



# City of Carthage, Missouri

## CITY COUNCIL

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June 24, 2025 - 6:30 PM  
CITY HALL COUNCIL CHAMBERS

### **\*\*AMENDED AGENDA\*\***

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
  1. Approval of June 10, 2025 Minutes
6. **Presentations/Proclamations**
7. **Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
  1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
  1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**

(During reports/remarks of councilmembers, members of the council may take this opportunity to report on meetings, make comments and/or express concerns regarding current issues impacting the city, or make announcements concerning topics of interest of the council.)
12. **Administrative Reports**
13. **Report of Claims Presented Against the City**
  1. Motion and a second to approve the Claims
14. **Public Hearings**
  1. The City of Carthage will hold a Public Hearing for approval of the City of Carthage budget for the 2025-2026 Fiscal Year on Tuesday, June 24, 2025 at 6:30 pm during the City Council meeting. For questions, contact City Clerk Miranda Deal (417) 237-7000.

## **15. Old Business**

1. C.B. 25-37 -- An Ordinance repealing Ordinance 17-38, increasing the golf cart rental fees, increasing membership fees due to cart fee increase, and revising the demand-based pricing for green fees, at the Carthage Municipal Golf Course.
2. C.B. 25-40 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to enter into a Contract with ATS Contractors, LLC. for sidewalk improvements along Airport Drive and Fairview Avenue, pursuant to TAP 1601(706), in the amount of \$574,199.40 in the City of Carthage, Missouri.
3. C.B. 25-41 -- An Ordinance authorizing utility rate changes for electric, water, and wastewater services as requested by the Carthage Water & Electric Plant Board.
4. C.B. 25-42 -- An Ordinance adopting the budget of the City of Carthage, Missouri for the Fiscal Year 2025-2026, in the City of Carthage, Missouri.  
[FY 2025-2026 Budget Draft](#)
5. C.B. 25-43 -- An Ordinance authorizing a special use permit for a one licensed operator beauty shop by Kirsten Kelley in her residence at 2508 Stephen Street in the City of Carthage, Missouri.
6. C.B. 25-44 -- An Ordinance to amend Section 200 – General Employment Policies of the Personnel Policy Manual of the City of Carthage by adding Section 208 – Employment Records Policy.
7. C.B. 25-45 -- An Ordinance amending section 2-122 (c) of the Carthage City Code

## **16. New Business**

1. C.B. 25-46 -- An Ordinance authorizing the Mayor to execute an Agreement between the Kiwanis Club of Carthage, Missouri and the City of Carthage, Missouri to grant to the Kiwanis Club of Carthage, Missouri utilization of an area in Municipal Park known as Kiwanis Kiddieland.
2. C.B. 25-47 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to enter into an agreement with Scott's Landscape and Excavation for the Fairlawn Roundabout landscaping and irrigation, in the amount of \$25,170.00 in the City of Carthage, Missouri

## **17. Mayor's Appointments**

1. Library Board

## **18. Resolutions**

## **19. Closing Comments**

## **20. Executive Session**

1. **CLOSED SESSION:** ACCORDING TO SECTION 610.021 (3), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES BY A PUBLIC GOVERNMENTAL BODY WHEN PERSONAL INFORMATION ABOUT THE EMPLOYEE IS DISCUSSED OR RECORDED.

## **21. Adjournment**

1. Additional Packet Correspondence

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**

# City of Carthage, Missouri

## CITY COUNCIL

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JUNE 10, 2025 – 6:30 PM  
CITY HALL COUNCIL CHAMBERS

### MINUTES

To hear the full comments and discussions, please refer to the recorded YouTube video of this meeting.

<https://www.youtube.com/watch?v=IkSdK0ww9II>

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor David B. Flanigan presiding. Fire Chief Jason Martin gave the invocation. Police Chief Bill Hawkins led the flag salute.

The following Council Members answered roll call: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. Council Members Lori Leece and Alan Snow were absent. City Administrator Traci Cox and City Attorney Jon Gold were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Jason Martin, Interim Public Works Director Josiah Bayless, IT Administrator Michael Keith, and City Clerk Miranda Deal.

Mr. Peterson made a motion, seconded by Mr. West, to approve the minutes of the May 27, 2025 Regular Council meeting. Motion carried.

Mr. Wells made a motion, seconded by Ms. Gilpin, to approve the minutes of the May 27, 2025 Closed Session Minutes. Motion carried.

Jeff Meredith with the CEDC, gave an update of what the CEDC has accomplished and what their goals are for the future.

During Public Comments, Regina Wells, 2026 S Maple, thanked officers that were involved in helping resolve a burglary at her neighbor's house.

Paula Richardson, 111 W 10th St, thanked Vision Carthage for the Dumpster Days event. She also asked the City to look into working with Republic Services to do a bulk pickup event and go house to house to help those who are elderly or do not have help to haul stuff to a different location.

Jackie Boyer, 1184 S Main, thanked everyone who helped with Kids Fishing Day as it was a great success. She said that \$4,000 worth of fish was stocked into the lake for the event and it was split between catfish and bluegill. She also mentioned there was one albino catfish donated and one of the kids caught it this year.

Sally Stuart, Vision Carthage, mentioned that Republic Services does not do a bulk item house to house pickup event like requested in previous comments. They were able to work

something out with the company to do the event in Memorial Hall parking lot and they donated two out of the six dumpsters that were available. She thanked all the departments for their help with the Dumpster Days event. She reminded everyone of the Soiree in the Park event on June 28. She also gave her quarterly update that involved many plantings, restoration classes, and the banners project. She also reported that she will be meeting with Habitat for Humanity to discuss blighted houses.

Lynn Andrews, Boots Court Foundation, reported that they had a few board members attend a Jefferson Highway meeting. He also provided the council with a list of countries and states that the Visitors Center has had visit them. He also gave numbers for this year and last year. He is looking forward to working with the City as the Official Visitors Center.

Mr. Peterson reported that the Budget Ways and Means Committee met June 4<sup>th</sup>. They discussed the budget perfection, the sidewalk expansion project, the boots court agreement, and the budget adjustment for the Memorial Hall curtains. All those items appear on the Council agenda for the evening. The next meeting is scheduled for July 14 at 5 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. They discussed the Council Bill 25-45 and would like some further clarification on the number of votes needed to suspend an officer, as well as, the number of charges specified that they need to be found guilty of. This was tabled until the next meeting so further clarification could be made. The next meeting is will be June 24<sup>th</sup> at 5:30.

Mr. West reported that the Public Safety Committee is between meetings. The next meeting will be June 16<sup>th</sup> at 5:30.

Ms. Schramm reported that the Public Services Committee is between meetings. The next meeting will be on June 17<sup>th</sup> at 5:30.

Mr. Peterson reported that the Public Works Committee met June 3<sup>rd</sup>. The committee took a tour of the bridges prior to the meeting and saw the state that they are in and how badly they need to be fixed. They discussed a change order for the Downtown Square Sidewalks project, this will allow the bump outs on the corners to be removed to make snow removal easier. There was also a change order to the Hazel and Airport Drive Widening project. There is some additional material that needed to be brought in due to the elevation of the drive entrances to the Schreiber facility. They approved the bid for the Airport Drive and Fairview Ave sidewalks, that appears in Council Bill 25-40. They also discussed code enforcement. Mr. Peterson went into great detail about the process of a property being declared a nuisance and how to go about getting it resolved. The next meeting will be July 1<sup>st</sup>. at 5:30.

Special Committee and Board Liaison reports were given by Ms. Schramm for the Harry S. Truman Coordinating Council, Mr. Peterson for the Planning, Zoning, and Historic Preservation Commission, Mr. Thorn for the Library Board, and Mr. Perkins mentioned the change in meeting days for the CWEP Board for June. They will meet June 18 at 3 pm, as June 19 is a City Holiday.

Mayor Flanigan reported on attending the McCune Brook Hospital Trust meeting and the CEDC Housing Study breakfast. He still needs to go out to the wastewater plant and meet the workers that are out there. He has met with the Humane Society and there isn't much to report, the City is waiting on them to come back to them after meeting with the board. He also attended a meeting with the Police Chief and the Police Captain about the SRO program and

changes that will be happening. He attended the Chamber banquet and congratulated Jerry Poston for receiving the Citizen of the Year Award, and Suzanne Hall for receiving the Athena Award. He attended the grand opening of All Lathered Up on the square and everyone to check it out. The Dumpster Days, Carthage Rodeo, and Kids Fishing Day were all successful events over the weekend. He is also still working on refreshing and composing the committees that have vacancies on them.

During Remarks from Council Members, Mr. West reported that he went and visited with some of the citizens of his ward. Mr. Perkins received a complaint about some trash in a neighborhood and referred it to Public Works. Most of the feedback he has received has been mostly positive. Mr. Thorn reported he recently returned from vacation traveling down Route 66 out to California. He has also received some complaints about code enforcement. Mr. Barlow stated that he is concerned about the situation with the Humane Society. He also shadowed Sally at Dumpster Days and praised what a wonderful job she did. Ms. Schramm reported that she attended the Chamber Banquet recently and Julie appreciates the City allowing the use of Memorial Hall for the event, HE Williams was extremely appreciative of the Industry of the Year Award, all the smalls businesses were honored to be nominated. Ms. Schramm stated that there is a legislative wrap up happening Friday at the Chamber Coffee, the Senator and Representative for our area will be there. She thanked staff for the wonderfully put together budget book. She also reported on various events happening soon including Food Truck Friday, Mahjong classes, and a pickleball league. Mr. Wells reported that although there are a lot of code enforcement complaints, we need to thank those who do take care of their yards. He also thanked the officers involved in the burglary investigation at his neighbors house. Mr. Peterson mentioned that he helped serve hot dogs out at Kids Fishing Day and it was a great event. Ms. Gilpin reported that there are many people who have told her what a great job the Council is doing.

Police Chief Bill Hawkins reported that the officer who responded to the burglary was Kennedy Chaligoj and he will relay the messages of thanks to her. He also reported that the City received the blue Shield recognition that they applied for and that will open the Police Department up to more grant opportunities. He also reported that he submitted his official notice of retirement effective December 15.

Fire Chief Jason Martin clarified why the sirens were not sounded in Sunday's storm. The FEMA threshold is 75 mph winds, and the winds were not that strong, so despite neighboring towns sounding them, he followed the guidelines and did not sound them in Carthage. He reported that they are getting ready to do promotional testing to do the reorganization at the department. He also mentioned the Dan Armstrong golf tournament that is coming up and that it is a great event and the money raised gets put back into the community.

Interim Public Works Director Josiah Bayless reported that he and a few others from the department helped out with dumpster days and helped make room in the dumpsters for as much as possible. He also said that these dumpster events help with code enforcement issues.

City Administrator Traci Cox reported on sales and use tax numbers. Sales tax came in at \$282,610.65 for the month of June, year to date it is down \$75,000 from last year. The Use Tax came in at \$127,189, which was higher than the same month last year, but year to date it is down \$88,000. She also gave some highlights about the Fiscal Year 2026 Budget.

The Committee on Claims filed a report in the amount of \$946,774.09 against the following funds: General Revenue \$143,365.21, Public Health \$48.50, Lodging \$5,946.35, Parks/Stormwater \$61,644.87, Fire Protection \$53,698.15, Golf \$4,607.63, Capital Improvements \$2,066.13, Myers Park \$9,854.00, Use Tax \$15,290.83, Public Facilities \$58,221.52, Economic Development \$31,819.00, Public Library \$25,000.00, and Payroll \$535,211.90. Mr. Peterson made a motion, seconded by Mr. West, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 25-30 – As Amended - An Ordinance authorizing the Mayor to enter into an agreement with the Boots Court Foundation/Carthage Visitors Center for \$36,000.00 annually beginning July 1, 2025, for Tourism and Marketing Services, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-35.

Under New Business, C.B. 25-38 -- An Emergency Ordinance authorizing the Mayor to enter into a contract with A to Z Theatrical Supply and Services for the purchase and installation of new backstage curtains at Memorial Hall for the amount of \$35,050.00, in the City of Carthage, Missouri was placed on first reading.

Mr. Peterson made a motion, seconded by Ms. Gilpin, to forward Council Bill 25-38 to second reading due to its emergency status. Motion carried.

C.B. 25-38 -- An Emergency Ordinance authorizing the Mayor to enter into a contract with A to Z Theatrical Supply and Services for the purchase and installation of new backstage curtains at Memorial Hall for the amount of \$35,050.00, in the City of Carthage, Missouri second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-36.

C.B. 25-39 -- An Emergency Ordinance authorizing the Mayor to enter into an agreement with the Missouri Department of Economic Development for acceptance of a Community Revitalization Grant for the Downtown Sidewalk Extension Project, in the City of Carthage, Missouri was placed on first reading.

Ms. Schramm made a motion, seconded by Mr. Wells, to forward Council Bill 25-39 to second reading due to its emergency status. Motion carried.

C.B. 25-39 -- An Emergency Ordinance authorizing the Mayor to enter into an agreement with the Missouri Department of Economic Development for acceptance of a Community Revitalization Grant for the Downtown Sidewalk Extension Project, in the City of Carthage, Missouri second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-37.

C.B. 25-40 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to enter into a Contract with ATS Contractors, LLC. for sidewalk improvements along Airport Drive and Fairview Avenue, pursuant to TAP 1601(706), in the amount of \$574,199.40 in the City of Carthage, Missouri was placed of first reading with no action taken.

C.B. 25-41 -- An Ordinance authorizing utility rate changes for electric, water, and wastewater services as requested by the Carthage Water & Electric Plant Board was placed of first reading with no action taken.

Darren Collier, CWEP Board Member, and Kelli Nugent, provided the details of the increase and why it is needed. For the average household, their bill will increase 1.1% or roughly \$2.97. The increase is for many projects that are going to be underway. The increase is 1.1% electric, 2.6% water, and a 9/10 of a percent increase for wastewater.

C.B. 25-42 -- An Ordinance adopting the budget of the City of Carthage, Missouri for the Fiscal Year 2025-2026, in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 25-43 -- An Ordinance authorizing a special use permit for a one licensed operator beauty shop by Kirsten Kelley in her residence at 2508 Stephen Street in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 25-44 -- An Ordinance to amend Section 200 – General Employment Policies of the Personnel Policy Manual of the City of Carthage by adding Section 208 – Employment Records Policy was placed on first reading.

Ms. Schramm had questions on why the council was not included on this council bill and believes that they should have some right to the records. HR Coordinator Michael Miller was present to explain how he came up with the policy and that it had been approved by two attorneys. She would like it looked at again and taken back to committee.

Mr. Peterson made a motion, seconded by Mr. Perkins, to send Council Bill 25-44 back to Insurance, Audit and Claims after getting some more information from the attorneys and possibly making some changes to the policy. Motion carried.

C.B. 25-45 -- An Emergency Ordinance amending section 2-122 (c) of the Carthage City Code was placed on first reading with no action taken.

Mr. Peterson made a motion, seconded by Mr. Wells, to table Council Bill 25-45 until the next Council meeting to make the changes the Insurance, Audit and Claims committee wanted to see added. Motion carried.

Mr. Wells made a motion, seconded by Mr. West, to approve Resolution 2090 -- A Resolution authorizing a supplemental budget adjustment to the Use Tax Fund for Fiscal Year 2024-2025 for a line-item adjustment to the Capital Outlay-Parks line-item. Resolution 2090 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

Mr. Peterson made a motion, seconded by Mr. Perkins, to approve Resolution 2091 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$5,000.00) from the Restricted Trust Fund to Innovative Industries. Resolution 2091 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

Mr. West made a motion, seconded by Mr. Peterson, to approve Resolution 2092 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$75,000.00 per year for three years\*\*) from the Restricted Trust Fund

to Carthage Crosslines Ministry. Resolution 2092 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

Mr. Peterson made a motion, seconded by Ms. Gilpin, to approve Resolution 2093 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds (\$75,000.00 per year for three years\*\*) from the Restricted Trust Fund to McCune Brooks Healthcare Foundation. Resolution 2093 was adopted after a roll call vote of 8 ayes and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Tom Barlow, Jana Schramm, and Ron Wells.

During closing comments, the Mayor mentioned that it sounds like a lot of the citizens just want to have a clean City based on all the code enforcement complaints, Mr. West mentioned the LIME scooters and that he has seen a lot of children under the age of 18 riding on them. Mr. Perkins asked about the geofence for the scooters, Mr. Barlow announced that he would be resigning from the City Council due to some personal reasons and that the resignation is effective immediately after tonight's council meeting. He is grateful that he got the opportunity to serve the citizens. Ms. Schramm thanked Mr. Barlow for his service, she also thanked Chief Hawkins for all of his years of service as well. Mr. Wells said that Mr. Barlow will be missed and wished the Chief good luck. He also mentioned the 250<sup>th</sup> anniversary of the US Army. Mr. Peterson thanked Mr. Barlow, Ms. Gilpin would like to geofence the square to keep the scooters off the sidewalk. She also thanked Mr. Barlow and Chief Hawkins for their service.

Mr. Peterson made a motion, seconded by Ms. Gilpin, to adjourn the meeting. Motion carried and meeting adjourned at 8:39 pm.





June 16, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**AGENDA**

**1. Call to Order**

**2. Old Business**

1. Approval of 5/22/25 Minutes

**3. Citizen Participation**

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

1. Consider and discuss road closure on Belle Aire between Grand and the cul-de-sac, Clinton from St. Louis to Highland, and Fulton from Clinton to Highland from 4:00PM to 9:00PM for the Belle Aire 4th of July event. - Lana Griffith
2. Consider and discuss Jasper County Youth Fair. - Roxanne Willard

**4. New Business**

1. Consider and discuss Police Corporal job description - Chief Hawkins
2. Staff Reports
  - Fire Department
  - Introduction of Battalion Chiefs
  - Police Department

**5. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**



City of Carthage, Missouri  
**PUBLIC SAFETY COMMITTEE**

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June 16, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**MINUTES**

**1. Call to Order**

The meeting was called to order by Chairperson Snow at 5:30PM

**2. Old Business**

1. Approval of 5/22/25 Minutes

Councilperson Gilpin made a motion to approve 5-22-25 minutes as presented.  
Motion passes.

**3. Citizen Participation**

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

1. Consider and discuss road closure on Belle Aire between Grand and the cul-de-sac, Clinton from St. Louis to Highland, and Fulton from Clinton to Highland from 4:00PM to 9:00PM for the Belle Aire 4th of July event. - Lana Griffith

Lana Griffith is requesting barricades at Clinton, Fulton, and Grand and Belle Aire be closed from Grand to the end of the cul-de-sac on Sunday, June 29th, from 4:00PM to 9:00PM for their parade/block party. Councilperson Snow made a motion to approved the requested street closure. Councilperson Gilpin 2nd the motion. Motion passes.

2. Consider and discuss Jasper County Youth Fair. - Roxanne Willard

Roxanne Willard spoke with the committee on the Jasper County Youth Fair that will be held in Municipal Park on Saturday July 5th - Sunday July 13th. Roxanne is requesting:

- Close the road between Barn #7 and Chitwood Barn #6 from gate to gate beginning Tuesday night at midnight, July 8th through Saturday July 12th to keep livestock contained within the perimeter fence. Closure of this road will also increase the safety of exhibitors and spectators eliminating moving vehicles.
- Close the road between the Kolpin Concession Stand and small pavilion #8 from Wednesday to Saturday as well. in addition to requesting that Food Trucks be allowed in this area from Monday July 7th through Saturday July 12.
- Requesting campers be allowed in the park on Saturday July 5th through Sunday July 13 for our exhibitor families. Children exhibiting during the

fair are also requesting special permission to be in the park around the livestock area after 10:00PM to care for livestock and provide security of exhibits. Additional police patrol during this event is welcomed and appreciated.

Councilperson Thorn made a motion to accept the proposed closures, food trucks, and camper in park as presented. Councilperson Gilpin 2nd the motion. Motion passed.

#### **4. New Business**

1. Consider and discuss Police Corporal job description - Chief Hawkins  
Chief Hawkins presented to the committee the new Police Corporal job description. Councilperson Gilpin made a motion to forward it to the Insurance Audits and Claims committee. Councilperson Thorn 2nd the motion. Motion passed.
2. Staff Reports

##### **Fire Department**

##### **Introduction of Battalion Chiefs**

Chief Martin introduced the new Fire Department Battalion Chiefs.

- Josh Roberts - A Crew
- Jody Roughton - B Crew
- Lonnie Lund - C Crew
- Eli Maples - Deputy Chief

No motion was needed.

##### **Police Department**

Chief Hawkins gave a brief station update. No motion needed.

#### **5. Adjournment**

Councilperson Snow made a motion to adjourn at 5:52PM. Councilperson Thorn 2nd the motion. Motion passed.



## City of Carthage, Missouri **PUBLIC SERVICES COMMITTEE**

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June 17, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

### **AGENDA**

- 1. Call to Order**
- 2. Old Business**
  1. Approval of previous minutes.
- 3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email [a.judd@carthagemo.gov](mailto:a.judd@carthagemo.gov).)
- 4. New Business**
  1. Consider and discuss Ralleye in the Park.
  2. Consider and discuss Sudstock.
  3. Consider and discuss Jasper County Youth Fair.
  4. Consider and discuss demand based pricing for golf course fees.
  5. Consider and discuss RFP for Roundabout Landscaping.
  6. Consider and discuss MOU with Kiwanis Kiddieland.
  7. Consider and discuss golf course expenditures and revenue.
- 5. Staff Reports**
  1. Staff reports.
- 6. Other Business**
- 7. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**

## City of Carthage, Missouri **PUBLIC SERVICES COMMITTEE**

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June 17, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

### **MINUTES**

#### **1. Call to Order**

**MEMBERS PRESENT:** Jana Schramm, Jack Perkins, Ray West

**MEMBERS ABSENT:** Lori Leece

**OTHERS PRESENT:**

**STAFF PRESENT:** Parks and Recreation Director Abi Almandinger, Administrative Assistant Angie Judd, City Administrator Traci Cox, Tourism Director Melissa Little, Head Golf Pro Tyler Markham, Golf Maintenance Superintendent Cody Gray

Chairman Jana Schramm called the meeting to order at 05:30 PM.

#### **2. Old Business**

1. Approval of previous minutes.

Mr. West motioned to approve the previous minutes, motion passed.

**ACTION:** Motion to accept/approve item 2.1. by Ray West;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Jack Perkins, Ray West

**NOES:** None

**ABSTAIN:** None

#### **3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email [a.judd@carthagemo.gov](mailto:a.judd@carthagemo.gov).)

Dan Curry, 1141 Belle Air, addressed the committee regarding the golf budget deficit. He suggested that the Golf Pro should operate the course more like a business, rather than having it managed by the City. Regarding the proposed on-demand pricing fee adjustment, Mr. Curry stated that while he prefers not to see prices increase, he recognizes that a rate adjustment is necessary given that fees have not been raised in some time.

#### **4. New Business**

1. Consider and discuss Ralleye in the Park.

Ms. Almandinger reported that Ralleye in the Park is an annual event organized by The Bridge Church and will be held in Central Park on September 21st from 8:00 AM to 3:00 PM. The event will include a 5K run starting at The Bridge, a

worship service in the park, a car show, inflatables, a free lunch, and other community outreach activities. She noted that the Parks Department has no concerns and considers it a positive event for the community. Mr. Perkins motioned to approve Ralleye in the Park at Central Park on September 21st from 7am to 4pm and to forward to Council for approval, motion passed.

**ACTION:** Motion to accept/approve item 4.1. by Jack Perkins;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Jack Perkins, Ray West

**NOES:** None

**ABSTAIN:** None

2. Consider and discuss Sudstock.

Ms. Almandinger introduced Jen Black with the Alliance of Southwest Missouri to discuss Sudstock scheduled for August 16 in Municipal Park. She advised this is a free community event promoting "good, clean fun." Activities include inflatables, free hot dogs, and a ladder truck from the Carthage Fire Department. She reported that approximately 1,500 families attended last year's event. Mr. Perkins motioned to allow Sudstock in Municipal Park on August 16th from 9am to 4pm and to forward to Council for approval, motion passed.

**ACTION:** Motion to accept/approve item 4.2. by Jack Perkins;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Jack Perkins, Ray West

**NOES:** None

**ABSTAIN:** None

3. Consider and discuss Jasper County Youth Fair.

Ms. Almandinger introduced Roxanne Willard, Secretary of the Jasper County Youth Fair, to discuss the upcoming annual fair scheduled for July 5–13. Ms. Willard requested permission for exhibitors to camp overnight at the park and to allow food trucks on-site during the event. She expressed appreciation for the continued upkeep and improvements to the facilities and extended an invitation to all to attend. Mr. West motioned to accept the event as outlined and to forward to Council for approval, motion passed.

**ACTION:** Motion to accept/approve item 4.3. by Ray West;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Jack Perkins, Ray West

**NOES:** None

**ABSTAIN:** None

4. Consider and discuss demand based pricing for golf course fees.

Ms. Almandinger introduced Tyler Markham, Head Golf Professional, to present a proposal for implementing demand-based pricing at the golf course. Mr. Markham recommended adjusting green fees based on time of day and demand, with 18-hole rates ranging from \$14 to \$32 and 9-hole rates from \$12 to \$20. He also proposed increasing cart fees to \$10 for 9 holes, \$16 for 18 holes, and \$6 for push carts. A \$125 annual cart fee would be added to memberships that include cart use. These changes are proposed to take effect August 1st. Mr. Markham emphasized the importance of updating rates to address rising operational costs. Ms. Schramm requested that an annual review of golf fees be included to ensure the pricing structure remains current and sustainable. Mr.

Perkins motioned to approve the golf course fee proposal as amended and to forward it to Council for approval, motion passed.

**ACTION:** Motion to accept/approve item 4.4. by Jack Perkins;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Jack Perkins, Ray West

**NOES:** None

**ABSTAIN:** None

5. Consider and discuss RFP for Roundabout Landscaping.

Ms. Almandinger presented landscaping plans for the roundabout and reported that two bids were received: Scott's Landscaping at \$25,170 and Green Meadows Lawn and Landscaping at \$49,590. She recommended awarding the project to Scott's Landscaping based on their previous successful work with the City, including irrigation at Central Park. Ms. Almandinger noted that MODOT has approved the landscaping design and that the maple leaf statue will be installed following the completion of the landscaping. The Parks Department will complete the dirt work and pour the concrete base for the sculpture. Mr. West motioned to accept the Scott's Landscaping bid for \$25,170 and to forward to Council for approval, motion passed.

6. Consider and discuss MOU with Kiwanis Kiddieland.

Ms. Almandinger reported that she met with the President of Kiwanis Kiddieland to review the agreement between the City and Kiwanis, as the previous five-year contract had expired. She presented a new five-year License Agreement that has been prepared with assistance from the city attorney to formalize the continued partnership. Mr. Perkins motioned to accept the License Agreement and forward to Council for approval, motion passed.

**ACTION:** Motion to accept/approve item 4.6. by Jack Perkins;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Jack Perkins, Ray West

**NOES:** None

**ABSTAIN:** None

7. Consider and discuss golf course expenditures and revenue.

Ms. Schramm noted ongoing discussion regarding the projected deficit in the Golf Course FY2026 budget. Ms. Cox stated that the proposed pricing increases are expected to boost revenue and reported that current fiscal year revenues are exceeding projections. She explained that the salary expenditures in the proposed budget reflect full operational staffing levels, including part-time employees. Adjustments are being made to reduce costs, including the reduction of part-time employee hours and the elimination of an unfilled full-time maintenance position. Ms. Schramm suggested the golf course begin passing credit card processing fees on to customers as a way to reduce expenses currently absorbed by the City. Ms. Cox added that HR will need to review salary figures before the budget is presented to the Budget Ways and Means Committee. Ms. Almandinger reported the need to purchase a new mower next fiscal year to replace one that was purchased used in 2014. Mr. Perkins motioned to present a lease payment option to Budget Ways and Means for the purchase of a new mower, motion passed.

**ACTION:** Motion to accept/approve item 4.7. by Jack Perkins;  
Motion passed with a 3:0

**AYES:** Jana Schramm, Jack Perkins, Ray West  
**NOES:** None  
**ABSTAIN:** None

## 5. Staff Reports

### 1. Staff reports.

Ms. Almandinger presented the Golf, Golf Maintenance, Parks Maintenance, and Events & Recreation reports for May. She reported that the tables and chairs for Memorial Hall have been ordered and received, and the Central Park restroom project is nearing completion. Planning for the Red, White & Boom event is progressing, with scheduled activities to include four food trucks, inflatables, a watermelon feed, free rides at Kiddieland, and free swim at the municipal pool. Ms. Almandinger shared that the first Mahjong class at Memorial Hall was a success and, due to high interest, additional class spaces will be added. Pickleball league registration is currently open, although participation has been limited. Ms. Little noted that additional marketing efforts are being made to increase enrollment. Mr. Perkins inquired about future use of the area formerly occupied by the playground at Municipal Park. Ms. Almandinger responded that plans are currently in development for that space. Ms. Schramm added that the Harry S Truman grant may include a parks grant that could assist with the installation of a new playground at Fair Acres. Ms. Almandinger reported that Music in Central Park has their first concert of the summer scheduled for Saturday, June 21st.

Ms. Little reported that attendance at the Civil War Museum increased in May, with approximately 90% of visitors coming from outside the area. She commended the museum staff for their knowledge and their ability to effectively showcase the museum's offerings. She also reported that Food Truck Friday, held on June 13th, was very successful and continues to be a profitable event. Additionally, the Visitors Guide has been updated to include a QR code on the back that links to the City website, and it will be distributed statewide.

## 6. Other Business

## 7. Adjournment

|                 |                                               |
|-----------------|-----------------------------------------------|
| <b>ACTION:</b>  | Motion to Adjourn at 06:48 PM by Jack Perkins |
|                 | Motion Passed with a 3:0                      |
| <b>AYES:</b>    | Jana Schramm, Jack Perkins, Ray West          |
| <b>NOES:</b>    | None                                          |
| <b>ABSTAIN:</b> | None                                          |





# City of Carthage, Missouri

## **CITY COUNCIL**

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June 23, 2025 - 4:00 PM  
CITY HALL COUNCIL CHAMBERS

### **AGENDA**

#### **1. Council Training Session**

1. The City Council will be meeting this evening to receive training on various topics by John Young with Hamilton Weber who will be joining via Zoom. The topics to be discussed are listed below. No official business will be taking place this evening.

