **Old Business**

16. **New Business**

    1. C.B. 25-07 -- An Ordinance waiving the buyback option stated in Corporation Warranty Deed recorded with the Jasper County Recorder's office in book 2670 page 0149 on January 19, 2023, for all of Lot Number Two (2), Block Number Three (3), in Myers Park Subdivision, Plat Number Four (4), in the City of Carthage, Missouri
    2. C.B. 25-08 -- An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2024-2025 for Specified Funds (General Fund, Use Tax Fund, and Public Facilities Bond Fund)

17. **Mayor’s Appointments**

    1. Mayor's Board Liaison Appointments
    2. Jasper County Extension Center

18. **Resolutions**

    1. Resolution 2076 -- A Resolution of the City of Carthage, Missouri stating that there is no intent to sell the public parking lot located at 2nd and Howard Street and allowing the use of the lot by future Route 66 Market visitors

19. **Closing Comments**

20. **Executive Session**

    1. **CLOSED SESSION**: ACCORDING TO SECTION 610.021 (3), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES BY A PUBLIC GOVERNMENTAL BODY WHEN PERSONAL INFORMATION ABOUT THE EMPLOYEE IS DISCUSSED OR RECORDED.

21. **Adjournment**

    1. Additional Packet Correspondence

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

CITY COUNCIL

January 28, 2025 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

To hear the full comments and discussions, please refer to the recorded Youtube video of this meeting.
https://www.youtube.com/watch?v=PXifkfvV5Wo

The Carthage City Council met in regular session on the above date in Council Chambers at 06:30 PM with Mayor Alan Snow presiding. Interim Fire Chief Jason Martin gave the invocation. Police Chief Bill Hawkins led the flag salute.

City Clerk Miranda Deal gave the Oath of office to Ward 2 Council Member Ray West.

The following Council Members answered roll call: Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, Tom Barlow, and Jana Schramm. Interim City Administrator Traci Cox and City Attorney Jon Gold were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Interim Fire Chief Jason Martin, Public Works Director Zeb Carney, Parks and Recreation Director Abi Almandinger, IT Administrator Michael Keith, and City Clerk Miranda Deal.

Mr. Peterson made a motion, seconded by Mr. Taylor, to approve the minutes of the January 14, 2025 Council Meeting. Motion carried.

Jeff Meredith gave a presentation for the CEDC highlighting the quarterly happenings at the CEDC. He highlighted the strategic plan, which was put together between June 2021 and January 2022.

During Citizen's Participation, Julie Reams, Chamber of Commerce President, updated the Council on what the Chamber will be working on the next six months, including the Carthage Stakeholder Legislative Review and preparation for the 59th Annual Maple Leaf Festival. On March 13th, 2025, there will be a candidate forum at CW&EP for those running for the April municipal elections. The business expo will be help March 28 & 29, 2025 at Memorial Hall and is open to all businesses who are members of the Chamber of Commerce. Also in March, the Chamber will start hosting a Men's Breakfast to be held at the Fair Acres YMCA. On April 11 & 12, 2025, the Chamber and Vision Carthage will host a Spring Fling shopping event. They are also planning the 3rd Annual Earth Day celebration to be held in Central Park on April 26, 2025. The Chamber Banquet will be held on June 5, 2025 at Memorial Hall. She thanked Traci Cox for the level of communication and input she has provided to the Chamber.

Ms. Heckmaster reported that the Budget Ways and Means Committee is between meetings. The next meeting is February 10 at 5:30.

Ms. Schramm reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. She reported the Committee discussed updating the job description and a salary level increase for the Fire Department Administrative Assistant position. A motion was made by Ms. Schramm, seconded by Ms. Heckmaster, to approve the new job description and pay level increase for the Fire Department Administrative Assistant. Motion carried. Ms. Cox explained the current Fire Department Administrative Assistant had been performing the duties listed in the new job description for several years, and recommended a merit increase in salary, moving the Fire Department Administrative Assistant to Step Two instead of Step 1 in the new pay level. A motion was made by Ms. Schramm, seconded by Ms. Heckmaster to move the Fire Department Administrative Assistant to Step 2 in the new pay level. Motion carried. She also reported the Committee discussed updating the job description and a salary level increase for the Parks Operations Assistant. A motion was made by Ms. Schramm, seconded by Ms. Heckmaster, to approve the new job description and pay level increase for the Parks Administrative Assistant. Motion carried. The Committee discussed updating the job description and a salary level increase for the Public Works Administrative Assistant. A motion was made by Ms. Schramm, seconded by Ms. Heckmaster, to approve the new job description and pay level increase for the Public Works Administrative Assistant. Motion carried. Ms. Schramm stated work will soon begin on the new City budget, with City Clerk Miranda Deal cross training during the budget process. The next meeting is February 11 at 5:30.

