

City of Carthage, Missouri

CITY COUNCIL

August 26, 2025 – 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

To hear the full comments and discussions, please refer to the recorded YouTube video of this meeting.

<https://www.youtube.com/watch?v=xB6EPn0zwvs>

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor David B. Flanigan presiding. Fire Chief Jason Martin gave the invocation.

The following Council Members answered roll call: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells. Council Member Jana Schramm was absent. City Administrator Traci Cox and City Attorney Jon Gold were also present.

The following Department Heads were present: Police Captain Chad Dininger, Fire Chief Jason Martin, Public Works Director Josiah Bayless, IT Administrator Michael Keith, and City Clerk Miranda Deal.

Mr. Peterson made a motion, seconded by Mr. Snow, to approve the minutes of the August 12, 2025 Council meeting minutes. Motion carried.

During public comments, Regina Wells 2026 S Maple spoke on the LIME scooters and how they are not being monitored properly and does not think they are worth the little revenue they bring in.

Mr. Snow reported that the Budget Ways and Means Committee is between meetings. The next meeting is scheduled for September 8th at 5:30 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. They also approved the employee records policy and the whistleblower policy changes that will be coming before the Council at the next meeting. The next meeting will be September 9th at 5:30.

Mr. Snow reported that the Public Safety Committee met August 18th. Sally Stuart with Vision Carthage was present to talk about the upcoming events they have planned. Dumpster days is scheduled for October 4th and will be in the Fair Acres parking lot so they can prevent overnight dumping, Restoration Carthage is scheduled for September 27, and October 11 is the community clean up day. Julie Reams was present to ask for

road closures for Maple Leaf events, those will appear in Resolution 2100. The committee also approved a donation to the police department from M&M Wrecker or a metal utility trailer. The next meeting will be September 22nd at 5:30.

Mr. West reported that the Public Services Committee met August 19th. They discussed the disc golf course redesign, this will keep it away from the high-traffic areas and also create a beginner-friendly course. It includes the addition of a putting course and a driving range. The baskets have already been replaced and the money leftover has been carried forward. Mr. West made a motion, seconded by Mr. Snow, to approve the disc golf design and install it in phases. Motion carried. They discussed and approved the street names for the rodeo arena in Municipal Park, the names have to have a 30 day public notice period before they can be brought to Council for approval. They gave permission to the Jasper County Youth Fair to seek grant funding for improvements or the replacement of the poultry barn. The Carthage Area United Way golf tournament is scheduled on September 20th, they have requested that the Scoop It food truck be allowed to set up inside the park during the tournament to provide free ice cream to the golfers and volunteers. Mr. West made a motion, seconded by Mr. Peterson, to allow the Scoop It truck in Municipal Park on September 20 from 8 am – 1 pm. Motion carried. Tyler Markham presented a Senior Shamble Monthly Tournament plan to the committee. This event is very popular in the area with all the local courses hosting one. He is wanting to set them for the first Monday of every month which does not conflict with the other courses, and he asked for the registration fees to be split between green fee, cart fee, and pro shop revenues. The shambles would work around the maintenance schedule and if approved, he would like to have one in September and then resume in the spring time. Mr. West made a motion, seconded by Mr. Snow, to approve the senior shamble schedule and split registration fees between green fees, cart fees, and pro shop revenue. Motion carried. Sally Stuart with Vision Carthage was present to speak about dumpster days. Mr. West made a motion, seconded by Mr. Snow to allow the use of the Fair Acres parking lot on October 4, to put the dumpsters to help prevent overnight dumping. Motion carried. She also asked for the use of Central Park for a short time on October 11 to help organize volunteers for the community clean up day. Mr. West made a motion, seconded by Ms. Gilpin, to allow Vision Carthage to use Central park on October 11 to get the volunteers organized prior to the event. Motion carried. The Carthage Humane Society and Roadrunners were present to discuss a charity run to benefit the Humane Society. They will return in September with a finalized date. Julie Reams was present to ask for permissions for Maple Leaf. These also appear in Resolution 2100. The MDC cost share grant to remove and replace infected Ash trees at the golf course was discussed. Terms of the grant include planting 2 trees for every 1 that is removed at the golf course. An issue with that is the amount of care the young trees take. The trees would be placed in locations that do not have irrigation to them and would require golf staff to keep them watered thoroughly. It was agreed to do the removal and replacement in phases. This year, 13 trees would be removed and 26 would be placed.

Mr. Peterson reported that the Public Works Committee is between meetings. The next meeting will be on September 2nd at 5:30 pm.

Special Committee and Board Liaison reports were given by Mr. Perkins for the Carthage Water and Electric Plant Board, and Mr. Snow for the hiring committees for Parks and Recreation Director and the Police Chief.

Mayor Flanigan reported on his attendance to many meetings including a town hall meeting hosted by Representative Cathy Jo Loy. He visited the Chamber golf tournament. He stated that the last of the board changes are up for second reading this evening and after the appointments tonight, the boards and committees will all be full again. He also mentioned that he has a Ward 2 appointee on the agenda and hopes that the Council will approve him for the seat.

During Remarks from Council Members, Mr. Wells reported that in talking with businesses, they are happy with the way things are going with the new Mayor and Council. Mr. Snow reported that he is unsure on the MDC grant at the golf course requiring 2 trees for every 1 removed. Ms. Kang reported that she recently toured the CWEP building and attended a workshop they hosted. She will also start reporting on the Boots Foundation board meetings since she is the new liaison. Mr. Perkins thanked the Mayor and Council for all of their work and stated that things are going really well right now. Mr. West thanked Julie Reams for all the work she is doing for the Maple Leaf Festival. Ms. Gilpin agrees with Regina Wells on the scooters not being a good thing for Carthage. Mr. Peterson also encouraged the Council to vote and approve the Mayor's Ward 2 appointee. He has worked with him in the past and says he is a very positive person and thinks he will be a great addition to the Council.

