

PUBLIC WORKS COMMITTEE

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"America's Maple Leaf City"



FEBRUARY 3, 2026, PUBLIC WORKS COMMITTEE MEETING MINUTES - AMENDED

Committee Members present: Ron Wells, David Thorn, and Juan Topete

Staff Members present: Josiah Bayless, Director of Public Works, Traci Cox, City Administrator, and Rachel Sutherland, Public Works Administrative Assistant.

Vice-Chairperson Ron Wells called the Public Works Committee meeting to order at 5:30 p.m.

Juan Topete made a motion to accept the minutes of the December 11, 2025, Committee meeting. All ayes, motion passed.

Citizens Present: Jeff Meredith, Bren Flanigan, and Jana Schramm

Citizen Participation:

1. Jeff Meredith talked about the South Industrial Park Easement between Swearingen Family Farm, Mercy Health Southwest and The City of Carthage, to connect to the 3-lane paved road. The Easement and new road would benefit The City in bringing new business to town.

New Business:

1. Discussion was made regarding the Easement Conveyance with Mercy, David Thorn made a motion to forward to City Council, all ayes, motion carried.
2. Discussion was made regarding the Easement Conveyance with Swearingen Family Farm, Juan Topete made a motion to forward to City Council, all ayes, motion carried.
3. Josiah informed the Committee regarding bids received for the annual asphalt contract. Three companies submitted bids: Blevins @ \$71.50 per ton, Emery Sapp @ \$87.50 per ton, and APAC @ \$86.95 per ton. All of these prices were bid with full mill pricing. Josiah made a recommendation to accept the bid from Blevins. Juan Topete made a motion to accept the Blevins bid, all ayes, motion carried.
4. Josiah discussed the third round of bids received for Route HH & Chapel Road Sidewalk Project. The lowest bid received was \$352,599.15 and the budgeted amount is \$289,000.00 leaving a deficit of approximately \$64,000.00. Two possibilities are to either modify the project to have less cost or discuss with Carthage School Dist. about paying the deficit. Schuber Mitchell does have plans to build 55 more homes near the CIC, and the sidewalk would connect from the CIC to those neighborhoods. Juan Topete made a motion to table the project until Josiah has a chance to talk with the school. All Ayes, motion passed.
5. The lot split at 1055 James was requested so that the owner of the house at the corner of Orchard St., and E Budlong St. would have a backyard. No action was taken because it would create a substandard lot which is less than 6,000 sq ft, which is against City Code. The request is being forwarded to the Zoning Board of Adjustments for review and recommendation. Public Works Office will notify the Owners of the property.

Staff Reports:

- Josiah reported that the HH/Garrison Signal goes into operation 2/5/2026.
- Airport/Hazel project awaiting final inspection.
- Airport/Fairview Sidewalk project had delays due to weather but hope to pour concrete on Thursday.
- Macon St. Box Culvert and Center St. concrete is about cured so Elements Construction can move on with the projects.
- Taylor Gammill with MoDot has given the go ahead for the 3rd St. Bridge work to begin.
- The city is in talks for the County and City Road Maintenance Agreement

- Traci reported that she is working on the Budget.

Juan Topete made a motion to adjourn the meeting at 6:18 p.m. All Ayes, motion carried.