



# City of Carthage, Missouri

## **COMMITTEE ON INSURANCE/AUDIT AND CLAIMS**

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November 13, 2025 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

### **MINUTES**

**1. Call to Order**

**MEMBERS PRESENT:** Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

**OTHER COUNCIL MEMBERS:** Mayor David B. Flanigan, Jana Schramm

**STAFF PRESENT:** City Administrator Traci Cox, City Clerk Miranda Deal, and IT Administrator Michael Keith

Chair Derek Peterson called the meeting to order at 05:30 PM.

**2. Old Business**

1. Approval of October 28, 2025 Minutes

**ACTION:** Motion to accept/approve item 2.1. by Beth Kang;  
Motion passed with a 4:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

2. Review & Approval of the Claims Report

**ACTION:** Motion to accept/approve item 2.2. by Ron Wells;  
Motion passed with a 4:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

**3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

**4. New Business**

1. Consider and discuss revisions to the open meetings and records policy  
Ms. Deal explained that there have been some changes to the sunshine law and that the City's written record policy just needed to be updated in accordance with the State Statute changes.

**ACTION:** Motion to approve and forward to council by Genaro Cifuentes;  
Motion passed with a 4:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

2. Staff Reports

5. **Adjournment**

**ACTION:** Motion to adjourn at 5:38 pm by Ron Wells;  
Motion passed with a 4:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes