



City of Carthage, Missouri

CITY COUNCIL

November 25, 2025 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
 1. Approval of November 13, 2025 Minutes
6. **Presentations/Proclamations**
7. **Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
 1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
 1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**

(During reports/remarks of councilmembers, members of the council may take this opportunity to report on meetings, make comments and/or express concerns regarding current issues impacting the city, or make announcements concerning topics of interest of the council.)
12. **Administrative Reports**
13. **Report of Claims Presented Against the City**
 1. Motion and a second to approve the Claims
14. **Public Hearings**
15. **Old Business**
16. **New Business**
 1. C.B. 25-72 -- An Emergency Ordinance authorizing the Mayor to execute a Lease Purchase Agreement with Arvest Bank for the replacement of the Golf Course Pump House and Mechanisms, in the City of Carthage, Missouri.

17. Mayor's Appointments

1. Ward 1 Council Member

18. Resolutions

1. Resolution 2105 -- A resolution providing for the formal acceptance of a donation from Carthage Water and Electric to the Carthage Tree Board for the purchase of trees, in the City of Carthage, Missouri, pursuant to City Policy

19. Closing Comments

20. Executive Session

21. Adjournment

1. Additional Packet Correspondence

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

CITY COUNCIL

November 13, 2025 – 6:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

To hear the full comments and discussions, please refer to the recorded YouTube video of this meeting.

<https://www.youtube.com/watch?v=j8NGcfyCuCw>

The Carthage City Council met in regular session on the above date in Council Chambers at 6:00 PM with Mayor David B. Flanigan presiding. Fire Chief Jason Martin gave the invocation.

The following Council Members answered roll call: Derek Peterson, Genaro Cifuentes, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. Council Member Alan Snow was absent. Council Member Ray West arrived at 6:15 pm. City Attorney Jon Gold and City Administrator Traci Cox were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Fire Chief Jason Martin, Public Works Director Josiah Bayless, Parks and Recreation Director Richard Bonine, City Clerk Miranda Deal, and IT Administrator Michael Keith.

Mr. Wells made a motion, seconded by Mr. Peterson, to approve the minutes of the October 28, 2025 regular and closed session Council meeting minutes. Motion carried.

During public comments, Betsy Flanigan, 806 S Country Club Road, spoke on behalf of the Carthage Historic Preservation Outreach Committee. They partnered with Vision Carthage and CW&EP to hang the veteran banners throughout town and have also partnered with the school to give free coloring books to the 7th graders that feature historic homes and information in the book for students to learn about Carthage history. Regina Wells, 2026 S Maple, presented a quilt to the Mayor in honor of his military service and also presented his wife with a quilt. Sally Stuart, Vision Carthage Co-Director thanked the anonymous donor who gave Roy Steinkamp a quilt and said that he was very appreciative of it.

Mr. Peterson reported that the Budget Ways and Means Committee meeting scheduled for November 10th was canceled due to lack of business. The next meeting is scheduled for December 8 at 5:30 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. They also approved the changes to the open records policy that appears in Resolution 2103. The next meeting will be on November 25th at 5:30.

The Public Safety Committee is between meetings. The next meeting will be on November 24th at 5:30 pm.

Ms. Schramm reported that the Public Services Committee is between meetings. The next meeting will be on November 18th at 5:30 pm.

Mr. Peterson reported that the Public Works Committee met November 4th. The HH and Chapel sidewalks project is currently on pause, there will be some revisions to the stages of the project to help save some money. They discussed an easement at the industrial park, a change order to the Macon St box culvert, and a change order to the Airport Drive widening project. Both of those change orders were roughly \$13,000 each. The next meeting is scheduled for December 2nd at 5:30 pm.

Special Committee and Board Liaison reports were given by Mr. Wells for the Code Enforcement Committee, Ms. Schramm for the Harry S Truman Coordinating Council, Ms. Kang for the Boots Court Foundation, and Mr. Peterson for Planning, Zoning, and Historic Preservation.

Mayor Flanigan reported that Kate Gilpin had passed away on Tuesday and that he would relay any service information to the Council once he receives it. He also reported on his attendance to various meetings. He also recognized Julie Reams for being recognized at the state level for her Empowering Women Luncheon events she has been hosting monthly. He reported on the Veteran's Day events, and he will be taking names of interested applicants for the vacant Ward 1 council position through the end of the week. He hopes to have someone to appoint at the next council meeting.