Charter City Introduction  
Sources and Limitations on City Authority;  
Ordinances and Resolutions;  
Meeting Procedures;  
Planning and Zoning; and  
Sunshine and Local Records Laws.

#### **2. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**



# City of Carthage, Missouri

## **BUDGET WAYS & MEANS COMMITTEE**

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June 24, 2025 - 5:00 PM  
CITY HALL COUNCIL CHAMBERS

### **AGENDA**

- 1. Call to Order**
- 2. Old Business**
  1. Approval of June 4, 2025 Minutes
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
  1. Consider and discuss FY 2025-2026 Golf Fund budget
  2. Staff Reports
- 5. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**



City of Carthage, Missouri  
**COMMITTEE ON  
INSURANCE/AUDIT AND CLAIMS**

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June 24, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**AGENDA**

- 1. Call to Order**
- 2. Old Business**
  1. Approval of June 10, 2025 Minutes
  2. Review & Approval of the Claims Report
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
  1. Consider and discuss Police Corporal job description
  2. Consider and discuss revised Employment Records Policy
  3. Consider and discuss revisions to section 2-122 (c) of the Carthage Code
  4. Consider and discuss changes to Section 608 - Whistleblower Protection Policy of the Personnel Policy Manual
  5. Staff Reports
- 5. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**



## AGENDA

Notice is hereby given that the Carthage Water & Electric Plant Board will meet June 18, 2025, 3:00 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of the regular meeting includes:

### ADDITIONS TO THE AGENDA

APPROVAL OF THE BOARD MINUTES: May 12, 2025

APPROVAL OF DISBURSEMENTS: May 2025 \$4,450,250.07

FINANCIAL STATEMENT: May 2025

COMMITTEE REPORTS:

CITIZENS PARTICIPATION PERIOD:

OLD BUSINESS: None.

NEW BUSINESS:

1. Presentation by Roddy Rogers, Executive Director of Southwest Missouri Water
2. Consideration of Resolution 2025.01, a resolution recommending and requesting the City Council of Carthage, Missouri, enter into a Water Storage Subcontract with the Southwest Missouri Joint Municipal Water Utility Commission
3. Approval of the construction of a new parking lot on Centennial Avenue
4. Consideration of bids for tree trimming and vegetation management services
5. Selection of Board officers for FY26

STAFF REPORTS

BOARD MEMBER COMMENTS

The tentative agenda of this meeting includes the possibility of a vote to close a portion of the meeting pursuant to Section 610.021(3), the hiring, firing, disciplining or promoting of particular employees by the public governmental body when personal information about the employee is discussed, and Section 610.021(13), individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, of the Revised Statutes of Missouri.

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting. Representatives of the news media may obtain copies of this notice by contacting: Meagan Milliken, PO Box 611 Carthage, MO 64836 417-237-7300



## AGENDA

Planning, Zoning, and Historic Preservation Commission

Wednesday, June 18, 2025 5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

### Call to Order

### Minutes of Previous Meeting

### Public Participation

Each person who wishes to address the commission must put their name and address on the sign-up sheet and shall state their name prior to speaking. Each person is limited to two (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer further questions by the commission or the chair.

### Public Hearing

## SPECIAL MEETING - PUBLIC KICK-OFF MEETING FOR CARTHAGE DESIGN GUIDELINES PROJECT

### Staff Report

### New Business

### Old Business

### Next Meeting:

### Adjourn

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#### Commission Members

|                        |               |                 |                 |              |
|------------------------|---------------|-----------------|-----------------|--------------|
| <b>Voting Members:</b> | Chairman      | Jim Hunter      | 1514 S River    | 417-850-5355 |
|                        | Vice Chairman | Jim Swatsenbarg | 601 Howard      | 417-358-1690 |
|                        | Secretary     | Joshua Anderson | 1205 S Main     | 417-793-2196 |
|                        | Member        | Philip Brown    | 2533 Theo       | 417-793-8065 |
|                        | Member        | Vacant          | Vacant          | Vacant       |
|                        | Member        | Vacant          | Vacant          | Vacant       |
|                        | Member        | Matt Smith      | 1022 E Chestnut | 417-437-2281 |

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|                            |                          |                |                       |              |
|----------------------------|--------------------------|----------------|-----------------------|--------------|
| <b>Non-Voting Members:</b> | Mayor                    | Bren Flanigan  | City Hall             | 417-237-7003 |
|                            | City Administrator       | Traci Cox      | City Hall             | 417-237-7003 |
|                            | Asst. City Administrator |                | City Hall             | 417-237-7003 |
|                            | Councilmember            | Derek Peterson | 1141 Sheila Ann Drive | 417-674-0144 |

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|               |                                 |                |                         |              |
|---------------|---------------------------------|----------------|-------------------------|--------------|
| <b>Staff:</b> | Public Works Director (Interim) | Josiah Bayless | Public Works Department | 417-237-7010 |
|---------------|---------------------------------|----------------|-------------------------|--------------|

---

An Ordinance repealing Ordinance 17-38, increasing the golf cart rental fees, increasing membership fees due to cart fee increase, and updating the demand-based pricing for green fees, at the Carthage Municipal Golf Course.

**WHEREAS**, the increase fee for golf cart rentals will help offset the rising costs of maintaining the golf cart fleet and help replace the fleet in the future; and

**WHEREAS**, the increase in membership fees is due to the increase in cart rental fees; and

**WHEREAS**, it has been found that demand-based pricing (real-time pricing) presented as discounts were generally seen as fairer and therefore less likely to have a negative impact on consumer perception and reactions; and

**WHEREAS**, experience in other industries has shown that revenue management can increase revenue without affecting customer satisfaction; and

**WHEREAS**, the Golf Operations Supervisor is responsible for implementing demand-based pricing strategies to optimize revenue while maintaining customer satisfaction and shall review all pricing on an annual basis; and

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,  
JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** This Ordinance shall repeal Ordinance 17-38 and enact the fees as presented:

**SECTION II:** Golf cart fees are as follows: 18-hole golf cart rental \$16, Senior 18-hole golf cart rental \$16, 9-hole golf cart rental for all ages to \$10, pushcart rental \$6;

**SECTION III:** The increase in cart rental fees will affect the membership fees as follows: Single Membership with Cart \$1,825, Senior Membership with Cart \$1,675, Household Membership with Cart \$2,525;

**SECTION IV:** Green Fee prices will vary depending on the time of day and will range between \$14 - \$32 for a Regular 18-hole round, a range of \$16 - \$20 for a Senior 18-hole round Monday-Thursday, a range of \$14 - \$32 for a Senior 18-hole round Friday-Sunday, and the 9-hole rate for all ages will range from \$12 - \$20;

**SECTION V:** This Ordinance shall take effect beginning August 1, 2025.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

CB 25-37-Sponsored by: Public Services Committee

## Current Rates

### *Regular (ages 61 & under)*

|                        |          |
|------------------------|----------|
| 18 Hole Green Fee      |          |
| <i>Open - 3 PM</i>     | \$ 26.00 |
| <i>3:10 PM - Close</i> | \$ 23.00 |

### *Regular (ages 61 & under)*

|                  |          |
|------------------|----------|
| 18 Hole Cart Fee | \$ 13.00 |
|------------------|----------|

### *Senior (ages 62 & over)*

|                   |          |
|-------------------|----------|
| Monday - Thursday |          |
| 18 Hole Green Fee | \$ 14.00 |

### *Senior (ages 62 & over)*

|                  |          |
|------------------|----------|
| 18 Hole Cart Fee | \$ 13.00 |
|------------------|----------|

|                   |          |
|-------------------|----------|
| 9 Hole Green Fee  | \$ 12.00 |
| Monday - Thursday |          |
| All ages          |          |

|                  |          |
|------------------|----------|
| 9 Hole Green Fee | \$ 15.00 |
| Friday - Sunday  |          |
| All ages         |          |

|                 |         |
|-----------------|---------|
| 9 Hole Cart Fee | \$ 8.00 |
| All ages        |         |

## Memberships

*All memberships including a cart will be increased \$125*

|                             |                    |
|-----------------------------|--------------------|
| Single Membership with Cart | \$ 1,700.00        |
| <b>Proposed Fees</b>        | <b>\$ 1,825.00</b> |

|                             |                    |
|-----------------------------|--------------------|
| Senior Membership with Cart | \$ 1,550.00        |
| <b>Proposed Fees</b>        | <b>\$ 1,675.00</b> |

|                                |                    |
|--------------------------------|--------------------|
| Household Membership with Cart | \$ 2,400.00        |
| <b>Proposed Fees</b>           | <b>\$ 2,525.00</b> |

## Push Cart Rentals

|                          |                |
|--------------------------|----------------|
| Current Push Cart Rental | \$ 5.00        |
| <b>Proposed Fees</b>     | <b>\$ 6.00</b> |

## Demand-Based Pricing Rates

### *Regular (ages 61 & under)*

|                   |                                                          |
|-------------------|----------------------------------------------------------|
| 18 Hole Green Fee | \$14 - \$32 <i>Price varies depending on time of day</i> |
|-------------------|----------------------------------------------------------|

### *Senior (ages 62 & over)*

|                   |             |
|-------------------|-------------|
| Monday - Thursday |             |
| 18 Hole Green Fee | \$16 - \$20 |

|                  |          |
|------------------|----------|
| 18 Hole Cart Fee | \$ 16.00 |
| <i>All ages</i>  |          |

|                  |                                                          |
|------------------|----------------------------------------------------------|
| 9 Hole Green Fee | \$12 - \$20 <i>Price varies depending on time of day</i> |
| <i>All ages</i>  |                                                          |

|                 |          |
|-----------------|----------|
| 9 Hole Cart Fee | \$ 10.00 |
| <i>All ages</i> |          |



**COUNCIL BILL NO. 25-40**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance of the City of Carthage, Missouri authorizing the Mayor to enter into a Contract with ATS Contractors, LLC. for sidewalk improvements along Airport Drive and Fairview Avenue, pursuant to TAP 1601(706), in the amount of \$574,199.40 in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** The agreement with ATS Contractors, LLC for sidewalks along Airport Drive and Fairview Avenue, attached hereto as Exhibit A and incorporated herein by reference is approved as a contractual obligation of the city of Carthage, Missouri.

**SECTION II:** The Mayor is hereby authorized and directed to execute said agreement, in Exhibit A, on behalf of the City of Carthage, Missouri, and to affix the municipal seal hereto and to attest the same.

**SECTION III:** This ordinance shall take effect and be in force from and after its passage and approval.

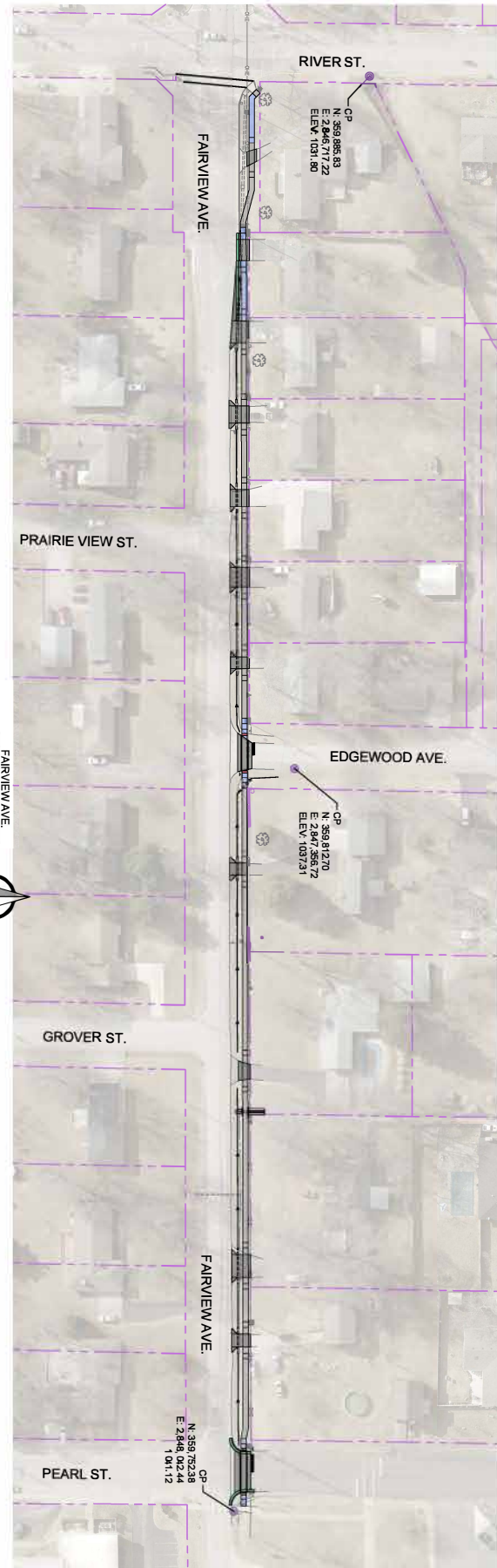
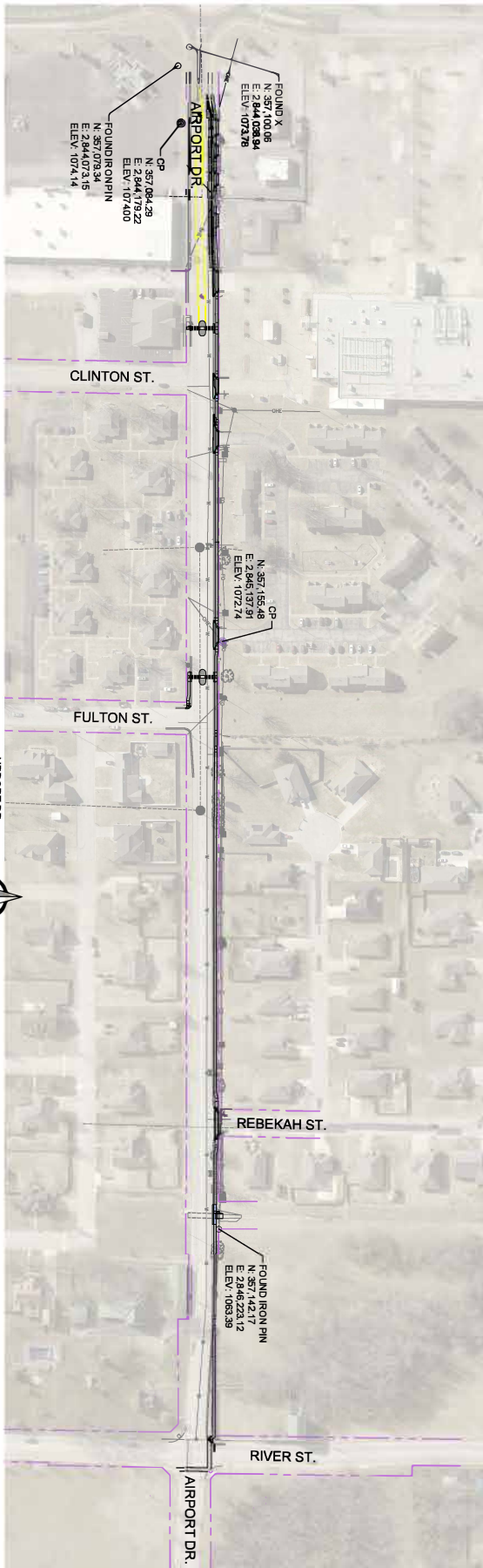
**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**Sponsored by: Public Works Committee**

