



# City of Carthage, Missouri

## CITY COUNCIL

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January 27, 2026 - 6:30 PM  
CITY HALL COUNCIL CHAMBERS

### AGENDA

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
  1. Approval of January 13, 2026 Minutes
6. **Presentations/Proclamations**
7. **Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
  1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
  1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**

(During reports/remarks of councilmembers, members of the council may take this opportunity to report on meetings, make comments and/or express concerns regarding current issues impacting the city, or make announcements concerning topics of interest of the council.)
12. **Administrative Reports**
13. **Report of Claims Presented Against the City**
  1. Motion and a second to approve the Claims
14. **Public Hearings**
15. **Old Business**
  1. C.B. 26-01 -- An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2025-2026 for specified funds (General Revenue Fund and Civic Enhancement Fund)

**16. New Business**

1. C.B. 26-02 -- An Ordinance authorizing the Mayor to enter into an Agreement with Carthage Little League for non-exclusive use of the baseball fields at the Fair Acres Sports Complex during the summer of 2026, in the City of Carthage, Missouri.

**17. Mayor's Appointments**

1. Care Leave Committee

**18. Resolutions**

1. Resolution 2109 -- A Resolution authorizing the Mayor to accept the Missouri Department of Transportation Hazardous Moving Violations Mini Grant for the Carthage Police Department
2. Resolution 2110 -- A Resolution authorizing the Mayor to accept the Missouri Department of Public Safety Local Violent Crime Prevention Grant for the Carthage Police Department.
3. Resolution 2111 -- A Resolution approving the declaration as surplus to the City's needs and authorizing the disposition of certain Police Department vehicles

**19. Closing Comments**

**20. Executive Session**

**21. Adjournment**

1. Additional Packet Correspondence
2. [City of Carthage Audit - 2025](#)

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**

# City of Carthage, Missouri

## CITY COUNCIL

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January 13, 2026 – 6:30 PM  
CITY HALL COUNCIL CHAMBERS

### MINUTES

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor David B. Flanigan presiding. Training Office Brian Calhoun gave the invocation. Police Chief Chad Dininger led the Pledge of Allegiance.

The following Council Members answered roll call: Derek Peterson, Juan Topete, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Council Member Genaro Cifuentes was absent. City Attorney Jon Gold and City Administrator Traci Cox were also present.

The following Department Heads were present: Police Chief Chad Dininger, Fire Chief Jason Martin, Public Works Director Josiah Bayless, Parks and Recreation Director Richard Bonine, and City Clerk Miranda Deal.

Mr. Topete made a motion, seconded by Mr. Snow, to approve the minutes of the December 9, 2025 regular Council meeting minutes. Motion carried.

During Public Comments, Georgeanne Diener, 1321 Hazel, thanked the Mayor for going to her meeting on the humane society and animal control issues within the City. She invited everyone to attend the next one on January 26th at 6:30 at the Ulmer Community Room.

Mr. Snow reported that the Budget Ways and Means Committee met January 12<sup>th</sup>. They approved the budget amendment in Council Bill 26-01 which includes grant revenues and expenditures and emergency purchases that have been made. They approved the anonymous donation for the police department that is in Resolution 2108. They also approved the budget calendar for fiscal year 2026-2027 budget. Mr. Snow made a motion, seconded by Mr. Topete to approve the budget calendar for the 2026-2027 fiscal year. Motion carried. The next meeting is scheduled for February 9<sup>th</sup> at 5:30 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. They approved the wellness packet for the City employees and the incentive amounts of \$200 for a non nicotine user and \$100 for a nicotine user. Mr. Peterson made a motion, seconded by Mr. Wells to approve the packet and the incentive. Motion carried. The auditor will be at the next meeting to present the City's audit results, he encouraged anyone interested to attend. The auditor will not be presenting during the council meeting. The next meeting is scheduled for January 27<sup>th</sup> at 5:30 pm.

Mr. Snow reported that the Public Safety Committee meeting scheduled for December 15<sup>th</sup> was cancelled due to a lack of business. The next meeting is scheduled for January 26<sup>th</sup> at 5:30 pm.

Ms. Schramm reported that the Public Services Committee scheduled for December 11<sup>th</sup> was cancelled due to a lack of business. The next meeting is scheduled for January 20<sup>th</sup> at 5:30 pm.

Mr. Peterson reported that the Public Works Committee met December 11<sup>th</sup>. The committee decided to rebid the HH/Chapel road sidewalk project so there is no risk of losing the TAP grant by backing out of that project. That side of town is developing quickly. They also selected an engineer for the 3<sup>rd</sup> Street bridge replacement. They decided to go with the Zanevan who is the City's contracted engineer due to their familiarity with that area and the project that will be taking place. The meeting scheduled for January 6<sup>th</sup> was cancelled due to a lack of business. The next meeting is scheduled for February 3<sup>rd</sup> at 5:30 pm.

Special Committee and Board Liaison reports were given by Mr. West for the Kellogg Lake Board, Mr. Thorn for the Library Board, Ms. Kang for the Boots Foundation, Ms. Schramm for CW&EP, Vision Carthage, and the Harry S Truman Coordinating Council, Mr. Wells for the Civil War Museum and the Jasper County commission, and Mr. Peterson for Planning, Zoning & Historic Preservation.

Mayor Flanigan thanked all those who signed up to run for city council. He reported on the retirement party and last call that was done in honor of Chief Hawkins retirement. The Junior High had an awards ceremony to celebrate a few of their students who entered an essay competition and made it to the national level. Council Member Topete was also at that ceremony. He reported on many meetings he has attended including the quarterly MML Mayor's meeting where they discussed State legislation discussing the tax reductions or eliminations that would greatly affect all cities.

During Remarks from Council Members, Mr. Wells said that he enjoyed all the Christmas festivities and Sparkle in the Park. Ms. Schramm reported that the Humane Society could always use volunteers to help walk the dogs, she welcomed Chief Dinger as the new Police Chief officially. She said that she would be attending the legislative meeting with Jill Carter and Cathy Jo Loy on January 30 and the next Empowering Women's luncheon. She also thanked the Mayor for running for reelection. Ms. Kang reported that she attended the new Downtown Merchant's Alliance meeting and hopes to see wonderful things come from the local business owners on the square, she also reported that a few citizens of Carthage would be inducted into the Missouri Sports Hall of Fame. Mr. Thorn reported that Helen Hubbard who is a resident of St. Lukes recently turned 106 and they had a birthday celebration for her. He also wants to see the humane Society and the City work together again because that is a big reason why he wanted to be on City Council. He also would like to see some code enforcement changes along Route 66 to beautify Carthage for the 100<sup>th</sup> anniversary of the route since there will be many travelers passing through. Mr. Topete was glad to be chosen to

sit in on the Assistant Police Chief interviews and wished Chief Dininger good luck as he has to choose between 3 really great applicants. He also congratulated the junior high students who were recognized for their essays and was proud of his wife for being a part of the process.

Parks and Recreation Director Richard Bonine reported that he is looking for any new ideas to incorporate into the 4<sup>th</sup> of July celebrations at the park. He also thanked everyone for the support they have shown him since he started.

Public Works Director Josiah Bayless reported that the Hazel and Airport widening project is nearing completion, the HH signal should be up and running soon as the new cabinet has been installed. He also reported that the Airport Drive sidewalks have been completed and they are still working on the Fairview sidewalks, they hope to have Fairview open to vehicle traffic soon. Leaf pickup is running behind, since there has been nice weather, the street crews have been working on more asphalt as weather has allowed and they will do leaf pickup again soon as the weather will return to colder temperatures. He has also heard some questions about why the street crews go onto the CRM property to pickup leaves and he explained that the Father's would pile all the leaves up from the entire property along Highland and Grand and if a large rain came through, it would wash all the leaves into the stormwater and causing blockages and flooding problems. To prevent the stormwater issues, it has been better for everyone for them to drive through and pick up the mass amount of leaves that come from that property. He also thanked Julie Tilley for her continuous hard work on going through the historic guidelines that are being discussed at the Planning and Zoning meetings. There are two openings at the street department, and budget planning for next year has started. He also reported that the Macon street culvert is around 1 month out from being opened and the Center street culvert replacement has started.

Fire Chief Jason Martin reported that there were 2 fires this past Friday evening. He thanked all the organizations and groups for the hospitality over the holidays with the foods and snacks they brought to the department. He also reported that Scott Roughton, a CFD retiree passed away over the weekend. He thanked Joplin fire department for offering to cover the station this coming Friday so that the entire department could attend the funeral. He also reported that during the winter, his crews do as much training as they can, so he has a lot of his guys attending different training opportunities.