During Remarks from Council Members, Mr. Peterson reported that the bridge committee is working on getting in touch with the state and the railroad and should hopefully have some information before the next meeting. Mr. Perkins reported that the class of 1964 had a lot of people who served in the military, and one of the ladies was a nurse named Lynn and she recently passed away. He just wanted to give them a shout out in honor of Veteran's Day. Mr. Thorn said that he would miss Kate Gilpin and the fruit cakes she made. He also said the Veteran's Day parade was short but it was great and appreciated. Ms. Kang also agreed that Ms. Gilpin's fruit cakes were good. She also attended the Memorial Hall Veteran's Day event and thanked those in town who she knew along with the Mayor and Mr. Wells for their service. Ms. Schramm reported on attending the Citizen's Police Academy, the CEDC meeting, and the Empowering Women's luncheon. She also said that she would miss Kate even though they did have their disagreements at Council. Mr. Wells said that he and his wife visited Kate about a week before her passing and she will be missed. He asked if the new roundabout sculpture will have any dedication ceremony. Sally Stuart said there would be something, but it isn't fully set in stone yet. He also received some complaints about the Fairview school pickup lane traffic and that parents are blocking the road to pick students up.

Public Works Director Josiah Bayless reported that Oak Street will be resealed the next day and then it will hopefully be open by the end of the day. He also encouraged people to attend the work sessions for Planning and Zoning where they are discussing the design guidelines. It is a very in depth document and there is still a lot to be decided before anything makes it to the Council for approval. The asphalt on Airport Drive should hopefully be getting done in December. He is also working with the Jasper County Levee Board to get Levee 1 certified.

Parks and Recreation Director Richard Bonine reported that he will meet with Jackie Boyer to discuss the Kellogg Lake Board meeting that took place at the same time as Council tonight, the parks staff is working on winterizing. The Memorial Hall is hosting a vintage market craft show on November 15. Also, the golf course community is excited to get the Nuco pump agreement voted on and moving forward.

City Administrator Traci Cox reported that the sales tax came in at \$262,558.95 which is up 7.54% from the same month last year, and year to date it is down 6.9%, but is still on target. The Use Tax came in at 118,444.02 which is down 1.06% from the same month last year, and year to date is down 3.12%, but is still on target as well.

City Clerk Miranda Deal reported that the filing dates for the election are from December 9 – December 30. Those interested in running for wards 1-5 council seats can apply weekdays that City Hall is open from 8-5 pm. The Mayor's seat will also be on this election for a 4 year term.

The Committee on Claims filed a report in the amount of \$1,920,922.57, against the following funds: General Revenue \$152,235.64, Public Health \$3,140.76, Lodging \$3,042.94, Parks/Stormwater \$56,278.26, Fire Protection \$1,579.94, Golf \$4,700.35, Capital Improvements \$76,235.49, Parks and Recreation \$11.92, Myers Park \$7,563.50, Use Tax \$66,074.90, Library \$25,000.00, Payroll \$775,058.87, and Carthage Water and Electric \$750,000.00. Mr. Peterson made a motion, seconded by Mr. West, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 25-68 -- An Ordinance authorizing the Mayor to enter into a contract with Brycer, L.P., to provide the Carthage Fire Department with "The Compliance Engine" for a term of three years, in the City of Carthage, Missouri, was placed on second reading followed by a roll call vote of yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-66

C.B. 25-69 -- An Ordinance of the City of Carthage naming the streets within Municipal Park around the Rodeo Arena, was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-67.

C.B. 25-70 -- An Ordinance authorizing the Mayor to enter into an Agreement with Nuco for the purchase and installation of a new pump station at the Carthage Municipal Golf Course in the amount of \$189,062.77, in the City of Carthage, Missouri, was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-68.

C.B. 25-71 -- An Ordinance authorizing the Mayor to enter into an agreement between the City of Carthage and Missouri Highways and Transportation Commission for the installation and maintenance of ornamental lighting at the intersections of Route 571 & Airport Drive, and Route 571 & Elk Street, in the City of Carthage, Missouri, was placed on second reading followed by a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 25-69.

There was no New Business.

Under Resolutions, Ms. Schramm made a motion, seconded by Mr. Peterson, to approve Resolution 2103 -- A Resolution establishing an Open Meetings and Records Policy for the City of Carthage, Jasper County, Missouri. Resolution 2103 was adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells.

Resolution 2104 -- A Resolution adopting a revised Police and Fire Pension Plan Investment Policy Statement, as recommended by the Police and Fire Pension Plan Committee. Resolution 2104 was adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Genaro Cifuentes, Ray West, Jack Perkins, David Thorn, Beth Kang, Jana Schramm, and Ron Wells.

During closing comments, Mayor Flanigan encouraged those currently seated and those interested to get everything ready to file in December. Mr. Cifuentes said that he didn't get to know Kate long but she was a special person. He also wished the Carthage High School good luck in their game against Republic this weekend. Mr. West stated he will also miss Kate. Mr. Thorn hopes that the Mayor will sign up to run for reelection. Ms. Kang said that Sherwin Williams is doing a food drive and she looks forward to the events Vision Carthage will be doing in December. Ms. Schramm said that she had 2,118 trick or treaters for Halloween and that the Sparkle in the Park will start November 24. Mr. Wells stated he and his wife are great grandparents again. Mr. Peterson thanked Mrs. Flanigan for the coloring book information and that he will be purchasing some.

Mr. Peterson made a motion, seconded by Ms. Schramm, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:03 p.m.



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

November 13, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan, Jana Schramm

STAFF PRESENT: City Administrator Traci Cox, City Clerk Miranda Deal, and IT Administrator Michael Keith

Chair Derek Peterson called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of October 28, 2025 Minutes

ACTION: Motion to accept/approve item 2.1. by Beth Kang;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Ron Wells;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss revisions to the open meetings and records policy
Ms. Deal explained that there have been some changes to the sunshine law and that the City's written record policy just needed to be updated in accordance with the State Statute changes.

ACTION: Motion to approve and forward to council by Genaro Cifuentes;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

2. Staff Reports

5. Adjournment

ACTION: Motion to adjourn at 5:38 pm by Ron Wells;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes



City of Carthage, Missouri
PUBLIC SERVICES COMMITTEE

November 18, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of October 21, 2025 minutes.
- 3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)
- 4. New Business**
 1. Consider and discuss Dog Park policy.
 2. Consider and discuss lease purchase bids for pump house repairs.
- 5. Staff Reports**
 1. Staff reports.
- 6. Other Business**
- 7. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri
PUBLIC SAFETY COMMITTEE

November 24, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of 10-20-25 Minutes
- 3. Citizen Participation**

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

 1. Consider and discuss Run Through the Lights - Chanti Beckham
 2. Consider and discuss installing a speed bump in the 400 block of North Main Street, in front of Butterball — Andrew Taylor
- 4. New Business**
 1. Consider and discuss Hometown Holidays - Sally Stuart
 2. Staff Reports
 - Fire Department
 - Police Department
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

November 13, 2025 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan, Jana Schramm

STAFF PRESENT: City Administrator Traci Cox, City Clerk Miranda Deal, and IT Administrator Michael Keith

Chair Derek Peterson called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of October 28, 2025 Minutes

ACTION: Motion to accept/approve item 2.1. by Beth Kang;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Ron Wells;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss revisions to the open meetings and records policy
Ms. Deal explained that there have been some changes to the sunshine law and that the City's written record policy just needed to be updated in accordance with the State Statute changes.

ACTION: Motion to approve and forward to council by Genaro Cifuentes;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes

2. Staff Reports

5. Adjournment

ACTION: Motion to adjourn at 5:38 pm by Ron Wells;
Motion passed with a 4:0

AYES: Derek Peterson, Ron Wells, Beth Kang, Genaro Cifuentes



AGENDA

Notice is hereby given that the Carthage Water & Electric Plant Board will meet November 20th, 2025, 3:00 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of the regular meeting includes:

ADDITIONS TO THE AGENDA:

CITIZENS PARTICIPATION PERIOD: (Each person addressing the Board should state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the CWEP Board President if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the CWEP Board.)

APPROVAL OF THE BOARD MINUTES: October 23rd, 2025 & Strategic Plan Work Session

APPROVAL OF DISBURSEMENTS: October \$5,676,623.25

REPORT OF OPERATIONS:

FINANCIAL STATEMENT: October

COMMITTEE REPORTS:

OLD BUSINESS: None.

NEW BUSINESS:

1. Presentation of the Fiscal Year 2025 Audit
2. Consideration of bids for Substation 4 69kV SF6 Circuit Switcher
3. Consideration of bids for Cyber Security Software Services
4. Consideration of the Interconnection Policy
5. Consideration of Resolution 2025.06: 457 Plan Amendment
6. Consideration of Resolution 2025.07: SRF Grant Application

STAFF REPORTS:

BOARD MEMBER COMMENTS:

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting.

Representatives of the news media may obtain copies of this notice by contacting:
Meagan Milliken, P O Box 611 Carthage, MO 64836 417-237-7300



AGENDA

Planning, Zoning, and Historic Preservation Commission

Thursday, November 20, 2025 5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting: Thursday, October 23, 2025

Special Meeting / PZ Work Session

Public Participation

Each person who wishes to address the commission must put their name and address on the sign-up sheet and shall state their name prior to speaking. Each person is limited to two (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer further questions by the commission or the chair.

Public Hearing

Staff Report

New Business

Old Business

1. Review and Discuss Draft of Design Guidelines

Next Meeting: Thursday, December 4, 2025

Adjourn

Commission Members

Voting Members:	Chairman	Joshua Anderson	1205 S Main	417-793-2196
	Vice Chairman / Secretary	Philip Brown	2533 Theo	417-793-8065
	Member	Robyn Peterson	1131 Grand Ave	417-439-5694
	Member	Torie Bounous	12522 Dogwood Road	417-310-0124
	Member	Rick Stuart	1118 Belle Aire	816-804-2933
	Member	Vacant	Vacant	Vacant
	Member	Matt Smith	1022 E Chestnut	417-437-2281

Non-Voting Members:	Mayor	Bren Flanigan	City Hall	417-237-7003
	City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Derek Peterson	1141 Sheila Ann Drive	417-674-0144

Staff:	Public Works Director	Josiah Bayless	Public Works Department	417-237-7010
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Planning Zoning & Historic Preservation

Meeting Minutes

November 20th, 2025/ City Hall Council Chambers

Members Present: Josh Anderson (Chairman), Philip Brown, Robyn Peterson, Torie Soriano-Bounous, Matthew Smith, Rick Stuart

Staff & Council: Council Member-Derek Peterson-Present, Josiah Bayless- Public Works, Present-Julie Tilley-Public Works, Present-City Administrator-Traci Cox, Present-Mayor-Bren Flannigan.

Absent:

The meeting was called to order at 5:30 PM by Josh Anderson, Chairman

Approval of Previous Meeting Minutes: Motion by Torie, second by Matt, motion carried. No opposition.

Old Business-

Review and discuss City Code Section (17-56). Discussion occurred regarding the coordination of the City Code with Historic Preservation Guidelines. Julie presented a review matrix of contributing and non-contributing guides for the members consideration. Feedback was given by the members. Julie further gave an example of the Historic Preservation Guidelines as a scenario regarding the Public Works Department handling of a circumstance where the guidelines would be applied. Josh Anderson had prepared a draft of Sec. 17-50 code/ordinances. The draft Josh presented was discussed by the members.

Adjournment: There being no further business, Rick motioned to adjourn the meeting, seconded by Josh. All present voted in favor; the meeting was adjourned at 6:46 PM.

The next meeting is scheduled for Thursday, December 4th, 2025 at 5:30 PM in the City Council Chambers

COUNCIL BILL NO. 25-72

ORDINANCE NO. _____

An Emergency Ordinance authorizing the Mayor to execute a Lease Purchase Agreement with Arvest Bank for the replacement of the Golf Course Pump House and Mechanisms, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to execute a Lease Purchase Agreement with Arvest Bank for the replacement of the Golf Course Pump House and Mechanisms, a copy of which Agreement are attached hereto and incorporated herein as if set out in full.

SECTION II: This Ordinance shall be considered an emergency under the terms of the City Charter.

SECTION III: This ordinance shall take effect and be in force from and after its passage and approval.

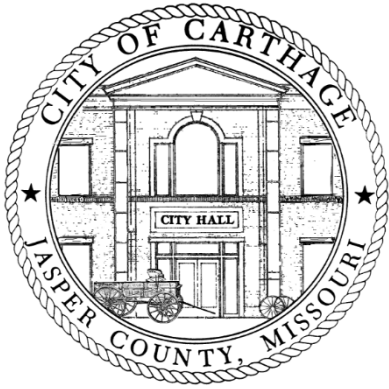
PASSED AND APPROVED THIS _____ DAY OF _____, 2025.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee



The City of Carthage

America's Maple Leaf City

326 Grant St., Carthage, MO 64836 (417) 237-7000 FAX (417) 237-7002

BID RESULTS
PUMP HOUSE LEASE PURCHASE
11/13/2025
FINANCE AMOUNT \$189,062.77 OVER 5 YEARS

Community Bank & Trust - \$189,062.77 financed one of two ways
Option 1: 5 years at 5.50% - quarterly payments **TOTAL \$219,912.26**
Option 2: 5 years 6 months draw period – quarterly payments – 5.50% **TOTAL**
\$222,736.24

Community National Bank - \$189,062.77 at 5.75% for 5 years – quarterly payments **TOTAL: \$217,346.20**

Arvest Bank - \$189,062.77 at 4.55 % for 5 years – multiple payment options – one time fee \$550.00
Option 1: Monthly payments **TOTAL paid after 5 years w/fee \$212,609.80**
Option 2: Quarterly payments TOTAL paid after 5 years w/ fee \$213,330.00
Option 3: Yearly payments **TOTAL paid after 5 years w/ fee \$216,579.20**

Nuco Pump – 7.5% interest rate

Bids opened by Traci Cox, Dorothy Weber, and Miranda Deal

Mayor's Appointments

November 2025

Ward 1 Council Member

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Juan Topete	417-758-3031	314 Orchard Street	11/25/2025	4/2026

** Juan previously served 3 terms on the City Council from 2016-2022, he chose to not run for re-election due to personal reasons. He has worked for Schreiber Foods for 16 years, his wife is an elementary school teacher, and he was involved with Hispanic Connection during his time on Council.

RESOLUTION NO. 2105

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF A DONATION FROM CARTHAGE WATER AND ELECTRIC TO THE CARTHAGE TREE BOARD FOR THE PURCHASE OF TREES, IN THE CITY OF CARTHAGE, MISSOURI, PURSUANT TO CITY POLICY

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, this policy also establishes guidelines that ensure donations occur at “arm’s length” distance from any City decision-making process, and provide criteria and processes for the acceptance of donations; and

WHEREAS, City Staff ensured that there were no potential conflicts of interest regarding this donation, and protected the anonymity as much as legally possible provided by law for legitimate reasons; and ensured that the donor does not expect anything in return and there are no conditions attached to the donation; and

WHEREAS, the Carthage Tree Board met and discussed concerns regarding transparency etc., including knowledge of the donation source, and any interest the donor had in city business, and recommended acceptance of the donation at their November 4, 2025 meeting; and

WHEREAS, The City Administrator has prepared and submitted a report evaluating the impact of the proposed donation or grant on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby accepts the donation of \$2,500.00 to be used by the Carthage Tree Board to purchase trees and plant them at locations of their choosing throughout the City of Carthage.

PASSED AND APPROVED THIS _____ DAY OF _____, 2025.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

CITY ADMINISTRATOR DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

There will be no adverse impact of acceptance of the cash contributions. The Budget Ways and Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the Civic Enhancement Fund budget pending Budget Ways and Means Committee recommendations for City Council action regarding appropriations of said funds.



Carthage Water & Electric Plant
627 W. Centennial Ave.
PO Box 611
Carthage, MO 64836

Carthage Tree Board
c/o City of Carthage
310 W. 4th Street
Carthage, MO 64836

Dear Members of the Carthage Tree Board,

On behalf of Carthage Water & Electric Plant (CWEP), I am pleased to share that we will be making a financial contribution to support the continued beautification and preservation of Carthage's urban canopy. This donation is intended to be used by the Tree Board for the purchase of trees to be planted at locations of your choosing throughout the Carthage community.

CWEP values the important work you do to maintain and enhance the natural landscape of Carthage. Trees play a vital role in supporting environmental health, improving neighborhood aesthetics, and contributing to the overall quality of life for our residents. We are grateful for your ongoing dedication and are excited to support your efforts in strengthening our community's green spaces.

Please let us know if there are any additional steps needed on our end or if further documentation is required. We look forward to seeing the positive impact these plantings will bring to Carthage.

Thank you for all that you do.

Sincerely,

A handwritten signature in black ink that reads 'Meagan Milliken'. The signature is written in a cursive, flowing style.

Meagan Milliken
Public Relations Manager
Carthage Water & Electric Plant