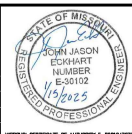


# C-1.2 GENERAL PLAN

PROJECT NUMBER:  
240028  
DATE:  
1/15/2025

TAP-1601(706)  
SIDEWALK IMPROVEMENTS  
THE CITY OF CARTHAGE  
AIRPORT DR. & FAIRVIEW AVE.  
CARTHAGE, MISSOURI

| REVISIONS |             |    |      |
|-----------|-------------|----|------|
| NO.       | DESCRIPTION | BY | DATE |
|           |             |    |      |
|           |             |    |      |
|           |             |    |      |
|           |             |    |      |
|           |             |    |      |
|           |             |    |      |



**BID TABULATION**  
**TAP-1601(706) - AIRPORT DR. AND FAIRVIEW AVE. SIDEWALKS**  
**CARTHAGE, MISSOURI**  
**BID OPENING: MAY 15, 2025 @ 10 a.m.**

| AIRPORT DRIVE QUANTITIES |                                                                                        |           |      | ATS CONTRACTORS, LLC   |                | SPROULS CONSTRUCTION, INC. |                |
|--------------------------|----------------------------------------------------------------------------------------|-----------|------|------------------------|----------------|----------------------------|----------------|
|                          |                                                                                        |           |      | 8400 E. 7TH STREET     |                | 397 W. HWY. DD             |                |
|                          |                                                                                        |           |      | JOPLIN, MISSOURI 64801 |                | LAMAR, MISSOURI 64759      |                |
| Item No.                 | Description                                                                            | No. Units | Unit | Unit Price             | Extended Total | Unit Price                 | Extended Total |
| 1-1                      | MOBILIZATION                                                                           | 1         | LS   | \$ 35,000.00           | \$ 35,000.00   | \$ 20,000.00               | \$ 20,000.00   |
| 1-2                      | SEEDING & MULCH                                                                        | 0.1       | AC   | \$ 25,000.00           | \$ 2,500.00    | \$ 25,000.00               | \$ 2,500.00    |
| 1-3                      | INLET CHECK                                                                            | 5         | EA   | \$ 150.00              | \$ 750.00      | \$ 300.00                  | \$ 1,500.00    |
| 1-4                      | DITCH CHECK                                                                            | 11        | LF   | \$ 10.00               | \$ 110.00      | \$ 150.00                  | \$ 1,650.00    |
| 1-5                      | REMOVAL OF IMPROVEMENTS                                                                | 1         | LS   | \$ 13,000.00           | \$ 13,000.00   | \$ 18,000.00               | \$ 18,000.00   |
| 1-6                      | RELOCATE SIGN                                                                          | 6         | EA   | \$ 450.00              | \$ 2,700.00    | \$ 450.00                  | \$ 2,700.00    |
| 1-7                      | RELOCATE MAILBOX                                                                       | 4         | EA   | \$ 250.00              | \$ 1,000.00    | \$ 500.00                  | \$ 2,000.00    |
| 1-8                      | RELOCATE FIRE HYDRANT (INCLUDING 5 L.F. OF D.I.P.)                                     | 1         | EA   | \$ 3,300.00            | \$ 3,300.00    | \$ 5,000.00                | \$ 5,000.00    |
| 1-9                      | LINEAR GRADING                                                                         | 25.5      | STA  | \$ 1,100.00            | \$ 28,050.00   | \$ 1,400.00                | \$ 35,700.00   |
| 1-10                     | GRANULAR STONE BASE (2 IN. THICK)                                                      | 1228      | SY   | \$ 10.00               | \$ 12,280.00   | \$ 15.00                   | \$ 18,420.00   |
| 1-11                     | GRANULAR STONE BASE (4 IN. THICK)                                                      | 634       | SY   | \$ 15.00               | \$ 9,510.00    | \$ 20.00                   | \$ 12,680.00   |
| 1-12                     | 4 IN. YELLOW SOLID (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT)              | 886       | LF   | \$ 1.40                | \$ 1,240.40    | \$ 3.00                    | \$ 2,658.00    |
| 1-13                     | 4 IN. YELLOW INTERMITTENT (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT)       | 785       | LF   | \$ 1.40                | \$ 1,099.00    | \$ 3.00                    | \$ 2,355.00    |
| 1-14                     | 6 IN. WHITE SOLID (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT)               | 317       | LF   | \$ 1.40                | \$ 443.80      | \$ 17.50                   | \$ 5,547.50    |
| 1-15                     | 24 IN. WHITE STOP BAR (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT)           | 28        | LF   | \$ 3.30                | \$ 92.40       | \$ 40.50                   | \$ 1,134.00    |
| 1-16                     | 30 IN. WHITE MIDBLOCK CROSSWALK (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT) | 72        | LF   | \$ 3.30                | \$ 237.60      | \$ 52.00                   | \$ 3,744.00    |
| 1-17                     | WHITE TURN ARROW (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT)                | 2         | EA   | \$ 61.00               | \$ 122.00      | \$ 230.00                  | \$ 460.00      |
| 1-18                     | CURB INLET 4' x 8'                                                                     | 2         | EA   | \$ 7,000.00            | \$ 14,000.00   | \$ 6,000.00                | \$ 12,000.00   |
| 1-19                     | 24" DIA. RCP                                                                           | 7         | LF   | \$ 250.00              | \$ 1,750.00    | \$ 150.00                  | \$ 1,050.00    |
| 1-20                     | CURB AND GUTTER                                                                        | 575       | LF   | \$ 43.00               | \$ 24,725.00   | \$ 45.00                   | \$ 25,875.00   |
| 1-21                     | CONCRETE PAVEMENT (7 IN. THICK)                                                        | 453.2     | SY   | \$ 110.00              | \$ 49,852.00   | \$ 100.00                  | \$ 45,320.00   |
| 1-22                     | SIDEWALK (4 IN. THICK) WITH FIBERMESH REINFORCEMENT                                    | 1227.9    | SY   | \$ 82.50               | \$ 101,301.75  | \$ 85.00                   | \$ 104,371.50  |
| 1-23                     | CONCRETE ISLAND (8 IN. THICK)                                                          | 59.6      | SY   | \$ 140.00              | \$ 8,344.00    | \$ 180.00                  | \$ 10,728.00   |
| 1-24                     | CONCRETE BOX LID ADJUSTMENT                                                            | 1         | EA   | \$ 1,000.00            | \$ 1,000.00    | \$ 1,500.00                | \$ 1,500.00    |
| 1-25                     | WATER VALVE ADJUSTMENT                                                                 | 3         | EA   | \$ 100.00              | \$ 300.00      | \$ 600.00                  | \$ 1,800.00    |
| 1-26                     | 8' x 3' CONCRETE BOX CULVERT (EXTENSION)                                               | 1         | LS   | \$ 18,000.00           | \$ 18,000.00   | \$ 19,000.00               | \$ 19,000.00   |
| 1-27                     | TACTILE WARNING SURFACE                                                                | 126.5     | SF   | \$ 45.00               | \$ 5,692.50    | \$ 40.00                   | \$ 5,060.00    |
| 1-28                     | TEMPORARY TRAFFIC CONTROL                                                              | 1         | LS   | \$ 2,100.00            | \$ 2,100.00    | \$ 4,000.00                | \$ 4,000.00    |
| 1-29                     | SIGNAGE                                                                                | 25.5      | SF   | \$ 30.00               | \$ 765.00      | \$ 31.00                   | \$ 790.50      |
| 1-30                     | PEDESTRIAN RAILING                                                                     | 35        | LF   | \$ 210.00              | \$ 7,350.00    | \$ 200.00                  | \$ 7,000.00    |
| 1-31                     | PEDESTRIAN SIGNAL HEADS                                                                | 1         | LS   | \$ 21,000.00           | \$ 21,000.00   | \$ 22,500.00               | \$ 22,500.00   |
| AIRPORT DRIVE - SUBTOTAL |                                                                                        |           |      |                        | \$ 367,615.45  |                            | \$ 397,043.50  |

**FAIRVIEW AVENUE QUANTITIES**

| Item No.                          | Description                                                                  | No. Units | Unit | Unit Price   | Extended Total         | Unit Price   | Extended Total       |
|-----------------------------------|------------------------------------------------------------------------------|-----------|------|--------------|------------------------|--------------|----------------------|
| 2-1                               | MOBILIZATION                                                                 | 1         | LS   | \$ 15,341.00 | \$ 15,341.00           | \$ 20,000.00 | \$ 20,000.00         |
| 2-2                               | SEEDING & MULCH                                                              | 0.2       | AC   | \$ 15,000.00 | \$ 3,000.00            | \$ 15,000.00 | \$ 3,000.00          |
| 2-3                               | SILT FENCE                                                                   | 35        | LF   | \$ 6.00      | \$ 210.00              | \$ 5.00      | \$ 175.00            |
| 2-4                               | INLET CHECK                                                                  | 2         | EA   | \$ 150.00    | \$ 300.00              | \$ 200.00    | \$ 400.00            |
| 2-5                               | DITCH CHECK                                                                  | 78        | LF   | \$ 10.00     | \$ 780.00              | \$ 150.00    | \$ 11,700.00         |
| 2-6                               | REMOVAL OF IMPROVEMENTS                                                      | 1         | LS   | \$ 5,000.00  | \$ 5,000.00            | \$ 24,000.00 | \$ 24,000.00         |
| 2-7                               | RELOCATE SIGN                                                                | 2         | EA   | \$ 450.00    | \$ 900.00              | \$ 450.00    | \$ 900.00            |
| 2-8                               | RELOCATE MAILBOX                                                             | 3         | EA   | \$ 250.00    | \$ 750.00              | \$ 500.00    | \$ 1,500.00          |
| 2-9                               | LINEAR GRADING                                                               | 13.2      | STA  | \$ 1,200.00  | \$ 15,840.00           | \$ 2,000.00  | \$ 26,400.00         |
| 2-10                              | GRANULAR STONE BASE (2 IN. THICK)                                            | 611       | SY   | \$ 10.00     | \$ 6,110.00            | \$ 15.00     | \$ 9,165.00          |
| 2-11                              | GRANULAR STONE BASE (4 IN. THICK)                                            | 477       | SY   | \$ 15.00     | \$ 7,155.00            | \$ 20.00     | \$ 9,540.00          |
| 2-12                              | 6 IN. WHITE SOLID (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT)     | 264       | LF   | \$ 1.40      | \$ 369.60              | \$ 17.50     | \$ 4,620.00          |
| 2-13                              | 24 IN. WHITE STOP BAR (HIGH BUILD ACRYLIC WATERBORNE PAVEMENT MARKING PAINT) | 27        | LF   | \$ 3.30      | \$ 89.10               | \$ 40.50     | \$ 1,093.50          |
| 2-14                              | 15" DIA. RCP                                                                 | 214       | LF   | \$ 70.00     | \$ 14,980.00           | \$ 75.00     | \$ 16,050.00         |
| 2-15                              | 21" DIA. RCP                                                                 | 68        | LF   | \$ 90.00     | \$ 6,120.00            | \$ 120.00    | \$ 8,160.00          |
| 2-16                              | CURB AND GUTTER                                                              | 134       | LF   | \$ 43.00     | \$ 5,762.00            | \$ 45.00     | \$ 6,030.00          |
| 2-17                              | CONCRETE PAVEMENT (7 IN. THICK)                                              | 435.1     | SY   | \$ 110.00    | \$ 47,861.00           | \$ 100.00    | \$ 43,510.00         |
| 2-18                              | SIDEWALK (4 IN. THICK) WITH FIBERMESH REINFORCEMENT                          | 610.5     | SY   | \$ 82.50     | \$ 50,366.25           | \$ 85.00     | \$ 51,892.50         |
| 2-19                              | CONCRETE RETAINING WALL                                                      | 1.3       | CY   | \$ 1,700.00  | \$ 2,210.00            | \$ 1,800.00  | \$ 2,340.00          |
| 2-20                              | TACTILE WARNING SURFACE                                                      | 40        | SF   | \$ 45.00     | \$ 1,800.00            | \$ 40.00     | \$ 1,600.00          |
| 2-21                              | TEMPORARY TRAFFIC CONTROL                                                    | 1         | LS   | \$ 1,600.00  | \$ 1,600.00            | \$ 4,000.00  | \$ 4,000.00          |
| 2-22                              | PEDESTRIAN RAILING                                                           | 24        | LF   | \$ 210.00    | \$ 5,040.00            | \$ 200.00    | \$ 4,800.00          |
| 2-23                              | PEDESTRIAN SIGNAL HEADS                                                      | 1         | LS   | \$ 15,000.00 | \$ 15,000.00           | \$ 15,500.00 | \$ 15,500.00         |
| <b>FAIRVIEW AVENUE - SUBTOTAL</b> |                                                                              |           |      |              | <b>\$ 206,583.95 *</b> |              | <b>\$ 266,376.00</b> |

**TOTAL BID AMOUNT**
**\$ 574,199.40 \***
**\$ 663,419.50**

This is to certify that at 10:00 A.M. on May 15, 2025, at the office of the City of Carthage City Hall, Carthage, Missouri, the bids tabulated herein were publicly opened, read aloud and checked. The totals are correct as to additions and extensions.

  
 Jason Eckhart, P.E.  
 Zanevan Engineering

\*BID AMOUNT DOES NOT MATCH SUBMITTED BID AMOUNT DUE TO MATHEMATICAL ERROR.

**COUNCIL BILL NO. 25-41**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance authorizing utility rate changes for electric, water, and wastewater services as requested by the Carthage Water & Electric Plant Board.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** Utility rate changes are hereby authorized for electric, water, and wastewater services effective July 1, 2025, as requested by the Carthage Water & Electric Plant Board in accordance with the schedules which are attached hereto and incorporated herein by reference.

**SECTION II:** This ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**Sponsored by: Carthage Water and Electric Plant Board**

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
RESIDENTIAL SERVICE**

**AVAILABILITY:**

This rate is available by contract for single-phase 120/240 volt service to a single family dwelling through one meter for domestic use, and to separate structures on the same parcel of land, so long as these additional structures are not used for commercial purposes.