Police Chief Chad Dininger reported that there have been some manpower changes at the department, he also received great feedback from the interviewees. There is a new ACO officer, the former ACO is currently in the police academy and then there still remains one open position.

City Administrator Traci Cox reported that she attended a meeting with the R-9 board to discuss decisions at the state level that could affect schools and learn to better advocate for what is best for our schools. She also reported that there is a public meeting about the MODoT improvements on Central Avenue that will be held on

January 22 from 4:30-6. She reported that the sales and use tax numbers are up and in line with the budget.

The Committee on Claims filed a report in the amount of \$5,462,514.76 against the following funds: General Revenue \$326,537.08, Public Health \$337,704.00, Lodging \$6,625.30, Public Safety \$11,267.10, Parks/Stormwater \$159,834.26, Fire Protection \$71.95, Golf \$27,579.30, Capital Improvements \$209,072.35, Parks and Recreation \$1,149.29, Myers Park \$211,028.14, Use Tax \$27,320.84, Library \$85,000.00, Payroll \$1,059,325.15 and Carthage Water and Electric \$3,000,000.00. Mr. Peterson made a motion, seconded by Mr. Wells, to accept the report and allow the claims. Motion carried.

There was no Old Business.

Under New Business, C.B. 26-01 – An Ordinance amending the Annual Operating and Capital Budget of the City of Carthage for Fiscal Year 2025-2026 for specified funds (General Revenue Fund and Civic Enhancement Fund) was placed on first reading with no action taken.

Under Resolutions, Mr. Snow made a motion, seconded by Mr. Topete, to approve Resolution 2108 -- A Resolution providing for the formal acceptance of an anonymous donation of \$10,000.00 by the City Council of the City of Carthage, Missouri pursuant to City Policy. Resolution 2108 was adopted after a roll call vote of 9 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells.

During closing comments, the Mayor reported that Mr. Cifuentes had decided not to run for city council for his current seat, so that seat will be determined by write in votes at the election. Mr. Thorn encouraged everyone to attend the planning and zoning meetings to discuss the design guidelines and at this time, he is not in favor of them because he thinks they are an overreach since they want homeowners to make changes based on the guidelines but offer not incentive. Ms. Kang thanked all the departments and staff who are not recognized often for all of their hard work. Mr. Snow reported that Donal Myers will be turning 107 next month and will be the oldest resident in Jasper County. He also spoke on the budget process that is about to start with new department heads and encouraged them to reach out to Ms. Cox and Ms. Deal if they have questions. He also wished the high school sports going on good luck. Mr. Wells asked when Spire would be done doing their work in town. Mr. Peterson spoke on what Mr. Thorn had said and that anything that the planning and zoning commission decides, will ultimately end up in front of council for approval before being implemented.

Mr. Topete made a motion, seconded by Mr. Peterson, to close the meeting according to Section 610.021 (2), the agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchasing or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor, followed by a roll call vote of 9 yeas and 0 nays. Ayes: Derek

Peterson, Juan Topete, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells.

Mr. Topete made a motion, seconded by Mr. Peterson, to close the meeting according to Section 610.021 (1), the agenda includes the possibility of a vote to close part of the meeting to discuss legal actions, causes of action or litigation involving a public governmental body or its representatives and its attorneys, followed by a roll call vote of 9 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Motion carried at 7:52 p.m..

#### CLOSED SESSION

Mr. Wells made a motion, seconded by Mr. Snow to return to the regular session of the Council Meeting at 9:58 p.m. followed by a roll call vote 9 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Ray West, Jack Perkins, David Thorn, Beth Kang, Alan Snow, Jana Schramm, and Ron Wells. Motion carried.

Mr. Wells made a motion, seconded by Mr. Topete to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 10:00 p.m..



City of Carthage, Missouri  
**COMMITTEE ON  
INSURANCE/AUDIT AND CLAIMS**

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January 13, 2026 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**MINUTES**

**1. Call to Order**

**MEMBERS PRESENT:** Derek Peterson, Ron Wells, Beth Kang

**MEMBERS ABSENT:** Genaro Cifuentes

**OTHER COUNCIL MEMBERS:** Jana Schramm

**STAFF PRESENT:** City Administrator Traci Cox, City Clerk Miranda Deal, and IT Administrator Michael Keith

Chair Derek Peterson called the meeting to order at 05:30 PM.

**2. Old Business**

1. Approval of December 9, 2025 Minutes

**ACTION:** Motion to accept/approve item 2.1. by Beth Kang;  
Motion passed with a 3:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang

2. Review & Approval of the Claims Report

**ACTION:** Motion to accept/approve item 2.2. by Derek Peterson;  
Motion passed with a 3:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang

**3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

**4. New Business**

1. Consider and discuss City of Carthage Employee Wellness Packet for 2026  
Ms. Deal explained the changes related to the gym membership and the City challenges that were listed. The incentive amount is \$200 for non nicotine users nad \$100 for nicotine users if they meet the 100 point criteria with a preventative visit.

**ACTION:** Motion to accept/approve item 4.1. by Ron Wells;  
Motion passed with a 3:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang

2. Staff Reports

Ms. Deal reported on getting the budget software ready for the departments. Ms. Cox reported that the audit presentation will be at the next committee meeting and it will not be presented during Council. Anyone who wishes to hear the presentation needs to come to the 5:30 Insurance Audit and Claims meeting.

5. **Adjournment**

**ACTION:** Motion to adjourn at 5:38 PM by Ron Wells;  
Motion passed with a 3:0

**AYES:** Derek Peterson, Ron Wells, Beth Kang



City of Carthage, Missouri  
**PUBLIC SERVICES COMMITTEE**

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January 20, 2026 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**AGENDA**

- 1. Call to Order**
- 2. Old Business**
  1. Approval of November 18, 2025 minutes.
- 3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email [a.judd@carthagemo.gov](mailto:a.judd@carthagemo.gov).)
- 4. New Business**
  1. Consider and discuss youth baseball contract.
- 5. Staff Reports**
  1. Staff reports.
- 6. Other Business**
- 7. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**



# City of Carthage, Missouri

## PUBLIC SERVICES COMMITTEE

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January 20, 2026 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

### MINUTES

#### 1. Call to Order

**MEMBERS PRESENT:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Mayor David B. Flanigan

**STAFF PRESENT:** Parks and Recreation Director Richard Bonine, Administrative Assistant Angie Judd, Tourism Director/Public Information Officer Melissa Little, Head Golf Operations Supervisor Cory Kerbs, Assistant Golf Operations Supervisor Ethan Sage

Chair Jana Schramm called the meeting to order at 05:30 PM.

#### 2. Old Business

1. Approval of November 18, 2025 minutes.

Ms. Kang made a motion to approve the minutes from the November 18th, 2025 meeting, the motion passed.

**ACTION:** Motion to accept/approve item 2.1. by Beth Kang;  
Motion passed with a 4:0

**AYES:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**NOES:** None

**ABSTAIN:** None

#### 3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email [a.judd@carthagemo.gov](mailto:a.judd@carthagemo.gov).)

Roxanne Willard, Jasper County Youth Fair, informed the Committee that during construction planning for the new poultry barn, four trees were identified as unhealthy and in need of removal. She stated that the Jasper County Youth Fair is requesting permission to remove the trees at no cost to the City and is willing to plant replacement trees. Noah Smith advised the Committee that the Tree Board has approved the tree removal.

Sally Stuart, Vision Carthage, advised the Committee that Vision Carthage will present event proposals for approval at upcoming Committee meetings in preparation for events scheduled through June.

#### 4. New Business

1. Consider and discuss youth baseball contract.  
Mr. Bonine stated that this is the same contract used for Little League youth baseball last year, with two requested changes. The first change is to include participants ages four (4) through sixteen (16), if possible. Ms. Schramm requested that the contract also include a minimum number of participants for each age bracket. The second requested change is to add a provision requiring that all signage and banners be approved by the Parks and Recreation Director or a designated representative. Mr. West made a motion to approve the Little League agreement with the stated provisions and to forward it to Council for approval. The motion passed.

