

City of Carthage, Missouri

CITY COUNCIL

October 14, 2025 – 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

To hear the full comments and discussions, please refer to the recorded YouTube video of this meeting.

<https://www.youtube.com/watch?v=7zyJfZFqwus>

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor David B. Flanigan presiding. Fire Chief Jason Martin gave the invocation.

The following Council Members answered roll call: Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Council Members Derek Peterson, Kate Gilpin, and Genaro Cifuentes were absent. City Attorney Jon Gold and City Administrator Traci Cox were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Jason Martin, Public Works Director Josiah Bayless, Parks and Recreation Director Richard Bonine, City Clerk Miranda Deal, and IT Administrator Michael Keith.

Mr. Snow made a motion, seconded by Mr. Wells, to approve the minutes of the September 23, 2025 regular and closed session Council meeting minutes. Motion carried.

During public comments, Regina Wells, 2026 S Maple, presented Chief Martin with a quilt and gifts for the firemen in honor of Fire Prevention Month.

Tim Schowe with SW Missouri Engineering, was present to answer any questions about the downtown sidewalk project that is on first reading this evening.

Mr. Snow reported that the Budget Ways and Means Committee met October 13th. They discussed the new printer lease agreement and the service and maintenance agreement with Lakeland Office Systems that appears under new business. The next meeting is scheduled for November 10th at 5:30 pm.

Mr. Wells reported that the Committee on Insurance, Audit and Claims did not meet that evening due to lack of quorum. The next meeting will be on October 28th at 5:30 pm.

Mr. Snow reported that the Public Safety is between meetings. The next meeting will be on October 20th at 5:30 pm.

Ms. Schramm reported that the Public Services Committee is between meetings. The next meeting will be on October 21st at 5:30 pm. She did report that the new Parks and Recreation Director had started and that she and Ms. Cox had taken him around to tour many places and meet different organizations.

Mr. Wells reported that the Public Works Committee met on October 7th. They discussed the engineering agreement for the downtown sidewalk project and Mr. Bayless reported to the committee that the light tunnel would be put up earlier this year. The next meeting is scheduled for November 4th at 5:30 pm.

Special Committee and Board Liaison reports were given by Mr. Thorn for the Public Library Board, Ms. Schramm for Vision Carthage, and Mr. Wells for the Jasper County Commissioners. Mr. Perkins reported that the CWEP meeting is being moved to October 23 at 3 pm.

Mayor Flanigan reported that he missed the first few Maple Leaf events, but looks forward to the rest of the events. He was a judge in the Taco Tuesday event prior to the Council meeting. He also welcomed Mr. Bonine.

During Remarks from Council Members, Mr. West reported that he and some family members went out to Municipal Park for a picnic and they thought it was one of the best facilities the City has and thanked the Council and Parks for a wonderful playground and pavilion area. Mr. Perkins reported on receiving some speeding complaints around Main and Macon. Mr. Thorn asked if there could be anything done to the bumpouts on the square crosswalks to make the step off the sidewalk more visible to prevent any injuries. Ms. Kang reported on volunteering at the Vision Carthage Restoration Workshop day. She also reported that one elderly lady was so appreciative of the help that was offered to her, that she made a donation to Vision Carthage. She also attended the YMCA Hall of Heroes event. Mr. Snow reported on going to the Friday Night concert and the parade on Saturday. He also thanked Vision Carthage for the dumpster days event and for the flower plantings on the square. Ms. Schramm reported on attending many Maple Leaf events the past several days and the future events for the week. Mr. Wells reported that the Carthage versus Webb City game is Friday evening in Carthage. He also voiced his concerns on the LIME scooters.

Police Chief Bill Hawkins reported that he led the bikers from the YMCA to Central Park for the Bikes and BBQ event on Saturday, the police department is in the process of hiring some new police officers. He also encouraged those interested to apply for the Citizens Police Academy.

Fire Chief Jason Martin reported that it is fire prevention month and that they have done a lot of station tours, the touch a truck event was a great success, the pancake feed is on Saturday morning before the parade, and the Bikes and BBQ event from the previous weekend ended up having a stunt show in the Fire Department parking lot. He reported on an LEOP meeting next week with the State to review emergency

procedures. Backyard Discovery would be going by the station Thursday morning to present the donation check that council previously approved. He also thanked Council for allowing the Fire Department some funds in previous years to purchase the auto pulse CPR machines that help save lives. He said there was a recent incident that hit very close to home and he is thankful that the department has those machines.