**ENERGY CHARGE:**

|                                     |           |
|-------------------------------------|-----------|
| For all kWh used per month, per kWh | \$0.10555 |
|-------------------------------------|-----------|

**MONTHLY AVAILABILITY CHARGE:**

|                                              |         |
|----------------------------------------------|---------|
| Residential Service (single family dwelling) | \$25.10 |
| Residential Service (additional structures)  | \$32.10 |

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth in this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fee (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. The use of motors not exceeding five horsepower will be permitted hereunder; provided, however, that motors of one horsepower and over must be connected for 240 volts, and provided further that simultaneous starting of motors totaling over five horsepower will not be permitted except that operation of air conditioners with a nominal manufacturer's rating of up to and including five ton capacity will be permitted under the further provision that not more than five tons (manufacturer's nominal rating) may be started from a single control. Equipment characterized by severe or fluctuating demands will not be permitted under this rate schedule. Service is for the exclusive use of the customer and shall not be resold or shared with others. Carthage Water & Electric Plant maintains sole discretion to determine which services will be billed under this rate.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
GENERAL SERVICE**

**ENERGY CHARGE:**

**For Demand Meters:**

|                                                |           |
|------------------------------------------------|-----------|
| For the first 5000 kWh used per month, per kWh | \$0.08772 |
| For all additional kWh used per month, per kWh | \$0.08585 |

**For Non-Demand Meters:**

|                                                |           |
|------------------------------------------------|-----------|
| For the first 5000 kWh used per month, per kWh | \$0.10558 |
| For all additional kWh used per month, per kWh | \$0.10251 |

**MONTHLY CUSTOMER CHARGE:**

|                      |          |
|----------------------|----------|
| Single-Phase Service | \$35.14  |
| Three-Phase Service  | \$100.00 |

**MONTHLY DEMAND CHARGE:**

|                          |        |
|--------------------------|--------|
| Per kW of billing demand | \$9.45 |
|--------------------------|--------|

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth in this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Billing demand shall be based on the current monthly peak. The above undiscounted rates apply to secondary service. Primary service discounts shall apply to those customers who own their own transformation facilities (see Primary Service schedule and associated Conditions of Service). The General Service rate was developed assuming those customers who do not own their own facilities will be metered on the low side of the transformer and receive no discount. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
PRIMARY SERVICE**

**AVAILABILITY:**

The primary rate shall apply to those customers who own their own transformation facilities.

**ENERGY CHARGE:**

|                                                      |           |
|------------------------------------------------------|-----------|
| For the first 200,000 of kWh used per month, per kWh | \$0.07021 |
| For all additional kWh used per month, per kWh       | \$0.06328 |

**MONTHLY DEMAND CHARGE:**

|                          |         |
|--------------------------|---------|
| Per kW of billing demand | \$11.25 |
|--------------------------|---------|

**MONTHLY CUSTOMER CHARGE:**

|                      |          |
|----------------------|----------|
| Single-Phase Service | \$35.14  |
| Three-Phase Service  | \$129.00 |

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth in this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Billing demand shall be based on the current monthly peak. Primary Service rates shall apply to those customers who own their own transformation facilities. Those who do own transformation facilities will be metered on the high side of the transformer and will accordingly be eligible for the Primary Service rates in this tariff. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*



**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
MUNICIPAL GENERAL SERVICE**

**ENERGY CHARGE:**

**For Demand Meters:**

|                                                |           |
|------------------------------------------------|-----------|
| For the first 5000 kWh used per month, per kWh | \$0.06140 |
| For all additional kWh used per month, per kWh | \$0.06010 |

**For Non-Demand Meters:**

|                                                |           |
|------------------------------------------------|-----------|
| For the first 5000 kWh used per month, per kWh | \$0.07391 |
| For all additional kWh used per month, per kWh | \$0.07176 |

**MONTHLY CUSTOMER CHARGE:**

|                      |         |
|----------------------|---------|
| Single-Phase Service | \$24.60 |
| Three-Phase Service  | \$70.00 |

**MONTHLY DEMAND CHARGE:**

|                          |        |
|--------------------------|--------|
| Per kW of billing demand | \$6.62 |
|--------------------------|--------|

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Municipal General Service rates are based on General Service rates, discounted 30%. Billing demand shall be based on the current monthly peak. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
MUNICIPAL STREET LIGHTING & TRAFFIC SIGNALS SERVICE**

**ENERGY CHARGE:**

|                                 |           |
|---------------------------------|-----------|
| All kWh used per month, per kWh | \$0.04676 |
|---------------------------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

|                      |         |
|----------------------|---------|
| Single-Phase service | \$18.00 |
| Three-Phase service  | \$50.00 |

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
AREA LIGHTING**

**AVAILABILITY:**

This rate is available to consumers using Carthage Water & Electric Plant's electric service.

**UNIT CHARGE:**

|                                                                                                |         |
|------------------------------------------------------------------------------------------------|---------|
| 54 Watt, 60 Watt, 66 Watt, 70 Watt, & 175 MVL Watt fixture, metered, monthly charge            | \$4.49  |
| 54 Watt, 60 Watt, 66 Watt, 70 Watt, 100 HPS, & 175 MVL Watt fixture, unmetered, monthly charge | \$11.45 |
| 100 Watt, 120 Watt, 250 HPS & 400 MVL Watt fixture, metered, monthly charge                    | \$9.15  |
| 100 Watt, 120 Watt, 250 HPS & 400 MVL Watt fixture, unmetered, monthly charge                  | \$22.82 |
| 105 Watt Flood, metered, monthly charge                                                        | \$11.74 |
| 105 Watt Flood, unmetered, monthly charge                                                      | \$16.33 |
| 176 Watt & 185 Watt Flood, unmetered, monthly charge                                           | \$19.21 |
| 390 Watt Flood, metered, monthly charge                                                        | \$14.73 |
| 390 Watt Flood, unmetered, monthly charge                                                      | \$24.65 |

**POLE INSTALLATION CHARGE:**

Installation of new pole when lighting unit requires a new pole.

Charge based on actual labor, overhead and material at time of installation, on a per-connection basis.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service under this schedule provides area lighting using CWEP's standard street lighting or floodlighting fixtures bracket mounted on CWEP-owned or leased poles, tower or fixtures. Said lighting fixtures shall be controlled by CWEP street lighting practices. Ornamental poles or non standard mountings will be provided at customer expense. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
MUNICIPAL AREA LIGHTING**

**AVAILABILITY:**

This rate is available to City of Carthage departments for area lighting.

**UNIT CHARGE:**

|                                                                                                                                    |         |
|------------------------------------------------------------------------------------------------------------------------------------|---------|
| 54 Watt, 60 Watt, 66 Watt, 70 Watt, & 175 MVL Watt fixture, metered, monthly charge @ \$4.49, discounted 30%                       | \$3.14  |
| 54 Watt, 60 Watt, 66 Watt, 70 Watt, 161 Watt, 100 HPS, 150 HPS & 175 MVL Watt, unmetered, monthly charge @ \$11.45, discounted 30% | \$8.02  |
| 100 Watt, 120 Watt, metered, monthly charge @ \$9.15, discounted 30%                                                               | \$6.41  |
| 100 Watt, 120 Watt, 250 HPS & 400 MVL Watt fixture, unmetered, monthly charge @ \$22.82, discounted 30%                            | \$15.97 |
| 105 Watt Flood, metered, monthly charge @ \$11.74 discounted 30%                                                                   | \$8.22  |
| 105 Watt Flood & 109 Watt Flood, unmetered, monthly charge @ \$16.33, discounted 30%                                               | \$11.43 |
| 390 Watt Flood, metered, monthly charge @ 14.73, discounted 30%                                                                    | \$10.31 |
| 390 Watt Flood, unmetered, monthly charge @ \$24.65, discounted 30%                                                                | \$17.26 |

**POLE INSTALLATION CHARGE:**

Installation of new pole when lighting unit requires new pole

Charge based on actual labor, overhead and material at time of installation, on a per-connection basis.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service under this schedule provides area lighting using CWEP's standard street lighting or floodlighting fixtures bracket mounted on CWEP-owned or leased poles, tower or fixtures. Said lighting fixtures shall be controlled by CWEP street lighting practices. Ornamental poles or non standard mountings will be provided at customer expense. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
SPORTS FIELD LIGHTING AND CORPS OF ENGINEERS  
APPROVED FLOOD CONTROL AREAS**

**AVAILABILITY:**

This rate is available by contract to non-commercial institutions within the city limits of Carthage for Sports Field lighting and Corps of Engineers approved Flood Control areas.

**ENERGY CHARGE:**

|                                                |           |
|------------------------------------------------|-----------|
| For the first 5000 kWh used per month, per kWh | \$0.08772 |
| For all additional kWh used per month, per kWh | \$0.08585 |

**MONTHLY DEMAND CHARGE:**

|                                      |           |
|--------------------------------------|-----------|
| For all KW of billing demand, per KW | No Charge |
|--------------------------------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

|                      |          |
|----------------------|----------|
| Single-Phase service | \$35.14  |
| Three-Phase service  | \$100.00 |

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
MUNICIPAL SPORTS FIELD LIGHTING**

**AVAILABILITY:**

This rate is available by contract to City Departments within the city limits of Carthage for Sports Field lighting.

**ENERGY CHARGE:**

|                                                |           |
|------------------------------------------------|-----------|
| For the first 5000 kWh used per month, per kWh | \$0.06140 |
| For all additional kWh used per month, per kWh | \$0.06010 |

**MONTHLY DEMAND CHARGE:**

|                                      |           |
|--------------------------------------|-----------|
| For all KW of billing demand, per KW | No charge |
|--------------------------------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

|                      |         |
|----------------------|---------|
| Single-Phase service | \$24.60 |
| Three-Phase Service  | \$70.00 |

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within of this rate book.

**CONDITIONS OF SERVICE:**

Municipal Sports Field Lighting rates are based on Sports Field Lighting and Corps of Engineers Approved Flood Area rates, discounted 30%. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
TEMPORARY ELECTRIC SERVICE, SINGLE PHASE**

**AVAILABILITY:**

This rate is available for single phase 120/240 volt temporary service for construction or other temporary purposes.

**ENERGY CHARGE:**

|                                 |           |
|---------------------------------|-----------|
| All kWh used per month, per kWh | \$0.23058 |
|---------------------------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

|                      |         |
|----------------------|---------|
| Single-Phase service | \$35.14 |
|----------------------|---------|

**SETUP CHARGE:**

|                                         |          |
|-----------------------------------------|----------|
| Temporary electric service setup charge | \$150.00 |
|-----------------------------------------|----------|

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
TEMPORARY ELECTRIC SERVICE, THREE PHASE SERVICE**

**AVAILABILITY:**

This rate is available for three phase temporary service for construction or other temporary purposes.

**ENERGY CHARGE:**

|                                 |           |
|---------------------------------|-----------|
| All kWh used per month, per kWh | \$0.08772 |
|---------------------------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

|                     |          |
|---------------------|----------|
| Three-Phase service | \$100.00 |
|---------------------|----------|

**DEMAND CHARGE:**

|                          |         |
|--------------------------|---------|
| Per kW of billing demand | \$11.25 |
|--------------------------|---------|

**SETUP CHARGE:**

Temporary electric service setup charge is based on actual labor, overhead and material needed to set up service

**PURCHASE POWER ADJUSTMENT:**

In addition to the above charges, a Purchase Power Adjustment charge may be added to each customer's bill, as shown on the Purchase Power Adjustment provision contained within this rate book.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*



**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
PARALLEL GENERATION SERVICE**

**AVAILABILITY:**

This schedule is available for service to customers who generate part, all or more than their requirements, only by special contract stipulating conditions of service and customer interconnection equipment.

**NEW RATE:**

Power and energy sold to customer shall be billed at the applicable General or Primary Service rates except that the Billing Demand shall be the maximum 15 minute measured demand in the past thirty-six months, adjusted for power factor. Energy delivered to the Department by the customer shall be purchased at a rate per kWh equal to that month's per kWh charge to CWEPP for Sikeston Power Plant energy; if there should be no Sikeston energy billing because of plant outage or other reasons, then this rate will be based on the weighted-average energy cost for the month.

**MINIMUM MONTHLY BILL:**

The minimum bill shall be the Billing Demand.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 1994*

**CARTHAGE WATER & ELECTRIC PLANT  
ELECTRIC RATES  
PURCHASE POWER ADJUSTMENT**

The purpose of this rate is to accurately recover from customers the cost of wholesale electric energy purchased and generated more than the cost forecasted by Carthage Water & Electric Plant in conjunction with electric service rates. The actual cost of wholesale electric energy purchased and generated above the forecasted amount shall be billed as a Purchase Power Adjustment (PPA) determined by multiplying the billed kWh for the current month times a Purchase Power Adjustment Factor (PPAF). The calculation of the PPAF is as follows:

$$PPAF = A \times 1/(1-B)$$

Where:

PPAF = Purchase Power Adjustment Factor to be made per kWh billed.

A = The amount in cents or fraction thereof by which the average cost of power per kWh paid by the utility to purchase or generate energy during the previous six months for which kWh is billed exceeds or is less than \$0.05346 per kWh.

B = The average percentage of power losses expressed decimally for the previous six months as shown in the production and disposition analysis.

*Effective July 1, 2024*

**CARTHAGE WATER & ELECTRIC PLANT  
WATER RATES  
RESIDENTIAL WATER SERVICE**

**AVAILABILITY:**

This rate is available by contract to residential consumers living in single family dwellings.

**NET RATE:**

|            |           |
|------------|-----------|
| Per Gallon | \$0.00445 |
|------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

The customer charge shall be based on water meter size, as follows:

|                              |         |
|------------------------------|---------|
| Residential - up to 2" meter | \$17.10 |
| Residential - 3" to 6" meter | \$50.00 |
| Residential - 8"-10" meter   | \$75.00 |

**CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS:**

A 5% surcharge will apply to residential customers located outside Carthage city limits.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
WATER RATES  
NON-RESIDENTIAL WATER SERVICE**

**AVAILABILITY:**

This rate is available by contract to consumers not living in single family dwellings.

**NET RATE:**

|            |           |
|------------|-----------|
| Per Gallon | \$0.00510 |
|------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

The customer charge shall be based on water meter size, as follows:

|                                  |          |
|----------------------------------|----------|
| Non-residential- up to 2" meter  | \$31.00  |
| Non-residential - 3" to 6" meter | \$50.00  |
| Non-residential - 8"-10" meter   | \$75.00  |
| Non-residential - 12" meter      | \$100.00 |

**CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS**

A 5% surcharge will apply to non-residential customers located outside Carthage city limits.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others without prior written approval from CWEP.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
WASTEWATER RATES  
RESIDENTIAL SERVICE**

**APPLICABILITY:**

This rate applies to all accounts served by the sanitary wastewater system of the City of Carthage, MO. The rate is based upon consumption of water from the municipal water system with provisions for modifications in those accounts for which the use of municipal water is not a reasonable measure of the use of the wastewater system. For residential users, these rates are based upon the average water consumed during the months of December, January, February, and March. New residential accounts which have not established usage over these four months will be billed their month-to-month water usage until a complete, consecutive four-month billing base is established during the months of December, January, February and March. The definition of residential users, for Wastewater charges only, includes single-family dwellings, multiple-family dwellings, trailer courts, apartment houses and any other residential-type complex.

**NET RATE:**

|                                   |           |
|-----------------------------------|-----------|
| Per Gallon, Residential Customers | \$0.00447 |
|-----------------------------------|-----------|

**MONTHLY CUSTOMER CHARGE:**

The customer charge shall be based on water meter size as follows:

|                 |         |                |         |
|-----------------|---------|----------------|---------|
| 5/8" meter      | \$21.50 | 2" meter       | \$28.10 |
| 3/4" - 1" meter | \$23.30 | 3" to 6" meter | \$50.00 |
| 1 1/2" meter    | \$25.70 | 8-10" meter    | \$75.00 |

**CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS**

A 5% surcharge will apply to non-residential customers located outside Carthage city limits.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

For customers not using CWEP water, but using the wastewater service, monthly fees are as follows:

|                               |         |
|-------------------------------|---------|
| Up to 1,500 sq ft dwelling    | \$32.18 |
| 1,500 to 2,500 sq ft dwelling | \$40.96 |
| Over 2,500 sq ft dwelling     | \$47.54 |

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
WASTEWATER RATES  
NON-RESIDENTIAL CUSTOMERS**

**APPLICABILITY:**

This rate applies to non-residential accounts served by the sanitary wastewater system of the City of Carthage, MO. For all non-residential usage, these rates are based upon actual month-to-month water consumption.