**ACTION:** Motion to accept/approve item 4.1. by Ray West;  
Motion passed with a 4:0

**AYES:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**NOES:** None

**ABSTAIN:** None

## 5. Staff Reports

1. Staff reports.

Mr. Kerbs reported that December revenue at the Golf Course exceeded that of the previous year due to favorable weather conditions. He advised that the Pro Shop is conducting an end-of-year closeout sale to move older inventory in preparation for new inventory arriving soon. Mr. Kerbs introduced Ethan Sage as the new Assistant Golf Operations Supervisor, noting that he brings positive energy and new ideas to the Golf Course. He also reported that senior shamble dates are being set and confirmed and will be announced soon. Ms. Schramm inquired about the status of the liquor license. Mr. Kerbs responded that the license has been obtained and staff is working to have it operational for the upcoming golf season. Mr. Bonine added that he and Mr. Kerbs met with the Health Department to discuss adding cooked food options to the concession stand. Mr. Perkins asked how alcohol consumption would be monitored, and Mr. Kerbs stated that staff will complete required training and will be attentive to monitoring purchases.

Mr. Bonine advised the Committee that, as the Tree Board has already voted to approve, he was prepared to request approval for the removal of trees requested by the Jasper County Youth Fair. Mr. Perkins made a motion to approve the removal of four trees in Municipal Park. Ms. Schramm reiterated that the Jasper County Youth Fair would be responsible for the cost of removal and for purchasing and planting replacement trees, with a commitment to plant two trees for every tree removed within the next two years. The motion passed.

**ACTION:** Motion to accept/approve item 5.1. by Jack Perkins;  
Motion passed with a 4:0

**AYES:** Jana Schramm, Jack Perkins, Ray West, Beth Kang

**NOES:** None

**ABSTAIN:** None

Mr. Bonine stated that the Parks Maintenance report was included in the meeting

packet and noted that staff has been busy winterizing park restrooms. He added that a portable restroom unit is available in each park for public use throughout the winter. Mr. Perkins inquired about a golf course restroom with removed windows that is in need of renovation. Mr. Bonine responded that the matter would be reviewed. Ms. Kang inquired about lighting beneath the balcony at Memorial Hall, stating visibility is limited in that area. Mr. Bonine advised that staff would look into using portable lighting to improve conditions. Mr. Bonine also stated that he has been in discussions with the Saddle Club regarding their request to sell and display sponsorship signage to replace existing signage on the concession building and indicated no concerns with the request.

Ms. Judd reported that the Handmade and Vintage Market is ongoing, with vendor sign-ups open through March. She noted that several vendors were forced to cancel at the January event due to illness within the community.

Ms. Little presented the Civil War Museum report with attendance figures. She advised that an employee has submitted notice and that an active job opening has been posted. She stated she would be appearing on Living Well to promote Carthage events. Ms. Little reported that planning discussions for Red, White, and Boom have begun and that this year's event will include bull-riding at the rodeo grounds. She also presented website analytics for the City of Carthage, which were included in the packet for review.

Ms. Schramm added that Mr. Bonine and Ms. Little worked extensively during the Christmas events in support of Vision Carthage and the community.

**6. Other Business**

**7. Adjournment**

Ms. Kang made a motion to adjourn, the motion passed.

<b>ACTION:</b>	Motion to Adjourn at 06:32 PM by Beth Kang
	Motion passed with a 4:0
<b>AYES:</b>	Jana Schramm, Jack Perkins, Ray West, Beth Kang
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None



City of Carthage, Missouri  
**PUBLIC SAFETY COMMITTEE**

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January 26, 2026 - 5:30 PM  
CITY HALL COUNCIL CHAMBERS

**AGENDA**

- 1. Call to Order**
- 2. Old Business**
  1. Approval of 11-24-25 Minutes
- 3. Citizen Participation**

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)
- 4. New Business**
  1. Consider and discuss Tower 2 Tower Run - Meagan Milliken CWEP
  2. Consider and discuss acceptance of the MoDot HMV mini-grant — Chief Dininger
  3. Consider and discuss acceptance of the Violent Crime Prevention grant — Chief Dininger
  4. Consider and discuss the decommissioning of police vehicles and one taxi van no in longer use — Chief Dininger
  5. Staff Reports
    - Fire Department
    - Police Department
- 5. Adjournment**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING**



# AGENDA

Planning, Zoning, and Historic Preservation Commission

Thursday, January 22, 2026 5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

## Call to Order

**Minutes of Previous Meeting:** Thursday, November 20, 2025

**Special Meeting / PZ Work Session**

## Public Participation

Each person who wishes to address the commission must put their name and address on the sign-up sheet and shall state their name prior to speaking. Each person is limited to two (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer further questions by the commission or the chair.

## Public Hearing

## Staff Report

## New Business

## Old Business

1. Review and Discuss Draft of Design Guidelines

## Next Meeting:

## Adjourn

### Commission Members

<b>Voting Members:</b>	Chairman	Joshua Anderson	1205 S Main	417-793-2196
	Vice Chairman / Secretary	Philip Brown	2533 Theo	417-793-8065
	Member	Robyn Peterson	1131 Grand Ave	417-439-5694
	Member	Torie Bounous	12522 Dogwood Road	417-310-0124
	Member	Rick Stuart	1118 Belle Aire	816-804-2933
	Member	Vacant	Vacant	Vacant
	Member	Matt Smith	1022 E Chestnut	417-437-2281

<b>Non-Voting Members:</b>	Mayor	Bren Flanigan	City Hall	417-237-7003
	City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Derek Peterson	1141 Sheila Ann Drive	417-674-0144

<b>Staff:</b>	Public Works Director	Josiah Bayless	Public Works Department	417-237-7010
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## AGENDA

Notice is hereby given that the Carthage Water & Electric Plant Board will meet January 15th, 2026, 3:00 p.m. at the CWEP Complex, 627 W. Centennial, Carthage. The tentative agenda of the regular meeting includes:

### ADDITIONS TO THE AGENDA:

CITIZENS PARTICIPATION PERIOD: (Each person addressing the Board should state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the CWEP Board President if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the CWEP Board.)

APPROVAL OF THE BOARD MINUTES: December 18th, 2025

APPROVAL OF DISBURSEMENTS: December \$5,293,073.05

REPORT OF OPERATIONS:

FINANCIAL STATEMENT: December

COMMITTEE REPORTS:

OLD BUSINESS: None.

NEW BUSINESS:

1. Consideration of Resolution 2026.01: Retirement Resolution for Harlan Block
2. Consideration of revisions to CWEP's Salary Administration Guidelines policy to add the position of "Utility Services Manager" and move the Engineering/GIS job family to the Customer Service Department.
3. Consideration of bids for Lift Station and Manhole Rehabilitation

STAFF REPORTS:

BOARD MEMBER COMMENTS:

The tentative agenda of this meeting includes the possibility of a vote to close a portion of the meeting pursuant to Section 610.021(1) of the Revised Statutes of Missouri: legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Persons with disabilities who need special assistance may call 417-237-7300 or 1-800-735-2466 (TDD via Relay Missouri) at least 24 hours prior to meeting.

Representatives of the news media may obtain copies of this notice by contacting:  
Meagan Milliken, P O Box 611 Carthage, MO 64836 417-237-7300

# CWEP BOARD MEETING MINUTES

The Carthage Water & Electric Plant Board met in regular session January 15, 2026, 3:00 p.m. at the CWEP Office, 627 W. Centennial, Carthage, MO.

## Board:

- |  |   |
|--|---|
| <input type="checkbox"/> Brian Schmidt -Vice President         | <input checked="" type="checkbox"/> Sid Teel - Secretary  |
| <input checked="" type="checkbox"/> Ron Ross- Member           | <input checked="" type="checkbox"/> Tom Garrison – Member |
| <input checked="" type="checkbox"/> Darren Collier - President | <input checked="" type="checkbox"/> Mark Gier – Member    |
| <input checked="" type="checkbox"/> Jack Perkins - Liaison     |   |

## Staff:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Chuck Bryant-General Manager              | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services       |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel          | <input checked="" type="checkbox"/> Kelli Nugent/CFO                              |
| <input checked="" type="checkbox"/> Jason Peterson-Director of IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services        |
| <input checked="" type="checkbox"/> Megan Kirby- Executive Assistant          | <input checked="" type="checkbox"/> Stephanie Howard-Economic Development Manager |

Others present: Mayor Bren Flanigan; City Councilmember Jana Schramm; City Councilmember Beth Kang; Accountant Mandy Bates; Accountant Ben Schwarting; Accountant Jamie Jadwin; Facility and Fleet Manager Harlan Block

President Collier called the meeting to order at 3:00 p.m.

