

# City of Carthage, Missouri

## CITY COUNCIL

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JUNE 10, 2025 – 6:30 PM  
CITY HALL COUNCIL CHAMBERS

### MINUTES

To hear the full comments and discussions, please refer to the recorded YouTube video of this meeting.

<https://www.youtube.com/watch?v=IkSdK0ww9II>

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor David B. Flanigan presiding. Fire Chief Jason Martin gave the invocation. Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. Council Members Lori Leece and Alan Snow were absent. City Administrator Traci Cox and City Attorney Jon Gold were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Jason Martin, Interim Public Works Director Josiah Bayless, IT Administrator Michael Keith, and City Clerk Miranda Deal.

Mr. Peterson made a motion, seconded by Mr. West, to approve the minutes of the May 27, 2025 Regular Council meeting. Motion carried.

Mr. Wells made a motion, seconded by Ms. Gilpin, to approve the minutes of the May 27, 2025 Closed Session Minutes. Motion carried.

Jeff Meredith with the CEDC, gave an update of what the CEDC has accomplished and what their goals are for the future.

During Public Comments, Regina Wells, 2026 S Maple, thanked officers that were involved in helping resolve a burglary at her neighbor's house.

Paula Richardson, 111 W 10th St, thanked Vision Carthage for the Dumpster Days event. She also asked the City to look into working with Republic Services to do a bulk pickup event and go house to house to help those who are elderly or do not have help to haul stuff to a different location.

Jackie Boyer, 1184 S Main, thanked everyone who helped with Kids Fishing Day as it was a great success. She said that \$4,000 worth of fish was stocked into the lake for the event and it was split between catfish and bluegill. She also mentioned there was one albino catfish donated and one of the kids caught it this year.

Sally Stuart, Vision Carthage, mentioned that Republic Services does not do a bulk item house to house pickup event like requested in previous comments. They were able to work

something out with the company to do the event in Memorial Hall parking lot and they donated two out of the six dumpsters that were available. She thanked all the departments for their help with the Dumpster Days event. She reminded everyone of the Soiree in the Park event on June 28. She also gave her quarterly update that involved many plantings, restoration classes, and the banners project. She also reported that she will be meeting with Habitat for Humanity to discuss blighted houses.

Lynn Andrews, Boots Court Foundation, reported that they had a few board members attend a Jefferson Highway meeting. He also provided the council with a list of countries and states that the Visitors Center has had visit them. He also gave numbers for this year and last year. He is looking forward to working with the City as the Official Visitors Center.

Mr. Peterson reported that the Budget Ways and Means Committee met June 4<sup>th</sup>. They discussed the budget perfection, the sidewalk expansion project, the boots court agreement, and the budget adjustment for the Memorial Hall curtains. All those items appear on the Council agenda for the evening. The next meeting is scheduled for July 14 at 5 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. They discussed the Council Bill 25-45 and would like some further clarification on the number of votes needed to suspend an officer, as well as, the number of charges specified that they need to be found guilty of. This was tabled until the next meeting so further clarification could be made. The next meeting is will be June 24<sup>th</sup> at 5:30.

Mr. West reported that the Public Safety Committee is between meetings. The next meeting will be June 16<sup>th</sup> at 5:30.

Ms. Schramm reported that the Public Services Committee is between meetings. The next meeting will be on June 17<sup>th</sup> at 5:30.

Mr. Peterson reported that the Public Works Committee met June 3<sup>rd</sup>. The committee took a tour of the bridges prior to the meeting and saw the state that they are in and how badly they need to be fixed. They discussed a change order for the Downtown Square Sidewalks project, this will allow the bump outs on the corners to be removed to make snow removal easier. There was also a change order to the Hazel and Airport Drive Widening project. There is some additional material that needed to be brought in due to the elevation of the drive entrances to the Schreiber facility. They approved the bid for the Airport Drive and Fairview Ave sidewalks, that appears in Council Bill 25-40. They also discussed code enforcement. Mr. Peterson went into great detail about the process of a property being declared a nuisance and how to go about getting it resolved. The next meeting will be July 1<sup>st</sup>. at 5:30.

Special Committee and Board Liaison reports were given by Ms. Schramm for the Harry S. Truman Coordinating Council, Mr. Peterson for the Planning, Zoning, and Historic Preservation Commission, Mr. Thorn for the Library Board, and Mr. Perkins mentioned the change in meeting days for the CWEP Board for June. They will meet June 18 at 3 pm, as June 19 is a City Holiday.

