



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

MARCH 11, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Derek Peterson, Terri Heckmaster

STAFF PRESENT: Interim City Administrator Traci Cox, Deputy City Clerk Amy Taylor, HR Director Michael Miller, IT Director Michael Keith

OTHER MEMBERS PRESENT:

Chair Jana Schramm called the meeting to order at 5:30 PM.

2. Old Business

1. Approval of February 11, 2025 Minutes

ACTION: Motion to accept/approve item 2.1. by Mr. Peterson
Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Ms. Heckmaster
Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Staff Reports – Ms. Cox reported meeting with ClearGov and Incode stating they will be implementing upgrades to their programs soon.

2. Consider and Discuss Amendments to Code Sections 2-316 and 2-328 and a document which recites the current language of these Sections – not discussed

5. Adjournment

ACTION: Motion to adjourn at 5:34 PM by Ms. Heckmaster
Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster