



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

February 9, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Alan Snow, Jana Schramm, David Thorn

MEMBERS ABSENT: Derek Peterson

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan, Beth Kang

STAFF PRESENT: City Administrator Traci Cox, Administrative Assistant Dorothy Weber, IT Director Michael Keith

Chair Alan Snow called the meeting to order at 5:30 PM

2. Old Business

1. Approve Jan 12, 2025 Minutes

ACTION: Motion to Approve Jan 12, 2026 Minutes by David Thorn
Motion passed with a 3:0

AYES: Jana Schramm, David Thorn, Alan Snow

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss Budget Adjustment Resolution for Police Department Donation Money

The PD asked to make a budget adjustment in the amount of 9800.00. The actual amount is 9845.92. Jana Schramm asked about that amount being in the budget and how that amount was missed by that department at the end of the FY. Traci Cox stated that she would look into it and get the details.

ACTION: Motion to forward to Council with the amended amount of 9845.92 by Alan Snow

Motion passed with a 3:0

AYES: Jana Schramm, Alan Snow, David Thorn

NOES: None

ABSTAIN: None

2. Consider and Discuss Council Member Ward Residency Council Bill
Traci Cox stated that the State Statute 77.060 in order to file for election is different than our code and charter. The City would like to amend so that Carthage follows state statute. Mayor Flanigan stated that it was in the code before Carthage became a charter city.

ACTION: Motion to forward Council Member Ward Residency Council Bill to Council by David Thorn
Motion passed with a 3:0

AYES: Jana Schramm, Alan Snow, David Thorn

NOES: None

ABSTAIN: None

3. Discuss Administration and IT Capital Requests
Michael Keith went over his Capital Projects list. He stated that he would like to upgrade the PD from 4G to 5G. A grant may be available to do that. He stated that he would like to continue the IT equipment upgrades, stating that some departments are using old/obsolete computers. Traci Cox, Alan Snow, David Thorn and Jana Schramm all stated that they would like to see the budget reconfigured with the true cost of IT in the different departments. Michael Keith then spoke about switching cell phone providers. Jana Schramm stated that she would like to see a side-by-side cost analysis on the pros and cons of switching. The cell phone conversation was tabled until the next meeting. Alan Snow asked about any Council chambers upgrades/improvements. Michael Keith said that some people have asked for mutable microphones. Traci Cox stated that Admin is asking for \$10,000 in capital for City Hall improvements. Those include painting the back stairwell, Mayors office improvements and Admin suite office improvements. Traci Cox stated that there may be a \$23,000 carry-over for Incode upgrades. She explained that Carthage is on the list for the new software to be installed but has not made it to the top of the list yet.

4. Staff Reports
Traci Cox stated that the Use Tax is up for the month and for the same time as last year. Sales tax is up for the month but lower than the same time as last year. Alan Snow talked about meetings that he and the Mayor have had with department heads about their upcoming budgets.

5. Adjournment

ACTION:	Motion to Adjourn by Jana Schramm at 6:48 PM
	Motion passed with a 3:0
AYES:	Jana Schramm, Alan Snow, David Thorn
NOES:	None
ABSTAIN:	None