Mayor Flanigan reported on attending the McCune Brook Hospital Trust meeting and the CEDC Housing Study breakfast. He still needs to go out to the wastewater plant and meet the workers that are out there. He has met with the Humane Society and there isn't much to report, the City is waiting on them to come back to them after meeting with the board. He also attended a meeting with the Police Chief and the Police Captain about the SRO program and

changes that will be happening. He attended the Chamber banquet and congratulated Jerry Poston for receiving the Citizen of the Year Award, and Suzanne Hall for receiving the Athena Award. He attended the grand opening of All Lathered Up on the square and everyone to check it out. The Dumpster Days, Carthage Rodeo, and Kids Fishing Day were all successful events over the weekend. He is also still working on refreshing and composing the committees that have vacancies on them.

During Remarks from Council Members, Mr. West reported that he went and visited with some of the citizens of his ward. Mr. Perkins received a complaint about some trash in a neighborhood and referred it to Public Works. Most of the feedback he has received has been mostly positive. Mr. Thorn reported he recently returned from vacation traveling down Route 66 out to California. He has also received some complaints about code enforcement. Mr. Barlow stated that he is concerned about the situation with the Humane Society. He also shadowed Sally at Dumpster Days and praised what a wonderful job she did. Ms. Schramm reported that she attended the Chamber Banquet recently and Julie appreciates the City allowing the use of Memorial Hall for the event, HE Williams was extremely appreciative of the Industry of the Year Award, all the smalls businesses were honored to be nominated. Ms. Schramm stated that there is a legislative wrap up happening Friday at the Chamber Coffee, the Senator and Representative for our area will be there. She thanked staff for the wonderfully put together budget book. She also reported on various events happening soon including Food Truck Friday, Mahjong classes, and a pickleball league. Mr. Wells reported that although there are a lot of code enforcement complaints, we need to thank those who do take care of their yards. He also thanked the officers involved in the burglary investigation at his neighbors house. Mr. Peterson mentioned that he helped serve hot dogs out at Kids Fishing Day and it was a great event. Ms. Gilpin reported that there are many people who have told her what a great job the Council is doing.

Police Chief Bill Hawkins reported that the officer who responded to the burglary was Kennedy Chaligoj and he will relay the messages of thanks to her. He also reported that the City received the blue Shield recognition that they applied for and that will open the Police Department up to more grant opportunities. He also reported that he submitted his official notice of retirement effective December 15.

Fire Chief Jason Martin clarified why the sirens were not sounded in Sunday's storm. The FEMA threshold is 75 mph winds, and the winds were not that strong, so despite neighboring towns sounding them, he followed the guidelines and did not sound them in Carthage. He reported that they are getting ready to do promotional testing to do the reorganization at the department. He also mentioned the Dan Armstrong golf tournament that is coming up and that it is a great event and the money raised gets put back into the community.

Interim Public Works Director Josiah Bayless reported that he and a few others from the department helped out with dumpster days and helped make room in the dumpsters for as much as possible. He also said that these dumpster events help with code enforcement issues.

City Administrator Traci Cox reported on sales and use tax numbers. Sales tax came in at \$282,610.65 for the month of June, year to date it is down \$75,000 from last year. The Use Tax came in at \$127,189, which was higher than the same month last year, but year to date it is down \$88,000. She also gave some highlights about the Fiscal Year 2026 Budget.

The Committee on Claims filed a report in the amount of \$946,774.09 against the following funds: General Revenue \$143,365.21, Public Health \$48.50, Lodging \$5,946.35, Parks/Stormwater \$61,644.87, Fire Protection \$53,698.15, Golf \$4,607.63, Capital Improvements \$2,066.13, Myers Park \$9,854.00, Use Tax \$15,290.83, Public Facilities \$58,221.52, Economic Development \$31,819.00, Public Library \$25,000.00, and Payroll \$535,211.90. Mr. Peterson made a motion, seconded by Mr. West, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 25-30 – As Amended - An Ordinance authorizing the Mayor to enter into an agreement with the Boots Court Foundation/Carthage Visitors Center for \$36,000.00 annually beginning July 1, 2025, for Tourism and Marketing Services, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-35.

Under New Business, C.B. 25-38 -- An Emergency Ordinance authorizing the Mayor to enter into a contract with A to Z Theatrical Supply and Services for the purchase and installation of new backstage curtains at Memorial Hall for the amount of \$35,050.00, in the City of Carthage, Missouri was placed on first reading.

Mr. Peterson made a motion, seconded by Ms. Gilpin, to forward Council Bill 25-38 to second reading due to its emergency status. Motion carried.

C.B. 25-38 -- An Emergency Ordinance authorizing the Mayor to enter into a contract with A to Z Theatrical Supply and Services for the purchase and installation of new backstage curtains at Memorial Hall for the amount of \$35,050.00, in the City of Carthage, Missouri second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-36.

