



City of Carthage, Missouri  
**PUBLIC SAFETY COMMITTEE**

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August 18, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**AGENDA**

- 1. Call to Order**
- 2. Old Business**
  1. Approval of 7-21-25 Minutes
- 3. Citizen Participation**

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

  1. Consider and discuss Dumpster Day, Restoration Carthage, and Clean up day. - Sally Stuart
- 4. New Business**
  1. Consider and discuss 59th Annual Maple Leaf Festival - Julie Reams
  2. Consider and discuss donation from M&M wrecker to PD (8'x5' metal utility trailer)
  3. Staff Reports
    - Fire Department
    - Police Department
- 5. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**



City of Carthage, Missouri  
**PUBLIC SAFETY COMMITTEE**

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July 21, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**MINUTES**

**1. Call to Order**

**2. Old Business**

1. Approval of 6-16-2025 Minutes

Councilperson Thorn made a motion to approve the 7-21-25 minutes as presented. Motion passes.

**3. Citizen Participation**

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

**4. New Business**

1. Consider and discuss Marian Days Resolution

Chief Hawkins presented to the committee the Marian Days Resolution. A motion to amend the resolution to include the closing date of Grand on Sat the 26th was made by Councilperson Gilpin, and a motion to forward the resolution to Council was made by Councilperson Thorn. Motion passed.

2. Consider and discuss Opioid MOU

Consider and discuss Opioid MOU. After lengthy discussion, a motion to forward the MOU to Council was made by Councilperson Thorn. Motion passed.

3. Consider and discuss updated Master Patrol Officer (MPO) job description - Chief Hawkins

Chief Hawkins discussed new updates to the MPO job description. After lengthy discussion, a motion to forward the job description to the Insurance Audits and Claims committee was made by Councilperson Thorn. Motion passes.

4. Consider and discuss Rallye in the Park - Chief Hawkins

Chief Hawkins presented to the committee a request for road closures for Rallye in the Park event on September 15th. This event will have a benefit run, church service, car show, free lunch, and inflatables. They are requesting the roads around and connected to the 800 block of S Main Street be closed between 7 am and 3 pm, these streets would include S Main St between Chestnut Ave and 9th St, and 9th St between Main and Lyon St. They also requested to close Chestnut between Main St and Lyon street between 12 pm and 3 pm in the

event that there is rain that day. They also requested permission to back vehicles into parking spaces on Chestnut Ave in the closed areas only.

Motion to approve closures as presented and allow vehicles to back into spaces was made by Councilperson Thorn. Motion passes.

5. Staff Reports

Fire Department

Chief Martin provided station updates as well as updates to emergency plans during the Marian Days event.

Police Department

Chief Hawkins gave a brief station update. No motion needed.

**5. Adjournment**

Councilperson Snow made a motion to adjourn at 6:01PM. Councilperson Thorn 2nd the motion. Motion passed.



Holman Ct

S Fulton St

Jonathan St

George E Phelps Blvd

Fair Acres Sports Complex

baseball fie

baseba



August 4, 2025

Re: 2025 Maple Leaf Festival®

Public Safety Committee:

Let this letter serve, along with the supporting documents, for approval for street closures and vacating streets for the 59<sup>th</sup> Annual Maple Leaf Festival® to be held October 10<sup>th</sup>- 18<sup>th</sup>. In addition, we respectfully request event security from the Carthage Police Department for events highlighted in yellow to be present at events on October 11<sup>th</sup>, 14<sup>th</sup>, & 17<sup>th</sup> during the designated times.

As in previous years, the Carthage Chamber of Commerce is also requesting to suspend the following ordinances during the festival:

- i. Request permissions to allow Arts/Crafts, Concessions, and Non-Profit vendors to sell under the Carthage Chamber Business License in violation of City Ordinance Section 12, Subsection 26. All vendors will be required to provide proof of liability insurance, and concessions will follow all rules and regulations for health and safety protocols.*
- ii. Requesting permission to temporarily (during Maple Leaf Festival® events) signage placement in the public right of way, poles, and signs owned by the City in violation of City Ordinance Section 6, Subsection 262 and Section 13, Subsection 132.*

Thank you for your consideration and continued support.

