



City of Carthage, Missouri
PUBLIC SAFETY COMMITTEE

April 22, 2025 - 4:45 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. Call to Order

2. Old Business

1. Approval of 3-17-25 Minutes

3. Citizen Participation

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

1. Consider and discuss 3rd Annual Park Day in Central Park - Angel Himes
2. Consider and discuss St. Luke's color run/walk - Cassie Nichols
3. Consider and discuss Kids Fishing Day, June 7th - Jackie Boyer
4. Consider and discuss Art in Park - Sally Stuart, Vision Carthage
5. Consider and discuss Annual Neighborhood block party on Wendy Lane - Jessica Duncan

4. New Business

1. Consider and discuss CWEP Big Truck event - Meagan Milliken
2. Consider and discuss alcohol at Food Truck Fridays - Melissa Little
3. Consider and discuss the surplus of the Police Command Bus - Chief Hawkins
4. Consider and discuss budget reallocation- Chief Martin
5. Consider and discuss donation to the Fire Department
6. Staff Reports

Fire Department

Police Department

5. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

PUBLIC SAFETY COMMITTEE

March 17, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

Councilman Taylor made a motion to approve the 2-24-25 minutes as presented.
Motion passes.

2. Old Business

1. Approval of 2-24-25 Minutes

Councilman Taylor made a motion to approve the 2-24-25 minutes as presented.
Motion passes

2. Discuss and consider Lunar New year - Chief Hawkins

Councilman Barlow made a motion to change the times of fireworks for the Lunar New Year to 9AM - 11PM

As well as to change times in the Carthage City Code of Ordinances on December 31st from 5 PM to January 1st ending at 12:30 AM
July 4th to July 5th from 9 AM to 11 PM

Motion passes.

3. Citizen Participation

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

Todd with Vintage Rods - requested permission to back into parking spots on the square for a car show on Saturday May 17th from 3:00 PM to 5:00 PM.

After discussion, a motion to suspend the rules and allow cars to back into parking spaces was made by Councilman Barlow.

Motion passes

4. New Business

1. Discuss and consider road closures for Food Truck Fridays - 7th Street from Garrison to Main and Lyon Street from 7th to Chestnut from 7:00am to 10:00pm on the following dates: April 11th, May 9th, June 13th, July 11th, August 8th, and September 12th - Tourism Director, Melissa Little

After discussion, information was updated to road closures - 7th Street from Garrison to Lyon Street and and Lyon from 7th to Chestnut from 7:00am to 10:00pm on the following dates: April 11th, May 9th, June 13th, July 11th, August 8th and September 12th.

Motion to approve was made by Councilman Taylor. Motion passes.

2. Discuss and consider council bill to approve contract for ladder truck - Chief Martin
After discussion of the ladder truck, a motion to approve and move bill to council was made by Councilman Taylor.
Motion passes
3. Discuss and consider hyper reach (mass notification system) demo - Chief Martin
Chief Martin was out of town - Traci spoke - no demo was needed.
4. Staff Reports

Fire Department

Police Department

Chief Hawkins provided a department update.

5. Adjournment

A motion to adjourn was made at 6:07pm by Councilman Taylor.
Motion passes.

City of Carthage,

On behalf of Schreiber Foods, I'm writing to request permission to host our annual Park Day event at Central Park on June 7, 2025. Our Business Resource Groups are excited to organize a multicultural event that reinforces our caring culture and celebrates the diversity within the Carthage community.

The event will feature a variety of activities, including:

- Food from different cultures
- Live music and dance performances
- Face painting and piñatas for children
- A car show
- Bounce houses
- A wing-eating contest
- Balloon Guyz

We're striving to have a larger impact in the community and believe this event will provide a great opportunity for community members to come together, enjoy a day of fun, and learn more about the diverse cultures that make our community unique.

We look forward to the possibility of working together to make this event a success and to fostering a sense of unity and togetherness within our community. Thank you for considering our request.

Angel Himes
HR Generalist- Schreiber Foods
417-358-8111 Ext-4482

AGENCY CUSTOMER ID: 1867

LOC #: All



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY TALBERT INSURANCE SERVICES		INSURED CHEEKY FUN JOPLIN, LLC 2220 KENTUCKY AVE. JOPLIN, MO 64804	
POLICY NUMBER HBP1580801			
CARRIER United States Liability Insurance Company	NAIC CODE 25895	EFFECTIVE DATE: 1/30/2025	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

COVERAGE PART	LIMITS
Businessowners Liability	
Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$50,000
Errors and Omissions Limit	\$25,000
General Aggregate	\$2,000,000

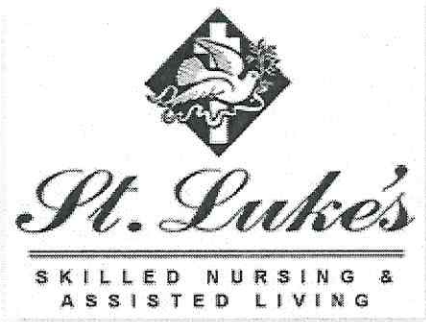
April City Street Committee

From Cassie Nichols <cnichols@stlukesnc.com>
Date Thu 4/10/2025 12:51 PM
To Morgan Housh <m.housh@carthagemo.gov>

CAUTION: This email originated from outside of the organization. Verify all requests or information before clicking any links.