**NET RATE:**

Per Gallon, Non-Residential Customer \$0.00476

**MONTHLY CUSTOMER CHARGE:**

The customer charge shall be based on water meter size as follows:

|                |          |
|----------------|----------|
| Up to 2" meter | \$28.60  |
| 3" to 6" meter | \$50.00  |
| 8"-10" meter   | \$75.00  |
| 12" meter      | \$100.00 |

**CUSTOMERS OUTSIDE OF CARTHAGE CITY LIMITS**

A 5% surcharge will apply to non-residential customers located outside Carthage city limits.

**SPECIAL FACILITIES CHARGE:**

Special facilities charges will apply to all such service as determined by the special facility requirements necessary to serve the customer.

**EXTRA STRENGTH CHARGES (IF APPLICABLE):**

Extra strength sewage charges may also be applicable as determined by the sampled strength of the discharge.

| <u>Pollutant</u>                | <u>Cost/1000 Gallons</u> |
|---------------------------------|--------------------------|
| Biochemical Oxygen Demand (BOD) | \$0.0042                 |
| Total Suspended Solids (TSS)    | \$0.0027                 |
| Fats, Oils and Grease (FOG)     | \$0.0145                 |
| Total Nitrogen                  | Reserved                 |
| Total Phosphorous               | Reserved                 |

**PAYMENT:**

The above rates are net. Bills are due and payable at net upon receipt. Late fees may be applied in accordance with provisions set forth within this rate book.

**CONDITIONS OF SERVICE:**

Rates do not include any franchise fees (Payments In Lieu Of Tax) or sales tax. Service under this schedule shall be in accordance with the provisions of the rules and regulations of the Carthage Water & Electric Plant Board. Service is for the exclusive use of the customer and shall not be resold or shared with others.

**PERMITS REQUIRED:**

Service under this tariff may be subject to issuance of a wastewater permit pursuant to City Ordinance #6002.

*Effective July 1, 2025*

**CARTHAGE WATER & ELECTRIC PLANT  
PAYMENT IN LIEU OF TAX**

**APPLICATION:**

This rider shall apply to all Electric, Water and Wastewater billings to customers located within the City of Carthage except for City or City department accounts.

**RATE:**

Charge amount shall be 3.5% of the applicable service charges. Such payment in lieu of tax shall not exceed \$100 per month, per metered account.

*Effective January 1, 1994*

## CARTHAGE WATER & ELECTRIC PLANT SERVICE CHARGES

### SERVICE PERFORMED:

|                                                           |          |
|-----------------------------------------------------------|----------|
| Service - Connect Fee                                     | \$30.00  |
| Electric Service - Disconnect - at the pole               | \$130.00 |
| Electric Service - Reinstate - at the pole                | \$130.00 |
| Electric Service - Disconnect - at the pole - after hours | \$210.00 |
| Electric Service - Reinstate - at the pole - after hours  | \$210.00 |
| Water Service - Disconnect or Reconnect - after hours*    | \$75.00  |
| Service - Non-Payment Reinstate - during office hours     | \$40.00  |
| Service call due to Meter Tampering                       | \$100.00 |
| Service charge for return check                           | \$25.00  |
| Meter Test Fee - Electric**                               | \$50.00  |
| Meter Test Fee - Water**                                  | \$50.00  |

### WATER AND WASTEWATER SERVICES

|                                                                    |                                                                                                                                                                                                                                                                   |                                                                                                         |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| 1" Service:                                                        | Tap only by CWEP personnel.<br>CWEP provides contractor with meter, meter pit, meter lid, top shutoff, check valve and meter adaptors.                                                                                                                            | Charge based on actual labor, overhead and material at time of installation, on a per-connection basis. |
| 2" Service:                                                        | Tap only by CWEP personnel.<br>CWEP provides contractor with meter, meter pit, meter lid, top shutoff, check valve and meter adaptors.                                                                                                                            | Charge based on actual labor, overhead and material at time of installation, on a per-connection basis. |
| All other services<br>(including hybrid and non-standard services) |                                                                                                                                                                                                                                                                   | Charge based on actual labor, overhead and material at time of installation, on a per-connection basis. |
| Temporary Meters:                                                  | Deposit: \$1,000.00<br>Fee for CWEP to set meter: \$50.00<br>Deposit will be refunded if meter is returned in proper working order. Any damage will result in the cost of any replacement parts deducted from the deposit up to the entire amount of the deposit. |                                                                                                         |
| Frontage Fee:                                                      | Water: \$50 per foot of water service available.<br>Wastewater: \$50 per foot of wastewater service available.                                                                                                                                                    |                                                                                                         |

\* Fees waived for emergency situations

\*\* Fees waived if meter fails test

*Effective July 1, 2025*



**CARTHAGE WATER & ELECTRIC PLANT  
LATE PAYMENT PENALTY**

Customer account balances not paid by the past due date specified on the bill will be assessed a 10% late payment penalty charge. Penalty charges will not be assessed on balances previously penalized.

If a due date falls on a weekend or holiday, payments will be accepted without a late fee on the following business day.

CWEP will accept, without penalty, payments received in the mail and drop box prior to the start of business on the first business day following the past due date specified on the bill.

*Effective July 1, 1994*

*Updated August 21, 2003*

**CARTHAGE WATER & ELECTRIC PLANT  
MISSOURI WATER PRIMACY FEE**

Rule 10 CSR 60-16.010 Levy and Collection of the Missouri Primacy Fee requires collection of a fee from all customers of public water systems based on the size of the water system and the customer's meter size. These fees are collected monthly and remitted to the Department of Natural Resources of the State of Missouri.

|                                                                               | <u><b>AMOUNT</b></u> |
|-------------------------------------------------------------------------------|----------------------|
| Water System service monthly connection fees are as follows:                  |                      |
| Unmetered customers and customers with a meter less than or equal to one inch | \$0.44               |
| More than one inch and less than two inches                                   | \$1.75               |
| More than two inches and less than four inches                                | \$8.50               |
| More than four inches                                                         | \$16.50              |

*Enacted September 1, 1992*

*Updated by the Missouri Department of Natural Resources January 1, 2022*

## **CARTHAGE WATER & ELECTRIC PLANT ECONOMIC DEVELOPMENT RIDER**

### **Purpose:**

The purpose of this economic development rider is to encourage industrial development in the Carthage Water & Electric Plant (CWEP) service territory.

### **Definitions:**

#### **1. Annual Load Factor:**

The annual load factor applicable to the customer shall be determined by the following relationship:

$$\text{Load Factor:} \quad \frac{\text{Annual Energy (kWh)}/\text{Hours in Year}}{\text{Average Billing Demand (kW)}}$$

#### **2. Average Billing Demand:**

The sum of monthly electric billing demands divided by the number of months. For calculation of annual load factor, the twelve most recent billing demands are applied, unless fewer than twelve months are available or practical, in which case the most recent available billing demands shall be applied.

#### **3. Month:**

The term "month" or "monthly" refers to the billing month as determined by CWEP.

#### **4. New Industrial Customer:**

A customer in CWEP's service territory utilizing new facilities which result in new load.

#### **5. New Load:**

The term "new load" refers to the amount of load that is added to CWEP's system after a date defined by contract.

### **Availability:**

Electric service under this rider is only available to new industrial customers otherwise qualified for service under the Primary Service Rate and the General Service Rate and who make application for service.

For purposes of this rider, an industrial customer is defined as any business primarily engaged in the manufacturing or processing of a product for sale or resale or any other similar industrial-related activities as may be determined by CWEP.

## **CARTHAGE WATER & ELECTRIC PLANT ECONOMIC DEVELOPMENT RIDER (CONTINUED)**

### **Applicability:**

Upon the written request of the customer and acceptance by CWEP, the provisions of this rider will be applicable to customers who meet the following qualifications:

- 1) The monthly billing demand of the new customer is reasonably projected to be at least 200 kW within two years of the new customer first receiving service.
- 2) The annual load factor of the new customer is reasonably projected to equal or exceed an annual load factor of 50% within two years of the new customer first receiving service from CWEP.
- 3) If, as determined by CWEP, the new customer load fails to meet the applicability criteria at the end of the two-year projection period starting with the first month's application of the incentive discount provisions, CWEP may terminate the application of the provisions for the remaining years of the discount period.
- 4) Once a customer achieves 200 kW of monthly billing demand, the customer must maintain an average billing demand of 200 kW and an average load factor of 50%, as determined by CWEP, to continue to be eligible for this rider.

Written requests for service under this rider shall be accompanied by sufficiently detailed information to enable CWEP to determine whether the new customer is reasonably expected to meet the above criteria. All written requests for service under this rider will be considered by CWEP; however, requests which do not conform to the purpose and availability of this rider will not be approved.

### **Monthly Incentive Credit:**

Under this rider, the customer will receive a bill credit which is determined as a percentage of all otherwise applicable demand charges for all kW of demand billing:

|                       |     |
|-----------------------|-----|
| First Contract Year:  | 25% |
| Second Contract Year: | 20% |
| Third Contract Year:  | 15% |
| Fourth Contract Year: | 10% |
| Fifth Contract Year:  | 5%  |
| Sixth Contract Year:  | 0%  |

### **Termination:**

Failure of the customer to meet or maintain any of the applicable criteria of this rider or the terms of any applicable service contract may lead to termination of the contract and the application of this rider. If CWEP determines that the customer is non-compliant, the customer will be notified within thirty days of the determination and credits available in this rider will no longer apply to future bills.

*Effective July 1, 2019*

**COUNCIL BILL NO. 25-42**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance adopting the budget of the City of Carthage, Missouri for the Fiscal Year 2025-2026, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,  
JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** The budget of the City of Carthage, Missouri for Fiscal Year 2025-2026, a copy of which is attached hereto and incorporated herein, is hereby adopted.

**SECTION II:** All amounts specified in said budget are hereby appropriated for said use.

**SECTION III:** This Ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**Sponsored by: Budget Committee**

**To view the budget, please follow the link below to the City website. It is listed under Government—Financial Transparency – Draft FY 25-26 budget**

**[https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded\\_file/3571/Carthage/5798435/FY 25-26 budget book.pdf](https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/3571/Carthage/5798435/FY_25-26_budget_book.pdf)**

**COUNCIL BILL NO. 25-43**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance authorizing a special use permit for a one licensed operator beauty shop by Kirsten Kelley in her residence at 2508 Stephen Street in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** A special use permit is hereby granted to Kirsten Kelley for the operation of a one (1) licensed operator beauty shop in an existing residence at 2508 Stephen Street, Carthage, MO.

**SECTION II:** The said special use permit is granted in accordance with Chapter 25-251(16) of the Carthage Code.

**SECTION III:** This Ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

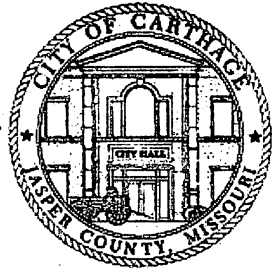
\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**Sponsored by: Planning, Zoning and Historic Preservation Commission**

# SPECIAL USE PERMIT PETITION



You must provide all requested information on the application. Blanks may delay processing of your petition. (write 'n/a' if information is not applicable to proposal).

Date: 4-27-2025

Filing Fee: \$100.00

Type of Special Use: (be as specific as possible and cite Zoning Ordinance provision listing use as permitted special use)  
Sec. 25-302, line 8. Accessory Uses. to be used as a One room Salon, for myself, to perform cosmetology services on my established clientele.

Note: The City's Zoning Ordinance and Comprehensive Plan may be viewed at the City Clerk's Office or the Public Works Department

Modification of previously issued Special Use Permit:

☐

Yes

☒

No

Property Address: 2508 Stephen St.

Location/Legal description:

Phelps 8<sup>th</sup> ADD Lot 18

Total site area: 180 sq. ft.

Zoning District(s) and land area within each:

A First Dwelling

Present Land Use(s):

Single Family home with detached shop/poolhouse for personal use.

Owner: Jason and Kirsten Kelley

Address: 2508 Stephen St.

Tele: 417-793-9681

City: Carthage

State: MO

Zip Code: 64836

Email Address: kekelly12@gmail.com

Fax: \_\_\_\_\_

Petitioner: Kirsten Kelley

Relationship to Owner: Self

(person to whom all correspondence will be sent)

Address: 2508 Stephen St.

Tele: 417-793-9681

City: Carthage

State: MO

Zip Code: 64836

Email Address: kekelly12@gmail.com

Fax: \_\_\_\_\_



Proposal: (Attach Special Use Permit Petition Statement of Justification)

Other information: \_\_\_\_\_  
(additional relevant information about the site or proposal you wish to note or cite)

I would like to construct a one room salon in our existing detached shop to provide cosmetology services. I do not wish to attract large groups or traffic. Nor do I plan to disrupt our neighborhood. Only to perform services on my established clientele from the comfort of our home.

The undersigned property owner(s) hereby authorize the filing of this petition (and any subsequent revisions thereto), and authorize(s) on-site review by authorized staff

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The undersigned petitioner hereby certifies that, to the best of his or her knowledge and belief, all information supplied with this application is true and accurate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return form to:** Public Works Department

|                                                                           |                                       |                     |                                                                    |
|---------------------------------------------------------------------------|---------------------------------------|---------------------|--------------------------------------------------------------------|
| <b>Office Use Only:</b>                                                   | Date Received: _____                  | Hearing date: _____ | Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Permit Required: <input type="checkbox"/> Yes <input type="checkbox"/> No | Permit type: _____<br>(if applicable) |                     |                                                                    |

# SPECIAL USE PERMIT PETITION

## STATEMENT OF JUSTIFICATION

For each of the five criteria listed below, provide a statement that explains how any existing conditions, proposed development features, or other relevant facts would allow the Planning, Zoning and Historic Preservation Commission to reach a recommendation, and attach any additional documents or materials that provide supporting factual evidence. The considerations listed under each required criteria are simply suggestions. Applicant should address any additional considerations potentially raised by the proposed development.

Important: Applicant bears the burden of presenting sufficient factual evidence to support findings of fact that allow the Commission to reasonably reach a recommendation. If the applicant fails to meet that burden, the Commission has no choice but to recommend denying the petition.

1. The proposed development will not materially endanger the public health or safety.

Considerations:

- Traffic conditions in the vicinity, including the effect of additional traffic on streets and street intersections, and sight lines at street intersection and curb cuts. *Private Drive for Client Use.*
- Provision of services and utilities, including sewer, water, electrical, garbage collection, and fire protection.
- Soil erosion and sedimentation. *Building already exists. Interior Changes Only*
- Protection of public, community, or private water supplies, including possible adverse effects on surface waters or groundwater

2. The proposed development will comply with all regulations and standards generally applicable within the zoning district and specifically applicable to the particular type of special use or class of special uses.

3. The proposed development will not substantially injure the value of adjoining property, or is a public necessity.

Considerations:

- The relationship of the proposed use and the character of development to surrounding uses and development, including possible conflicts between them and how these conflicts will be resolved.
- Whether the proposed development is so necessary to the public health, safety, and general welfare of the community as a whole as to justify it regardless of its impact on the value of adjoining property.