Ms. Heckmaster reported that the Public Safety Committee met on January 27 where there was discussion and consideration of a contract for the Fraternal Order of Police, as seen in Council Bill 25-06. After lengthy discussion, a decision was made to table this item until next meeting due to verbiage clarification in sections 2.2.2 and 2.2.3. Ms. Heckmaster made a motion, seconded by Mr. Taylor to table Council Bill 25-06 until after the next Public Safety meeting. Motion carried. Discussed and considered "Tower 2 Tower Run Proposal" - Megan Milliken CWEP Consider and discuss 2025 Tower to Tower Run - Meagan Milliken. Meagan Milliken presented to the committee the CWEP 2025 Tower 2 Tower Run. CWEP will be hosting the run in honor of Drinking Water Week (May 4th-10th). The event will take place on Saturday, May 10, 2025, at 8:00am, all activities will be concluded no later than 10:30am. The start/finish location will be 826 E George E Phelps Blvd. The committee discussed declaring as surplus eight Kenwood radios, 5 more than the original, and donating 3 to the Carthage R9 Transportation department, and 5 will go to CWEP. The amended resolution will be voted on later in the evening. A donation to the police department was discussed. She stated the CPD received their annual $10,000.00 donation from an anonymous donor, which appears in Resolution 2071. Interim Chief Martin provided staffing updates, 2024 year end update and capital project updates. Interim Chief Martin also provided an update on the new Baby Box, located at the south fire station. Chief Hawkins provided staffing and station updates. The next meeting will be on February 24 at 5:30.

Mr. Barlow reported the Public Services Committee met on January 21. During the meeting, Ms. Almandinger introduced Garrett Tuggle, President of the Carthage Saddle Club, to present proposed improvements for the Saddle Club Arena. She reported that she, Mr. Tuggle, and Judy Thomas from the Saddle Club have collaborated on a grant application to fund these upgrades. Mr. Tuggle explained that the existing bucking chutes are outdated and no longer meet the arena's needs. He proposed replacing the current chutes and adding one additional chute. Additionally, he highlighted the need to replace the worn-out roping chute and to expand the holding pens, which are insufficient for current demands. Almandinger requested clarification regarding who should officially submit the grant application, noting that the arena is located on City property but maintained by the Saddle Club. Mr. Barlow made a motion, seconded by Ms. Leece to allow the writing of a grant by Parks in conjunction with the Saddle Club for the upgrades. Motion carried. The committee discussed allowing a food trailer for the June Rodeo event at the Saddle Club. Mr. Barlow made a motion, seconded by Mr. Taylor, to allow the food trailer to set up at the Saddle Club from June 5-8. Motion carried. The committee reviewed a rental contract for Memorial Hall office spaces, it was forwarded to the City Attorney for his review. The committee reviewed the bids that were received for the Fair Acres Concession Building, the RFP exceeded both the project budget and the city engineer's estimate. The committee opted to reject all the bids for the project and start over. Also discussed was the presentation of a resolution to allow the surplus and disposal of the old Memorial Hall sign, which is set as Resolution 2068. They also discussed a cost share grant from the Missouri Department of Conservation to replace invasive grass at the Municipal Golf Course, which is seen in Resolution 2069. The next meeting is February 18 at 5:30.

Mr. Taylor reported that the Public Works Committee is between meetings with the next meeting scheduled for February 4 at 5:30.

Special Committee and Board Liaison reports were given by Ms. Leece for the Carthage Water and Electric Board.

Mayor Snow reported he has been meeting with various groups to ensure an open line of communication with all departments. He reported work will begin on the city budget beginning next week, with all departments working on their capital improvement projects. He hopes to have these to all committees for review by next month.

During Remarks from Council Members, Mr. West expressed his appreciation for being back with the Council. Ms. Leece welcomed Mr. West to the Council and asked everyone to remember and pray for our city employees who have lost family members recently. Ms. Heckmaster welcomed Mr. West to the Council. Mr. Barlow welcomed Mr. West to the Council. Ms. Schramm also welcomed Mr. West and stated the final rounds of City Administrator interviews were completed on January 15 and a selection was made. She also reported attending the CWEP meeting with Ms. Leece and expressed the need to write the new resolution for the expiration of board member terms, so only two members come up for renewal in the same year. She has also met with Julie Reams from the Chamber of Commerce to discuss upcoming events, and met with Ms. Almandinger at Parks and Recreation, and attended the dedication of the Baby Box.

Public Works Director Zeb Carney reported downtown sidewalk work is scheduled to begin February 17, 2025.

Parks and Recreation Director Abi Almandinger reported the new Memorial Hall sign has been installed and reported there has been a lot of vandalism and destruction on a nearly daily basis in the Griggs and Central Park restrooms. She hopes to have external cameras set up soon to help deter the vandals.

Interim City Administrator Traci Cox expressed her appreciation to Melissa Little, who started as the Tourism Director and Public Information Officer last week, stating Ms. Little had already contacted Air BnB about collecting lodging taxes on rentals, and has begun assembling a Tourism Board. She stated work will begin on the budget and to be sure to attend committee meetings, as that is where citizens will be able to hear about a department’s capital requests. She relayed that City Clerk Miranda Deal has been a huge help in the beginning stages of the budget process.

The Committee on Claims filed a report in the amount of $4,019,641.25, against the following funds: General Revenue $98,714.37, Public Health $161,380.41, Lodging $520.90, Parks/Stormwater $23,920.87, Fire Protection $1,372.93, Golf $15,747.17, Capital Improvements $4,792.45, Parks and Recreation $6,800.82, Myers Park $1,734.00, Use Tax $57,424.76, Public Facilities $452,745.30, Payroll $194,487.27, and Carthage Water and Electric $3,000,000.00. Mr. Peterson made a motion, seconded by Mr. Taylor, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 25-04 -- An Ordinance authorizing the Mayor to enter into an agreement with Missouri and Northern Arkansas Railroad Company Inc for the plan review of the McGregor St Bridge in the amount of $39,061.00, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, Schramm. The Council Bill was approved and numbered Ordinance 25-04.