Police Captain Chad Dininger reported that police department was accepted into the Blue Shield Program that they applied for a few months ago and they were given 6 weeks to decide what to spend their allotted money on. They believe the best use of the money from that program is to invest in dash cameras for the patrol vehicles.

Fire Chief Jason Martin reported that over the Labor Day weekend, the fire department will be in the Walmart parking lot doing the MDA boot drive. He also congratulated Chad and Josiah's team for doing better than the fire department in the Chamber golf tournament.

Public Works Director Josiah Bayless updated everyone on the progress on Hazel Avenue. All the curb and gutter has been poured and they are working on filling in the spaces before overlaying the asphalt on that road. He also reported that the gas company is moving their gas main on Airport Drive before other work can begin. The Downtown Square sidewalk project is nearing completion, and the East Chestnut culvert has been removed and will be replaced soon. He reported on the promotion of Keith Wheat to Street Superintendent and is glad to have him in that position with his 40 years of knowledge.

City Administrator Traci Cox reported on the recent CEDC meeting and reported that the new billboard is up and reported on the housing and lodging studies. The LIME scooters will be picked up in October. The 2026 budget had been successfully installed

and reports will be sent out to departments tomorrow. She also thanked Angie Judd, Chad Carney and Tyler Markham out at parks and golf for all of the work they have been doing to keep the parks up and running in the absence of a Director.

The Committee on Claims filed a report in the amount of \$2,404,481.42 against the following funds: General Revenue \$116,575.97, Public Health \$161,476.65, Lodging \$24.72, Parks/Stormwater \$11,552.50 Golf \$12,422.20, Capital Improvements \$7,780.44, Parks and Recreation \$5.02, Myers Park \$9,378.50, Public Facilities \$20,040.73, Payroll \$465,224.69, and Carthage Water and Electric \$1,600,000.00. Mr. Peterson made a motion, seconded by Mr. Wells, to accept the report and allow the claims. Motion carried.

A public hearing for the property tax rates proposed to be set by the City of Carthage was held. No citizens participated.

Under Old Business, C.B. 25-51 -- An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2025–2026 for specified funds (General Fund, Use Tax Fund, and Public Facilities Bond Fund) for carryover projects was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-48.

C.B. 25-52 -- An Ordinance levying general taxes upon real estate property located within the City of Carthage, Jasper County, Missouri for the year 2025, for General Revenue purposes and other purposes, and fixing the rates thereof was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-49.

C.B. 25-53 -- An Ordinance authorizing the City of Carthage, Missouri, to enter into a subagreement with the Southwest Missouri Joint Municipal Water Utility Commission regarding reallocated water storage space in Stockton Lake was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-50.

C.B. 25-54 -- An Ordinance amending Chapter 2, Chapter 18, and Chapter 21 of the Carthage City Code was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-51.

C.B. 25-55-- An Ordinance to amend the Personnel Policy Manual of the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-52.

C.B. 25-56 -- An Ordinance authorizing the Mayor to execute a Memorandum of Understanding between the City of Carthage and Jasper County regarding the use and distribution of Opioid Settlement Funds for the Jasper County Jail Treatment Program was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thron, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-53.

C.B. 25-57 -- An Ordinance to establish a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-54.

C.B. 25-58 -- An Ordinance amending Chapter 17, Article III, Section 17-37 – Members, of the Carthage City Code was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thron, Beth Kang, Alan Snow, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-55.

Under New Business, C.B. 25-59 -- An Ordinance to amend Section 202 -- Drug Free Workplace of the Personnel Policy Manual of the City of Carthage was placed on first reading with no action taken.

Under Mayor's Appointments, Mr. Snow made a motion, seconded by Mr. Peterson to approve the Mayor's Appointment of Genaro Cifuentes for Ward 2 Council Member. Motion carried. He will be sworn in at the next Council meeting.

Mr. Peterson made a motion, seconded by Mr. Snow, to approve the Mayor's appointments as presented. Motion carried.

Police Personnel Administration Board

Cassandra Ludwig – January 2028 – new appointment

Doris Paxtro – December 2028 – new appointment

Zoning Board of Adjustments

Alyssa Hess – April 2028 – new appointment

Under Resolutions, Mr. Snow made a motion, seconded by Mr. Peterson, to approve Resolution 2099 -- A Resolution providing for the formal acceptance of a donation from M&M Wrecker to the Carthage Police Department for an 8' x 5' metal utility trailer by the City Council of the City of Carthage, Missouri pursuant to City policy. Resolution 2099 was adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells.

Mr. Snow made a motion, seconded by Mr. Peterson, to approve Resolution 2100 – A Resolution authorizing City support and permissions for several programs of the 59th Annual Maple Leaf Festival in the City of Carthage, Missouri. Resolution 2100 was

adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, and Ron Wells.

During closing comments, Mayor Flanigan mentioned that he has been questioned about why his portrait is not yet on the Council Chambers wall and said that there have been some mishaps, but it is coming in the future. Genaro Cifuentes was welcomed by all. Ms. Kang thanked Julie Reams for all the work on Maple Leaf. Mr. Snow reported that he had not heard that the police department was accepted as a Blue Shield City and appreciates the work the police department does, he also wished everyone a happy Labor Day.

Mr. Snow made a motion, seconded by Mr. Peterson, to adjourn the meeting. Motion carried and meeting adjourned at 7:35 pm.