4. The proposed development will be in harmony with the area in which it is located.

Considerations:

- The relationship of the proposed use and the character of development to surrounding uses and development, including possible conflicts between them and how these conflicts will be resolved.

5. The proposed development will be consistent with the City's Comprehensive Plan.

Considerations:

- Consistency with the Plan's objectives for the various planning areas, its definitions of the various land use classifications and activity centers, and its locational standards.

Signature: \_\_\_\_\_

*Kurt Kelley*

Date: \_\_\_\_\_

*4-27-25*

## SPECIAL USE PERMIT PETITION REVIEW PROCESS

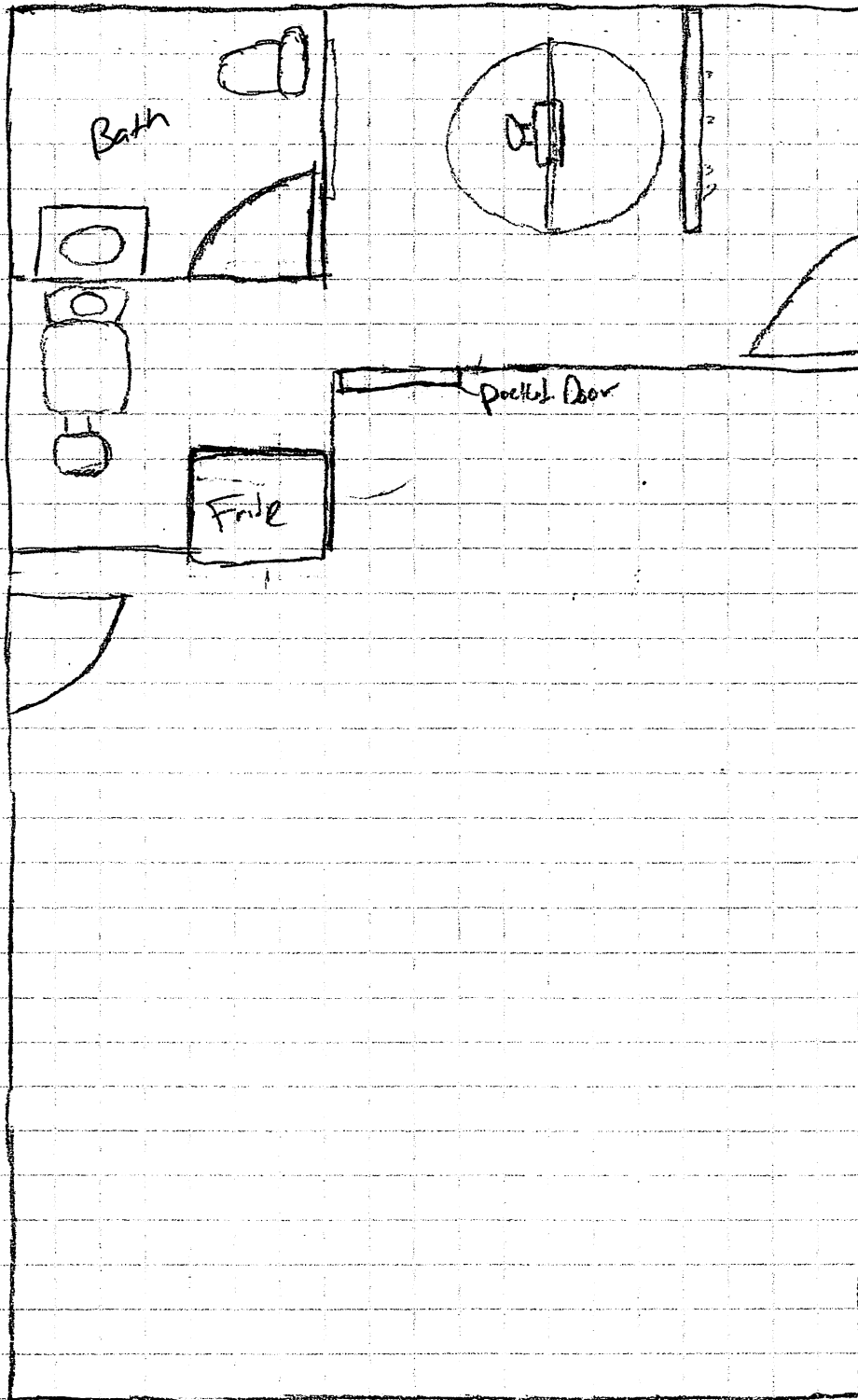
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It is strongly recommended that any person considering seeking a Special Use Permit first contact the Public Works Department staff, who will explain the review process, applicable requirements and standards, potential issues, and provide the necessary forms.

Review of Special Use Permit petitions occurs in accordance with defined cycles that accommodate comprehensive review by the City, a public hearing and review by the Planning, Zoning and Historic Preservation Commission, and public notice of hearing.

- Request a Special Use Permit Application from the Public Works Department
- Applicant completes the application and returns it to the Public Works Department
- Public Works Department staff reviews the application and directs any concerns to the applicant
- The applicant makes payment for the filing fee at Public Works Department
- The request is placed on the next Planning, Zoning and Historic Preservation Commission Agenda
- Applicant is notified of Hearing date. Notice of Public Hearing is published in the Carthage Press
- The Public Works Department notifies property owners within 185' of property requesting the Special Use Permit of the Public Hearing date.
- City Clerk posts agenda no less than 24 hours prior to the meeting
- Planning, Zoning and Historic Preservation Commission conducts hearing and votes on recommendation to City Council regarding approval or denial of request
- Upon an approval at Council, a Council Bill is prepared for first reading for the next Council meeting
- Council Bill goes through a second reading
- Special Use Permit is issued through City Clerk's office and permit is sent to Applicant

Note: The Planning, Zoning and Historic Preservation Commission meet on the first Monday of each month. The City Council meet on the second and fourth Tuesday of each month.



1/2  
Entrance to  
Salon

180 Sq Ft

An Ordinance to amend Section 200 – General Employment Policies of the Personnel Policy Manual of the City of Carthage by adding Section 208 – Employment Records Policy.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** Section **200 – General Employment Policies** of the Personnel Policy Manual is hereby amended by adding Section 208 – Employment Records Policy.

**208. Employment Records Policy:** The City of Carthage is required by law to maintain certain employment records for all employees. These records are the property of the City and shall be maintained in a secure and confidential manner.

All employees must notify their supervisors or Department Directors within ten (10) days of any changes to their:

- Current address
- Legal name
- Telephone number
- Marital status
- Number of income tax deductions
- Insurance beneficiaries
- Emergency contact information

**01. Personnel Files**

All official personnel files shall be kept confidential and securely maintained at City Hall. Access to personnel files is restricted to:

- Human Resources
- Department Heads
- City Administrator
- Mayor for purposes of the care, management and control of the City of Carthage and the superintending control of its' officers.
- City Council, as a body and not individually, for purposes of the care, management and control of the City of Carthage. All requests for an employee file shall be made to the Mayor Pro Tem who shall examine the file and report to the Council.

Employees may review their personnel file by making a written request to Human Resources

either in writing or email. Within ten (10) days of the request, the City will make the records available for inspection. All personnel file reviews must be conducted in the Human Resources Director's office in the presence of the Human Resources Director. Employees are not permitted to take or modify any document or other item contained in their employment file. Employee records shall not be disseminated outside of the organization unless required by a court order requesting the documents.

## **02. Medical Records**

Employee medical records shall be maintained separately from general employment records to ensure confidentiality. These records will be securely housed in the Human Resources Director's office.

Access to medical records is restricted to:

- The Human Resources Director
- Department Heads and the City Administrator, only on a **need-to-know** basis

The City of Carthage is committed to protecting the privacy and confidentiality of all employee records in accordance with applicable laws and regulations.

**SECTION II:** This Ordinance shall take effect and be in force effective from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

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**David B. Flanigan, Mayor**

**ATTEST:**

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**Miranda Deal, City Clerk**

**Sponsored by: Insurance, Audit and Claims**

AN ORDINANCE AMENDING SECTION 2-122(c) OF  
THE CARTHAGE CITY CODE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY,  
MISSOURI, as follows:

**Section 1: Section 2-122: Council Hearing** of the Carthage City Code is hereby  
amended:

- (a) In all cases where an order of suspension and written charges of misconduct have been filed with the city clerk by the mayor, or where such charges have been made by the council or any member thereof, the council shall set a day certain for the hearing of such charges and for the officer to appear and enter a defense. The council shall cause to be served upon the accused officer a written notice of the exact time and place where such charges will be heard. The notice, as provided herein, shall in all cases be served upon the accused officer not less than five (5) days before the day of the hearing. The council shall adopt rules of procedure for the conduct of the hearing.
- (b) Upon the day set by the council for the hearing of the charges, the mayor and the council shall meet at the time and place decided upon and shall forthwith proceed to hear all the evidence for and against the accused officer adjourning the hearings from day to day if necessary. If the mayor is the person accused, the president pro tem of the council shall preside at the hearings.
- (c) At the conclusion of the evidence and arguments pro and con, the council shall proceed to vote, by ayes and nays, voting upon each charge separately, if more than one (1) has been made. If the charges were made by the mayor, and a majority of all the members elected to the council find the accused guilty of the charges as made, or any of them, he/she shall be removed from office. **Otherwise, he/she shall be reinstated in office and shall receive all compensation which he/she may have lost as a result of any suspension**
- (d) Notwithstanding subsection (c), if the charges were made by the council or a member thereof, the accused shall be removed from office only if he/she is found guilty by a two-thirds vote of all the members elected to the council.
- (e) In all cases, the proceedings of the council shall be spread upon the journal of the council.

NOTE: Language that is **Bold and Underlined** has been added.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
David B. Flanigan, Mayor

ATTEST:

\_\_\_\_\_  
Miranda Deal, City Clerk

CB 25-45: sponsored by CIAC



**COUNCIL BILL NO. 25-46**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance authorizing the Mayor to execute an Agreement between the Kiwanis Club of Carthage, Missouri and the City of Carthage, Missouri to grant to the Kiwanis Club of Carthage, Missouri utilization of an area in Municipal Park known as Kiwanis Kiddieland.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:**

**SECTION I:** The Mayor of the City of Carthage is hereby authorized to execute on behalf of the City of Carthage, an Agreement concerning utilization of an area in Municipal Park known as Kiwanis Kiddieland.

**SECTION II:** This ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

## **LICENSE AGREEMENT**

This AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between the City of Carthage, Jasper County, Missouri, and the Kiwanis Club of Carthage, Missouri, a Missouri not-for-profit corporation, hereinafter referred to as "Kiwanis Club of Carthage, Missouri".

### **WITNESSETH:**

#### **RECITALS**

Whereas, the City of Carthage has responsibility for the maintenance of the Parks within the City of Carthage, and

Whereas, the Kiwanis Club of Carthage, Missouri offers a program which provides amusement rides for birthday parties, family reunions and the general public of the Carthage community.

Whereas, the Kiwanis Club of Carthage, Missouri and the City of Carthage desire to make provision for the continuances of the Kiwanis Kiddieland program that has existed for over sixty years, and

Whereas, in order for there to be an orderly relationship between the City of Carthage and the Kiwanis Club of Carthage, Missouri the parties hereto covenant and agree as follows.

#### **COVENANTS**

NOW, THEREFORE, in consideration of the promises set forth herein it is agreed as follows:

That the City of Carthage hereby grants to the Kiwanis Club of Carthage, Missouri a **license to use** the ~~privilege to utilize~~ the area in Municipal Park known as Kiwanis Kiddieland.

The City of Carthage shall be responsible for:

- Dumping all trash barrels located at Kiwanis Kiddieland.
- Mowing and trimming of all grass located at Kiwanis Kiddieland except the fenced in area of Kiddieland.
- Tree trimming or tree removal at Kiwanis Kiddieland.
- Spraying tracks monthly for weed control.
- Work with the Kiwanis on any maintenance issues on the property within the area of Kiddieland.

The Kiwanis Club of Carthage, Missouri agrees to:

- Provide a responsible program that will enable all boys and girls in the general Carthage area to participate.
- Provide all equipment and complete management and supervision of the Kiwanis Kiddieland, and the City assumes no responsibility for expenses or accidents related to the management of the program.
- Provide to the City of Carthage a copy of documentation, which establishes that the Kiwanis Club of Carthage, Missouri is a not-for-profit corporation.
- Secure and show proof of \$2,000,000 liability insurance coverage. The City of Carthage shall be named as an additional insured and notice of any termination of such insurance shall be given to the City at least ten (10) days in advance of termination or any change in the face value of policy. Proof of such insurance shall be documented by providing a Certificate of Insurance to the City.
- Provide clean-up of the immediate area of Kiddieland and deposit trash into provided containers.

This Agreement may be modified upon such terms and conditions as may be acceptable to the respective parties. All modifications shall be in writing and shall require thirty (30) days before implementation of the modification.

#### **TERM OF THE AGREEMENT**

The term of this Agreement shall be five years, commencing with the date of signing. This Agreement shall be reviewed after this term and renewed, unless written notice of termination is given by either party at least sixty (60) days prior to the expiration of the lease or the end of any year of continuation.

All notices required by this Agreement shall be either personally delivered or placed in the United States mail, properly addressed and with certified or registered postage prepaid. Said notices shall be sent to the parties at the following address, unless a party is otherwise notified in writing to: City of Carthage, Parks & Recreation Direction, 521 Robert Ellis Young Drive, Carthage, Missouri 64836, with a copy to the City Attorney, Carthage City Hall, 326 Grant Street, Carthage, Missouri, and to the Kiwanis Club of Carthage, Missouri at \_\_\_\_\_.

Passed and approved by the Kiwanis Club of Carthage, Missouri on the \_\_\_\_ day of \_\_\_\_\_, 2025.

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President  
Kiwanis Club of Carthage,  
Missouri

Passed and approved by the City of Carthage on the \_\_\_\_ day of \_\_\_\_\_,  
2025.

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Mayor  
David B. Flanigan

Attest:

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Miranda Deal  
City Clerk

**COUNCIL BILL NO. 25-47**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance of the City of Carthage, Missouri authorizing the Mayor to enter into an agreement with Scott's Landscape and Excavation for the Fairlawn Roundabout landscaping and irrigation, in the amount of \$25,170.00 in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** The Mayor of the City of Carthage is hereby authorized to enter into an agreement with Scott's Landscape and Excavation for the Fairlawn Roundabout landscaping and irrigation, in the amount of \$25,170.00, in the City of Carthage, Missouri.

