

**** NOTICE OF MEETING****

Civil War Museum Advisory Board

MONDAY January 5, 2026 4:00 PM

205 Grant St., Carthage, MO 64836

Civil War Museum

Old Business:

1. Approval of December 1, 2025 minutes

Citizens Participation

New Business:

The following items are presented to support good governance, long-term planning, and continued alignment with the museum's mission and interpretive standards.

1. Asset Inventory & Mission Alignment

Review of museum assets and an initial discussion on establishing a formal inventory framework that documents asset origin, purpose, and relevance to the museum's mission.

2. Facility Use & Exhibit Planning Considerations

Discussion on overall use of museum space, including how exhibit areas and retail offerings are positioned to support interpretive goals, visitor flow, and educational impact.

3. Collection & Display Governance Practices

Discussion on current practices related to adding items to museum displays and consideration of adopting formal guidelines or policies to ensure consistency, clarity, and mission alignment moving forward.

4. Advisory Board Officer Elections

Election of board officers, including Chair, Vice Chair, and Secretary, in accordance with advisory board procedures.

Adjournment

Persons with disabilities who need special assistance should call 417-237-7000 (voice) or 1-800-735-2466 (TDD Via Relay Missouri) at least 24 hours prior to the meeting.

Civil War Museum Advisory Board
MONDAY DECEMBER 1, 2025 4:00 PM/City Hall Council Chambers

Members Present: Brian Crigger, Garry Keene, Gary Stuart, Chris Johnson

Also Present: Mayor Flanigan, Council Member Ron Wells & Tourism Director Melissa Little

Absent: David Armstrong & Steve Weldon

Mayor Flanigan thanked the members for their willingness to serve with such gratitude to our local history. He also emphasized the importance of telling both Union and Confederate perspectives accurately and engagingly to be a major attraction to our tourism. He encouraged collaboration within the board as the meetings happened to move forward in making our history within the museum. He is currently seeking a passionate individual that can serve on the board as Steve Cottrell submitted his resignation.

New Business:

1. Discuss duties and responsibilities of the Civil War Museum Advisory Board: Each member was given the verbiage that was in the code to know that their duties and responsibilities are as follows in Division 5 Sec. 2-496: *The Civil War Museum Board shall be an advisory board to advise the city on the establishment of the overall mission of the museum including operational goals and objectives. These will include but not be limited to the appropriateness of exhibits to be displayed in said museum, hours of operations, staffing, and procedures. The board shall not be responsible for the day to day management of the museum nor shall the board have any power over expenditure of funds or receipt of funds for said museum. For reporting and organizational purposes, the Civil War Museum Board will report through the public service committee which will function as the board's oversight committee.*

Gary Stuart provided an overview of recent visitor counts at the museum, noting that the highest traffic continues to occur from April through October. He also shared that the Sons of Confederate Veterans have received a Confederate Medal of Honor awarded to a Jasper County soldier by the federal government. They are preparing a display case and hope to hold a dedication this spring.

Garry Keene informed the board that The 165th Battle of Carthage Reenactment is scheduled for June 5–7 at the Civil War Ranch, and the Battle of Carthage Committee will meet on December 8 to elect officers and begin planning.

Additionally, Mike Moorehouse provided Ron Wells with an original 1861 newspaper. Melissa will look into preservation options to determine whether it can be safely displayed in the museum.

Adjournment at 4:52 pm

The next meeting is scheduled for Monday, Jan. 5th at 4:00 pm in the Civil War Museum