



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

October 13, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Alan Snow, David Thorn

MEMBERS ABSENT: Derek Peterson

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan, Beth Kang

STAFF PRESENT: City Administrator Traci Cox, Administrative Assistant Dorothy Weber, IT Director Michael Keith

Chair Alan Snow called the meeting to order at 5:30 PM

2. Old Business

1. Approval of September 8, 2025 Minutes

ACTION: Motion to approve Sept 8, 2025 Minutes by Jana Schramm
Motion passe with a 3:0

AYES: Jana Schramm, David Thorn, Alan Snow

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss printer lease agreement with Lakeland Office Systems Michael Keith stated that Lakeland was a state bid. The City will be leasing 12 new printers for 5 years. The money is in the FY 25/26 budget.

ACTION: Motion to forward lease agreement to Council by Jana Schramm

Motion passed with a 3:0

AYES: David Thorn, Alan Snow, Jana Schramm

NOES: None

ABSTAIN: None

2. Consider and discuss service agreement for printers with Lakeland Office Systems

This agreement will cover service, toner etc. The City will pay per copy (which is the same as the current agreement). Lakeland is cheaper than the current agreement. This agreement will have 4 printers on it that share a pre-allotment.

ACTION: Motion to forward Lakeland service agreement to Council by David Thorn

Motion passed with a 3:0

AYES: Alan Snow, David Thorn, Jana Schramm

NOES: None

ABSTAIN: None

3. Staff Reports

Ms. Cox stated that sales tax for 2025 is in line with the sales tax numbers from 2024. The sales tax is 1% lower from last year.

5. Adjournment

ACTION:	Motion to Adjourn at 5:37 by David Thorn
	Motion passed with a 3:0
AYES:	Jana Schramm, David Thorn, Alan Snow
NOES:	None
ABSTAIN:	None