



City of Carthage, Missouri
PUBLIC SERVICES COMMITTEE

June 17, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Jack Perkins, Ray West

MEMBERS ABSENT: Lori Leece

OTHERS PRESENT:

STAFF PRESENT: Parks and Recreation Director Abi Almandinger, Administrative Assistant Angie Judd, City Administrator Traci Cox, Tourism Director Melissa Little, Head Golf Pro Tyler Markham, Golf Maintenance Superintendent Cody Gray

Chairman Jana Schramm called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of previous minutes.

Mr. West motioned to approve the previous minutes, motion passed.

ACTION: Motion to accept/approve item 2.1. by Ray West;
Motion passed with a 3:0

AYES: Jana Schramm, Jack Perkins, Ray West

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)

Dan Curry, 1141 Belle Air, addressed the committee regarding the golf budget deficit. He suggested that the Golf Pro should operate the course more like a business, rather than having it managed by the City. Regarding the proposed on-demand pricing fee adjustment, Mr. Curry stated that while he prefers not to see prices increase, he recognizes that a rate adjustment is necessary given that fees have not been raised in some time.

4. New Business

1. Consider and discuss Ralleye in the Park.

Ms. Almandinger reported that Ralleye in the Park is an annual event organized by The Bridge Church and will be held in Central Park on September 21st from 8:00 AM to 3:00 PM. The event will include a 5K run starting at The Bridge, a

worship service in the park, a car show, inflatables, a free lunch, and other community outreach activities. She noted that the Parks Department has no concerns and considers it a positive event for the community. Mr. Perkins motioned to approve Ralleye in the Park at Central Park on September 21st from 7am to 4pm and to forward to Council for approval, motion passed.

ACTION: Motion to accept/approve item 4.1. by Jack Perkins;
Motion passed with a 3:0

AYES: Jana Schramm, Jack Perkins, Ray West

NOES: None

ABSTAIN: None

2. Consider and discuss Sudstock.

Ms. Almandinger introduced Jen Black with the Alliance of Southwest Missouri to discuss Sudstock scheduled for August 16 in Municipal Park. She advised this is a free community event promoting "good, clean fun." Activities include inflatables, free hot dogs, and a ladder truck from the Carthage Fire Department. She reported that approximately 1,500 families attended last year's event. Mr. Perkins motioned to allow Sudstock in Municipal Park on August 16th from 9am to 4pm and to forward to Council for approval, motion passed.

ACTION: Motion to accept/approve item 4.2. by Jack Perkins;
Motion passed with a 3:0

AYES: Jana Schramm, Jack Perkins, Ray West

NOES: None

ABSTAIN: None

3. Consider and discuss Jasper County Youth Fair.

Ms. Almandinger introduced Roxanne Willard, Secretary of the Jasper County Youth Fair, to discuss the upcoming annual fair scheduled for July 5–13. Ms. Willard requested permission for exhibitors to camp overnight at the park and to allow food trucks on-site during the event. She expressed appreciation for the continued upkeep and improvements to the facilities and extended an invitation to all to attend. Mr. West motioned to accept the event as outlined and to forward to Council for approval, motion passed.

ACTION: Motion to accept/approve item 4.3. by Ray West;
Motion passed with a 3:0

AYES: Jana Schramm, Jack Perkins, Ray West

NOES: None

ABSTAIN: None

4. Consider and discuss demand based pricing for golf course fees.

Ms. Almandinger introduced Tyler Markham, Head Golf Professional, to present a proposal for implementing demand-based pricing at the golf course. Mr. Markham recommended adjusting green fees based on time of day and demand, with 18-hole rates ranging from \$14 to \$32 and 9-hole rates from \$12 to \$20. He also proposed increasing cart fees to \$10 for 9 holes, \$16 for 18 holes, and \$6 for push carts. A \$125 annual cart fee would be added to memberships that include cart use. These changes are proposed to take effect August 1st. Mr. Markham emphasized the importance of updating rates to address rising operational costs. Ms. Schramm requested that an annual review of golf fees be included to ensure the pricing structure remains current and sustainable. Mr.

Perkins motioned to approve the golf course fee proposal as amended and to forward it to Council for approval, motion passed.