Public Works Director Josiah Bayless reported that the Planning, Zoning and Historic Preservation Commission are reviewing the new design guidelines and encourages anyone interested in hearing about the results to attend the meetings as they sort through the guidelines and determine what they would like to propose to implement. He reported on one new hire and stated that there are still two spots to fill. The sidewalk project on Airport and Fairview will begin soon, they are going to try to keep Airport open as much as possible, and then try to do Fairview during Christmas to avoid road closures during school. The light at HH and Garrison may start flashing soon, depending on MODOT. Hazel Avenue is now open and the work has moved over to Airport Drive, the Chestnut box culvert is moving along, and the street department is busy with Maple Leaf prep. He also thanked Jeff Pinnell at the Police Department for some research he did recently regarding the North Garrison bridges.

Parks and Recreation Director Richard Bonine reported that he did tour many places and met a lot of people and everyone has been very welcoming.

City Administrator Traci Cox reported that the sales tax for the month came in 6% higher than the same month last year, but is down 2.5% year to date. It is still on target with the budget projections. The use tax came in 1% lower than the same month last year, but is up 1% year to date. It is also on target with the budget projections.

The Committee on Claims did not meet that evening due to a lack of quorum. There was no Old Business.

Under new Business, C.B. 25-65 -- An Ordinance of the City of Carthage, Missouri authorizing the Mayor to execute a Contract between the City of Carthage, Missouri and SW Missouri Engineering, LLC for engineering and technical services for the Downtown Sidewalk Improvements project, in the City of Carthage, Missouri, was placed on first read with no action taken.

C.B. 25-66 -- An Ordinance authorizing the Mayor to enter into an Agreement with Lakeland Office Systems for a 5-year lease for printers throughout City departments, in the City of Carthage, Missouri, was placed on first read with no action taken.

C.B. 25-67 -- An Ordinance authorizing the Mayor to enter into an Agreement with Lakeland Office Systems for printer service and maintenance, in the City of Carthage, Missouri, was placed on first read with no action taken.

There were no Resolutions.

During closing comments, Mayor Flanigan is remaining hopeful for good weather Saturday. Mr. Perkins wished himself a happy belated birthday. Mr. Thorn welcomed Mr. Bonine and looks forward to Maple Leaf. Ms. Kang welcomed Mr. Bonine and thanked Melissa Little for the email updates about City events. Mr. Snow reported that the Maple Leaf 5K is scheduled for Friday evening at the YMCA, so if people plan to attend the home football game against Webb City, they may need to find an alternate route. He also attended the Hall of Heroes event and his church had a Love Carthage event where they did community work and delivered cookies to various places. Ms. Schramm reported on some Soroptimist events that are coming up.

Ms. Schramm made a motion, seconded by Mr. Snow, to close the meeting according to section 610.021 (1), the agenda includes the possibility of a vote to close part of the meeting to discuss legal actions, causes of action or litigation involving a public governmental body or its representatives and its attorneys, followed by a roll call vote of 7 yeas and 0 nays. Ayes: Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Motion carried at 7:22 p.m.

CLOSED SESSION

Mr. Snow made a motion, seconded by Ms. Schramm, to return to the regular session of the Council Meeting at 8:05 p.m. followed by a roll-call vote of 10 yeas and 0 nays. Ayes: Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Motion carried.

Mr. Snow made a motion, seconded by Ms. Schramm, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 8:07 p.m.

CLOSED SESSION
MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
October 14, 2025

The Carthage City Council met in a closed session on the above date in the City Hall Conference Room at 6:30 p.m. with Mayor David B. Flanigan presiding.

Ms. Schramm made a motion, seconded by Mr. Snow, to close the meeting according to section 610.021 (1), the agenda includes the possibility of a vote to close part of the meeting to discuss legal actions, causes of action or litigation involving a public governmental body or its representatives and its attorneys, followed by a roll call vote of 10 yeas and 0 nays. Ayes: Derek Peterson, Kate Gilpin, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Motion carried at 7:22 p.m.

The following Council Members answered roll call: Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Council Members Derek Peterson, Kate Gilpin, and Genaro Cifuentes were absent.

City Attorney Jon Gold, City Administrator Traci Cox, City Clerk Miranda Deal, and HR Coordinator Michael Miller were also present.

Ms. Cox and Mr. Miller discussed a legal matter with the Council.

Mr. Wells made a motion, seconded by Mr. Snow, to retain Matt Gist to represent the City on an employment lawsuit and to give the mayor authorization to sign the engagement letter with Mr. Gist. Motion carried by a roll call vote of 7 yeas and 0 nays. Ayes: West, Perkins, Thorn, Kang, Snow, Schramm, and Wells.

Mr. Snow made a motion, seconded by Ms. Schramm, to adjourn the closed session Council Meeting at 8:05 p.m. followed by a roll-call vote of 7 yeas and 0 nays. Ayes: Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Motion carried and the Council returned to regular session.

Respectfully submitted,

Miranda Deal
City Clerk