**ADDITIONS/CHANGES TO THE AGENDA:** None.

**CITIZENS PARTICIPATION PERIOD:** None.

## **APPROVAL OF MINUTES:**

A motion by Ross and seconded by Garrison to approve the minutes as presented of the regular meeting of December 18th, 2025, passed unanimously.

## **APPROVAL OF DISBURSEMENTS:**

A motion by Gier and seconded by Teel to approve disbursements for December in the amount of \$5,293,073.05 , passed unanimously.

## **REPORT OF OPERATIONS:**

Director of Power Services Emery reported operating expenses were over budget due to purchase power energy and demand expenses being higher than expected. He noted purchase power energy expenses are over budget in December due to Plum Point and Dogwood being down for maintenance. Energy expenses are over budget for the year due to reduced Plum

Point and Dogwood revenues which cause overall expenses to be higher. He noted Purchase Power demand expenses were over budget during December and for the year due to Dogwood's fixed expenses being higher than we expected from their fall maintenance and transmission expenses being higher than expected due to People's electric. Emery reported Sikeston and Dogwood are back online but have been running at reduced loads. Plum Point is still offline. He reported CWEP purchased 52,641 gallons of diesel fuel at \$2.12/gallon bringing the total gallons in storage to 286,500 gallons with a goal of at least 500,000 gallons.

Director of IT & Broadband Services Peterson reported operating revenues for the month fell below budget expectations but have exceeded the budget year to date. He noted operating expenses were under budget for the month and year to date. He noted the SentinelOne antivirus and Red Canary project have been deployed to provide advanced threat detection, alerting and response capabilities.

Director of Water Services Choate reported operating expenses were significantly below budget for the month and year to date due to the first payment for Stockton Lake allocation likely not happening until 2027. He gave an update on where the Stockton Lake allocation stands on finalizing contracts with DNR and the Army Corp of Engineers. He noted the relocation of the water main for the YMCA pavilion on the east side of their building was completed.

#### **FINANCIAL STATEMENT:**

CFO Nugent presented the December financials to the Board. She reported combined operating revenues exceeded budget and combined operating expenses exceeded budget for the month and year to date.

A motion by Gier and seconded by Teel to approve the December 2026 financials passed unanimously.

**COMMITTEE REPORTS:** None.

**OLD BUSINESS:** None.

#### **NEW BUSINESS:**

##### **1. Consideration of Resolution 2026.01: Retirement Resolution for Harlan Block**

General Manager Bryant recognized the retirement of Facility and Fleet Manager, Harlan Block, reading a resolution in his honor. GM Bryant thanked Harlan for his nearly 15 years of faithful service and wished him all the best going forward.

A motion by Garrison and seconded by Ross to approve the retirement resolution for Harlan Block, passed unanimously.

**2. Consideration of revisions to CWEP’s Salary Administration Guidelines policy to add the position of “Utility Services Manager” and move the Engineering/GIS job family to the Customer Service Department**

General Manager Bryant reported a revision to CWEP’s salary Administration guidelines policy to add the position of “Utility Services Manager” and move the Engineering/GIS job family to the Customer Relations Department. He noted this is the first change needed since implementing the compensation study due to some upcoming retirements. General Counsel and Customer Relations Manager Ludwig also noted a small change to adjust the name reference of the “Customer Service” department to the “Customer Relations” Department.

A motion by Ross and seconded by Teel to change the name reference of the “Customer Service” department to the “Customer Relations” department, add position of “Utility Service Manager” and move the Engineering/GIS job family to the Customer Relations department, passed unanimously.

**3. Consideration of bids for Lift Station and Manhole Rehabilitation**

General Manager Bryant reported a request for approval to proceed with awarding a contract to Advanced Rehabilitation Technology for the rehabilitation and lining of approximately 1,254.1 vertical feet of manholes and the lining of CWEP’s Lake View Lift Station.

He noted the cost for this project is estimated at \$449,857.74. These rehabilitation services are available under the Purchasing Cooperative of America (PCA) cooperative contract, which has been formally and competitively bid and is widely utilized by other public utilities across multiple states. He noted this project also includes a 10-year limited warranty on labor and materials, providing long-term assurance of quality and reliability.

A motion by Gier and seconded by Teel to award a contract to Advanced Rehabilitation Technology in the amount of \$449,857.74, passed unanimously.

**STAFF REPORTS:**

CFO Nugent reported work on implementing the inventory QR coding project continues with Irby and noted Irby’s comments on how well organized the warehouse is and commended CWEP’s ERP software vendor Professional Computer Solutions (PCS) on being great to work with.

General Counsel and Director of Customer Relations Ludwig noted staff are preparing for Elvis’ retirement. There will be a resolution on the agenda for him next month. She reported they met with a consultant regarding the communications plan. She noted the contract was signed for the website redesign project and staff will begin work on it with the company. She noted the updates to the AMI system went well.

Director of Water Services Choate reported the water-main replacement on Forest and Zapletal Way is out for bid and bid approval is expected to be on February's board meeting agenda. He reported the water main replacement on Central Ave is tentatively scheduled to go out for bid in May 2026 under MODOT's Central Street and sidewalk replacement project.

Director of Power Services reported Allgeier Martin is pushing ULCS to finish up the punch list items on Feeder 20. Emery noted that Allgeier Martin continues to work on long lead time item bids for upcoming projects. He noted Integrated Resource Plan statements of qualifications were received and review of the statements will take place over the next couple weeks.

Director of Economic Development Howard reported the CEDC Housing committee met and gave an update on the Economic Development park.

General Manager Bryant reported Leadership Carthage kicked off their first session this week. He noted the Legislative session will be held on January 30<sup>th</sup> in the community room. He announced two CWEP retirement parties coming up; Harlan Block on January 30<sup>th</sup> and Elvis Castor on February 10<sup>th</sup>, both starting at 3:00PM.

**BOARD MEMBER COMMENTS:**

President Collier expressed his appreciation for another great year of Sparkle in the Park.

At 4:31 p.m. a motion by Gier and seconded by Ross to close a portion of the regular meeting pursuant to Section 610.021(1) of the Revised Statutes of Missouri: Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, passed unanimously via a roll call vote.

Collier:	Aye
Garrison:	Aye
Gier:	Aye
Ross:	Aye
Teel:	Aye

The meeting went into closed session.

At 4:48 p.m. the meeting returned to open session. Gier moved to adjourn, Teel seconded, and the meeting adjourned.

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President – Darren Collier

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Secretary – Sid Teel



# AGENDA

Planning, Zoning, and Historic Preservation Commission

Monday, February 2, 2026 5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

## Call to Order

**Minutes of Previous Meeting:** Monday, January 5, 2026

## Public Participation

Each person who wishes to address the commission must put their name and address on the sign-up sheet and shall state their name prior to speaking. Each person is limited to two (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer further questions by the commission or the chair.

## Public Hearing

1. To consider a request for a Certificate of Appropriateness for the placement of exterior signage on property located at 122 Grant St.
2. To consider a request for a Certificate of Appropriateness for a new parking area for the library on property located on the NE corner of 7th Street and Maple Street.
3. To consider a request for a Certificate of Appropriateness for the placement of exterior signage on property located at 119 E 3rd St.

## Staff Report

### New Business

### Old Business

1. Select a Secretary
2. Discuss Historic District Guidelines

**Next Meeting:** Monday, March 2, 2026

## Adjourn

### Commission Members

<b>Voting Members:</b>	Chairman	Joshua Anderson	1205 S Main	417-793-2196
	Vice Chairman / Secretary	Philip Brown	2533 Theo	417-793-8065
	Member	Robyn Peterson	1131 Grand Ave	417-439-5694
	Member	Torie Bounous	12522 Dogwood Road	417-310-0124
	Member	Rick Stuart	1118 Belle Aire	816-804-2933
	Member	Vacant	Vacant	Vacant
	Member	Matt Smith	1022 E Chestnut	417-437-2281

<b>Non-Voting Members:</b>	Mayor	Bren Flanigan	City Hall	417-237-7003
	City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Derek Peterson	1141 Sheila Ann Drive	417-674-0144

<b>Staff:</b>	Public Works Director	Josiah Bayless	Public Works Department	417-237-7010
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**AN ORDINANCE AMENDING THE ANNUAL OPERATING AND CAPITAL BUDGET OF THE CITY OF CARTHAGE FOR FISCAL YEAR 2025 – 2026 FOR SPECIFIED FUNDS (GENERAL FUND AND CIVIC ENHANCEMENT FUND)**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** The City of Carthage's 2025 - 2026 Annual Operating and Capital Budget for the **General Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated Fund Balance, for:

