

City of Carthage, Missouri

CITY COUNCIL

November 13, 2025 – 6:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

To hear the full comments and discussions, please refer to the recorded YouTube video of this meeting.

<https://www.youtube.com/watch?v=j8NGcfyCuCw>

The Carthage City Council met in regular session on the above date in Council Chambers at 6:00 PM with Mayor David B. Flanigan presiding. Fire Chief Jason Martin gave the invocation.

The following Council Members answered roll call: Derek Peterson, Genaro Cifuentes, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. Council Member Alan Snow was absent. Council Member Ray West arrived at 6:15 pm. City Attorney Jon Gold and City Administrator Traci Cox were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Jason Martin, Public Works Director Josiah Bayless, Parks and Recreation Director Richard Bonine, City Clerk Miranda Deal, and IT Administrator Michael Keith.

Mr. Wells made a motion, seconded by Mr. Peterson, to approve the minutes of the October 28, 2025 regular and closed session Council meeting minutes. Motion carried.

During public comments, Betsy Flanigan, 806 S Country Club Road, spoke on behalf of the Carthage Historic Preservation Outreach Committee. They partnered with Vision Carthage and CW&EP to hang the veteran banners throughout town and have also partnered with the school to give free coloring books to the 7th graders that feature historic homes and information in the book for students to learn about Carthage history. Regina Wells, 2026 S Maple, presented a quilt to the Mayor in honor of his military service and also presented his wife with a quilt. Sally Stuart, Vision Carthage Co-Director thanked the anonymous donor who gave Roy Steinkamp a quilt and said that he was very appreciative of it.

Mr. Peterson reported that the Budget Ways and Means Committee meeting scheduled for November 10th was canceled due to lack of business. The next meeting is scheduled for December 8 at 5:30 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. They also approved the changes to the open records policy that appears in Resolution 2103. The next meeting will be on November 25th at 5:30.

The Public Safety Committee is between meetings. The next meeting will be on November 24th at 5:30 pm.

Ms. Schramm reported that the Public Services Committee is between meetings. The next meeting will be on November 18th at 5:30 pm.

Mr. Peterson reported that the Public Works Committee met November 4th. The HH and Chapel sidewalks project is currently on pause, there will be some revisions to the stages of the project to help save some money. They discussed an easement at the industrial park, a change order to the Macon St box culvert, and a change order to the Airport Drive widening project. Both of those change orders were roughly \$13,000 each. The next meeting is scheduled for December 2nd at 5:30 pm.

Special Committee and Board Liaison reports were given by Mr. Wells for the Code Enforcement Committee, Ms. Schramm for the Harry S Truman Coordinating Council, Ms. Kang for the Boots Court Foundation, and Mr. Peterson for Planning, Zoning, and Historic Preservation.

Mayor Flanigan reported that Kate Gilpin had passed away on Tuesday and that he would relay any service information to the Council once he receives it. He also reported on his attendance to various meetings. He also recognized Julie Reams for being recognized at the state level for her Empowering Women Luncheon events she has been hosting monthly. He reported on the Veteran's Day events, and he will be taking names of interested applicants for the vacant Ward 1 council position through the end of the week. He hopes to have someone to appoint at the next council meeting.

During Remarks from Council Members, Mr. Peterson reported that the bridge committee is working on getting in touch with the state and the railroad and should hopefully have some information before the next meeting. Mr. Perkins reported that the class of 1964 had a lot of people who served in the military, and one of the ladies was a nurse named Lynn and she recently passed away. He just wanted to give them a shout out in honor of Veteran's Day. Mr. Thorn said that he would miss Kate Gilpin and the fruit cakes she made. He also said the Veteran's Day parade was short but it was great and appreciated. Ms. Kang also agreed that Ms. Gilpin's fruit cakes were good. She also attended the Memorial Hall Veteran's Day event and thanked those in town who she knew along with the Mayor and Mr. Wells for their service. Ms. Schramm reported on attending the Citizen's Police Academy, the CEDC meeting, and the Empowering Women's luncheon. She also said that she would miss Kate even though they did have their disagreements at Council. Mr. Wells said that he and his wife visited Kate about a week before her passing and she will be missed. He asked if the new roundabout sculpture will have any dedication ceremony. Sally Stuart said there would be something, but it isn't fully set in stone yet. He also received some complaints about the Fairview school pickup lane traffic and that parents are blocking the road to pick students up.

Public Works Director Josiah Bayless reported that Oak Street will be resealed the next day and then it will hopefully be open by the end of the day. He also encouraged people to attend the work sessions for Planning and Zoning where they are discussing the design guidelines. It is a very in depth document and there is still a lot to be decided before anything makes it to the Council for approval. The asphalt on Airport Drive should hopefully be getting done in December. He is also working with the Jasper County Levee Board to get Levee 1 certified.

Parks and Recreation Director Richard Bonine reported that he will meet with Jackie Boyer to discuss the Kellogg Lake Board meeting that took place at the same time as Council tonight, the parks staff is working on winterizing. The Memorial Hall is hosting a vintage market craft show on November 15. Also, the golf course community is excited to get the Nuco pump agreement voted on and moving forward.

City Administrator Traci Cox reported that the sales tax came in at \$262,558.95 which is up 7.54% from the same month last year, and year to date it is down 6.9%, but is still on target. The Use Tax came in at 118,444.02 which is down 1.06% from the same month last year, and year to date is down 3.12%, but is still on target as well.

City Clerk Miranda Deal reported that the filing dates for the election are from December 9 – December 30. Those interested in running for wards 1-5 council seats can apply weekdays that City Hall is open from 8-5 pm. The Mayor's seat will also be on this election for a 4 year term.

The Committee on Claims filed a report in the amount of \$1,920,922.57, against the following funds: General Revenue \$152,235.64, Public Health \$3,140.76, Lodging \$3,042.94, Parks/Stormwater \$56,278.26, Fire Protection \$1,579.94, Golf \$4,700.35, Capital Improvements \$76,235.49, Parks and Recreation \$11.92, Myers Park \$7,563.50, Use Tax \$66,074.90, Library \$25,000.00, Payroll \$775,058.87, and Carthage Water and Electric \$750,000.00. Mr. Peterson made a motion, seconded by Mr. West, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 25-68 -- An Ordinance authorizing the Mayor to enter into a contract with Brycer, L.P., to provide the Carthage Fire Department with "The Compliance Engine" for a term of three years, in the City of Carthage, Missouri, was placed on second reading followed by a roll call vote of yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-66

C.B. 25-69 -- An Ordinance of the City of Carthage naming the streets within Municipal Park around the Rodeo Arena, was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-67.

C.B. 25-70 -- An Ordinance authorizing the Mayor to enter into an Agreement with Nuco for the purchase and installation of a new pump station at the Carthage Municipal Golf Course in the amount of \$189,062.77, in the City of Carthage, Missouri, was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-68.

C.B. 25-71 -- An Ordinance authorizing the Mayor to enter into an agreement between the City of Carthage and Missouri Highways and Transportation Commission for the installation and maintenance of ornamental lighting at the intersections of Route 571 & Airport Drive, and Route 571 & Elk Street, in the City of Carthage, Missouri, was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-69.

There was no New Business.

Under Resolutions, Ms. Schramm made a motion, seconded by Mr. Peterson, to approve Resolution 2103 -- A Resolution establishing an Open Meetings and Records Policy for the City of Carthage, Jasper County, Missouri. Resolution 2103 was adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells.

Resolution 2104 -- A Resolution adopting a revised Police and Fire Pension Plan Investment Policy Statement, as recommended by the Police and Fire Pension Plan Committee. Resolution 2104 was adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells.

During closing comments, Mayor Flanigan encouraged those currently seated and those interested to get everything ready to file in December. Mr. Cifuentes said that he didn't get to know Kate long but she was a special person. He also wished the Carthage High School good luck in their game against Republic this weekend. Mr. West stated he will also miss Kate. Mr. Thorn hopes that the Mayor will sign up to run for reelection. Ms. Kang said that Sherwin Williams is doing a food drive and she looks forward to the events Vision Carthage will be doing in December. Ms. Schramm said that she had 2,118 trick or treaters for Halloween and that the Sparkle in the Park will start November 24. Mr. Wells stated he and his wife are great grandparents again. Mr. Peterson thanked Mrs. Flanigan for the coloring book information and that he will be purchasing some.

Mr. Peterson made a motion, seconded by Ms. Schramm, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:03 p.m.