



# City of Carthage, Missouri

## PUBLIC SERVICES COMMITTEE

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January 20, 2026 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

### MINUTES

#### 1. Call to Order

**MEMBERS PRESENT:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Mayor David B. Flanigan

**STAFF PRESENT:** Parks and Recreation Director Richard Bonine, Administrative Assistant Angie Judd, Tourism Director/Public Information Officer Melissa Little, Head Golf Operations Supervisor Cory Kerbs, Assistant Golf Operations Supervisor Ethan Sage

Chair Jana Schramm called the meeting to order at 05:30 PM.

#### 2. Old Business

1. Approval of November 18, 2025 minutes.

Ms. Kang made a motion to approve the minutes from the November 18th, 2025 meeting, the motion passed.

**ACTION:** Motion to accept/approve item 2.1. by Beth Kang;  
Motion passed with a 4:0

**AYES:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**NOES:** None

**ABSTAIN:** None

#### 3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email [a.judd@carthagemo.gov](mailto:a.judd@carthagemo.gov).)

Roxanne Willard, Jasper County Youth Fair, informed the Committee that during construction planning for the new poultry barn, four trees were identified as unhealthy and in need of removal. She stated that the Jasper County Youth Fair is requesting permission to remove the trees at no cost to the City and is willing to plant replacement trees. Noah Smith advised the Committee that the Tree Board has approved the tree removal.

Sally Stuart, Vision Carthage, advised the Committee that Vision Carthage will present event proposals for approval at upcoming Committee meetings in preparation for events scheduled through June.

#### 4. New Business

1. Consider and discuss youth baseball contract.  
Mr. Bonine stated that this is the same contract used for Little League youth baseball last year, with two requested changes. The first change is to include participants ages four (4) through sixteen (16), if possible. Ms. Schramm requested that the contract also include a minimum number of participants for each age bracket. The second requested change is to add a provision requiring that all signage and banners be approved by the Parks and Recreation Director or a designated representative. Mr. West made a motion to approve the Little League agreement with the stated provisions and to forward it to Council for approval. The motion passed.

**ACTION:** Motion to accept/approve item 4.1. by Ray West;  
Motion passed with a 4:0

**AYES:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**NOES:** None

**ABSTAIN:** None

## 5. Staff Reports

1. Staff reports.

Mr. Kerbs reported that December revenue at the Golf Course exceeded that of the previous year due to favorable weather conditions. He advised that the Pro Shop is conducting an end-of-year closeout sale to move older inventory in preparation for new inventory arriving soon. Mr. Kerbs introduced Ethan Sage as the new Assistant Golf Operations Supervisor, noting that he brings positive energy and new ideas to the Golf Course. He also reported that senior shamble dates are being set and confirmed and will be announced soon. Ms. Schramm inquired about the status of the liquor license. Mr. Kerbs responded that the license has been obtained and staff is working to have it operational for the upcoming golf season. Mr. Bonine added that he and Mr. Kerbs met with the Health Department to discuss adding cooked food options to the concession stand. Mr. Perkins asked how alcohol consumption would be monitored, and Mr. Kerbs stated that staff will complete required training and will be attentive to monitoring purchases.

Mr. Bonine advised the Committee that, as the Tree Board has already voted to approve, he was prepared to request approval for the removal of trees requested by the Jasper County Youth Fair. Mr. Perkins made a motion to approve the removal of four trees in Municipal Park. Ms. Schramm reiterated that the Jasper County Youth Fair would be responsible for the cost of removal and for purchasing and planting replacement trees, with a commitment to plant two trees for every tree removed within the next two years. The motion passed.

**ACTION:** Motion to accept/approve item 5.1. by Jack Perkins;  
Motion passed with a 4:0

**AYES:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**NOES:** None

**ABSTAIN:** None

Mr. Bonine stated that the Parks Maintenance report was included in the meeting

packet and noted that staff has been busy winterizing park restrooms. He added that a portable restroom unit is available in each park for public use throughout the winter. Mr. Perkins inquired about a golf course restroom with removed windows that is in need of renovation. Mr. Bonine responded that the matter would be reviewed. Ms. Kang inquired about lighting beneath the balcony at Memorial Hall, stating visibility is limited in that area. Mr. Bonine advised that staff would look into using portable lighting to improve conditions. Mr. Bonine also stated that he has been in discussions with the Saddle Club regarding their request to sell and display sponsorship signage to replace existing signage on the concession building and indicated no concerns with the request.

Ms. Judd reported that the Handmade and Vintage Market is ongoing, with vendor sign-ups open through March. She noted that several vendors were forced to cancel at the January event due to illness within the community.

Ms. Little presented the Civil War Museum report with attendance figures. She advised that an employee has submitted notice and that an active job opening has been posted. She stated she would be appearing on Living Well to promote Carthage events. Ms. Little reported that planning discussions for Red, White, and Boom have begun and that this year's event will include bull-riding at the rodeo grounds. She also presented website analytics for the City of Carthage, which were included in the packet for review.

Ms. Schramm added that Mr. Bonine and Ms. Little worked extensively during the Christmas events in support of Vision Carthage and the community.

## 6. Other Business

## 7. Adjournment

Ms. Kang made a motion to adjourn, the motion passed.

<b>ACTION:</b>	Motion to Adjourn at 06:32 PM by Beth Kang
	Motion passed with a 4:0
<b>AYES:</b>	Jana Schramm, Jack Perkins, Ray West, Beth Kang
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None