- a.) to reflect a supplemental appropriation of \$75,000.00 for Grant Revenues from Steadley Trust for \$25,000 for Rodeo Arena Improvements, and \$50,000 for the Blue Shield Grant for the Police Department; and
- b.) the **Parks Department** is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$24,916.00 to the Capital Outlay line item for improvements to the Rodeo Arena; and
- c.) the **Police Department**, is hereby amended to reflect a supplemental appropriation of an amount not to exceed \$78,900.00 to the Capital Outlay line item for the emergency purchase of an air conditioning unit (\$16,900.00), emergency sump pump drain repair (\$12,000.00), the patrol vehicle dash cams (\$42,834.12), and crime scene reconstructive software (\$6,990.00) from the Blue Shield Grant; and
- d.) the **Fire Department**, is hereby amended to reflect a supplemental appropriation of funds not to exceed \$12,500 to the Capital Outlay line item for the emergency purchase of two engine room heaters; and

**SECTION II:** The City of Carthage's 2025 - 2026 Annual Operating and Capital Budget for the **Civic Enhancement Fund**, is hereby amended to reflect supplemental appropriations from the unallocated and unappropriated fund balance, for:

- a) an amount not to exceed \$2,500 to the Donation Revenue line item for a donation from CWEP to the Tree Board, and an amount not to exceed \$2,500 to the Supplies line item for the purchase of trees by the Tree Board; and

**SECTION III:** This ordinance shall take effect and be in force from and after its passage and approval

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**COUNCIL BILL NO. 26-02**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance authorizing the Mayor to enter into an Agreement with Carthage Little League for non-exclusive use of the baseball fields at the Fair Acres Sports Complex during the summer of 2026, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,  
JASPER COUNTY, MISSOURI** as follows:

**SECTION I:** The Mayor of the City of Carthage is hereby authorized to enter into an Agreement with Carthage Little League for non-exclusive use of the baseball fields at the Fair Acres Sports Complex during the summer of 2026 as outlined in the agreement, a copy of which Agreement is attached hereto and incorporated herein as if set out in full.

**SECTION II:** This ordinance shall take effect and be in force from and after its passage and approval.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**Sponsored by: Public Services Committee**

## 2026 CARTHAGE LITTLE LEAGUE AGREEMENT

This AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the City of Carthage, Jasper County, Missouri, and the Carthage Little League, a Missouri not-for-profit corporation, hereinafter referred to as "Little League".

WITNESSETH:

### RECITALS

Whereas, the City of Carthage has responsibility for the maintenance of the Parks within the City of Carthage, and

Whereas, a portion of the Fair Acres Sports Complex was developed for Little League and softball purposes and,

Whereas, Little League offers a baseball program with the principles of directing its team members toward the maximum development of their talents and abilities and,

Whereas, the Little League Baseball program strives to instill in young baseball players an understanding and appreciation of such concepts as high self-esteem, personal accountability, constructive self-motivation, goal setting, and goal achievement as these ideas relate to their success in training and in competition, and

Whereas, Little League and the City of Carthage desire to make provision for the continuance of the quality baseball programs that have existed, and

Whereas, in order for there to be an orderly relationship between the City of Carthage and Little League, the parties hereto desire to formally express their goals and objectives.

### COVENANTS

NOW, THEREFORE, in consideration of the promises set forth herein it is agreed as follows:

That the City of Carthage hereby grants to Little League a non-exclusive privilege to utilize the Baseball Fields at the Youth Baseball Complex at Fair Acres Sports Complex for a Baseball Program to run Monday-Fridays, excluding weekends, from March 1<sup>st</sup> through July 31<sup>st</sup>, 2026, which shall include one (1) tournament. The City retains the right to schedule the fields for any additional events taking into consideration the Little League schedule.

Little League shall provide the City Youth Sports Liaison with a schedule for its season. Little League must receive written permission from the City Youth Sports Liaison for any tournaments or play outside of the normal summer program. There will be fees associated for field space outside of the defined Little League agreement timeframe.

Little League Baseball agrees to operate a responsible and age-appropriate baseball program for participants ages four (4) through sixteen (16), as feasible. Programs shall be offered for the following divisions, provided a minimum of thirty-six (36) participants are registered in each division: T-Ball (ages 4-6), Coach Pitch (ages 7-8), Minors (ages 9-11), Majors (ages 10-12), Juniors (ages 12-14), and Seniors (ages 13-16). Little League agrees to provide all equipment and complete management and supervision of the Baseball program; and the City assumes no responsibility for expenses related to the management of the Baseball program.

The City shall be responsible for:

- Reasonable maintenance of the Baseball Fields as may be necessary
- Dragging and prepping the fields prior to games
- Dumping of trash throughout the week
- Major repairs, including but not limited to plumbing, roofing, electrical, fencing, structural issues, and lighting
- Clean restrooms Monday through Friday mornings
- Provide restroom supplies, including toilet paper and paper towels

Little League shall be responsible for:

- Work in cooperation with the City in the maintenance of the baseball fields
- Cooperate and maintain the general baseball field area and ensuring it remains free from trash and debris
- Pick up trash in the immediate vicinity of the boys' ball fields
- Minor maintenance tasks associated with the daily use of the concession stand
- Clean restrooms as necessary outside of the City's schedule
- Clean concession stand during its summer program

Little League shall have the right to place signs on fences at the ball fields, and shall be responsible for the installation and removal of signs on fences. All signs should be of the banner type, which provides for airflow to prevent damage to fences. All sign content and placement are subject to prior approval by the Parks and Recreation Director or his representative.

The City of Carthage agrees, in addition to the other matters set forth herein, to provide a secure storage area for equipment. The City of Carthage assumes no liability for injuries to Baseball Players or loss of equipment.

The City of Carthage hereby grants Little League a non-exclusive right to utilize the baseball concession stand during the summer season and tournaments as specified herein, subject to the right of the City to schedule events.

The City of Carthage agrees to pay all utility costs associated with the Little League Baseball program for the duration of this agreement.

Little League agrees to provide, by March 1st of each year, the following documents:

- Charter as a Missouri not-for-profit corporation or other documentation, which establishes that Little League is a lawful corporation.
- A list of all current members of the Board of Directors.
- An annual financial statement detailing the actual income and expense for the previous year, together with a detailed budget for the coming year.
- A certificate of insurance showing liability insurance coverage of two million dollars (\$2,000,000), with the City of Carthage named as co-insured, covering all of Little League activities on the above-described property.

Little League agrees to remit a payment of Two Thousand, Three Hundred Dollars (\$2,300.00) in exchange for the use of the fields and concession facilities during the designated time frame.

Should an outside tournament want to take advantage of concessions on weekends, Little League will pay \$100 per day to the City. The City Youth Sports Liaison will work with the Little League Board to determine availability.

Upon signing this Agreement, Little League shall present a copy of the Corporate Resolution adopted by the Board of Director's, which authorizes the signing of this agreement.

Little League shall not use the fields at Fair Acres for practice or games until this agreement has been signed by both parties.

Little League shall indemnify, protect and hold the City of Carthage harmless from any and all liability, losses, claims and damages whatsoever, and expenses including, without limitation, attorney fees and expenses resulting from all claims by or on behalf of any person, firm or corporation, arising out of or as a result of the use by Little League of the said City baseball fields or the use, operation or condition of the facilities or any part thereof, or any accident in connection with the operation, use or condition of the facilities or any part thereof resulting in damage to property or injury to or death of any person.

This agreement may be modified upon such terms and conditions as may be acceptable to the respective parties. All modifications shall be in writing and signed by both parties.

#### TERM OF THE AGREEMENT

The term of this agreement shall be from March 1st, 2026 until July 31st, 2026. This agreement shall be reviewed each year, evaluated and presented to the Public Services Committee of the Carthage City Council for consideration.

All notices required by this agreement shall be either personally delivered or placed in the United States Mail, properly addressed and with certified or registered postage prepaid. Said notices

shall be sent to the following address: Parks and Recreation Director, 521 Robert Ellis Young Drive, Carthage, Missouri 64836.

Passed and approved by the Carthage Little League on the 23rd Day of January, 2026.