Respectfully,

Julie Reams  
President  
Carthage Chamber of Commerce  
417-358-2373  
[jreams@carthagechamber.com](mailto:jreams@carthagechamber.com)



## Request to Public Safety Committee

1. Closure and vacating streets for Maple Leaf Festival®-includes:
  - Saturday, October 11<sup>th</sup> 7am-5pm, Square Security Bikes, BBQ, & Toy Run Event-11:00am-3pm
  - Monday, October 13<sup>th</sup> 5pm-8pm
  - Friday, October 17<sup>th</sup> (see map for early corner closure at 3<sup>rd</sup> & Main) 8am-Sunday 10am (Stage set-up)
  - Saturday, October 18<sup>th</sup> 5am-7pm
  - Sunday, October 19<sup>th</sup> Corner 3<sup>rd</sup> & Main (open corner by 10 am stage take-down)
  - Friday, October 17<sup>th</sup> Free Concert on the Square-designated area-Security 7pm-11pm
2. Central Park Security
  - Tuesday, October 14<sup>th</sup>, Taco Tuesday, Security 5pm-7:00pm

### Request #1

We request the closure and vacating of the following streets for Maple Leaf 2025. Please see the attachments.

### Request #2

Request for an off-duty officer(s) for security in Central Park and on Carthage Square on the following dates & times for a beer garden in a designated area.

Saturday, October 11, 2024, for Bikes, BBQ, & Toy Run, a Maple Leaf Festival® Event: 11am-3p-Carthage Square

- a. Events begin at 10 am with baby show
- b. Beer garden (in the designated area) 11am-3pm
- c. Bounce houses, games, and activities for families
- d. Live Music-Big Smitty

Tuesday, October 14, 2025, 7 pm - 10 pm-Central Park

Request for an off-duty officer(s) for a beer garden during the Taco Tuesday event (in the designated area in Central Park).

Friday, October 17, 2025, 7 pm - 11 pm-Carthage Square

Request for an off-duty officer(s) for a beer garden during the Friday night concert on the square (in the designated area). The Woodshed will provide the Beer Garden.



## 2025 Maple Leaf Public Safety Request by the Carthage Chamber of Commerce

REQUEST DATES: FRIDAY, October 17, 2025

SATURDAY, October 18, 2025

All locations are to be closed AND vacated.

Date	Time(s)	Description	Comments
10/17/25	7am-7pm	County Parking Lot Located at 4 <sup>th</sup> & Grant Friday to Saturday	including channelizers and rope
10/17/25	8am-10am	Corner of 3 <sup>rd</sup> & Main Friday thru Sunday	including channelizers and rope
10/17/25	5pm-7pm	Grant (from 5th to 2nd) Friday to Saturday	including channelizers and rope
10/17/25	5pm-7pm	300 block of Main Friday to Saturday	including channelizers and rope
10/17/25	5pm-10pm	3rd (Grant to Main) Friday to Saturday	including channelizers and rope
10/17/25	5pm-7pm	4th (from Main to Howard) Friday to Saturday	including channelizers and rope
10/17/25	5pm-7pm	4th & Howard free parking lot-Chamber will contact Drake Hotel to make arrangements/Friday & Saturday	including channelizers and rope
10/18/25	5pm-7pm	6th & Main free parking lot Friday to Saturday	
10/18/25	5am-12 noon	Centennial (from Grand to but not including Main)	
10/18/25	5am-10pm	3rd (from Grant to but not including Howard)	
10/18/25	5am-7pm	Main (from 3rd to 2nd)	
10/18/25	5am-10pm	3rd (From Main to Lyon)	
10/18/25	7am-1pm	Grant/Grand (From Central to and including Centennial)	
10/19/25	7am-1pm	Centennial (from Grand to but not including River)	
10/18/25	7am-12 noon	Main (from Central to and including Chestnut)	
10/18/25	7am-12 noon	Lyon (from Central to and including Chestnut)	
10/18/25	7am-12 noon	Maple (from Central to and including 7th)	
10/18/25	7am-12 noon	2nd-7th (from Garrison to but not including Howard)	
10/18/25	7am-12 noon	Chestnut (from Garrison to but not including Howard)	
10/18/25	7am-12 noon	Memorial Hall Parking Lot	

