



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

April 22, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of April 8, 2025 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and Discuss broker agreement with Ollis/Akers/Arney
 2. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

April 8, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Derek Peterson, Terri Heckmaster

STAFF PRESENT: City Administrator Traci Cox, City Clerk Miranda Deal, and IT Administrator Michael Keith

Chair Jana Schramm called the meeting to order at 5:30 pm.

2. Old Business

1. Approval of March 25, 2025 Minutes

ACTION: Motion to accept/approve item 2.1. by Derek Peterson;
Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Terri Heckmaster;
Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss Parks Operations Assistant job description

Ms. Schramm stated that this was amended many times and that it had the full approval of the Public Services Committee. Ms. Cox stated that it is a current position that is filled that the description is just changing on, they are not looking to fill a position.

ACTION: Motion to forward to council for approval by Derek Peterson;
Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

2. Staff Reports

Ms. Cox stated that her and Ms. Deal have been hard at work on the budget. Ms. Schramm mentioned the budget meeting for CWEP and Ms. Cox stated that their budget hearing is scheduled for May 15.

5. **Adjournment**

ACTION: Motion to adjourn at 5:38 pm by Derek Peterson;

Motion passed with a 3:0

AYES: Jana Schramm, Derek Peterson, Terri Heckmaster

Resolution 2086

**A RESOLUTION AUTHORIZING THE CITY OF CARTHAGE TO ENTER INTO A
BROKER AGREEMENT WITH OLLIS/AKERS/ARNEY FOR THE 2025/2026 POLICY
YEAR**

WHEREAS, Ollis/Akers/Arney, is an employee owned, independent insurance agency, who represents difference insurance companies, to help provide a unique variety of policies and price points for their clients; and

WHEREAS, the City of Carthage casualty insurance policy was up for renewal and bids were solicited for the new policy year; and

WHEREAS, the City of Carthage compared the two bids that were received and believes that Ollis/Akers/Arney is the best option for the new policy year beginning July 1, 2025; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS
FOLLOWS:**

The Mayor is authorized to enter into a broker agreement with Ollis/Akers/Arney effective July 1, 2025.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF CARTHAGE,
MISSOURI THIS _____ DAY OF _____, 2025**

Bren Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

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