



City of Carthage, Missouri
PUBLIC SERVICES COMMITTEE

September 18, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Jack Perkins, Ray West, Beth Kang

MEMBERS ABSENT:

OTHERS PRESENT: Mayor David B. Flanigan

STAFF PRESENT: Administrative Assistant Angie Judd, City Administrator Traci Cox, Tourism Director Melissa Little, Golf Operations Supervisor Tyler Markham

Chair Jana Schramm called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of previous minutes.

Ms. Kang motioned to approve minutes from the August 18th Public Services Committee meeting, motion passed.

ACTION: Motion to accept/approve item 2.1. by Beth Kang;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)

1. Public comment period for proposed street names in Municipal Park.

Chair Schramm invited citizens to comment on the proposed street names within Municipal Park. Ms. Cox reported that Tom Jones submitted an email supporting the proposed names but suggesting "Rodeo Drive" in place of "Livestock Drive." Ms. Schramm confirmed there is not another Rodeo Drive in town and stated she would follow up on the request prior to the final vote.

2. Jonathan Roberts - YMCA

Jonathan Roberts, Executive Director of the Fair Acres YMCA, presented a report on summer pool operations. He stated that Pool Manager Amy reported day-to-day operations went relatively well despite ongoing maintenance challenges. The Municipal Pool was open for 68 days, averaging 100 visitors per

day, with a total of 7,534 visits for the season. The Central Pool was open for 35 days, averaging 36 visitors per day, with a total of 1,587 visits. He also noted that the Red, White, and Boom free swim day drew 757 visitors to the Municipal Pool.

3. Citizen's Participation.

Mark Salazar with Light Sports addressed the committee regarding Carl Lewton Stadium, noting that he and a team of volunteers have been working to make improvements at the facility. He reported that the field is now in playable condition and that a successful scrimmage has already been held. He expressed interest in partnering with the City to continue improvements at the baseball stadium and also indicated a willingness to assist with potential upgrades to the Municipal Park softball field.

4. New Business

1. Consider and discuss Bikes, BBQ, and Toy Run in Central Park.

Ms. Cox reported that Maple Leaf Festival items were approved last month; however, one event originally scheduled for the square presented a scheduling conflict with a local business. Julie Reams, President of the Carthage Chamber of Commerce, requested that the event be moved to Central Park. Mr. West motioned to approve the use of Central Park for the Bikes, BBQ, and Toy Run event on October 11th from 8am until 3pm, motion passed.

ACTION: Motion to accept/approve item 4.1. by Ray West;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

2. Consider and discuss grant application for Carthage Saddle Club.

Ms. Little reported on behalf of Judy Thomas with the Saddle Club, who was unable to attend the meeting, regarding a request for permission to pursue a second grant for improvements at the Saddle Club arena. She noted that Council had approved a grant application in January for arena improvements, and the Saddle Club now hopes to move forward with a second phase of updates at the rodeo grounds, including improvements to the holding pens, announcer's stand and concrete bleachers. Mr. Perkins motioned to approve the grant application for the Carthage Saddle Club, motion passed.

ACTION: Motion to accept/approve item 4.2. by Jack Perkins;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

3. Consider and discuss permission for food trailer during Maple Leaf Rodeo event.

Ms. Judd presented a request on behalf of the Saddle Club for permission to set up their food trailer inside Municipal Park during the Maple Leaf Rodeo, scheduled for October 9th through 11th. Ms. Kang motioned to approve the use of the food trailer during the Maple Leaf Rodeo October 9th through 11th, motion passed.

ACTION: Motion to accept/approve item 4.3. by Beth Kang;

Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

4. Consider and discuss Soles 4 Paws charity run.

Renay Minshew, President of the Carthage Humane Society, reported that the second annual Soles 4 Paws charity run has been rescheduled for November 23rd at 3:00 p.m. Ms. Cox noted that the event was previously approved at the last Public Services Committee meeting, and this request was solely for a date change. Mr. Perkins motioned to approve the date change for the Soles 4 Paws charity run to be held on November 23rd, motion passed.

ACTION: Motion to accept/approve item 4.4. by Jack Perkins;

Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

5. Consider and discuss Golf Course liquor sales.

Tyler Markham, Golf Operations Supervisor, announced his resignation after accepting a position with Clear Creek and expressed appreciation for his time with the City, noting he is committed to making the transition as smooth as possible. He reported that arrangements have been made with Anheuser-Busch, with additional arrangements pending with Heart of America, and stated his intent to keep pricing fair and consistent with the area market at approximately \$3-3.50 per can. He noted that Pro Shop staff will be required to be at least 18 years old and trained to check identification, with "no outside food/beverage" signage posted around the course and on carts. He further explained that tournament alcohol sales will be managed through the golf course, with orders placed specifically for events to avoid affecting regular stock. He added that weekly inventory, staff training, and the implementation of clear policies will be required. Mr. Perkins motioned to approve liquor sales at the Pro Shop pending submission of a summary outlining inventory, training, signage, tournament pricing, and regular pricing, motion passed.

ACTION: Motion to accept/approve item 4.5. by Jack Perkins;

Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

5. Staff Reports

1. Staff reports.

Ms. Little presented the Civil War Museum report, noting August attendance of 427, with numbers affected by road closures related to a water main replacement. She reported that a broken window and lighting repairs were completed with assistance from Public Works and stated that both attendance and revenue remain comparable to last year. She also highlighted participation in the Governor's Conference for Tourism, ongoing collaboration with nonprofits, and continued work on advertising campaigns, including securing the back cover

of Missouri Life dedicated to the Route 66 centennial. She further noted the conclusion of Food Truck Friday, which was successful with strong community participation and featured a Kids Market with ten youth vendors.

Ms. Judd reported that Parks Maintenance staff have continued routine upkeep across all parks and completed the replacement of the Kellogg Lake fountain. She added that staff are also preparing the roundabout for installation of the Maple Leaf sculpture. Chair Schramm inquired about bathroom timers, and discussion followed to set park restroom closures at 7:00 p.m. in light of earlier sunset times. Chair Schramm also shared that Mahjong classes at Memorial Hall have seen increased attendance.

Mr. Markham reported that golf revenue for August was higher than he has observed in the past since at least 2014. He stated that the increase was driven by significant public play alongside a few tournaments. He noted that the recent rate increase was met with mostly understanding feedback, though Ms. Kang reported receiving a few complaints. Mr. Perkins added that members have observed an increase in public play. Mr. Markham advised that the first Senior Scramble drew 36 players and expressed confidence that participation will grow as the scrambles continue. He also noted that a new course record was recently set.

6. Other Business

7. Adjournment

ACTION:	Motion to Adjourn at 06:52 PM by Jack Perkins
	Motion Passed with a 4:0
AYES:	Jana Schramm, Jack Perkins, Ray West, Beth Kang
NOES:	None
ABSTAIN:	None