C.B. 25-05 -- An Ordinance to authorize the Mayor to accept federal financial assistance in the amount of $87,000.00 on behalf of the City of Carthage and to execute any contract(s) resulting from accepting any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, Schramm. The Council Bill was approved and numbered Ordinance 25-05.

There was no New Business.

Ms. Schramm made a motion, seconded by Ms. Heckmaster, to approve the Mayor’s Standing Committee Appointments. Motion carried.

Ms. Heckmaster made a motion, seconded by Mr. Peterson, to approve Resolution 2068 -- A Resolution approving the declaration as surplus to the City's needs and authorizing the disposition of the former Memorial Hall digital sign. Resolution 2068 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

Ms. Heckmaster made a motion, seconded by Mr. Barlow, to approve Resolution 2069 -- A Resolution of the City of Carthage, Missouri, authorizing the Mayor to accept a Cost Share Grant from the Missouri Department of Conservation for the removal and replacement of invasive grasses at the Carthage Municipal Golf Course. Resolution 2069 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

Ms. Heckmaster made a motion, seconded by Mr. Peterson, to approve Resolution 2070 -- A Resolution authorizing a supplemental budget adjustment to the General Revenue Fund for Central Municipal Activities Professional Services for Paul Martin in the amount of $10,658.25 for services rendered in December 2024.

Ms. Cox reported that in speaking with Attorney Gold and Stuart Haynes at MML, since the majority of the council voted to enter into a contract with Paul Martin, any services that are performed must be paid or he can sue. The contract is not binding on a new council and it could be voted on to terminate the contract in April, or even now if a motion were to be made.

Mr. Taylor called a point of order and stated that the ordinance to impeach Mayor Rife was illegal and that enough money has been wasted in attorney fees for Mr. Martin. Ms. Leece agreed with Mr. Taylor and is in favor of paying for the December services but does not want to spend any more.

Resolution 2070 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

Ms. Heckmaster made a motion, seconded by Mr. Barlow, to approve Resolution 2071 -- A Resolution providing for the formal acceptance of an anonymous donation of $10,000 by the City Council of the City of Carthage, Missouri pursuant to City Policy. Resolution 2071 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

Ms. Peterson made a motion, seconded by Mr. Taylor, to approve Resolution 2072 -- A Resolution approving the declaration as surplus to the City's needs and authorizing the disposition of the former City Hall Council Chamber desks and donating them to the City of Miller. Resolution 2072 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

Ms. Heckmaster made a motion, seconded by Mr. Taylor, to approve Resolution 2073 -- A Resolution of the City of Carthage, Missouri, stating intent to seek funding through the Community Development Block Grant Program and authorizing the Mayor to pursue activities in an attempt to secure funding. Resolution 2073 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

Ms. Leece made a motion, seconded by Mr. Peterson, to approve Resolution 2074 -- A Resolution to correct the Carthage Water & Electric Board term of Darren Collier.

Ms. Cox reviewed the need for the term correction, Mr. Collier took over when Neel Baucom died in 2021 and it was a clerical error that was made in giving Mr. Collier a 4 year term in 2021 rather than putting him down to finish Mr. Baucom’s term that would have expired in 2022. Correcting this expiration term will solve the problem of having three members up for reappointment on the CWEP board this year.

Resolution 2074 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

Ms. Heckmaster made a motion, seconded by Mr. Barlow, to approve Resolution 2075 as amended -- A Resolution approving the declaration as surplus to the City's needs and authorizing the disposition of eight Kenwood radios and donating three to the Carthage R-9 School District Transportation Department and five to Carthage Water & Electric Plant. Resolution 2075 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes: Taylor, Peterson, West, Leece, Heckmaster, Barlow, and Schramm.

During closing comments, Ms. Heckmaster commended Ms. Schramm for the number of meetings she has attended. Ms. Schramm announced she would be attending the ribbon cutting at the McCune Brooks Center on Wednesday and would be attending the shareholder meeting on Friday.

Ms. Peterson made a motion, seconded by Ms. Schramm, to close the meeting according to section 610.021 (2), the agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor followed by a roll call vote of 7 yeas and 0 nays. Ayes: Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, Tom Barlow, and Jana Schramm. Motion carried at 7:33 p.m.

CLOSED SESSION

Ms. Schramm made a motion, seconded by Ms. Heckmaster, to return to the regular session of the Council Meeting at 8:20 p.m. followed by a roll call vote of 7 yeas and 0 nays. Ayes: Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, Tom Barlow, and Jana Schramm. Motion carried.

Mr. Taylor made a motion, seconded by Ms. Leece, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 8:24 p.m.

CLOSED SESSION
MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
January 28, 2025

The Carthage City Council met in closed session on the above date in City Hall Council Chambers at 6:30 p.m. with Mayor Alan Snow presiding.

Mr. Peterson made a motion, seconded by Mr. Schramm, to close the meeting according to section 610.021 (2), the agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor followed by a roll call vote of 6 yeas and 1 nays. Ayes: Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, and Tom Barlow, with Jana Schramm voting nay. Motion carried at 7:33 p.m.

There was a short recess before the closed session started. Council went into closed session at 7:40 p.m.

The following Council Members answered roll call Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, Tom Barlow, and Jana Schramm.

Attorney Jon Gold, Interim City Administrator Traci Cox, City Clerk Miranda Deal, and Deputy City Clerk Amy Taylor were present. Abi Almandinger, Tyler Markham, and Alyssa Hess were also present.

The Council was updated on real estate matters.

Mayor Snow called a special closed session meeting via Zoom for January 30, 2025 at 5 pm.