Good morning, my name is Cassis Nichols, and I work at St. Luke's Nursing Center, we are wanting to have a color run/ walk June 14th, around St. Luke's we would like to have cones around pearl and Katharine Street to shut down the road or use for two hours that Saturday morning, or cone off 8 to 10 foot from curb to 8-10 foot out to have the walk, we would like your input on the best way to safely provide this at our event. Thank You for your time. Melissa James and Cassie Nichols will attend your meeting in April, thank you, we look forward in working with you on this event if possible. Thank You again.

Cassie Nichols
Activity Department
St. Luke's Nursing Center
1-417-358-9084





we'll also need 8 sets of

Event Proposal: An Evening Soiree to Benefit Vision Carthage

An evening soiree would take place on June 28 from 7-10 p.m. in Central Park. This is a private benefit for Vision Carthage and a ticketed event. We envision this event to be large enough that the Parks and Recreation Department would “Close the Park” to other *events* that evening. (of course the public wanting to take a walk, use the playground is fine.) The feel for the evening would be a bit upscale yet relaxed and fun. Similar to the Art Walks held in the past on the square and First Friday type events held in KC and similarly in Joplin.

The benefit would incorporate:

- Live music, probably a quartet, nice music at a level that isn't disturbing to neighbors.
- Artists demonstrating original art that would be auctioned off to benefit Vision Carthage.
- Artists with booths to sell their art work and to “highlight” the many talented people in the Carthage Area.
- Possibly “Fund a Project” and/or sponsorship opportunities.
- A silent auction - probably 3 - 8' tables worth of art/garden type items.
- Awards for Carthage in Bloom would also be presented at this event.
- Pretty lights lighting sidewalks, highlighting the newly planted Central Park Gardens and entries into the park (arches?)

The event would also include a roped off area to be made into a beer garden of sorts with charcuterie style food and wine. Guests will check in and ID's checked to acquire a bracelet for adult beverages and entry into this space. One drink ticket is provided with the event ticket price once the ID is checked.

Street blocking

From Jessica Duncan <duncanje@carthagetigers.org>

Date Sun 3/23/2025 7:48 PM

To Morgan Housh <m.housh@carthagemo.gov>

CAUTION: This email originated from outside of the organization. Verify all requests or information before clicking any links.

My neighbors and myself would like to request closing Wendy Lane within the cross streets of Laura Street and Buena Vista on May 31st from 4-9pm for our 3rd annual neighborhood block party. Please let me know what we need to do to proceed with this request.