Kimber Lewis  
President, Carthage Little League

Passed and approved by the City of Carthage on the \_\_\_\_\_ Day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
David B. Flanigan

Mayor

Attest:

\_\_\_\_\_  
Miranda Deal  
City Clerk

# Mayor's Appointments

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## January 2026

### Care Leave Committee

2 year term – 7 members – Meets on call

<u>NAME</u>	<u>DEPARTMENT</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Eric Miller	Police Dept.	01/27/2026	Aug-2026
Angie Judd	Parks/Golf	01/27/2026	Aug-2026
Morgan Housh	Fire Dept.	12/19/2019	Dec-2027

**RESOLUTION NO. 2109**

**A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT THE MISSOURI DEPARTMENT OF TRANSPORTATION HAZARDOUS MOVING VIOLATIONS MINI GRANT FOR THE CARTHAGE POLICE DEPARTMENT**

**WHEREAS**, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

**WHEREAS**, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

**WHEREAS**, This policy also establishes guidelines that ensure donations occur at arm’s length from any City decision-making process, and provide criteria and process for the acceptance of donations; and

**WHEREAS**, The City Administrator’s Office has prepared and submitted a report evaluating the impact of the proposed donations or grants on the resources of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:**

That the City of Carthage, Missouri accepts a Hazardous Moving Violations Mini Grant from the Missouri Department of Transportation which will reimburse the City for Police Department Overtime during certain campaigns and authorizes the Mayor to execute any and all necessary agreements to accept the grant and implement the funded activities.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**CITY ADMINISTRATOR’S OFFICE DONATION REPORT:**

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

**There will be no adverse impact of acceptance of the grant. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the General Revenue Fund, as these funds will be used for Overtime Reimbursement for the Police Department.**

Missouri Department of Transportation  
Ed Hassinger, P.E., Director

573.751.4161  
Fax: 573.634.5977  
1.800.800.2358

## Mini Grant Application

The Missouri Highway Safety Office works in conjunction with the Missouri Safety Center and the Law Enforcement Liaison's (LEL's) to provide mini grants for specific mobilization campaigns to include seat belt and impaired driving enforcement. **\*\*These grants are for overtime only and personnel working should not be handling routine agency calls.**

Date: 1/5/2026

Agency name: Carthage Police Dept

Name of Person filling out application: Lt. Jeff Pinnell

Agency contact name, phone number and email address:

Lt. Pinnell, 417-237-7200, j.pinnell@carthagemo.gov

Agency authorizing official name (such as Chief, Sheriff, etc.) and title:

Chief Chad Dininger

Signature of authorizing official:

[Signature]

Does your agency have and enforce an internal safety belt policy for all personnel?

Yes  No

Does your agency have and enforce a policy restricting cell phone use while driving?

Yes  No

Does your agency have a written overtime policy? (Please include with application.)

Yes  No

Does your agency report to MOCARS?

Yes  No

Does your agency have adequate manpower coverage to perform normal duties plus the requested campaign overtime hours?

Yes  No

What is the total number of officers available to work grant overtime? 30

How many DWI violations did your agency issue in the last year? 99

How many speeding citations did your agency issue in the last year? 832

How many child safety seat citations did your agency issue in the last year? 25



Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

[www.modot.org](http://www.modot.org)

How many safety belt citations did your agency issue in the last year? 78

How many crashes have there been in your jurisdiction in the last 3 years? ~~764~~ 764

How many fatality & serious injury crashes have there been in your jurisdiction in the last 3 yrs.? Fatality: 3 Serious Injury: 118

Have any significant changes occurred with your agency within the last year that would affect performance, including personnel changes? Yes  No

If yes, please explain: \_\_\_\_\_

Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years? Yes  No

If yes, please explain \_\_\_\_\_

Which mini grant(s) does your agency want to apply for?

Click It or Ticket  Spring Impaired

Drive Sober or Get Pulled Over  Holiday Impaired

Provide any comments, clarification or special circumstances you feel is necessary for us to have to process your mini grant application in the following space:

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\*\*The Highway Safety Office personnel as well as the law enforcement liaison's can evaluate your vouchers for hours worked and citations issued at any time. This will include requesting copies of citations, timesheets and other supporting documentation.

\*\*\*Supporting documentation must be retained for at least 3 years plus the current fiscal year.

**Complete this Mini Grant Application and submit it, along with your overtime policy to our office. You may send the application by mail or via email to Scott.Wilson@modot.mo.gov (for Impaired Driving campaign applications) or Tara.VanLoo@modot.mo.gov (for Click It or Ticket campaign applications).**

---

**RE: Carthage PD HMV Mini grant application 2026**

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**From** Tara J. Van Loo <Tara.VanLoo@modot.mo.gov>

**Date** Thu 1/15/2026 8:54 AM

**To** Jeff Pinnell <j.pinnell@carthagemo.gov>; Scott M. Wilson <Scott.Wilson@modot.mo.gov>

**Cc** Chad Dininger <c.dininger@carthagemo.gov>

 1 attachment (410 KB)

FY26 Mobilization calendar.pdf;

**CAUTION:** This email originated from outside of the organization. Verify all requests or information before clicking any links.

Hello,

I have approved your application and policy and sent to the Missouri Safety Center. They will be reaching out regarding the campaigns. The next campaign is the Click It or Ticket campaign that begins May 18<sup>th</sup>. I have also added a campaign calendar for you.

Thank you,

**Tara Van Loo**

Law Enforcement Program Manager  
Missouri State Traffic Records Coordinator

Primary Office Hours: 6:30 a.m. – 3:00 p.m.  
Missouri Department of Transportation  
Central Office-Highway Safety and Traffic Division  
830 MoDOT Drive, Jefferson City, MO 65109  
Office desk phone: (573) 751-5434  
Work cell: (573) 508-7780  
[www.modot.org](http://www.modot.org)  
[www.savemolives.com](http://www.savemolives.com)

**From:** Jeff Pinnell <j.pinnell@carthagemo.gov>

**Sent:** Tuesday, January 6, 2026 3:43 PM

**To:** Scott M. Wilson <Scott.Wilson@modot.mo.gov>; Tara J. Van Loo <Tara.VanLoo@modot.mo.gov>

**Cc:** Chad Dininger <c.dininger@carthagemo.gov>

**Subject:** Carthage PD HMV Mini grant application 2026

Good afternoon,



I recently communicated with Brian Phillips about getting started with you guys in doing some HMV mini grants. He said the next step was to send in an application. I've attached ours for the



# MoDOT Highway Safety Office FY2026 Statewide Campaign Dates



Highway Safety Mobilization Enforcement Activity website <https://mobilization.rejis.org/>  
\*Denotes Unfunded Campaign

Major Campaigns	Enforcement Dates
Holiday Impaired Driving 	November 26, 2025 – January 1, 2026
Click It or Ticket 	May 18 - 31, 2026
Drive Sober or Get Pulled Over 	August 14 – September 7, 2026
Additional Enforcement Campaigns	
*School Bus Stop-Arm Enforcement	October 20 - 24, 2025
Spring Impaired Driving	March 14 – April 18, 2026
*4/20 Drug-Impaired Driving	April 19 - 20, 2026
Summer Speed Campaign	July 3 – 12, 2026

**RESOLUTION NO. 2110**

**A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT THE MISSOURI DEPARTMENT OF PUBLIC SAFETY LOCAL VIOLENT CRIME PREVENTATION GRANT FOR THE CARTHAGE POLICE DEPARTMENT**

**WHEREAS**, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

**WHEREAS**, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

**WHEREAS**, This policy also establishes guidelines that ensure donations occur at arm's length from any City decision-making process, and provide criteria and process for the acceptance of donations; and

**WHEREAS**, The City Administrator's Office has prepared and submitted a report evaluating the impact of the proposed donations or grants on the resources of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:**

That the City of Carthage, Missouri accepts a Local Violent Crime Prevention Grant from the Missouri Department of Public Safety in the amount of \$24,795.27 which will be used to purchase two flock cameras and one stop stick.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**CITY ADMINISTRATOR’S OFFICE DONATION REPORT:**

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

**There will be no adverse impact of acceptance of the grant. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the Public Safety Fund to be used to purchase the approved equipment.**

**MIKE KEHOE**  
Governor

**MARK S. JAMES**  
Director



Lewis & Clark State Office Bldg.  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65101-0749  
Telephone: (573) 751-4905  
Fax: (573) 751-5399

STATE OF MISSOURI  
**DEPARTMENT OF PUBLIC SAFETY**  
**OFFICE OF THE DIRECTOR**

January 15, 2026

David Flanigan, Mayor  
Carthage, Police Department  
310 W. 4th St.  
Carthage, Missouri, 64836

**Re: SFY 2026 Local Violent Crime Prevention (LVCP) Grant Award**  
**Award Number: 2026-LVCP-003**

Dear Mr. Flanigan:

Thank you for your application submission to the SFY 2026 Local Violent Crime Prevention (LVCP). Your application has been selected for funding in the amount of \$24,795.27.