Ms. Schramm made a motion, seconded by Ms. Heckmaster, to return to the regular session of the Council Meeting at 8:20 p.m. followed by a roll call vote of 7 yeas and 0 nays. Ayes: Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, Tom Barlow, and Jana Schramm. Motion carried.

Respectfully submitted,
Amy Taylor
Deputy City Clerk

CLOSED SESSION
MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
January 30, 2025

The Carthage City Council met in a special closed session on the above date via Zoom conferencing at 5 p.m. with Mayor Alan Snow presiding.

The following Council Members answered roll call Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, Tom Barlow, and Jana Schramm.

Interim City Administrator Traci Cox, City Clerk Miranda Deal, Parks and Recreation Director Abi Almandinger, Tyler Markham, and Alyssa Hess were also present.

The Council was updated on real estate matters.

Mr. Taylor made a motion, seconded by Ms. Heckmaster, to return to the adjourn the special closed session Council Meeting 5:55 p.m. followed by a roll call vote of 7 yeas and 0 nays. Ayes: Chris Taylor, Derek Peterson, Ray West, Lori Leece, Terri Heckmaster, Tom Barlow, and Jana Schramm. Motion carried and meeting adjourned.

Respectfully submitted,
Miranda Deal
City Clerk

City of Carthage, Missouri

PUBLIC SAFETY COMMITTEE

January 27, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

2. Old Business

1. Approval of 12-16-2024 Minutes
   Motion to approve minutes from last meeting was made by Assistant City Administrator Cox, Councilman Taylor approved.
2. Discuss and consider contract for the Fraternal Order of Police
   After lengthy discussion, a decision was made to table this item until next meeting due to verbiage clarification in sections 2.2.2 and 2.2.3. Motion to table this was requested by Assistant City Administrator Cox, motion was made by Councilman Taylor. Motion passed.

3. Citizen Participation

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

4. New Business

1. Discuss and consider "Tower 2 Tower Run Proposal" - Megan Milliken CWEP
   Consider and discuss 2025 Tower to Tower Run - Meagan Milliken. Meagan Milliken presented to the committee the CWEP 2025 Tower 2 Tower Run. The CWEP will be hosting the run in honor of Drinking Water Week (May 4th-10th). The event will take place on Saturday, May 10, 2025, at 8:00am, all activities will be concluded no later than 10:30am. The start/finish location will be at 826 E George E Phelps Blvd. Councilman Barlow made a motion to approve the 2025 Tower 2 Tower Run. Motion passed.
2. Discuss and consider declaring 3 Kenwood radios as surplus and giving them to the Carthage R-9 School transportation for the school busses to utilize
   amended from 3 radios to 8 radios - 8 radios to be declared surplus. 3 radios will go to the Carthage R9 Transportation department, and 5 will go to CWEP. Councilman Barlow made a motion to approve declaring the radios surplus and to giving them to the school district and CWEP. Motion passed.
3. Discuss and consider CPD Donation

The CPD received their annual $10,000.00 donation from an anonymous donor. Councilman Taylor made motion to accept the $10,000.00 donation as in years past. Motion passed.

4. Staff Reports

Fire Department

Interim Chief Martin provided a staffing updates, 2024 year end update and capital project updates. Chief Martin also provided an update on the new Baby Box, located at the south fire station, that is not in full operation.

Police Department

Chief Hawkins provided staffing updates and station updates.

5. Adjournment

Chairwoman Heckmaster made a motion to adjourn.

City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

January 28, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Derek Peterson, Terri Heckmaster

STAFF PRESENT: Interim City Administrator Traci Cox, City Clerk Miranda Deal, Deputy City Clerk Amy Taylor, HR Coordinator Michael Miller

Chair Jana Schramm called the meeting to order at 5:30 pm.

2. Old Business

1. Approval of January 14, 2025 Minutes

ACTION:	Motion to accept/approve item 2.1. by Derek Peterson; Motion passed with a 3:0
AYES:	Jana Schramm, Derek Peterson, Terri Heckmaster

2. Review & Approval of the Claims Report

ACTION:	Motion to accept/approve item 2.2. by Terri Heckmaster; Motion passed with a 3:0
AYES:	Jana Schramm, Derek Peterson, Terri Heckmaster

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss Parks Operations Assistant job description
Ms. Schramm stated that this job description still needed some minor changes so she motioned to table until the changes were made.

ACTION:	Motion to table item 4.1 until changes were made by Jana Schramm; Motion passed with a 3:0
AYES:	Jana Schramm, Derek Peterson, Terri Heckmaster

2. Consider and discuss Fire Department Administrative Assistant job description

Ms. Cox reviewed why this and the other job descriptions were being reviewed. The salary study that was done in 2020 did not place these positions where they should have been. Parts of the duties of the jobs were left off and so she asked Mayor Snow if those positions could be revisited and repointed. HR Coordinator Michael Miller went back and repointed this position and had Morgan, the current administrative assistant at the Fire Department, list everything she does that was not included previously. After the repointing was done, it moved her position up two grades to grade F. Her title was changed to include Fire and Emergency Management Administrative Coordinator.

ACTION: Motion to approve the changes to the job description for FD Admin Assistant and move salary up two grades to F by Terri Heckmaster; Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

Ms. Cox also mentioned that since Morgan had been doing all of the duties since 2020, there is a section in the Personnel Policy that allows someone to be moved up a step on their grade with the approval of the Department Head, City Administrator, and Council. She is requesting that the committee approve the increase of one step on grade F.

