



City of Carthage, Missouri
**BUDGET WAYS & MEANS
COMMITTEE**

September 8, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of July 22, 2025 minutes
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and Discuss Budget Amendment for Fiscal Year 2024/2025
 2. Consider and Discuss Taxi Grant Application
 3. Consider and Discuss Changes to Chapter 17 Article VII Relating to the Carthage Redevelopment Corporation Ordinance
 4. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

July 22, 2025 - 5:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Derek Peterson, Jana Schramm

OTHER COUNCIL MEMBERS: Kate Gilpin, Mayor Flanigan

STAFF PRESENT: City Clerk Miranda Deal

Chair Alan Snow called the meeting to order at 05:00 PM.

2. Old Business

1. Approval of June 24, 2025 Minutes

ACTION: Motion to accept/approve item 2.1. by Jana Schramm;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss taxi grant agreement

Ms. Deal explained that this is the yearly agreement that has to be approved and sent to MoDOT to apply for and accept the grant money to help fund the taxi operations.

ACTION: Motion to accept/approve item 4.1 and forward to Council
by Derek Peterson;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

2. Consider and discuss budget adjustment resolution for Fiscal Year 2024-2025

Ms. Deal explained that the resolution included some end of fiscal year transfers between the use tax and public facilities bond fund for the I-49 project that went over budget, and the recording of the lease purchase for the fire truck and the transfer of half of the fire sales tax to the general fund.

ACTION: Motion to accept/approve item 4.2 and forward to Council by Jana Schramm;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

3. Consider and discuss budget amendment for Fiscal Year 2024-2025
Ms. Deal explained that the amendment includes the supplemental adjustments that were included in the resolution that was just approved, an emergency purchase for the taxi air conditioning, and some previously approved budget adjustment resolutions that had not yet been included in a council bill amendment. She also stated that at the August meeting, there would be another amendment for carryover projects for the new fiscal year.

ACTION: Motion to accept/approve item 4.3 and forward to Council by Derek Peterson;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

4. Consider and discuss changes to the City Code for the Powers Museum Board, Police Personnel Administration Board, and Tree Board
Mr. Snow explained why these changes were at the budget committee and not any other committee. All of the committees are all newly elected Council Members and the Budget Committee has the most senior Council members. The Mayor wanted to make some changes related to the residency of board members and wanted to extend it to include living within 5 miles of the city limits to help open up the boards to more people. The Powers Museum Board is no longer needed so it is being removed, the Police Personnel Administration Board and the Tree Board have been adjusted to expand the living areas. Mr. Snow also mentioned that these would be on the August Council agendas.

ACTION: Motion to accept/approve item 4.4 and forward to Council by Jana Schramm;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

5. Consider and discuss changes to the Personnel Policy Manual to amend section 702 (05) - Personnel Board Established
Mr. Snow explained that this change is within the Personnel Manual and not the City Code, but it adjusts the Personnel Board to allow members to also live within 5 miles of the city limits. This will also go to Council in August.

ACTION: Motion to accept/approve item 4.5 and forward to Council by Derek Peterson;
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

6. Staff Reports

5. Adjournment

ACTION: Motion to adjourn at 5:14 PM by Derek Peterson
Motion passed with a 3:0

AYES: Alan Snow, Derek Peterson, Jana Schramm

COUNCIL BILL NO. 25-63

ORDINANCE NO.

AN ORDINANCE AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE FOR FISCAL YEAR 2024 - 2025 FOR THE FIRE SALES TAX FUND.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The City of Carthage’s 2024 – 2025 Annual Operating and Capital Budget for the **Fire Sales Tax Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- a.) An amount not to exceed \$720,209 to the Capital Outlay line item for Lease Purchase payment from Lease Proceeds for a new fire truck, pursuant to a year-end journal entry to record the lease.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2025.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

COUNCIL BILL NO. _____

ORDINANCE NO. _____

An Ordinance to authorize the Mayor to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I. That the Mayor is hereby authorized to apply for federal financial assistance on behalf of the City of Carthage and to execute any contract(s) resulting from such application for any grants between the City of Carthage and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for Commission-approved transit projects.

SECTION II. That all ordinances or parts of ordinances therefore enacted which are in conflict herewith are hereby repealed.

SECTION III. This ordinance shall take effect and be in force from and after its passage an approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2025.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Budget Ways & Means Committee

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 17, ARTICLE VII, SECTION 17-257 OF THE
CARTHAGE CITY CODE**

WHEREAS, Chapter 353 of the Revised Statutes of Missouri, known and referred to as The Urban Redevelopment Corporations Law (“Chapter 353”), authorizes the City to approve, by ordinance, redevelopment plans that allow for the redevelopment of blighted areas within the City and the granting of tax abatements and exemptions to encourage such redevelopment;

WHEREAS, no tax abatement or exemption authorized by the City Council under Chapter 353 can become effective until the City Council conducts a public hearing to consider a proposed redevelopment plan and such tax abatement or exemption;

WHEREAS, prior to the public hearing, the City Council must furnish to the political subdivisions whose boundaries for ad valorem taxation purposes include any portion of the property to be affected by tax abatement or exemption: (1) notice of the scheduled public hearing and (2) a written statement of the impact on ad valorem taxes such tax abatement or exemption will have on the political subdivisions;

WHEREAS, Section 353.110.3 of the Revised Statutes of Missouri provides that such notice and written statement shall be as provided by local ordinance before the public hearing; and

WHEREAS, the City Council now desires to establish its procedures to provide the notice and written statement as required by Section 353.110.3 of the Revised Statutes of Missouri.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF
CARTHAGE, MISSOURI, AS FOLLOWS:**

Section 1: Chapter 17, Section 17-257 (a) (2) and (3) are hereby amended to read as follows:

- (2) Not less than fifteen (15) days before a public hearing to consider a redevelopment plan that provides for tax abatement or tax exemption pursuant to Chapter 353 of the Revised Statutes of Missouri, the City shall mail or otherwise deliver to each political subdivision whose boundaries for ad valorem taxation purposes include any portion of the property to be affected by a redevelopment plan:
- (3) Notice of the scheduled public hearing, which shall include, but is not limited to:
 - (a) the time, date and place of the public hearing, and
 - (b) a statement that all interested persons and all political subdivisions will have the opportunity to be heard on such grant of tax abatement or exemption.
 - (c) A written statement of the impact on ad valorem taxes such tax abatement or exemption will have on the political subdivisions, which shall include an estimate of the amount of ad valorem tax revenues of each political subdivision which will be affected by the proposed tax abatement or exemption, based on the estimated assessed valuation of the real property involved as such property would exist before and after it is redeveloped.

Section 2. Effective Date. This Ordinance shall take effect and be in full force from and after its passage by the City Council and approval by the Mayor.

PASSED by the City Council, and **APPROVED** by the Mayor, of the City of _____, Missouri, this ____ day of _____, 2025.

(SEAL)

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk