



City of Carthage, Missouri
PUBLIC SERVICES COMMITTEE

March 23, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. Call to Order

2. Old Business

1. Approval of February 17, 2026 minutes.

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)

4. New Business

1. Consider and discuss Great American's Day in Central Park.
2. Consider and discuss Vision Carthage Cleanup Day.
3. Consider and discuss Community Dumpster Day.
4. Consider and discuss Vision Carthage Evening Soiree.
5. Consider and discuss Youth Softball contract.
6. Consider and discuss YMCA soccer contract.
7. Consider and discuss donation to Carthage Municipal Golf Course.
8. Consider and discuss Boots Court Visitor's Center contract.

5. Staff Reports

1. Golf.
2. Memorial Hall.
3. Parks.
4. Civil War Museum.
5. Tourism.

6. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

February 17, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Jana Schramm, Jack Perkins, Ray West, Beth Kang

MEMBERS ABSENT:

OTHERS PRESENT: Mayor David B. Flanigan

STAFF PRESENT: Parks and Recreation Director Richard Bonine, Administrative Assistant Angie Judd, Tourism Director Melissa Little, Golf Operations Supervisor Cory Kerbs

Chair Jana Schramm called the meeting to order at 05:29 PM.

2. Old Business

1. Approval of January 20, 2026 Minutes.

Mr. West motioned to accept the minutes from the January 20th meeting. The motion passed.

ACTION: Motion to accept/approve item 2.1. by Ray West;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)

4. New Business

1. Consider and discuss Community Earth Day in Central Park.

Julie Reams, President of the Carthage Chamber of Commerce, requested use of Central Park for the fifth annual Carthage Community Earth Day celebration scheduled from 10:00 a.m. to 2:00 p.m., with park access beginning at 8:00 a.m. Ms. Reams advised that the event continues to grow each year, is free to the community, and will include children's activities, participation from multiple local organizations, and two food trucks. Free tree seedlings will also be distributed. She further reported that the Chamber is coordinating with Vision Carthage to

hold their Community Clean Up Day to begin the day's activities. Ms. Schramm made a motion to approve the Earth Day event in Central Park on April 18th beginning at 8:00 a.m. and to approve the use of food trucks for the event. The motion passed.

ACTION: Motion to accept/approve item 4.1. by Jana Schramm;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

2. Consider and discuss Tropix food truck in the parks.

Mr. Bonine advised that Becky Freeman, owner of the Tropix food trailer, requested permission to operate her food trailer in the parks during the spring and summer sports season, primarily at Municipal Park and Fair Acres Park. Mr. Perkins inquired whether the food trailer would present a conflict with existing concession operations. Mr. Bonine advised that he had spoken with the local organizations, and they indicated no concerns with the request. Ms. Kang motioned to accept Tropix food trailer in the parks during the spring and sports season. The motion passed.

ACTION: Motion to accept/approve item 4.2. by Beth Kang;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

3. Consider and discuss YMCA contract.

Jonathan Roberts, Executive Director of the Fair Acres YMCA, requested approval to manage pool operations for the upcoming summer season. Mr. Roberts outlined proposed operational changes, including adjusted pricing, revised operating hours, free swim opportunities for residents on Wednesdays, and the allowance of outside food. He reported that free dinner service will continue to be offered Monday through Friday. Mr. Roberts advised that increased operating costs, particularly salaries, necessitated the proposed adjustments to pricing and open hours. He also discussed potential grant opportunities and future facility improvements. Ms. Kang requested that proposed improvement plans be brought back to the Committee once confirmed. Mr. Roberts advised that this would be done. Ms. Kang made a motion to accept the contract. The motion passed.

ACTION: Motion to accept/approve item 4.3. by Beth Kang;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

4. Consider and discuss fireworks RFP.

Ms. Judd advised that the previous fireworks contract concluded last year and that a Request for Proposals (RFP) was published for bids for the Red, White and Boom fireworks show. One bid was received from Pyro Spectaculars in the amount of \$25,000. Ms. Judd stated that the bid exceeded the amount requested but noted that fireworks pricing has increased in recent months. She further

advised that Pyro Spectaculars has provided the fireworks display in Carthage for at least the past six years. Ms. Schramm asked Ms. Reams for her perspective based on prior experience coordinating fireworks displays. Ms. Reams advised that the bid amount was fair and that a lower bid would likely not be received. Mr. West inquired about the RFP process. Ms. Judd reported that the RFP was published on the City website, in the Carthage Chronicle, and distributed via email to various companies in the region. Mr. Perkins made a motion to accept the bid from Pyro Spectaculars in the amount of \$25,000 for the Red, White and Boom 2026 fireworks display. The motion passed.

5. Consider and discuss Memorial Hall rental fees.

Ms. Judd presented Memorial Hall rental rates along with comparative pricing from other area venues for the Committee's review. Ms. Schramm advised the Committee that Memorial Hall revenue was down compared to the previous year and requested discussion on potential strategies for improvement. Vendor table pricing for the Vendor Market held between October and March was discussed, with a plan to propose revised pricing for both resident and nonresident vendors. Ms. Judd stated she would present updated pricing scales at the next meeting. Ms. Schramm motioned to table item until the next meeting. The motion passed.

ACTION: Motion to table item 4.5. by Jana Schramm;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

6. Consider and discuss alcohol sales at the Golf Course.

Cory Kerbs, Head Golf Operations Supervisor, requested approval to begin alcohol sales at the Golf Course as soon as possible. Mr. Kerbs outlined procedures and safeguards, including staff training, product placement within the Pro Shop, monitoring measures, signage, and enforcement policies regarding outside alcohol. Discussion was held regarding tournaments, pricing flexibility, and operational considerations. Ms. Schramm made a motion to approve the liquor policy and to move forward as of February 25th following the City Council meeting, contingent upon holding a meeting with tournament directors to communicate policy changes and discuss pricing structures for tournament alcohol sales. The motion passed.

ACTION: Motion to accept/approve item 4.6. by Jana Schramm;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

7. Consider and discuss Parks capital requests.

Mr. Bonine presented capital requests for both the Parks and Recreation Department and the Golf Course. He reported on the status of Golf Course projects previously approved for the current fiscal year and outlined proposed requests for the upcoming fiscal year. Mr. Perkins suggested the addition of a walking bridge along the 11th fairway to the left of the ditch. Mr. Bonine advised that grant funding opportunities may be available for certain requests. Lease options for equipment purchases were discussed. Ms. Schramm inquired about the warranty status of the current golf cart fleet, to which Mr. Kerbs advised that

all warranties would expire by July. Mr. Bonine also reported on the status of previously approved Parks projects for the current fiscal year and outlined proposed requests for the next fiscal year. Ms. Schramm inquired about the Fair Acres playground request in this year's projects and Mr. Bonine stated he would revisit that project. No action was taken.

8. Consider and discuss Tourism capital requests.
Ms. Little presented capital requests for the Civil War Museum related to fire code compliance. No action was taken.

5. Staff Reports

1. Golf Report.
Mr. Kerbs presented the January Golf Course reports, stating that rounds were up due to favorable weather conditions for much of the month prior to freezing temperatures that resulted in temporary closure of the course. He added that the driving range continues to serve as a steady source of revenue. Ms. Kang inquired about revenue comparisons between memberships and individual rounds. Mr. Kerbs advised that revenue impacts vary depending on several factors, including day-of-week play. Mr. Kerbs expressed appreciation for Golf Course staff.
2. Memorial Hall Report.
Mr. Bonine presented the Memorial Hall report.
3. Parks Report.
Mr. Bonine presented the Parks Maintenance report. He advised that the disc golf project has been temporarily delayed due to time constraints and necessary repairs to the Central Park restroom facilities. Mr. Bonine reported that a ribbon cutting ceremony for the dog park will be scheduled for May and stated that staff hopes to involve the Carthage Humane Society. Mr. Bonine further advised that Vision Carthage is seeking artists for a maple leaf art installation project and requested permission to place installations on City-owned property. Ms. Kang made a motion to approve the maple leaf art installations subject to City approval of placement. The motion passed.

ACTION: Motion to accept/approve item 5.3. by Beth Kang;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

Mr. Bonine presented the Lime scooter contract for review. Mr. Perkins and Mr. West expressed concerns. Ms. Kang acknowledged concerns and inquired about the benefits of the program. Mr. Bonine reported that revenue from Lime scooters for the previous year totaled \$5,861.40. Ms. Schramm made a motion to forward the contract to full Council for further discussion and consideration of additional operational parameters. The motion passed.

ACTION: Motion to accept/approve item 5.3. by Ms. Schramm;
Motion passed with a 4:0

AYES: Jana Schramm, Jack Perkins, Ray West, Beth Kang

NOES: None

ABSTAIN: None

4. Civil War Museum Report.

Ms. Little presented the Civil War Museum attendance report, noting that colder weather conditions impacted visitation numbers. She advised that the Civil War Museum Board will meet on Monday to review and revise the mission statement, which will be presented to the Committee at a later date.

5. Tourism Report.

Ms. Little also provided a copy of the Food Truck Friday lineup scheduled from April through September and advised that monthly themes will be centered on Route 66.

6. Adjournment

Ms. Kang motioned to adjourn. The motion passed.

ACTION:	Motion to Adjourn at 07:56 PM by Beth Kang
	Motion passed with a 4:0
AYES:	Jana Schramm, Jack Perkins, Ray West, Beth Kang
NOES:	None
ABSTAIN:	None

Great Americans Day 2026

Description: Living history field trip for Carthage public and St. Ann's fifth graders

Location: Central park

Date: Tuesday, May 12, 2026

Time: 7:45 AM: Volunteers arrive

 8:45 AM: Students arrive via school bus

 2:00 PM: Event ends

Details: Volunteer committee:

 Bonnie Schaeffer, Assistant Director Adult Education-Carthage
 Technical Center

 Michelle Holliday, retired teacher

 Debbie Herbst, Mercy Carthage Dietitian/Diabetes Educator

Nine volunteer actors/actresses portray historical American figures who embodied virtues, such as courage, humility, perseverance, and are examples for students.

Three stations provide other activities, including making a craft, learning the Virginia Reel and playing old fashioned games.

Funding provided through donations.

Contact person: Debbie Herbst

 417-793-4834

deborah.herbst@mercy.net

Thank you for your support



VISION CARTHAGE

CLEAN TEAM OPPORTUNITY!

Saturday, April 18

8:30 - 10 AM

Meet in Central Park

Join Us for Trash Cleanup &
Spring Planting Activities!





DUMPSTER DAY!

A FREE COMMUNITY CLEANUP EVENT

SUNDAY, MAY 3
1 - 4 P.M.
Fair Acres Sports
Complex Parking Lot
800 George E Phelps Blvd



Secure Paper Shredding



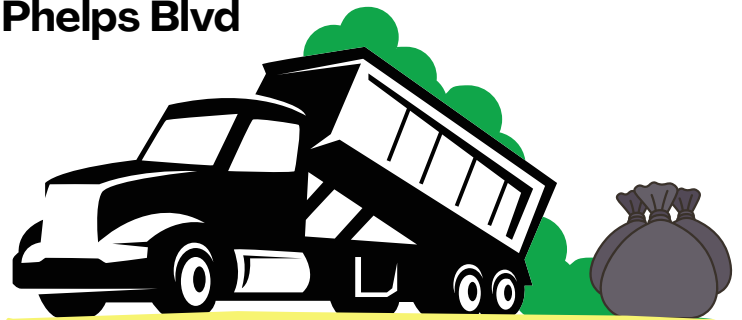
Tire recycling (Removed from rims)



Scrap Metal Accepted



Medical Equipment Donations Welcome



***CARTHAGE RESIDENTS ONLY**
Please Bring Address Verification

ITEMS NOT ALLOWED INCLUDE: LAWN CLIPPINGS, HOT WATER TANKS, PAINT & CHEMICALS

CLEANUP PARTNERS



Collecting Soft Plastic!