ACTION: Motion to allow the current fire administrative assistant to be placed on step 2 of grade f by Jana Schramm; Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

3. Consider and discuss Parks Department Administrative Assistant job description

The Parks Department Administrative Assistant job description was changed to move the position up one salary grade to E and put on step 1.

ACTION: motion to approve the changes to the job description and move the salary up one grade to e by Derek Peterson; Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

4. Consider and discuss Public Works Department Administrative Assistant job description

The Public Works Department Administrative Assistant job description was changed to move the position up one salary grade to E and put on step 1.

ACTION: Motion to approve the changes to the job description and move the salary up one grade to e by Terri Heckmaster; Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

5. Consider and discuss donation of Council Chambers desks to the City of Miller

Ms. Deal explained that the City of Miller expressed interest in taking the old council furniture, Carthage has no need for it anymore.

ACTION:	Motion to approve donating the furniture to the city of miller by Terri Heckmaster; Motion passed with a 3:0
AYES:	Jana Schramm, Derek Peterson, Terri Heckmaster

6. Consider and discuss Resolution to correct CW&EP Board Member term expiration

Ms. Cox explained that the expiration date for Darren Collier on the CW&EP Board was incorrect due to a clerical error. There should not be three board members who expire in the same year. Whenever Mr. Collier took over for Neel Baucom, he was given a four year term rather than the one year that was left in Mr. Baucom's term. The date needs to be corrected for his term to expire in 2026.

ACTION:	Approve the correction of Darren Collier's expiration date for the CW&EP Board by Derek Peterson; Motion passed with a 3:0
AYES:	Jana Schramm, Derek Peterson, Terri Heckmaster

7. Staff Reports

Ms. Deal reported that the budget process has started and that the departments will be starting their capital requests first and then taking them to their committee meetings in February.

Ms. Cox reported that Ms. Deal would be cross-trained this year in the full budget process, HR Coordinator Michael Miller is working on updating the 5 year Personnel plan, and that the new Tourism Director has started and is in the process of getting the Tourism Board created.

Mr. Peterson mentioned he was contacted by a citizen about his mother hitting a curb and needing to have tires replaced because of it. Ms. Cox explained that it was turned into the insurance company and they denied the claim.

5. Adjournment

ACTION:	Motion to Adjourn at 05:47 PM by Terri Heckmaster
	Motion Passed with a 3:0
AYES:	Jana Schramm, Derek Peterson, Terri Heckmaster

--NOTICE OF MEETING--

PUBLIC WORKS COMMITTEE

February 4, 2025

5:30 PM

CITY HALL

326 GRANT STREET

COUNCIL CHAMBERS

--AMENDED AGENDA—

OLD BUSINESS

- **Consideration and approval of Minutes from previous meeting**

CITIZENS PARTICIPATION

NEW BUSINESS

- **Review/Amend Council Bill 22-44, Real Estate Contract for Myers Park Subdivision between The City of Carthage and Faik Bilalli and Lumnije Bilalli.**
- **Discuss Use Agreement for Parking Lot located at 2^{nd} & Howard**

OTHER BUSINESS

STAFF REPORTS

- **Zeb Carney- Discuss 5 year capital plan**
- **Traci Cox**

ADJOURNMENT

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO THE MEETING.

POSTED: 02/03/2025
BY: Rachel Sutherland

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 *Fax:* (417) 237-7011

"America's Maple Leaf City"

FEBRUARY 4, 2025 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Chris Taylor, Lori Leece and Tom Barlow

Staff Members present: Zeb Carney, Public Works Director, Traci Cox, Interim City Administrator, and Rachel Sutherland, Public Works Administrative Assistant.

Citizen Present: Laura Phelps, Leanna Canfield, Bren Flanigan, Patt Goff and Jana Schramm.

Chairman Chris Taylor called the Public Works Committee meeting to order at 5:30 p.m.

Lori Leece made a motion to accept the minutes from the December 3, 2024, Committee meeting. All ayes, motion passed.

New Business:

1. Zeb discussed the Real Estate Contract for Myers Park Subdivision between The City of Carthage and Faik Bilalli and Lumnije Bilalli. He explained that Section 11 of Council Bill 22-44 does not pertain to this sale, because the property sold at full price. The Buyers are trying to get a loan to build but need a new Council Bill redacting Section 11 for this purpose. Tom Barlow made a motion to forward to The Council. All ayes, motion carried.
2. Laura Phelps and Leanna Canfield shared an Architect Drawing of the plans for the new Farmers Market building, which would also serve as a multi-purpose Event Center. She explained that the current Farmers Market would rebrand as Route 66 Market, and they have a projected opening date of April 2026. The McCune-Brooks Foundation, would like an agreement with The City that the parking lot located at 2nd & Howard would not be sold and would remain a public parking lot, for people to use when visiting the Farmers Market. After a brief discussion, Chris Taylor made a motion to forward to Council. All ayes, motion carried.

Other Business: None

Staff Reports:

Zeb reported on the following:

- The City Council Chambers are under construction, to open up the room to allow for more seating.
- Bridge inspection was done today, waiting on the full report to come back, but initial report indicates that the Oak St. Bridge and N. Garrison Bridges need serious attention.
- Discussed the 5-year Capital Budget and projects that he would like to see completed, as well as equipment that would need to be replaced for the Public Works, Street, and Public Health Departments.
- The HH/Garrison Signal will be done this year.
- The Street Dept. has 2 full-time mechanics, they have taken on the responsibility of taking care of the full fleet of City vehicles. They have requested a car lift to make repairs on vehicles easier.
- We will continue to offer the Sidewalk Fund to assist Citizens with covering a portion of the cost of repairs.
- Have applied for a Grant to facilitate the expansion of Baker Blvd.

- Tractor Supply hopes to break ground mid-May for their new location on the East side of Wood Chrysler Dodge dealership.
- Starbucks will be opening for business February 14th or 15th.
- The Public Works Department has hired Nick Johnson to replace Wyatt Hettinger for the Official Code Enforcement. The Street Department has hired Chance Howerton, looking forward to bringing both on board.
- The shaking that has been felt in town is due to Schreiber's blasting dynamite everyday around 1:30, this is expected to continue for approximately 45 more days.

Traci reported on the following:

- Our new Tourism Director, Melissa Little, is working on getting information out to The Public regarding the Sidewalk Project.
- She is working on the next Fiscal Year Budget.

Lori Leece made a motion to adjourn the meeting at 6:07 p.m. All Ayes, motion carried.

City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

February 10, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Old Business**
    1. Approval of January 13, 2025 Minutes
3. **Citizens Participation**
    (Citizens wishing to speak should notify Department Head or Committee Chair in advance)
4. **New Business**
    1. Consider and discuss a budget adjustment for Fiscal Year 2024-2025
    2. Consider and discuss agreement with the Boots Court Foundation/Carthage Visitors Center
    3. Discuss 5 year capital plan for Information Technologies and Administration
    4. Staff Reports
5. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

February 11, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Old Business**
    1. Approval of January 28, 2025 Minutes
    2. Review & Approval of the Claims Report
3. **Citizens Participation**
    (Citizens wishing to speak should notify Department Head or Committee Chair in advance)
4. **New Business**
    1. Consider and discuss dental and vision renewal rates
    2. Consider and discuss Assistant City Administrator job description
    3. Consider and discuss City Administrator job description
    4. Staff Reports
5. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

TREE BOARD

February 4, 2025 - 4:30 PM
Parks & Recreation Office
521 Robert Ellis Young Drive
Carthage, MO 64836

AGENDA

1. **Old Business**
    1. Consider and approve minutes from previous meeting.
2. **Citizens Participation**
   (Citizens wishing to address the Board should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call the Parks & Recreation office at 417-237-7035.)
3. **New Business**
    1. Consider and discuss contribution for trees by Bill Putnam Jr.
    2. Consider and discuss Arbor Day 2025.
    3. Consider and discuss memorial tree planting request.
4. **Staff Reports**
5. **Other Business**
6. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

AGENDA

Planning, Zoning, and Historic Preservation Commission

Thursday, February 6, 2025 5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting Thursday, December 5, 2024

Public Participation

Each person who wishes to address the commission must put their name and address on the sign-up sheet and shall state their name prior to speaking. Each person is limited to two (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer further questions by the commission or the chair.

Public Hearing

1. Certificate of Appropriateness request for the demolition of a garage located at 1427 Grand Ave.

Staff Report

New Business

Old Business

1. Discuss RFP status of grant

Next Meeting: Thursday, March 6, 2025

Adjourn

Commission Members

Voting Members:	Chairman	Jim Hunter	1514 S River	417-850-5355
	Vice Chairman	Jim Swatsenbarg	601 Howard	417-358-1690
	Secretary	Joshua Anderson	1205 S Main	417-793-2196
	Member	Philip Brown	2533 Theo	417-793-8065
	Member	Vacant	Vacant	Vacant
	Member	Robin Harrison	721 E 10th	417-483-8835
	Member	Matt Smith	1022 E Chestnut	417-437-2281
Non-Voting Members:	Mayor	Alan Snow	City Hall	417-237-7003
	City Administrator		City Hall	417-237-7003
	Asst. City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Terri Heckmaster	1155 Grand	417-310-6178
Staff:	Public Works Director	Zeb Carney	Public Works Department	417-237-7010

Public Works Department 623 E Seventh Carthage MO 64836 Tele: (417) 237-7010 Fax: (417) 237-7011 Email: pwd@carthagemo.gov

STEADLEY FAMILY LEGACY CENTER

CARTHAGE PUBLIC LIBRARY

612 S. Garrison Avenue
Carthage, Missouri 64836
Ph 417.237.7040
Fx 417.237.7041
carthage.lib.mo.us

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, February 11th, 2025 5:15 p.m.

Carthage Public Library Board Room
612 S. Garrison Ave.

AGENDA
Roll Call of Members

Minutes from the Last Meeting

Financial Reports

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports
- Building Committee
- Budget Committee
- Community Relations
- By-Laws
  - Approve Notary Policy
- Library Gardens
- ADA Compliance
- Communications
- Compensation/Wages
- New Business
- Payment of Bills
- Closed Session
- Adjournment

STEADLEY FAMILY LEGACY CENTER

CARTHAGE
PUBLIC LIBRARY

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Carthage, Missouri 64836
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Fx 417.237.7041
carthage.lib.mo.us

Posted at 8:00 A.M. on this 7th day of February 2025

Notice is hereby given that the Carthage Public Library Board of Trustees will conduct a closed meeting in the Carthage Public Library Board Room at 5:15 p.m. on Tuesday, February 11th, 2025