Enclosed is the SFY 2026 LVCP Award Agreement. The Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) asks you to carefully review and sign the documentation provided. By signing the Award Agreement and initialing each page of the Articles of Agreement and Special Conditions you are certifying your acceptance of the award conditions. Once signed and initialed, please return the documents to our office via email no later than February, 17 2026.

The project period of performance for this award begins January 15, 2026 and ends May 31, 2026.

We look forward to working with you on this award. Should you have any questions or need additional information, do not hesitate to contact Sue Ann Surface at (573) 751-5951 or [SueAnn.Surface@dps.mo.gov](mailto:SueAnn.Surface@dps.mo.gov).

Sincerely,

A handwritten signature in black ink that reads "Joni McCarter". The signature is written in a cursive, flowing style.

Joni McCarter, Program Manager  
Missouri Department of Public Safety  
Office of Homeland Security



**Missouri Department of Public Safety**  
**Office of Homeland Security**  
**DPS Grants**  
 P.O. Box 749, Jefferson City, MO 65101  
 Telephone: 573-522-6125 Fax: 573-526-9012

**AWARD AGREEMENT**

DATE	01/15/2026
AWARD NUMBER	2026-LVCP-003

RECIPIENT NAME Carthage, Police Department		
ADDRESS 310 W. 4th St.		
CITY Carthage	STATE Missouri	ZIP CODE 64836
TOTAL AMOUNT OF STATE \$24,795.27		
PROJECT PERIOD FROM 01/15/2026		PROJECT PERIOD TO 05/31/2026
PROJECT TITLE SFY 2026 LVCP - Carthage, Police Department		FUNDED BY Missouri Department of Public Safety/Office of Homeland Security
METHOD OF PAYMENT (Reimbursement – Advanced) Reimbursement		

**CONTACT INFORMATION**

DPS GRANTS CONTACT		RECIPIENT PROJECT DIRECTOR	
NAME Sue Ann Surface	E-MAIL ADDRESS SueAnn.Surface@dps.mo.gov	NAME Chad Dininger, Assistant Chief of Police	ADDRESS 310 W. 4th St.
TELEPHONE (573) 751-5951	PROGRAM MANAGER Joni McCarter	CITY, STATE AND ZIP CODE Carthage, Missouri 64836	E-MAIL ADDRESS c.dininger@carthagemo.gov

SUMMARY DESCRIPTION OF PROJECT

The purpose of the LVCP Grant is to provide funding to support the establishment and enhancement of local violent crime prevention programs within local law enforcement and improve the quality of crime data reporting in compliance with the National Incident-Based Reporting System. The funding will be utilized to advance violent crime reduction efforts by improving trust and cooperation between communities and law enforcement in the state of Missouri. Additionally, it will create accountability for law enforcement agencies in establishing and maintaining positive relationships within the community.

**AWARDING AGENCY APPROVAL**

**RECIPIENT AUTHORIZED OFFICIAL APPROVAL**

TYPED NAME AND TITLE OF DPS OFFICIAL Mark S. James, Director		TYPED NAME AND TITLE OF RECIPIENT AUTHORIZED OFFICIAL David Flanigan, Mayor	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF RECIPIENT AUTHORIZED OFFICIAL	DATE

**THIS AWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS AWARD AGREEMENT THE RECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.**

GRANT PROGRAM SFY 2026 Local Violent Crime Prevention (LVCP)	RECIPIENT Carthage, Police Department
AWARD NUMBER 2026-LVCP-003	DATE 01/15/2026
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1. **Allowable Costs:** The recipient understands that only allowable items in the approved budget will be reimbursed under this award. These monies may not be utilized to pay debts incurred by other activities. The recipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The recipient also agrees to expend funds no later than the date identified in the “LVCP Notice of Funding Opportunity (NOFO)”. (Funds are expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved award must have prior approval from the DPS/OHS. The recipient shall fully coordinate all activities in the performance of the project with those of the DPS/OHS. The recipient certifies that all expendable and non-expendable property purchased funds under this award shall be used for approved project purposes only.
2. **Award Adjustments:** The recipient understands that any deviation from the approved award must have prior approval from the DPS/OHS. No additional funding shall be awarded to a recipient (unless specifically notified by the DPS/OHS of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the “Subaward Adjustment” component of WebGrants.
3. **Award Document Changes:** In the event the DPS/OHS determines that changes are necessary to the award document after an award has been made, including changes to period of performance or Articles of Agreement, the recipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.
4. **Body-Worn Camera Policy:** The recipient understands, if monies are requested and awarded for the purchase of body-worn cameras, the law enforcement agency must have written policies and procedures in place related to equipment usage, data storage and access, privacy considerations, training, etc. The recipient will be required to forward a copy of such policy(s) to the DPS/OHS at the time of claim submission.
5. **Buy American:** The recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.
6. **Buy Missouri:** The recipient also acknowledges Sections 34.070 and 34.073 RSMo, regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.
7. **Change in Personnel:** The recipient agrees to notify, within a timely manner, the DPS/OHS if there is a change in or temporary absence as it affects the “My Profile” module, “Contact Information” component, and/or “Budget” component within WebGrants. The notification shall be sent as a “Program Revision” through the “Subaward Adjustment” component of WebGrants.

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8. **Compliance Workshop:** As a recipient of state funds, the recipient is required to participate in any applicable Compliance Workshop hosted by the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS). The Compliance Workshop provides post-award information to include, but not limited to, award acceptance, project implementation, reporting requirements, award changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
9. **Contractual Services:** For Contractual Services the following general requirements will be followed when subcontracting for work or services contained in this grant award:
  - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation and length of time over which the services will be provided.
  - b. A copy of any contractual agreement made as a result of this award must be forwarded to DPS/OHS for review or be readily available for review prior to execution of the contract.
10. **Criminal Activity:** The recipient assures to formally report to the DPS/OHS within 48 hours of notification if an individual funded, in whole or in part, under this award is arrested for or formally charged with a misdemeanor or felony regardless of if the criminal offense is related to the individual's employment. The DPS/OHS reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
11. **Data Reporting Requirements:** The recipient agrees to complete and submit any data or statistical reports required for this program. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the award.
12. **Discrimination in Public Accommodations:** The recipient assures compliance with Section 213.065 RSMo, in regard to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.
13. **Duplication of Networks:** The recipient assures that all equipment/software requested and purchased under this award must be compatible with the statewide system. All software, if applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Interoperability Center.
14. **Duplicative Funding:** The recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the recipient will promptly notify, in writing, the DPS/OHS. If so requested and allowed by the DPS/OHS, the recipient shall submit a "Subaward Adjustment" to eliminate any inappropriate duplication of funding.

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15. **Employment of Unauthorized Aliens:** Pursuant to [Section 285.530.1 RSMo](#), the recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with [Sections 285.525 to 285.550, RSMo](#), a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo, if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo, and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

16. **Enforceability:** If a recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the award or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

17. **Equipment:** Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost, which equals or exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000. Expenditures for equipment shall be in accordance with the approved budget. The recipient shall use and manage equipment in accordance with its procedures if the equipment is used for its intended purposes. When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by the DPS/OHS, you must request instructions from DPS/OHS to make proper disposition of the equipment following the DPS Administrative Guide.

18. **Fair Labor Standard Act:** All recipients of state funds will comply with the minimum wage and maximum hour's provisions of the [Section 290.502 RSMo](#).

19. **Federal Equitable Sharing Funds:** The recipient assures its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo, relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.

20. **Financial Reporting Requirements:** The recipient agrees to complete and submit any financial reports required for this program as outlined in the "SFY 2026 LVCP Notice of Funding Opportunity (NOFO)". Failure to submit reports by the deadline may result in delay for reimbursement requests and/or cancellation of the award.

21. **Fund Availability:** The recipient understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated, are

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otherwise unavailable, or are not continued at an aggregate level sufficient to cover the costs under this award, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice. The recipient further understands and agrees that neither the DPS/OHS nor the State of Missouri shall be liable for any costs, injuries, or other damages, liquidated or otherwise, caused by or related to a lack of funds or withholdings.

