



AGENDA

Planning, Zoning, and Historic Preservation Commission

Thursday, August 7, 2025 5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting Thursday, July 3, 2025

Public Participation

Each person who wishes to address the commission must put their name and address on the sign-up sheet and shall state their name prior to speaking. Each person is limited to two (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer further questions by the commission or the chair.

Public Hearing

1. No items

Staff Report

New Business

1. Chair to review ongoing items and welcome new members
2. Discuss election of officers

Old Business

Next Meeting: Thursday, September 4, 2025

Adjourn

Commission Members

Voting Members:	Chairman	Joshua Anderson	1205 S Main	417-793-2196
	Vice Chairman	Jim Swatsenbarg	601 Howard	417-358-1690
	Member	Robyn Peterson	1131 Grand Ave	417-439-5694
	Member	Philip Brown	2533 Theo	417-793-8065
	Member	Rick Stuart	1118 Belle Aire	816-804-2933
	Member	Heather Collier	528 E Centennial	617-980-1467
	Member	Matt Smith	1022 E Chestnut	417-437-2281

Non-Voting Members:	Mayor	Bren Flanigan	City Hall	417-237-7003
	City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Derek Peterson	1141 Sheila Ann Drive	417-674-0144

Staff:	Public Works Director	Josiah Bayless	Public Works Department	417-237-7010
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Meeting Minutes

July 03, 2025/ 5:30 PM / City Hall Council Chambers

Members Present: Jim Hunter (Chairman), Philip Brown, Matt Smith & Josh Anderson

Staff & Council: Julie Tilley, Derek Peterson, & Josiah Bayless

Absent: Jim Swatsenbarg

The meeting was called to order at 5:30 PM by Jim Hunter, Chairman

Approval of Previous Meeting Minutes

- Motion by Josh A. to approve the previous meeting minutes, seconded by Philip B. - All present voted in favor, minutes were approved

Public Hearings

- *n/a*

Staff Reports

- *n/a*

New Business

- *Blight Declaration Request for property located at 136 E. 4th St.*
 - Jeff Meredith, Carthage Economic Development Director spoke on about the history of the property and its current state
 - Alyssa Hesten, 136 E. 4th St., property owner; also spoke about the property and her plans for the future with the building
 - Jim H. told some folklore regarding the building
 - Jeff Meredith reviewed the 353 Tax Abatement details with the commission

Philip B. made a motion to approve the blight decoration, seconded by Matt Smith - all voted in favor, motion passed

Old Business:

- *n/a*

At the close of business Jim Hunter announced that his term on Planning, Zoning, & Historic Preservation has come to an end. He made a motion that Josh Anderson be the new chairman, seconded by Philip Brown, all voted in favor, motion carried

Josh A. suggested the matter of a new secretary be tabled until the next meeting, all agreed

We all wish and wished Jim well and thanked him for his tenure on the commission.

Matt S. moved to adjourn the meeting, seconded Josh A. - All present voted in favor, the meeting was adjourned at 6:00 PM.

The next meeting is scheduled for Thursday, August 7, 2025 at 5:30pm in the City Council Chambers