According to Section 610.021 (2) the agenda of said meeting includes the possibility of a vote to close part of the meeting to discuss leasing, purchasing or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
110-GENERAL REVENUE	17,345,450.00	1,671,037.93	7,096,155.92	40.91	10,249,294.08
121-PUBLIC HEALTH	243,700.00	93,331.02	182,564.58	74.91	61,135.42
122-LANDFILL CLOSURE	15,000.00	3,703.54	16,609.20	110.73	(1,609.20)
123-LODGING TAX	178,200.00	21,967.91	120,885.29	67.84	57,314.71
124-CIVIC ENHANCEMENT	500.00	251.79	2,142.67	428.53	(1,642.67)
125-STORMWATER	200.00	40.16	261.97	130.99	(61.97)
126-PUBLIC SAFETY GRANT	0.00	0.00	53,475.18	0.00	(53,475.18)
127-CDBG	0.00	0.00	0.00	0.00	0.00
128-PARKS/STM WTR	1,460,950.00	118,050.71	908,488.34	62.18	552,461.66
129-TIF & CID SPECIAL TAX	1,000.00	3,917.01	62,717.34	6,271.73	(61,717.34)
130-INMATE SECURITY FUND	3,500.00	998.00	3,198.50	91.39	301.50
131-FIRE PROTECTION TAX	765,000.00	782,949.12	1,193,218.08	155.98	(428,218.08)
141-FAIR ACRES SPORTS COM	0.00	0.00	0.00	0.00	0.00
142-GOLF COURSE	950,500.00	13,685.87	506,078.42	53.24	444,421.58
161-CAPITAL IMPROVEMENTS	2,330,590.00	118,823.62	1,267,963.05	54.41	1,062,626.95
162-PARKS & RECREATION	280,000.00	166,910.71	206,070.12	73.60	73,929.88
163-MYERS PARK	793,297.00	2,684.64	17,897.51	2.26	775,399.49
164-JUDICIAL EDUCATION FU	0.00	491.44	1,602.84	0.00	(1,602.84)
165-USE TAX	655,000.00	2,228.93	14,541.46	2.22	640,458.54
175-Public Fac/Bond Fund	1,600,000.00	74,961.07	922,915.81	57.68	677,084.19
221-ECONOMIC DEVELOPMENT	33,819.00	65.51	427.40	1.26	33,391.60
222-AMERICAN RESCUE PLAN	0.00	6,042.12	39,918.32	0.00	(39,918.32)
341-CW & EP	0.00	0.00	0.00	0.00	0.00
342-MCCUNE-BROOKS HOSPITA	0.00	0.00	0.00	0.00	0.00
343-LIBRARY OPERATING	0.00	200,069.46	354,392.51	0.00	(354,392.51)
344-LIBRARY BUILDING	0.00	0.00	0.00	0.00	0.00
345-POWERS MUSEUM	0.00	0.00	0.00	0.00	0.00
346-POWERS CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	26,656,706.00	3,282,210.56	12,971,524.51	48.66	13,685,181.49

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
110-GENERAL REVENUE	17,897,633.38	626,109.89	6,883,764.86	38.46	11,013,868.52
121-PUBLIC HEALTH	315,395.42	8,949.75	141,349.39	44.82	174,046.03
122-LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00
123-LODGING TAX	166,613.99	2,144.74	54,464.02	32.69	112,149.97
124-CIVIC ENHANCEMENT	0.00	0.00	500.00	0.00	(500.00)
125-STORMWATER	0.00	0.00	0.00	0.00	0.00
126-PUBLIC SAFETY GRANT	43,000.00	0.00	308.95	0.72	42,691.05
127-CDBG	0.00	0.00	0.00	0.00	0.00
128-PARKS/STM WTR	1,136,380.00	80,489.69	390,225.92	34.34	746,154.08
129-TIF & CID SPECIAL TAX	0.00	0.00	0.00	0.00	0.00
130-INMATE SECURITY FUND	0.00	0.00	0.00	0.00	0.00
131-FIRE PROTECTION TAX	603,269.00	119,061.41	994,036.90	164.78	(390,767.90)
141-FAIR ACRES SPORTS COM	0.00	0.00	0.00	0.00	0.00
142-GOLF COURSE	1,029,477.40	48,922.16	433,844.74	42.14	595,632.66
161-CAPITAL IMPROVEMENTS	2,391,703.00	61,571.45	193,626.17	8.10	2,198,076.83
162-PARKS & RECREATION	277,500.00	0.00	0.00	0.00	277,500.00
163-MYERS PARK	1,739,594.00	3,806.00	61,345.75	3.53	1,678,248.25
164-JUDICIAL EDUCATION FU	900.00	0.00	0.00	0.00	900.00
165-USE TAX	2,222,454.00	67,848.76	1,077,211.30	48.47	1,145,242.70
175-Public Fac/Bond Fund	3,088,981.00	487,384.03	2,286,889.76	74.03	802,091.24
221-ECONOMIC DEVELOPMENT	31,819.00	0.00	0.00	0.00	31,819.00
222-AMERICAN RESCUE PLAN	908,400.00	181,202.45	181,202.45	19.95	727,197.55
341-CW & EP	0.00	0.00	0.00	0.00	0.00
342-MCCUNE-BROOKS HOSPITA	0.00	0.00	0.00	0.00	0.00
343-LIBRARY OPERATING	0.00	25,000.00	315,000.00	0.00	(315,000.00)
344-LIBRARY BUILDING	0.00	0.00	0.00	0.00	0.00
345-POWERS MUSEUM	0.00	0.00	0.00	0.00	0.00
346-POWERS CAPITAL	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL EXPENDITURES	31,853,120.19	1,712,490.33	13,013,770.21	40.86	18,839,349.98
REVENUES OVER/(UNDER) EXPENDITURES	(5,196,414.19)	1,569,720.23	(42,245.70)		(5,154,168.49)