22. **Governing Directives:** The recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the “LVCP Notice of Funding Opportunity”, the “Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, Information Bulletins released by the DPS/OHS, and other applicable state laws or regulations.
23. **Grant Reporting:** Status reports are required to be submitted quarterly through the WebGrants system.
24. **Interoperability Equipment:** To meet SAFECOM requirements all radios must comply with the Missouri Department of Public Safety, Office of the Director DPS Grants Radio Interoperability Guidelines located at <https://dps.mo.gov/dir/programs/ohs/documents/radio-interoperability-guidelines.pdf>. The Missouri Interoperability Center will review all communications equipment applications to ensure they comply with the Radio Interoperability Guidelines.
25. **Law Enforcement Agency Requirements:** Law enforcement agencies must be compliant with the requirements listed below and must maintain compliance throughout the period of performance.
  - a. **Section 43.505 RSMo - Uniform Crime Reporting:** Pursuant to [Section RSMo 43.505.3](#), each law enforcement agency in the state shall: (1) Submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; and (2) Submit any other crime incident information which may be required by the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months in the previous twelve months.
  - b. **Section 590.650 RSMo - Vehicle Stops Report:** Pursuant to [Section 590.650.3 RSMo](#), each law enforcement agency shall compile the data described in subsection 2 for the calendar year into a report to the attorney general and each law enforcement agency shall submit the report to the attorney general no later than March first of the following calendar year.
  - c. **Section 590.1265 RSMo - Police Use of Force Transparency Act of 2021:** Pursuant to [Section 590.1265 RSMo](#), each law enforcement agency shall report data submitted under subsection 3 of this section to the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted Use of Force reports for three or more months in the previous twelve months.

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- d. Section 43.544 RSMo - Written Policy on Forwarding Intoxication-Related Traffic Offenses: Pursuant to [Section 43.544.1 RSMo](#), each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by [Section 43.503 RSMo](#).
- e. Section 590.030 RSMo - Rap Back Program Participation: Pursuant to [Section 590.030 RSMo](#), all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022, and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs. An officer shall submit to being fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency.
- f. Section 590.700 RSMo - Custodial Interrogations: Pursuant to [Section 590.700.4 RSMo](#), each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2.

26. **License Plate Readers (LPRs)**: Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:

- a. LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17.
- b. Prior to purchasing LPR services, the agency should verify the vendor's MOU status with the MSHP CJIS Division by emailing [mshphelpdesk@mshp.dps.mo.gov](mailto:mshphelpdesk@mshp.dps.mo.gov).
- c. Share LPR data through the MoDEX process with statewide sharing platforms (i.e., MULES).
- d. Enable LPR data sharing with other Missouri Law Enforcement agencies and enforcement support entities within the selected vendor's software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.
- e. Connect to the Missouri State Highway Patrol's Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed.
- f. Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety.

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- g. If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s).
27. **Lobbying:** The recipient understands and agrees that state funds cannot be used, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.
28. **Missouri Office of Homeland Security, Division of Grants Administrative Guide:** To follow the grant program guidelines as stated in the Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, as well as Information Bulletins released by the DPS/OHS to provide important updates, clarifications and policy statements related to DPS/OHS Grant programs.
29. **Monitoring:** The recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the recipient assures that all documentation or records relating to this award shall be made available to monitoring representatives of the DPS/OHS, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the DPS/OHS shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this award.
30. **Non-Disclosure Agreements:** The recipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the DPS/OHS or other agency authorized to receive such information.

In accepting this award, the recipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
  - b. Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the DPS/OHS, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the DPS/OHS.
31. **Non-Supplanting:** The recipient assures that state funds made available under this award will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.

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32. **Procurement:** The recipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the recipient assures that all procurement transactions will meet the minimum standards set forth in the “DPS Financial and Administrative Guidelines” and identified here:
- a. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
  - b. Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
  - c. Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
  - d. Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
  - e. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
  - f. Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the DPS/OHS.
33. **Reimbursement:** Expenditures shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the award was approved.
34. **Relationship:** The recipient agrees that it will represent itself to be an independent recipient offering such services to the public and shall not represent itself or its employees to be employees of the DPS/OHS. (This provision is not applicable to the DPS/OHS or any of its divisions or programs.) Therefore, the recipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers’ compensation, employee insurance, minimum wage requirements, overtime, etc.
35. **Release of Funds:** The recipient acknowledges no funds will be disbursed under this award until such time as all required documents are signed by the recipient Authorized Official and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.
36. **Reporting Potential Fraud, Waste, and Abuse:** The recipient shall not make false statements or claims in connection with any funds awarded by the DPS/OHS. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The recipient must promptly refer to the DPS/OHS any

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credible evidence that a principal, employee, agent, recipient, contractor, subcontractor, or any other person has, in connection with funds under this award, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award, must be reported to the DPS/OHS by one of the following methods:

Mail: Missouri Department of Public Safety  
Office of Homeland Security  
Attn: DPS Grants  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

Email: [dpsgrants@dps.mo.gov](mailto:dpsgrants@dps.mo.gov)  
Fax: (573) 526-9012

The DPS/OHS reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this award.

- 37. **Supplies/Operations:** Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved.
- 38. **Suspension/Debarment:** The recipient acknowledges, pursuant to debarment and suspension regulations implemented at [1 CSR 40-1.060](#), and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this award.
- 39. **Suspension/Termination of Award:** The DPS/OHS reserves the right to suspend or terminate any award entered into as a result of this award at its sole discretion and without penalty or recourse by giving written notice to the recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the recipient under the award shall, at the option of the DPS/OHS, become property of the State of Missouri.
- 40. **Texting While Driving:** The DPS/OHS encourages the recipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
- 41. **Unlawful Employment Practices:** The recipient assures compliance with Section 213.055 RSMo, in regard to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.

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**RESOLUTION NO. 2111**

**A RESOLUTION APPROVING THE DECLARATION AS SURPLUS TO THE CITY'S NEEDS AND AUTHORIZING THE DISPOSITION OF CERTAIN POLICE DEPARTMENT VEHICLES.**

**WHEREAS**, City Department Heads exercise direct supervision over inventories of supplies, and the sale, trade, or disposition of surplus supplies and equipment belonging to the City; and

**WHEREAS**, the Purchasing Officer, is responsible (with Council approval) for the disposition or *sale* of salvage, obsolete, or surplus materials, to prevent deterioration and value loss of no longer used materials, and to reduce storage costs; and

**WHEREAS**, the Police Chief has discussed, and the Public Safety Committee recommends, declaring the vehicles listed in Exhibit A as obsolete and surplus to the City's needs for consideration by the full City Council of declaring such items as surplus and obsolete.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:**

That the items listed in Exhibit A are determined and declared to be obsolete and surplus to the City's needs and are hereby authorized for disposition via trade-in to ESU Pursuits for credit towards upfitting new police vehicles.

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**David B. Flanigan, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Miranda Deal, City Clerk**

**Sponsored by: Public Safety Committee**

## EXHIBIT A

### Vehicles Proposed for Trade-In

1. 2010 Dodge Avenger  
VIN: 1B3CC4FB8AN217998  
Mileage: 117,490  
KBB Estimated Value: \$621  
Condition: Experiencing transmission issues and runs rough.
  
2. 2008 Ford Crown Victoria  
VIN: 1C4SDJFT5TC164819  
Mileage: 122,000  
KBB Estimated Value: \$1,728  
Condition: Infrequently used; paint is deteriorating with rust showing through.
  
3. 2006 Ford Ranger  
VIN: 1FTZR44UX6PA95233  
Mileage: 78,000  
KBB Estimated Value: \$4,623  
Condition: Undiagnosed transmission issues; has difficulty shifting.
  
4. 2015 Ford Taurus (Police Interceptor)  
VIN: 1FAHP2MK4FG184645  
Mileage: 97,350  
KBB Estimated Value: \$3,168  
Condition: Driveshaft and transmission issues; estimated repair cost exceeds \$3,000.
  
5. 2015 Ford Explorer (Police Interceptor)  
VIN: 1FM5K8AR2FGB69170  
Mileage: 137,500  
KBB Estimated Value: \$3,113  
Condition: Transmission issues; no repair estimate received to date.
  
6. 2016 Dodge Caravan Transport Van (Taxi van)  
VIN: 2C7WDGBG0GR313750  
Mileage: 125672  
KBB Estimated Value: \$3489  
Condition: Rear doors issues of not staying on the tracks, high mileage; no repair estimate to date. Vehicle has been replaced by new Modot purchased vehicle and no longer is used