ACTION: Motion to accept/approve item 4.4. by Jack Perkins;
Motion passed with a 3:0

AYES: Jana Schramm, Jack Perkins, Ray West

NOES: None

ABSTAIN: None

5. Consider and discuss RFP for Roundabout Landscaping.

Ms. Almandinger presented landscaping plans for the roundabout and reported that two bids were received: Scott's Landscaping at \$25,170 and Green Meadows Lawn and Landscaping at \$49,590. She recommended awarding the project to Scott's Landscaping based on their previous successful work with the City, including irrigation at Central Park. Ms. Almandinger noted that MODOT has approved the landscaping design and that the maple leaf statue will be installed following the completion of the landscaping. The Parks Department will complete the dirt work and pour the concrete base for the sculpture. Mr. West motioned to accept the Scott's Landscaping bid for \$25,170 and to forward to Council for approval, motion passed.

6. Consider and discuss MOU with Kiwanis Kiddieland.

Ms. Almandinger reported that she met with the President of Kiwanis Kiddieland to review the agreement between the City and Kiwanis, as the previous five-year contract had expired. She presented a new five-year License Agreement that has been prepared with assistance from the city attorney to formalize the continued partnership. Mr. Perkins motioned to accept the License Agreement and forward to Council for approval, motion passed.

ACTION: Motion to accept/approve item 4.6. by Jack Perkins;
Motion passed with a 3:0

AYES: Jana Schramm, Jack Perkins, Ray West

NOES: None

ABSTAIN: None

7. Consider and discuss golf course expenditures and revenue.

Ms. Schramm noted ongoing discussion regarding the projected deficit in the Golf Course FY2026 budget. Ms. Cox stated that the proposed pricing increases are expected to boost revenue and reported that current fiscal year revenues are exceeding projections. She explained that the salary expenditures in the proposed budget reflect full operational staffing levels, including part-time employees. Adjustments are being made to reduce costs, including the reduction of part-time employee hours and the elimination of an unfilled full-time maintenance position. Ms. Schramm suggested the golf course begin passing credit card processing fees on to customers as a way to reduce expenses currently absorbed by the City. Ms. Cox added that HR will need to review salary figures before the budget is presented to the Budget Ways and Means Committee. Ms. Almandinger reported the need to purchase a new mower next fiscal year to replace one that was purchased used in 2014. Mr. Perkins motioned to present a lease payment option to Budget Ways and Means for the purchase of a new mower, motion passed.

ACTION: Motion to accept/approve item 4.7. by Jack Perkins;
Motion passed with a 3:0

AYES: Jana Schramm, Jack Perkins, Ray West
NOES: None
ABSTAIN: None

5. Staff Reports

1. Staff reports.

Ms. Almandinger presented the Golf, Golf Maintenance, Parks Maintenance, and Events & Recreation reports for May. She reported that the tables and chairs for Memorial Hall have been ordered and received, and the Central Park restroom project is nearing completion. Planning for the Red, White & Boom event is progressing, with scheduled activities to include four food trucks, inflatables, a watermelon feed, free rides at Kiddieland, and free swim at the municipal pool. Ms. Almandinger shared that the first Mahjong class at Memorial Hall was a success and, due to high interest, additional class spaces will be added. Pickleball league registration is currently open, although participation has been limited. Ms. Little noted that additional marketing efforts are being made to increase enrollment. Mr. Perkins inquired about future use of the area formerly occupied by the playground at Municipal Park. Ms. Almandinger responded that plans are currently in development for that space. Ms. Schramm added that the Harry S Truman grant may include a parks grant that could assist with the installation of a new playground at Fair Acres. Ms. Almandinger reported that Music in Central Park has their first concert of the summer scheduled for Saturday, June 21st.

Ms. Little reported that attendance at the Civil War Museum increased in May, with approximately 90% of visitors coming from outside the area. She commended the museum staff for their knowledge and their ability to effectively showcase the museum’s offerings. She also reported that Food Truck Friday, held on June 13th, was very successful and continues to be a profitable event. Additionally, the Visitors Guide has been updated to include a QR code on the back that links to the City website, and it will be distributed statewide.

6. Other Business

7. Adjournment

ACTION:	Motion to Adjourn at 06:48 PM by Jack Perkins
	Motion Passed with a 3:0
AYES:	Jana Schramm, Jack Perkins, Ray West
NOES:	None
ABSTAIN:	None