*** END OF REPORT ***

COUNCIL BILL NO. __25-07__ **ORDINANCE NO. ______**

An Ordinance waiving the buyback option stated in Corporation Warranty deed recorded with the Jasper County Recorder's office in book 2670 page 0149 on January 19, 2023, for all of Lot Number Two (2), Block Number Three (3), in Myers Park Subdivision, Plat Number Four (4), in the City of Carthage, Missouri

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

SECTION I: The City of Carthage is hereby waiving the buyback option stated in Corporation Warranty deed recorded with the Jasper County Recorder's office in book 2670 page 0149 on January 19, 2023, for all of Lot Number Two (2), Block Number Three (3), in Myers Park Subdivision, Plat Number Four (4), in the City of Carthage, Missouri.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF ___ ___, 2025.

____
Alan Snow, Mayor

ATTEST:

____
Miranda Deal, City Clerk

Sponsored by Public Works Committee

COUNCIL BILL NO. __25-08____ ORDINANCE NO. _______

AN ORDINANCE AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE FOR FISCAL YEAR 2024 - 2025 FOR SPECIFIED FUNDS (GENERAL FUND, USE TAX FUND, AND PUBLIC FACILITIES BOND FUND).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage's 2024 – 2025 Annual Operating and Capital Budget for the **General Fund,** is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

a.) the **Street Department**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed $13,713 to the Vehicle Maintenance line item for a Roller engine replacement; and

b.) the **Parks Department**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed $2,000 to the Travel and Training line item and $41,253 to the Capital Outlay line item for Ash tree removal and replacement funded through a Missouri Department of Conservation grant in the amount of $41,162; and

c.) the **IT Department**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed $13,264 to the Capital Outlay line item for a network and host project; and

d.) the **Central Municipal Activities** is hereby amended to reflect a supplemental appropriation of an amount not to exceed $10,658.25 to the Professional Services line item; and

SECTION II: The City of Carthage's 2024 – 2025 Annual Operating and Capital Budget for the **Use Tax Fund,** is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- An amount not to exceed $15,000 to the Parks Capital Outlay line item for design plans; and

SECTION III: The City of Carthage's 2024 – 2025 Annual Operating and Capital Budget for the **Public Facilities Bond Fund,** is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- An amount not to exceed $95,000 to the Capital Projects line item for changes to the I-49 Roundabout project; and

SECTION IV: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _______ DAY OF _______________, 2025.

____

Alan Snow, Mayor

ATTEST:

____

Miranda Deal, City Clerk

CB 25-08 Budget Adjustment sponsored by Budget Ways and Means

Board Liaison Representatives from Council
2/10/2025

Boards	Liaison
Carthage Humane Society Board Meets 3rd Thursday, 6:30 p.m., Humane Society	Lori Leece
Carthage Water & Electric Meets 3rd Thursday, 3:00 p.m. , CW&EP	Lori Leece
Civil War Museum Meets on call	
County Commissioners Meeting Meets every Tuesday 9:00 am , Jasper County Courthouse	Jana Schramm
H.S. Truman Council of Government Meets 4th Wednesday, 11:30 a.m. , C. J. Police Dept	Jana Schramm
Kellogg Lake Meets 2nd Tuesday 6:00 p.m. , Meeting Place To Be Announced	Derek Peterson
Library Board Meets 2nd Tuesday , 5:15 PM, Public Library	Tom Barlow
Mercy McCune-Brooks Hospital Quarterly, Stan Schmidt's Office	Tom Barlow
Personnel Appeals Board Meets on Call	Chris Taylor
Planning, Zoning & Historic Preservation Meets 1st Monday at 5:30 p.m., Council Chambers	Terri Heckmaster
Police & Fire Pension Meets on Call	
Police Personnel Board Meets on Call	
Tree Commission Meets on Call	Chris Taylor
Vision Carthage Meets 3rd Wednesday at 7:30 a.m., CW&EP Community Room	Jana Schramm

Mayor's Appointments

February 2025

Jasper County Extension Center

2 Year Term - 1 Member - Meets First Tuesday, Extension Center

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
Jim Swatsenbarg	417-358-1690	601 Howard	2/11/25	3/2026

RESOLUTION NO. __2076_

A RESOLUTION OF THE CITY OF CARTHAGE, MISSOURI STATING THAT THERE IS NO INTENT TO SELL THE PUBLIC PARKING LOT LOCATED AT 2ND AND HOWARD STREET AND ALLOWING THE USE OF THE LOT BY FUTURE ROUTE 66 MARKET VISITORS

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

WHEREAS, the City of Carthage owns the parking lot located on the Southeast corner of Howard and 2nd Street; and

WHEREAS, the McCune-Brooks Foundation is planning on constructing a new building at 122 Grant St, to the West of the City owned parking lot; and

WHEREAS, the Public Works Committee has determined that allowing parking in the city-owned parking lot is in the best interest of the public and the ongoing development; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, the City will not sell the public parking lot located at 2nd and Howard Street and will allow for the use of the lot for parking for the future Route 66 Market building.

PASSED AND APPROVED THIS _____ DAY OF ______, 2025.

____
Alan Snow, Mayor

ATTEST:

____
Miranda Deal, City Clerk

Sponsored by: Public Works Committee