Thank you,

Jessica Duncan

4th Grade Dual Language Teacher

Carthage Intermediate Center

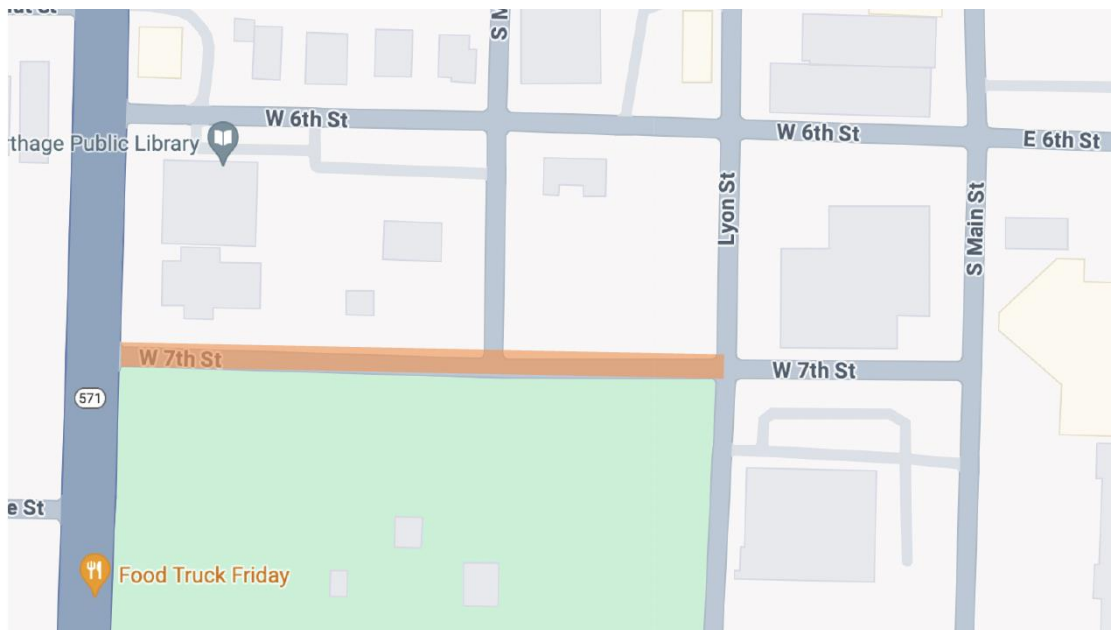
duncanje@carthagetigers.org

417.359.7246, ext. 29513

Road Closure Request

Carthage Water & Electric Plant (CWEP) is requesting approval to temporarily close 7th St. from Garrison Ave. to Lyon St., including the intersection of Maple St. & 7th St., on the morning of Wednesday, April 30th, from 9:00 AM to 11:00 AM. This closure is needed for a “CWEP Big Truck” event, designed for the 1st-grade students from Columbian Elementary. Students will be dropped off to first visit the library before heading down 7th St., where they will have the opportunity to learn about CWEP and explore the “Big Trucks” used to serve the Carthage community.

If you have any questions, please contact Meagan Milliken, CWEP Public Relations Manager, at 417-237-7344 or mmilliken@cwep.com.





Experience Carthage, MO

417-423-8075

m.little@carthagemo.gov

326 Grant St., Carthage, MO 64836

www.experiencecarthagemo.com

Request to Public Safety Committee

2025 Food Truck Friday Season

1. Permission to seek approval for alcohol for the remainder of the 2025 Food Truck Friday season.

Dates:

1. May 9, 2025
2. June 13, 2025
3. July 11, 2025
4. August 8, 2025
5. September 12, 2025

Experience Carthage, MO will work with the Carthage Police Department on hiring security for each event. Since the City now organizes Food Truck Friday, Carthage Police will be paid as a City employee for their service for this event. They will be paid their hourly wage plus overtime.

Vendors for the alcohol sales have not been selected in full. Each vendor, if selected, will work with Experience Carthage, MO, Carthage City Hall, and the Carthage Police Department on being compliant with all required paperwork and location of the alcohol sales within Central Park.

Sincerely,

Melissa Little

Tourism Director

RESOLUTION NO. _____

A RESOLUTION APPROVING THE DECLARATION AS SURPLUS TO THE CITY'S NEEDS AND AUTHORIZING THE DISPOSITION OF POLICE EQUIPMENT (COMMAND VEHICLE) CONSISTING OF A 1990 INTERNATIONAL 3800 FBC (RV BODY TYPE) (VIN 1HVBBCFNXLH697961) WITH APPROXIMATELY 69,485 MILES OF USE TO BE SCRAPPED.

WHEREAS, City Department Heads exercise direct supervision over inventories of supplies, and the sale, trade, or disposition of surplus supplies and equipment belonging to the City; and

WHEREAS, the Purchasing Officer, is responsible (with Council approval) for the disposition or sale of salvage, obsolete, or surplus materials, to prevent deterioration and value loss of no longer used materials, and to reduce storage costs; and

WHEREAS, the Police Chief has discussed, and the Public Safety Committee recommends, declaring the above listed equipment (vehicle) as obsolete and surplus to the City's needs for consideration by the full City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the aforesaid 1990 Internation 3800 FBC (RV type) (VIN 1HVBBCFNXLH697961) with 69,485 miles of use is determined and declared to be obsolete and surplus to the City's needs and is hereby authorized for disposition.

PASSED AND APPROVED THIS _____ DAY OF _____, 2025.

Alan Snow, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsor: Public Safety Committee

RESOLUTION NO. 2084

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF A DONATION BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI PURSUANT TO CITY POLICY.

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, This policy also establishes guidelines that ensure donations occur at arm's length from any City decision-making process, and provide criteria and process for the acceptance of donations; and

WHEREAS, The City Administrator has prepared and submitted a report evaluating the impact of the proposed donations or grants on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby accepts a donation in the amount of one thousand dollars and no cents (\$1,000.00) from Jim Woestman for use in the Carthage Fire Department. The donor did not place any restrictions on the specific use of the funds. A budget adjustment will be prepared to authorize the appropriation of these funds.

PASSED AND APPROVED THIS _____ DAY OF _____, 2025.

Bren Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsor: Public Safety Committee

CITY ADMINISTRATOR DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

There will be no adverse impact of acceptance of the cash contributions. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the Public Safety Fund budget pending Budget Ways & Means Committee recommendations for City Council action regarding appropriations of said funds.