



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

September 8, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Alan Snow, David Thorn, Derek Peterson

MEMBERS ABSENT:

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan

STAFF PRESENT: City Administrator Traci Cox, Administrative Assistant Dorothy Weber

Chair Alan Snow called the meeting to order at 5:30 PM

2. Old Business

1. Approval of July 22, 2025 minutes

ACTION: Motion to approve July 22, 2025, Minutes by Jana Schramm

Motion passed with a 4:0

AYES: Jana Schramm, Derek Peterson, Alan Snow, David Thorn

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss Budget Amendment for Fiscal Year 2024/2025
Ms. Cox stated that the budget amendment is for the year-end journal entry to record the lease of the fire truck.

ACTION: Motion to forward the budget amendment to Council by Derek Peterson

Motion passed with a 4:0

AYES: Derek Peterson, Alan Snow, Jana Schramm, David Thorn

NOES: None

ABSTAIN: None

2. Consider and Discuss Taxi Grant Application

Mrs. Weber discussed the application for FY 25/26 Taxi Grant and is asking for increased funding to match the increased requirements by MODot to stay in compliance.

ACTION: Motion to forward the Taxi Grant application to Council by David Thorn
 Motion passed with a 4:0
AYES: David Thorn, Jana Schramm, Derek Peterson, Alan Snow
NOES: None
ABSTAIN: None

3. Consider and Discuss Changes to Chapter 17 Article VII Relating to the Carthage Redevelopment Corporation Ordinance
 Jeff Meredith spoke about 353 Projects and the required tools and language that needed to be changed. Mrs. Schramm asked about future projects. Mr. Meredith stated that there are a few potential projects in the works.

ACTION: Motion to forward Changes to Chapter 17 Article VII Relating to the Carthage Redevelopment Corporation Ordinance to Council by Jana Schramm
 Motion passed with a 4:0
AYES: Jana Schramm, Derek Peterson, David Thorn, Alan Snow
NOES: None
ABSTAIN: None

4. Staff Reports
 Ms. Cox gave an update on normal operating funds. Ms. Cox reminded the committee that the City is required to maintain 35% of the general fund and every time a budget adjustment is done it comes out of the general fund and that will shape the future of capital projects. Ms. Cox stated that the Public Facilities fund is almost depleted.

5. Adjournment

ACTION:	Motion to Adjourn at 5:51 PM by Derek Peterson
	Motion passed with a 4:0
AYES:	David Thorn, Derek Peterson, Jana Schramm, Alan Snow
NOES:	None
ABSTAIN:	None