



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

March 10, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Ray West, Terri Heckmaster, Tom Barlow

MEMBERS ABSENT: Chris Taylor

OTHER COUNCIL MEMBERS: Jana Schramm

STAFF PRESENT: Interim City Administrator Traci Cox, Admin Assistant Dorothy Weber, IT Director Michael Keith, Police Chief Bill Hawkins, Fire Chief Jason Martin, Parks Director Abi Almandinger

Chair Terri Heckmaster called the meeting to order at: 5:29PM

2. Old Business

1. Approval of February 10, 2025 Minutes

ACTION: Motion to approve Feb 10, 2025 Minutes by Tom Barlow
Motion passed with a 3:0

AYES: Terri Heckmaster, Tom Barlow, Ray West

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss the purchase of a ladder truck

Jason Martin stated that the truck that he previously presented sold during his presentation. He found a different truck that fits the FD's needs better. He stated that the truck will be ready in 2026 and that the the FD will not pay until it is completed. Mr. Martin then stated that he needed to sign a letter of intent to buy and that this truck would be \$12,000.00 more than the truck that he previously presented but that it comes with ground ladders. If the FD had to purchase the ground ladders separately it would have cost \$20,000.00 or more. Mr. Martin said that the new truck will also be painted at no additional cost. He stated that if we wait until 2026 then the City will have to wait 3 years for the new truck. Mr. Barlow asked if this price would be locked in and Mr. Martin said yes. Ms.

Heckmaster asked about the surcharge and Jason said that he didn't know if that was something that we would have to pay but that he would look into it. Ms. Cox stated that the truck would be in the budget for next year. Ms. Heckmaster asked if a one year warranty was standard and Mr. Martin stated that it is and that the drivetrain would have a five year warranty from Cummins and that Banner warranted their work for one year. Ms. Heckmaster asked if there was a disagreement between the City and Banner, where would the litigation take place. Mr. Martin said that he would make some phone calls and get back to her.

ACTION: Motion to forward to send letter of intent to purchase a new ladder truck to council pending Jon Golds approval by Tom Barlow
Motion passed with a 3:0
AYES: Tom Barlow, Terri Heckmaster, Ray West
NOES: None
ABSTAIN: None

2. Consider and Discuss bids for Public Works Access Project
Mr. Keith stated that Total Electronics had the winning bid for the PW Door Access Controls project. Ms. Heckmaster asked how many people would have a door fob. Mr. Keith stated that only employees would get a fob. Mr. Barlow asked if there is an admin key fob and Mr. Keith stated that all fobs will only have the door access that they need for their positions. Ms. Cox stated that the bid came in over \$750.00 than what was budgeted but that the funds are there to cover it, so a budget adjustment won't be necessary.

ACTION: Motion to forward CB to Council for approval for entering into a contract with TEC for the PW access control project by Tom Barlow
Motion passed with a 3:0
AYES: Terri Heckmaster, Tom Barlow, Ray West
NOES: None
ABSTAIN: None

3. Consider and Discuss acceptance of LEST Grant
Ms. Cox stated that the annual LEST grant will be used for batteries, a translator (machine not human), first aid kits, ODET Fees and Adore software. Mr. Hawkins stated that Adore software is great for training new hires. Mr. Barlow asked about the translator and Mr. Hawkins stated that it's a handheld device that works a lot better than google translate.

ACTION: Motion to forward resolution to accept LEST grant to Council by Ray West
Motion passed with a 3:0
AYES: Tom Barlow, Ray West, Terri Heckmaster
NOES: None

ABSTAIN: None

4. Consider and Discuss Kellogg Lake Board request for a grant application involving financial contribution from the City

Ms. Cox stated that the grant that they would be applying for would be for the rearing pond. This grant has previously been applied for and denied by the Steadley Trust. Steadley Trust stated that they would reconsider if the City agreed to pay 50%. Ms. Cox stated that it's not in the budget but that a budget adjustment could be done once we figured out where to take the money from. Ms. Heckmaster asked what a rearing pond is. Mrs. Almandinger stated that it's a smaller pond that was used to raise fish. Mrs. Almandinger stated that ADA sidewalks, and a new pavilion would also be added. Mr. West asked if the City was cleaning it up and not raising fish. Ms. Almandinger stated they were just cleaning it up.

ACTION: Motion to forward resolution to Council allowing the Kellogg Lake Board to apply for the Steadley Grant by Tom Barlow
Motion passed with a 3:0

AYES: Ray West, Tom Barlow, Terri Heckmaster

NOES: None

ABSTAIN: None

5. Consider and Discuss acceptance of design guideline grant for Planning, Zoning, and Historic Preservation

Ms. Cox stated that the RFQ for Historic Preservation has been out for several months, and they finally got a response. Ms. Cox stated that the historic district has been wanting to make improvements to the guidelines. Ms. Cox stated that the first grant was for planning and zoning and this grant will be for design guidelines and recommendations. Mrs. Almandinger stated that this will give an opportunity to receive unbiased opinions. Ms. Cox asked if new guidelines will apply to existing structures. Mrs. Almandinger didn't know and Ms. Cox stated that she would ask.

ACTION: Motion to forward acceptance of historic guidelines grant to council by Ray West
Motion passed with a 3:0

AYES: Terri Heckmaster, Ray West, Tom Barlow

NOES: None

ABSTAIN: None

6. Consider and Discuss Humane Society Contract

Mr. Hawkins stated that he recently met with the humane society and they were asking for \$100,000.00. Ms. Cox stated that the humane society was also going to limit the number of animals and raise the intake fee for the city to \$275.00 per animal. Ms. Cox stated that multiple offers have been made to the humane society for in-kind work (like building kennels and runs and having animal control officers help with the animals taken out there to help lower the payroll expenses) and they turned it down and will not budge off of the \$100,000.00. Mr. Hawkins stated that the public is only charged \$200.00 per animal at intake.

Ms. Cox asked why it's higher for the City and Mr. Hawkins stated they said because the city is guaranteed a spot. Ms. Cox and Mr. Hawkins toured the facility and stated that they think the humane society is doing a great job. Mr. Hawkins stated that the humane society was not willing to negotiate at this time. Mr. Hawkins stated that he also offered for the city to build more fencing and it was turned down. Mr. West stated that he doesn't agree with giving them \$100,000.00 and wants to know what happens next budget cycle when they ask for more money. Mr. West stated that it doesn't sit well with him that they're not willing to budge on the amount. Ms. Cox stated that Joplin only charges \$80.00 per animal at intake. Mr. Barlow asked why Carthage humane society was charging \$200.00 more than Joplin and Mr. Hawkins stated that he asked the humane society and was told that the city could just take the animals to Joplin. Ms. Cox stated that she feels that the humane society provides a direct service. Mr. Barlow asked about an agreement and Ms. Cox said that there was an agreement in place but that the humane society canceled it. Ms. Cox stated that they did cut their employee numbers to save on payroll.

7. Staff Reports

Mr. Martin stated that he made some phone calls and the surcharge does not apply. Mr. Martin then showed all of the warranties and stated that if a lawsuit was filed, it would be filed in the state that had the problem. Mr. Barlow asked about the final inspection and Mr. Martin stated that it would take place in Florida.

Ms. Cox stated that sales tax was up for the month and up 2% from this time last year. Use tax is up for the month. Ms. Cox stated that the property taxes for Dec & Jan 23-24 were \$454,000.00.

5. Adjournment

ACTION:	Motion to Adjourn at 6:34 PM by Ray West
	Motion with a 3:0
AYES:	Terri Heckmaster, Ray West, Tom Barlow
NOES:	None
ABSTAIN:	None