



City of Carthage, Missouri
**BUDGET WAYS & MEANS
COMMITTEE**

July 22, 2025 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Derek Peterson, Jana Schramm

OTHER COUNCIL MEMBERS: Kate Gilpin, Mayor Flanigan

STAFF PRESENT: City Clerk Miranda Deal

Chair Alan Snow called the meeting to order at 05:00 PM.

2. Old Business

1. Approval of June 24, 2025 Minutes

ACTION: Motion to accept/approve item 2.1. by Jana Schramm;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss taxi grant agreement

Ms. Deal explained that this is the yearly agreement that has to be approved and sent to MoDOT to apply for and accept the grant money to help fund the taxi operations.

ACTION: Motion to accept/approve item 4.1 and forward to Council
by Derek Peterson;

Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

2. Consider and discuss budget adjustment resolution for Fiscal Year 2024-2025

Ms. Deal explained that the resolution included some end of fiscal year transfers between the use tax and public facilities bond fund for the I-49 project that went over budget, and the recording of the lease purchase for the fire truck and the transfer of half of the fire sales tax to the general fund.

ACTION: Motion to accept/approve item 4.2 and forward to Council by Jana Schramm;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

3. Consider and discuss budget amendment for Fiscal Year 2024-2025
Ms. Deal explained that the amendment includes the supplemental adjustments that were included in the resolution that was just approved, an emergency purchase for the taxi air conditioning, and some previously approved budget adjustment resolutions that had not yet been included in a council bill amendment. She also stated that at the August meeting, there would be another amendment for carryover projects for the new fiscal year.

ACTION: Motion to accept/approve item 4.3 and forward to Council by Derek Peterson;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

4. Consider and discuss changes to the City Code for the Powers Museum Board, Police Personnel Administration Board, and Tree Board
Mr. Snow explained why these changes were at the budget committee and not any other committee. All of the committees are all newly elected Council Members and the Budget Committee has the most senior Council members. The Mayor wanted to make some changes related to the residency of board members and wanted to extend it to include living within 5 miles of the city limits to help open up the boards to more people. The Powers Museum Board is no longer needed so it is being removed, the Police Personnel Administration Board and the Tree Board have been adjusted to expand the living areas. Mr. Snow also mentioned that these would be on the August Council agendas.

ACTION: Motion to accept/approve item 4.4 and forward to Council by Jana Schramm;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

5. Consider and discuss changes to the Personnel Policy Manual to amend section 702 (05) - Personnel Board Established
Mr. Snow explained that this change is within the Personnel Manual and not the City Code, but it adjusts the Personnel Board to allow members to also live within 5 miles of the city limits. This will also go to Council in August.

ACTION: Motion to accept/approve item 4.5 and forward to Council by Derek Peterson;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

6. Staff Reports

5. Adjournment

ACTION: Motion to adjourn at 5:14 PM by Derek Peterson

Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm