

# City of Carthage, Missouri

## CITY COUNCIL

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December 9, 2025 – 6:30 PM  
CITY HALL COUNCIL CHAMBERS

### MINUTES

To hear the full comments and discussions, please refer to the recorded YouTube video of this meeting.

<https://www.youtube.com/watch?v=zQscR4Cnjck>

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor David B. Flanigan presiding. Training Office Brian Calhoon gave the invocation. Police Chief Bill Hawkins led the Pledge of Allegiance.

The following Council Members answered roll call: Derek Peterson, Juan Topete, Genaro Cifuentes, Ray West, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Council Members Jack Perkins and David Thorn were absent. City Attorney Jon Gold and City Administrator Traci Cox were also present.

The following Department Heads were present: Police Chief Bill Hawkins, Training Officer Brian Calhoon, Public Works Director Josiah Bayless, Parks and Recreation Director Richard Bonine, City Clerk Miranda Deal.

Mr. Topete made a motion, seconded by Mr. Peterson, to approve the minutes of the November 25, 2025 regular Council meeting minutes. Motion carried.

During Presentations and Proclamations, City Clerk Miranda Deal read a proclamation in honor of Police Chief Bill Hawkins retiring after 43 years with the Carthage Police Department. Chief Hawkins said a few words and then Regina Wells presented Chief Hawkins with a quilt to honor his retirement.

During Public Comments, Jackie Boyer, 1184 S Main, with the Kellogg Lake Board thanked the K. D. & M.L. Steadley Memorial Trust and the McCune Brooks Regional Hospital Trust for their grant approvals and explained the projects planned out at Kellogg Lake Park.

Jeff Meredith with the CEDC introduced himself to Genaro and Juan who are the newest members on the city council. He also thanked the council for everything they do and asked if he could meet with Genaro and Juan at a later time.

Mr. Snow made a motion, seconded by Mr. Topete, to amend the agenda to move up the Mayor's Appointments to this part of the meeting prior to committee reports. Motion carried.

Mr. Snow made a motion, seconded by Mr. Topete, to approve the Mayor's Appointment of Chad Dininger as Chief of Police effective December 16, 2025. Motion carried unanimously.

City Clerk Miranda Deal administered the Oath of Office to Chad Dininger. Current Police Chief Bill Hawkins handed the Police Chief badge to Hailey Dininger for pinning of the badge on her husband, Chad Dininger.

Mr. Snow made a motion, seconded by Mr. Peterson, to approve the Mayor's Appointment of Ed Barlow to the Civil War Museum Board until December 2028. Motion carried.

Mr. Wells made a motion, seconded by Mr. Snow, to approve the Mayor's new standing committee appointments which added Mr. Topete to the Public Works and Public Safety Committees. Motion carried.

Mr. Snow reported that the Budget Ways and Means Committee scheduled for December 8<sup>th</sup> was cancelled due to a lack of business. The next meeting is scheduled for January 12<sup>th</sup> at 5:30 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. The committee approved changes to the Golf Course Superintendent job description. Mr. Peterson made a motion, seconded by Mr. Wells, to approve the job description changes. Motion carried. The next December meeting will be cancelled and the committee will meet again January 13 at 5:30 pm.

Mr. Snow reported that the Public Safety Committee is between meetings. The next meeting will be on December 15<sup>th</sup> at 5:30 pm.

Ms. Schramm reported that the Public Services Committee is between meetings. The next meeting will be on December 16<sup>th</sup> at 5:30 pm.

Mr. Peterson reported that the Public Works Committee meeting scheduled for December 2<sup>nd</sup> was cancelled due to a lack of a quorum. The next meeting is scheduled for December 11<sup>th</sup> at 5:30 pm.

Special Committee and Board Liaison reports were given by Mr. Wells for the Code Enforcement Committee and the Civil War Museum Board. Ms. Schramm for Vision Carthage, and Mr. Snow for the McCune Brooks Regional Hospital Trust.

Mayor Flanigan reported on the Sparkle in the Park kickoff event, the Civil War Museum Board meeting, the Christmas Parade and tree lighting, along with the Tree Board, McCune Brooks and Planning and Zoning meetings. He also reported that he attended Kate Gilpin's funeral the week prior.