C.B. 25-39 -- An Emergency Ordinance authorizing the Mayor to enter into an agreement with the Missouri Department of Economic Development for acceptance of a Community Revitalization Grant for the Downtown Sidewalk Extension Project, in the City of Carthage, Missouri was placed on first reading.

Ms. Schramm made a motion, seconded by Mr. Wells, to forward Council Bill 25-39 to second reading due to its emergency status. Motion carried.

C.B. 25-39 -- An Emergency Ordinance authorizing the Mayor to enter into an agreement with the Missouri Department of Economic Development for acceptance of a Community Revitalization Grant for the Downtown Sidewalk Extension Project, in the City of Carthage, Missouri second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-37.

C.B. 25-40 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to enter into a Contract with ATS Contractors, LLC. for sidewalk improvements along Airport Drive and Fairview Avenue, pursuant to TAP 1601(706), in the amount of \$574,199.40 in the City of Carthage, Missouri was placed of first reading with no action taken.

C.B. 25-41 -- An Ordinance authorizing utility rate changes for electric, water, and wastewater services as requested by the Carthage Water & Electric Plant Board was placed of first reading with no action taken.

Darren Collier, CWEP Board Member, and Kelli Nugent, provided the details of the increase and why it is needed. For the average household, their bill will increase 1.1% or roughly \$2.97. The increase is for many projects that are going to be underway. The increase is 1.1% electric, 2.6% water, and a 9/10 of a percent increase for wastewater.

C.B. 25-42 -- An Ordinance adopting the budget of the City of Carthage, Missouri for the Fiscal Year 2025-2026, in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 25-43 -- An Ordinance authorizing a special use permit for a one licensed operator beauty shop by Kirsten Kelley in her residence at 2508 Stephen Street in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 25-44 -- An Ordinance to amend Section 200 – General Employment Policies of the Personnel Policy Manual of the City of Carthage by adding Section 208 – Employment Records Policy was placed on first reading.

Ms. Schramm had questions on why the council was not included on this council bill and believes that they should have some right to the records. HR Coordinator Michael Miller was present to explain how he came up with the policy and that it had been approved by two attorneys. She would like it looked at again and taken back to committee.

Mr. Peterson made a motion, seconded by Mr. Perkins, to send Council Bill 25-44 back to Insurance, Audit and Claims after getting some more information from the attorneys and possibly making some changes to the policy. Motion carried.

C.B. 25-45 -- An Emergency Ordinance amending section 2-122 (c) of the Carthage City Code was placed on first reading with no action taken.

Mr. Peterson made a motion, seconded by Mr. Wells, to table Council Bill 25-45 until the next Council meeting to make the changes the Insurance, Audit and Claims committee wanted to see added. Motion carried.

Mr. Wells made a motion, seconded by Mr. West, to approve Resolution 2090 -- A Resolution authorizing a supplemental budget adjustment to the Use Tax Fund for Fiscal Year 2024-2025 for a line-item adjustment to the Capital Outlay-Parks line-item. Resolution 2090 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

Mr. Peterson made a motion, seconded by Mr. Perkins, to approve Resolution 2091 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$5,000.00) from the Restricted Trust Fund to Innovative Industries. Resolution 2091 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

Mr. West made a motion, seconded by Mr. Peterson, to approve Resolution 2092 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$75,000.00 per year for three years\*\*) from the Restricted Trust Fund

to Carthage Crosslines Ministry. Resolution 2092 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

Mr. Peterson made a motion, seconded by Ms. Gilpin, to approve Resolution 2093 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$75,000.00 per year for three years\*\*) from the Restricted Trust Fund to McCune Brooks Healthcare Foundation. Resolution 2093 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

During closing comments, the Mayor mentioned that it sounds like a lot of the citizens just want to have a clean City based on all the code enforcement complaints, Mr. West mentioned the LIME scooters and that he has seen a lot of children under the age of 18 riding on them. Mr. Perkins asked about the geofence for the scooters, Mr. Barlow announced that he would be resigning from the City Council due to some personal reasons and that the resignation is effective immediately after tonight's council meeting. He is grateful that he got the opportunity to serve the citizens. Ms. Schramm thanked Mr. Barlow for his service, she also thanked Chief Hawkins for all of his years of service as well. Mr. Wells said that Mr. Barlow will be missed and wished the Chief good luck. He also mentioned the 250<sup>th</sup> anniversary of the US Army. Mr. Peterson thanked Mr. Barlow, Ms. Gilpin would like to geofence the square to keep the scooters off the sidewalk. She also thanked Mr. Barlow and Chief Hawkins for their service.

Mr. Peterson made a motion, seconded by Ms. Gilpin, to adjourn the meeting. Motion carried and meeting adjourned at 8:39 pm.