**SECTION II:** This ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**Sponsored by: Public Services Committee**

**BID TABULATION**  
Roundabout Landscape

Bids opened on May 29th, 2025  
2:00 P.M.  
Carthage City Hall  
326 Grant St  
Carthage MO 64836

| Company                              | <del>Tables</del> | <del>Chairs</del> | Total       |  |
|--------------------------------------|-------------------|-------------------|-------------|--|
| Scotts<br>landscape                  |                   |                   | \$25,170.00 |  |
| Green<br>meadows lawn &<br>landscape |                   |                   | \$49,590.00 |  |
|                                      |                   |                   |             |  |
|                                      |                   |                   |             |  |
|                                      |                   |                   |             |  |
|                                      |                   |                   |             |  |

Bid Committee:

Chelsea Cholley  
Ange Judd  
Miranda Deal

## **Scott's Landscape and Excavation**

**May 29, 2025**

1202 W. Macon St  
Carthage Mo 64836  
417-237-3292

[brandon.scottslandscape@gmail.com](mailto:brandon.scottslandscape@gmail.com)

Abi Almandinger  
Park Department  
521 Robert Ellis Young Dr  
Carthage, Mo 64836  
417-237-7035

We at Scott's Landscape and Excavation are pleased to submit our proposal for the landscaping of the south roundabout in Carthage Mo. As a locally established company for 4 years now we take pride in enhancing public spaces with thoughtful design, durable installation, and ongoing support. The roundabout landscape presents a unique opportunity to combine both sustainability and visual appeal. Our team is equipped with the expertise and equipment to ensure a low maintenance, high impact solution that will enhance the surrounding area year round. From soil preparation and installing selected plants and hardscape elements, we approach every aspect of the project with precision and care. We are proud to come highly recommended by a wide base of repeat customers and our commitment to quality workmanship has earned us a trusted reputation in the community. We believe this project aligns perfectly with our strengths, and we are excited about the opportunity to possibly contribute to a more beautiful roadway. We are happy to meet to discuss any part of the the proposal and to tailor our services to align with your goals and budget.

Thank your for considering Scott's Landscape and Excavation. We look forward to the possibility of working with you on this important Project.

Scott's Landscape and Excavation  
Brandon Scott-Owner, Project Manager  
417-237-3292

## **Related Project Experience**

-Andy Smallwood 417-388-0067     Expansive Irrigation Installation, Landscaping around the entire home including the creation of flower beds, planting plants, and installing drip lines

-Beth and Chris Ytell Kang 916-494-8359 Irrigation Installation, Dirt work, Sod Installation, Landscape around yard including rock and plants

-Shaun Lenckis 561-510-5660 Irrigation Installation, retaining walls using brutus blocks, paver patio, installation of landscape edging using brutus blocks, installation of plants, installation of drip-line irrigation throughout flower beds, built pergola, dirt work, sod installation, drainage work, installation of landscape lighting and mulch

-Derek Martin 417-674-1646 Installation of a 38-zone irrigation system, dirt work and Installation of sod, and installation of landscape beds throughout property with drip line

-Bill Brown 417-434-0080 Installation of landscape beds using brutus blocks, installation of plants and river rock

-Brent and Megan Greniger 417-388-1306 Installation of landscape beds using brutus blocks, installation of plants and mulch

## **Project Approach**

To start the project we would get everything excavated out. Getting irrigation lines ran to the areas needed. Then we would start installing all the blocks. Once blocks are installed we will start cutting all the caps to fit. After blocks are finished we would fill the flower beds up with topsoil and start installing the plants. Once all the plants are installed we will finish the irrigation in the flower beds. When the flowerbeds are finished we would finish up doing dirt work outside the flower beds to clean everything up. From Start to finish it should take around 2 weeks depending on the weather.

### **Flower Bed Install**

Install flower beds at the roundabout using brutus blocks and caps. The top tier will be One Bed, 3 blocks high. The middle tier will be 4 beds, 2 blocks high. The bottom tier will be 4 beds, a single block high.

-Top Tier  
(195sqft) Brutus Blocks and Caps \$6,825

-Middle Tier  
(264sqft) Brutus Blocks and Caps \$9,240

-Bottom Tier



(48sqft) Brutus Blocks and Caps \$1,680

-Equipment

Excavator

Skid Steer

Plate Compactor

Hot Saw

-Materials

Brutus Blocks

Caps

Glue

Load of Clean Rock

**-Total Cost for Block and Cap Installation \$17,745**

**Irrigation Install**

Install Irrigation inside flower beds and outside of flower beds using Rainbird Products. . Use Spray Heads in the bottom tier, drip line in the middle and top tier and outside the flower bed will be rotor heads. Each section will have its own zone. The spray heads will be on one zone, drip line will be on its own and outside the flower beds there will be 2 zones.

-(4) Zones of Irrigation \$4,400

=(5) Spray Heads

=(14) Rotor Heads

=(200ft) Drip Line

=(100ft) Swing Hose

=(250ft) PVC Schedule 40 Pipe

=Fittings-Elbow, couplers, T's

=Glue and Primer

= Backflow Preventer

=Backflow Preventer Box

=(4) Electric Valves

=(4) Valve Boxes

=(100ft) 5 Way Electric Wire

= (4) Station Irrigation Control Panel

Equipment

-Mini Excavator

**Total Cost for Irrigation \$4,400**

**Planting**

Add TopSoil to the flower beds and Install Plants in their designated areas.

**-Dirt Work**

(1) Load of Topsoil \$400

Labor \$150

**-Bottom Tier**

(16) 1 Quart Calibrachoa - yellowish orange planted spring / summer \$160

Labor \$125

**-Middle Tier**

(4) 3 Gallon Fire Chief Arborvitae \$240

(16) 2.5 Gallon Dwarf Nandina in front portions circling them \$800

Labor \$400

**-Top Tier**

(20) 1 Gallon Blue Rug Juniper \$500

-Labor \$250

**Total Cost for Planting \$3,025**

**Total Cost for Project \$25,170**



Green Meadows Landscaping, LLC  
Jordan and Kayla Meadows  
1234 S. 220<sup>th</sup> St.  
Pittsburg, KS 66762  
417-214-4831

### **Cover Letter**

Date: 5/27/25

Project Manager: Jordan Meadows

Phone Number: 417-214-4831

Green Meadows Landscaping, LLC has over 15 years of experience in Retaining Walls, Irrigation Systems, Dirt Work, Sod, and Landscaping. We are currently working with Sprouls Construction on a project for the City of Joplin. We have also worked with Sprouls on a City of Pittsburg, KS project and we worked with Barton County on a complete landscaping remodel at their Courthouse in Lamar, MO. We have numerous references that can be provided. We take a lot of pride in our work and quality is of the upmost importance to us. That can be reflected in our Google Reviews online as well as our Facebook page. Below are a list of commercial projects completed with similar contract values.

### **Projects Completed:**

- Barton County Courthouse- Lamar, MO
- Mendez Dental for Asbell Companies- Pittsburg, KS
- Wyandotte Nation for Crossland Construction- Wyandotte, OK
- My Place Hotel for TGC Group- Bentonville, AR
- Panda Express for Grayling, Inc- Wichita, KS and Pittsburg, KS
- American Bank for Crossland Construction- Columbus, KS
- Boots Motel- Carthage, MO
- Dollar Generals- Joplin, MO and Reed Springs, MO
- Fed Ex- Pittsburg, KS
- Murphys Gas Station- Webb City, MO

We have numerous pieces of hardscape equipment such as skid steers, excavators, and dump trailers to help us complete this project in a timely manner. We also have experienced crews to make sure it's completed quickly and done right. We would be able to start the project by 8/1 and complete it by 9/1. I'm anticipating this project to take 3 weeks.



Green Meadows Landscaping, LLC  
Jordan and Kayla Meadows  
1234 S. 220<sup>th</sup> St.  
Pittsburg, KS 66762  
417-214-4831

## **Landscaping Bid**

Date: 5/27/25

Customer: City of Carthage

Project: Fairlawn Roundabout- Carthage, MO

Recreation and Events Coordinator: Chelsea Cholley

### **Scope of Work:**

Mobilization- \$700.00

Modular Block Retaining Block- \$31,635.00

- Brutus Block: 383 Total Block
- Brutus Caps: 191 Total Block
- 3 Level Flower Shape Beds
- AB3 Footing with 4" Perforated Pipe for Drainage

Irrigation System- \$6,995.00

- Drip System for Wall Beds- 2 Zones
- 1.5" Sch. 40 Main, 1" Blu Locke Laterals
- 1.5" FEBCO DCA Backflow
- 18/7 Irrigation Wire with Rainbird Controller
- Frost Free Hydrant

**Alternate Option 1: Additional \$3,380.00 to Irrigation Grass Areas outside of Planter Beds (2 Additional Turf Zones)**

Landscaping- \$10,260.00

- 12" of Potting Soil on Level 1 Bed (150 Cubic Ft.)
- Dewitt Pro 5 Weed Barrier
- Pansies, Calibrachoa, Dwarf Nandina, Fire Chief Arborvitae, Blue Jug Juniper
- Hardwood Mulch or River Rock
- Up Lights

**Alternate Option 2: Additional \$6,475.00 to Sod entire grass around inside intersection (Approximately 8,000 Sq/Ft)**

**Total Bid- \$49,590.00**

\*Excludes: Prevailing wage rates, water meter, supplying electric, sculpture, concrete pad, sod (alternate option)

# Mayor's Appointments

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June 2025

## Library Board of Trustees

***3 Year Term – 9 Members – Meets 2<sup>nd</sup> Tuesday – 5:15 PM – Pubic Library***

| NAME         | PHONE    | ADDRESS           | APPOINTED | EXPIRES   |
|--------------|----------|-------------------|-----------|-----------|
| Doug Huntley | 358-4810 | 2012 Amber Lane   | 1/23/2024 | July 2028 |
| Cindy Rogers | 483-7618 | 1350 S. Main      | 6/24/2025 | July 2028 |
| Leigh Salyer | 850-9199 | 1931 Bluebird Way | 6/24/2025 | July 2028 |

Loyd "Leigh" Salyer  
1931 Bluebird Way  
Carthage, MO 64836

Education: Graduated Sarcoxie High School as Valedictorian in May 1973.  
Graduated Missouri Southern State College in May 1977 with B.S. in Chemistry.

Employment:

Leggett & Platt – October 1996 through December 2018 starting as Marketing Manager and lastly as Group Vice President Demand Management. Consulted for L & P through May 2019 although my official retirement date was December 31, 2018. Retired in early January 2018.

Organizations:

Carthage Area United Way Board – 19 total years from early 1990's through December 2018. Served as Board President for 3 years and various other roles such as Vice President and Secretary. Just rejoined this board in January 2025.

Men of Grace – men's group at Grace Episcopal.

Grace Episcopal Trust & Endowment Committee.

Grace Episcopal Diocesan Convention Alternate Delegate.

Magic Circle Investment Club.

Cindy Rogers

-Lifelong Carthaginian

-Graduated from Carthage High School and Southwest Missouri State College

-Worked for Carthage R-9 School District

-15 years as a junior high teacher (math and computers)

-16 years as Director of Technology for the district

-Retired in 2014

**JOB DESCRIPTION**  
**CITY OF CARTHAGE**

**DEPARTMENT:** Police

**SALARY GRADE:** HPS

**POSITION TITLE:** Police Corporal

**FLSA STATUS:** Non-Exempt

**RESPONSIBILITIES OF POSITION**

Under general supervision, the Police Corporal supervises, guides, and participates in the daily operations of uniformed patrol officers and civilian personnel during assigned shifts. This position involves performing criminal investigations, engaging in proactive crime prevention, and enforcing local, state, and federal laws to safeguard life and property. Responsibilities include routine patrol, traffic enforcement, responding to service calls, and conducting investigations into crimes and traffic incidents. Work is performed in accordance with departmental policies, rules, and procedures and often involves potential risk, requiring physical strength and agility.

**SUPERVISION RECEIVED AND EXERCISED**

The Police Corporal operates under the general supervision and administrative direction of the shift Sergeant. The Corporal is expected to exercise sound judgment, demonstrate independent decision-making, and maintain a high level of professionalism. Responsibilities include supervising, directing, and participating in the work of uniformed patrol and civilian staff. The Corporal also serves as the supervisor in the Sergeant's absence.

**ESSENTIAL JOB FUNCTIONS:** Essential responsibilities and duties may include, but are not limited to the following:

1. Patrols assigned areas by vehicle, on foot, or by bicycle to prevent and deter criminal activity, enforce laws and ordinances, and respond to emergencies.
2. Assesses service calls, investigates incidents, and takes appropriate action, including arrests and prisoner transport. Ensures proper handling and documentation of personal effects.
3. Appears in court as needed to provide testimony related to cases and investigations.
4. Serves criminal warrants and legal summonses in a safe and effective manner.
5. Responds to major incidents and criminal activity, assuming command as necessary to direct proper police response.
6. Maintains physical readiness for job duties, including arrests, suspect pursuits, emergency responses, and physical interventions.
7. Conducts inspections of personnel and equipment to ensure compliance with departmental policies, including vehicle and facility maintenance.
8. Provides training and instruction to subordinates on police procedures and policy updates.
9. Identifies performance deficiencies among subordinates and recommends corrective actions to the shift Sergeant.
10. Represents the department at community meetings and public events as assigned.
11. Ensures thorough investigation of all reported violations of federal, state, and municipal laws.
12. Reviews subordinate reports for accuracy, completeness, and adherence to department

standards.

13. Performs additional departmental duties as assigned by a supervisor.

### **QUALIFICATIONS REQUIRED**

**Knowledge:** Working knowledge of criminal investigations, crime scene investigation, search, seizure, and evidence laws, traffic and parking ordinances and laws, officer safety, property radio procedure, and computer operation. Comprehensive knowledge of department rules and regulations, policy, procedure, and laws of the city and state. General geographical knowledge of the City of Carthage. Knowledge of activities that are being monitored by the department and be familiar with activities occurring in the City. Knowledge of capabilities and limitations of operating units within the Carthage Police Department. Must complete supervisory training in police operations within one year of promotion.

**Abilities:** Duties are performed both in a standard office setting and in the field, including patrol vehicles. Field work may expose the officer to adverse weather, uneven terrain, and dangerous situations. The role requires extensive walking, standing, bending, reaching, running, and other physical exertion. Officers must be physically able to use force, carry injured persons, and utilize firearms.

- Handle diverse situations with professionalism, discretion, and respect for individual rights
- Prepare clear, accurate, and comprehensive reports
- Follow verbal and written instructions
- Communicate effectively with individuals and groups
- Proficient use of firearms and other police tools
- Provide basic first aid and safely manage resistant individuals
- Build and maintain positive working relationships within the department
- Analyze situations to identify potential dangers and determine appropriate responses
- Maintain high visibility in the community to deter crime
- Perform dispatching duties and assume roles related to nuisance abatement, parking enforcement, and school crossing duties, as needed

**Experience, Education and Training:** A combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be: Experience: Minimum of 2 years of patrol experience, preferably with the Carthage Police Department. Have a valid Missouri POST certification. Education: High school diploma (or HSE Equivalency Credential).

**Licenses and Certificates:** Possession of, or the ability to maintain, an appropriate valid Missouri driver's license. Certification and training requirements as specified by Missouri state statutes. Must maintain an operational telephone.

### **SPECIAL REQUIREMENTS**

**Schedule:** Police shift personnel follow a 24-day work period. Shifts are typically 12 hours in duration (day or night), beginning at 6:00 a.m. or 6:00 p.m.

**Overtime:** The City provides overtime or compensatory time off pursuant to the Fair



Labor Standards Act.

***LIMITATIONS AND DISCLAIMER:***

*The above job description is meant to describe the general nature and level of work being performed. It is not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required for the position. All job requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. Requirements are representative of minimum levels of knowledge, skills, and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently.*

I have read the foregoing job description in its entirety and I understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_