During Remarks from Council Members, congratulations were extended to Mr. Peterson who welcomed a new baby last week. Prayers for Jack Perkins were also extended amid his recent hospitalization. Ms. Kang reported that she completed the Citizen's Police Academy and recommends it to anyone interested in learning how the police handle different things. Mr. Snow thanked Chief Hawkins for his many years of service and friendship and congratulated Chad Dininger on his appointment. Ms. Schramm thanked the police department for their citizens police academy and thanked Chief Hawkins for his service. Mr. Wells wished Chief Hawkins a wonderful retirement.

Police Chief Bill Hawkins reported that the Citizen's Police Academy has been a very positive program and it will continue. He also reported that Drew Musche would be graduating from the Police Academy later in the week and would come to work as a Police Officer for the Carthage Police Department. He said it has been an honor and a privilege to serve this community.

Training Officer Brian Calhoon reported that there will be some internal training at the beginning of the year along with some area training. He congratulated Chief Hawkins on his retirement and Chad Dininger on his appointment as the new Chief.

Public Works Director Josiah Bayless hopes that Chief Hawkins enjoys his retirement.

Parks and Recreation Director Richard Bonine also congratulated Chief Hawkins and Chad Dininger.

City Administrator Traci Cox reported that the sales tax came in at \$231,293.80 which is down 12% from the same month last year, it is at 51.5% of the budgeted amount, so it is still on target. The use tax came in at \$123,667, it is at 48.36% for the budgeted amount, so it is slightly under budget. Ms. Cox also congratulated Chief Hawkins and thanked him for his 43 years in law enforcement for the City of Carthage. She also congratulated Chad Dininger on his appointment and looks forward to working with him.

The Committee on Claims filed a report in the amount of \$3,997,732.53, against the following funds: General Revenue \$136,734.20, Public Health \$171,768.57, Lodging \$8,283.44, Public Safety \$1,380.00, Parks/Stormwater \$61,190.86, Fire Protection \$137,798.61, Golf \$103,623.15, Capital Improvements \$13,678.36, Myers Park \$285,552.95, Use Tax \$38,293.15, Library \$105,000.00, Payroll \$434,429.24, and Carthage Water and Electric \$2,500,000.00. Mr. Peterson made a motion, seconded by Mr. Wells, to accept the report and allow the claims. Motion carried.

Under Resolutions, Mr. Snow made a motion, seconded by Ms. Schramm, to approve Resolution 2106 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds in the amount of \$35,000.00 from the Restricted Trust Fund to the Kellogg Lake Nature Center and Preserve. Resolution 2106 was adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Genaro Cifuentes, Ray West, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells.

Mr. Snow made a motion, seconded by Mr. West, to approve Resolution 2107 -- Resolution 2107 -- A Resolution approving the recommendation of the McCune-Brooks Regional Hospital Trust for the distribution of funds in the amount of \$120,000.00 from the Restricted Trust Fund to Carthage Crosslines Ministry. Resolution 2107 was adopted after a roll call vote of 8 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Genaro Cifuentes, Ray West, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. During closing comments, the Mayor encouraged those interested and eligible to apply to run for the city council election. He also reported on the Police Chief's retirement party at 9 am the next morning. He wished everyone a happy holidays. Mr. West and Ms. Kang wished everyone a safe and happy holiday. Mr. Snow congratulated the Carthage High School football team for the championship game they played, he asked the Mayor if he would consider giving a proclamation to Coach Guidie and some of the team to show our support. Mr. Snow made a motion, seconded by Ms. Schramm to cancel the December 23rd Council meeting since Christmas is that week. Motion carried. Ms. Schramm and Mr. Wells wished everyone a happy holiday. Mr. Peterson congratulated Chief Hawkins on his retirement. Mr. Topete echoed everyone's comments and congratulations. Mr. Cifuentes also congratulated Chief Hawkins and Chad Dininger.

Ms. Kang made a motion, seconded by Mr. Topete, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 7:21 p.m.