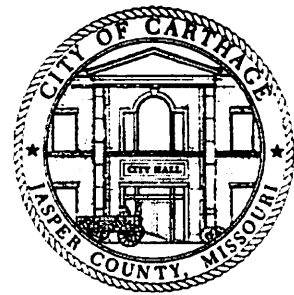


PUBLIC WORKS COMMITTEE

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"America's Maple Leaf City"



NOVEMBER 4, 2025, PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Derek Peterson, Jack Perkins, Ron Wells

Staff Members present: Josiah Bayless, Director of Public Works, Traci Cox, City Administrator, and Rachel Sutherland, Public Works Administrative Assistant.

Chairperson Derek Peterson called the Public Works Committee meeting to order at 5:30 p.m.

Ron Wells made a motion to accept the minutes of the October 7, 2025, Committee meeting. All ayes, motion passed.

Citizens Present: Bren Flanigan, Laura Phelps, Leanna Canfield, Josh Anderson, and Jeff Meredith

Citizen Participation:

1. Josh Anderson 1501 Main St., Carthage, and Laura Phelps of the McCune Brooks Foundation, reported on the progress of the new farmers market pavilion and stated that the goal is to have the market open March 2026. Laura said she recalled a verbal agreement made between herself and former Public Works Director Zeb Carney, regarding the repair or replacement of the retaining wall for the parking lot at 2nd & Howard. Traci and Mayor Flanigan are requesting Josiah investigate this further and have the wall inspected to see if The City Street Dept. can repair it, or if it will need more extensive work.

New Business:

1. Josiah discussed the process for accepting a 3rd round of bids for the HH/Chapel Road Sidewalk Project, due to a new Federal Regulation, we were 1 day past the cutoff for bid funding when we accepted the 2nd Bids. After discussion by the Committee, Josiah was asked to inquire if the funds could be used for a different project around another school. This is an 80/20 TAP and if the funds are not used, we could lose funding. Derek would like to explore our options before sending for a 3rd bid. Ron Wells made a motion to table this until the December meeting. All Ayes, motion carried.
2. Jeff Meredith of The Carthage Economic Development Corp presented information for the need for Right of Way Conveyance for South Industrial Park. The City of Carthage owns the land, and a road is needed to bring utilities to the property for future development. Derek made a motion to approve the request for proposed right of way. All Ayes, motion carried.

Other Business:

1. The Change Order for the Macon St. Box Culvert is \$14,000.00. CWEP will need to lower the water lines 4-5 feet to get 2 feet of clearance under the Culvert. Jack Perkins made a motion to accept the Change Order. All Ayes, Motion Carried.
2. Sprouls is requesting a Change Order for an extension of time on the Airport Dr. & Hazel Road widening project. The gas line at Airport Dr. caused delays and they are asking to extend the project until the end of December. Sprouls is also requesting an additional \$13,000.00 for a larger storm water box to be placed. Ron made a motion to approve the change order. All Ayes, motion carried.

Staff Reports:

- **Josiah reported that The Street Dept has filled one vacant position and is looking at application to fill the remaining vacant position.**

Ron Wells made a motion to adjourn the meeting at 6:39 p.m. All Ayes, motion carried.