*Requesting permission to allow Art/Craft, Concession, and Non-Profit Vendors to sell under the Chamber Business License in violation of City Ordinance Section 12, Subsection 26. Concession Vendors will be required to provide proof of liability insurance coverage.*

*Requesting permission to temporarily (only during the Maple Leaf Events) place signage in the public right of way and on poles and signs owned by the City in violation of City Ordinance Section 6, Subsection 262 and Section 13, Subsection 132.*



## 2025 Maple Leaf Public Safety Request by the Carthage Chamber of Commerce

REQUEST DATES: SATURDAY, OCTOBER 11, 2025-Entire Square

EVENT: BIKES, BBQ & TOY RUN

All locations are to be closed AND vacated.

Date	Time(s)	Description	Comments
10/11/25	7am-5pm	3 <sup>rd</sup> Street from Main to Grant	Including barricades
10/11/25	7am-5pm	Grant Street from 3 <sup>rd</sup> to 4 <sup>th</sup>	Including barricades
10/11/25	7am-5pm	4 <sup>th</sup> street from Grant to Main	Including barricades
10/11/25	7am-5pm	Main Street from 4 <sup>th</sup> -3 <sup>rd</sup>	Including barricades
10/11/25	7am-5pm	3 <sup>rd</sup> & Main for stage set up and the closure from 3 <sup>rd</sup> & Main to Lyon	
10/11/25	7am-5pm	And 3 <sup>rd</sup> & main to 2nd street due to the stage blocking entry to the Square	Including barricades



**2025 Maple Leaf Public Safety Request by the Carthage Chamber of Commerce**

REQUEST DATE: MONDAY, OCTOBER 13, 2025

EVENT: MAPLE LEAF FESTIVAL® TOUCH-A-TRUCK

All locations are to be closed AND vacated.

Date	Time(s)	Description	Comments
10/13/25	5PM-8PM	3 <sup>RD</sup> Street from Main to Grant	including barricades
10/13/25	5PM-8PM	Grant Street from 3 <sup>rd</sup> to 4 <sup>th</sup>	including barricades
10/13/25	5PM-8PM	4 <sup>th</sup> Street from Grant to Main	including barricades
10/13/25	5PM-8PM	Main Street from 4 <sup>th</sup> to 3 <sup>rd</sup>	including barricades

**Re: August Public Safety**

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**From** Bill Hawkins <b.hawkins@carthagemo.gov>

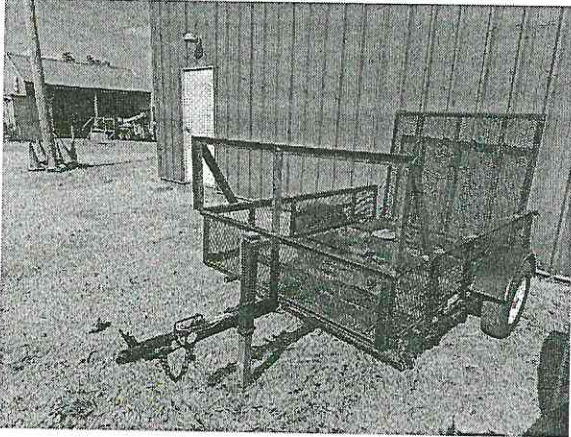
**Date** Thu 8/14/2025 3:22 PM

**To** Morgan Housh <m.housh@carthagemo.gov>; Jason Martin <j.martin@carthagemo.gov>; Traci Cox <t.cox@carthagemo.gov>

**Cc** Heather Wolfe <h.wolfe@carthagemo.gov>

Morgan,

Please add this to the agenda .



M&M would like to donate to the Police Department is a 8' by 5' homemade single axle metal utility trailer. It is estimated to be 10-15 years old, and valued at approximately \$300.00.

Thanks,

Chief Bill Hawkins  
Carthage Police Department  
417-237-7200

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**From:** Morgan Housh <m.housh@carthagemo.gov>

**Sent:** Tuesday, August 12, 2025 3:27 PM

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