



City of Carthage, Missouri  
**BUDGET WAYS & MEANS  
COMMITTEE**

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May 12, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**MINUTES**

**1. Call to Order**

**MEMBERS PRESENT:** Derek Peterson, Tom Barlow, Jana Schramm, Lori Leece, Alan Snow

**MEMBERS ABSENT:**

**OTHER COUNCIL MEMBERS:** Ron Wells and Kate Gilpin

**STAFF PRESENT:** City Administrator Traci Cox, Administrative Assistant Dorothy Weber, Bren Flanigan Mayor, Josiah Bayless Interim Public Works Director, Abi Almandinger Parks Director, Michael Keith IT Director, Captain Chad Dininger, Police Chief Jason Martin

Chair Alan Snow called the meeting to order at: 5:31 PM

**2. Old Business**

1. Approval of April 14, 2025 Minutes

**ACTION:** Motion to Approve April 14, 2025 Minutes by Tom Barlow  
Motion Passed with a 5:0

**AYES:** Tom Barlow, Jana Schramm, Alan Snow, Lori Leece, Derek Peterson

**NOES:** None

**ABSTAIN:** None

**3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

**4. New Business**

1. Consider and Discuss MOU with CEDC

Ms. Cox spoke about the MOU with the CEDC. She stated that the City and CEDC have agreed to \$70,000.00 for FY 25/26. Ms. Cox also stated that the City is paying for a necessary water delineation study. Ms. Cox stated that they changed the scope to retail and that the CEDC will be working with Julie Reams to bring in new business.

**ACTION:** Motion to forward MOU between the City of Carthage and the CEDC to Council by Jana Schramm  
Motion Passed with a 5:0

**AYES:** Derek Peterson, Alan Snow, Tom Barlow, Lori Leece, Jana Schramm

**NOES:** None

**ABSTAIN:** None

2. Consider and Discuss Contract with the Carthage Senior Center

Chairman Snow stated that this is an ongoing contract between the Senior Center and the City of Carthage. Chairman Snow stated that the money allocated in the budget for the Senior Center is used for building repairs and upgrades and that the Senior Center lets the City know in advance if any repairs need to be made. This is a year-to-year contract.

**ACTION:** Motion to Forward Senior Center Contract to Council by Lori Leece  
Motion Passed with a 5:0

**AYES:** Lori Leece, Derek Peterson, Alan Snow, Tom Barlow, Jana Schramm

**NOES:** None

**ABSTAIN:** None

3. Consider and Discuss FY 25/26 Budget

Ms. Cox provided the committee with a list of budget cuts. She stated that the City still needs to cut one million dollars from the budget. Ms. Cox stated that she was having a meeting on 5/13/2025 to discuss further cuts and take a look at salary adjustments. It was agreed to move Budget Perfection to June 4th 2025. Chairman Snow stated that he met with all of the department heads and discussed budgets. Chairman Snow explained that an big increase in revenues was not expected. Chairman Snow stated that nothing critical was cut from the budget. Mrs. Schramm asked if it was possible to get grants for the mass notification system and Chief Martin stated that it wouldn't be possible to have one in time for FY 25/26. Chairman Snow stated that the sidewalk was supposed to be done by June 30 2025. Ms. Cox stated that this is the first year that the City has put out a report before budget perfection as a way of being more transparent.

4. Staff Reports

Ms. Cox stated that sales tax is down and use tax was up for the month but down for the same time last year. Mr. Peterson asked about the marijuana tax reporting and Ms. Cox stated that since there is only one dispensary in town that there is no longer any reporting on that tax. Mrs. Schramm asked about the humane society contact and Ms. Cox stated that negotiations are ongoing.

5. **Adjournment**

<b>ACTION:</b>	Motion to Adjourn at 6:07 by Lori Leece
	Motion Passed with a 5:0
<b>AYES:</b>	Alan Snow, Tom Barlow, Jana Schramm, Derek Peterson, Lori Leece
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None