



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

February 10, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Terri Heckmaster, Christopher Taylor, Tom Barlow, Ray West

MEMBERS ABSENT:

OTHER COUNCIL MEMBERS: Jana Schramm

STAFF PRESENT: Interim City Administrator Traci Cox, City Clerk Miranda Deal, IT Director Michael Kieth, Admin Assistant Dorothy Weber

Chair Terri Heckmaster called the meeting to order at 5:30 PM

2. Old Business

1. Approval of January 13, 2025 Minutes

ACTION: Motion to approve Jan 13, 2025, minutes by Chris Taylor
Motion passed with a 4:0

AYES: Chris Taylor, Terri Heckmaster, Tom Barlow, Ray West

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss a budget adjustment for Fiscal Year 2024-2025
Ms. Cox stated that the budget adjustment was for items that were already approved by Council and that there were no new additions.

ACTION: Motion to forward a budget adjustment for FY 24-25 by Tom Barlow
Motion passed with a 4:0

AYES: Tom Barlow, Terri Heckmaster, Chris Taylor, Ray West

NOES: None

ABSTAIN: None

2. Consider and discuss agreement with the Boots Court Foundation/Carthage Visitors Center

Ms. Cox stated that the agreement would be to give the Boots Court Visitors Center \$36,000.00 annually starting July 1, 2025. Mr. Andrews spoke about his appreciation for the opportunity to partner with the City of Carthage. Ms. Cox said that the agreement would be available for renewal at the beginning of each fiscal year. Mr. Taylor asked if there would be any accountability for how the funds were spent and Ms. Cox stated that the funds were being given to the Boots Court to cover operating costs and that a detailed account of how the funds were spent would not be necessary. Ms. Cox then stated that she would like a severability clause added to the contract.

ACTION: Motion to forward agreement with the Boots Court Foundation to Council by Chris Taylor
Motion passed with a 4:0

AYES: Ray West, Tom Barlow, Terri Heckmaster, Chris Taylor

NOES: None

ABSTAIN: None

3. Discuss 5 year capital plan for Information Technologies and Administration
Mr. Keith spoke about IT's five year plan. He spoke about the current technology market and how he's afraid that prices are going to skyrocket. Mr. Keith stated that he's already seen about a 2% increase in pricing. Mr. Keith spoke about the City buying new printers as the current ones were purchased used and they are very outdated. He stated that he received a state bid that would cost the City about \$1000.00 a month. Ms. Cox spoke about the possible ransomware threat that the City encountered the week before and how Stronghold was able to mitigate the threat. Mr. Keith then spoke about the access control project and the technology upgrade that's needed in the second floor conference room.

Mrs. Deal spoke about the 5 year Capital plan for City Hall. She stated that theres currently an RFP out for new council chamber chairs. The five year plan includes painting, Incode upgrades, a fire panel carry over and a water delineation study that economic development has requested.

4. Staff Reports
Ms. Cox stated that sales tax was up and that use tax was down. She stated that she intends to look into why the use tax has been steadily going down. Ms. Cox also explained that the budget process has begun for FY 25-26

5. Adjournment

ACTION:	Motion to Adjourn at 6:19 by Chris Taylor
	Motion passed with a 4:0
AYES:	Chris Taylor, Terri Heckmaster, Tom Barlow, Ray West
NOES:	None
ABSTAIN:	None