

Planning, Zoning, & Historic Preservation Commission

Meeting Minutes

May 01, 2025/ 5:30 PM / City Hall Council Chambers

Members Present: Jim Swatsenbarg, Philip Brown, & Josh Anderson

Staff & Council: Julie Tilley, Josiah Bayless, & Derek Peterson

Absent: Jim Hunter & Matt Smith

Other Council Members & Mayor present: Kate Gilpin, Jana Schramm, and Mayor Bren Flanigan

The meeting was called to order at 5:30 PM by Jim Swatsenbarg, Vice-Chairman

Approval of Previous Meeting Minutes

- Motion by Josh A. to approve the previous meeting minutes, seconded by Philip B. - All present voted in favor, minutes were approved

Public Hearings

n/a

Staff Reports

- *n/a*

New Business

1. *Discuss Middle Income Housing*

- a. Jim S. provided everyone with a copy of information he and Jeff Meredith had been working on the need for middle income housing in the city of Carthage.
- b. He and Jeff have been working on what a new ordinance might look like, requirements for lot size, dwelling size, density requirements, etc.
- c. They will continue to explore options and make recommendations as the proposal for a potential new ordinance/zoning takes shape
 - No action was required

Old Business

1. Josh A. asked that discussion of the Historic Guidelines Grant be added to the agenda.
 - a. Josh A. talked about the current status of the grant
 - b. A subcommittee has been formed and will be meeting soon

- No action was required

Josh A. moved to adjourn the meeting, seconded Philip B. - All present voted in favor, the meeting was adjourned at 6:08 PM.

The next meeting is scheduled for Thursday, June 5, 2025 at 5:30pm in the City Council Chambers