REPUBLIC SERVICES

MEDICAL LOAN CLOSET OF JOPLIN



Region M
Waste Management District



McCune-Brooks
HEALTHCARE FOUNDATION



VISION **CARTHAGE**

PRESENTS THE 2ND ANNUAL
EVENING SOIRÉE

& CARTHAGE
BLOOM  **AWARDS**

SATURDAY, JUNE 27 | 6:30-9:30 PM
CENTRAL PARK IN CARTHAGE



JOIN US FOR FLOWERS AFTER HOURS!

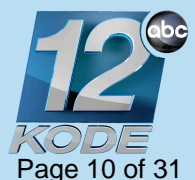
Celebrate an unforgettable evening of art in the park as we honor our Carthage in Bloom winners! Stroll along lighted paths surrounded by fresh flowers, enjoy live art demonstrations and classical music, and indulge in elevated bites and sips in the wine garden. Discover exciting raffle items and more as we toast creativity, community, and the beauty of the season!

**\$25 ADMISSION INCLUDES DRINK
TICKET & CHARCUTERIE CUP**

Scan QR code or contact Vision Carthage
office for tickets at 417-674-3328



1490 KDMO



VISION **CARTHAGE** EVENING SOIRÉE

& **CARTHAGE** **BLOOM** **AWARDS**

ORCHID – PRESENTING SPONSOR – \$5,000

- Company logo prominently displayed as the presenting “Orchid” sponsor on all promotional materials including email, print, and web
- Company logo on all Bloom Award Yard Signs
- Recognition on social media as the “Orchid” sponsor
- Verbal recognition during event as the “Orchid” sponsor
- 12 tickets with included drink vouchers

ROSE – FOOD & BEVERAGE SPONSOR – \$2,500

- Company logo prominently displayed as the “Rose” food and beverage sponsor on all refreshment tables
- Recognition on social media as the “Rose” food and beverage sponsor
- Verbal recognition during event as the “Rose” food and beverage sponsor
- 10 tickets with included drink vouchers

POPPY – \$1,000

- Company logo displayed as the “Poppy” on event welcome signage
- Recognition on social media as the “Poppy” sponsor
- Verbal recognition during event as the “Poppy” sponsor
- 8 tickets with included drink vouchers

SUNFLOWER – \$500

- Company name displayed as the “Sunflower” sponsor
- Recognition on social media as the “Sunflower” sponsor
- 6 tickets with included drink vouchers

DAISY – \$250

- Company name displayed as the “Daisy” sponsor
- Recognition on social media as the “Daisy” sponsor
- 4 tickets with included drink vouchers

CARTHAGE

SPONSOR OPPORTUNITIES

DEADLINE: JUNE 20, 2026



VISION CARTHAGE

AGREEMENT

This AGREEMENT is entered into this _____ day of _____, 2026, by and between the City of Carthage, Jasper County, Missouri, and the Carthage Youth Softball a Missouri not-for-profit corporation, hereinafter referred to as "Youth Softball".

WITNESSETH:

RECITALS

Whereas, the City of Carthage has responsibility for the maintenance of the Parks within the City of Carthage, and

Whereas, a portion of the Fair Acres Sports Complex was developed for youth softball and softball purposes and,

Whereas, Youth Softball offers a softball program with the principles of directing its team members toward the maximum development of their talents and abilities and,

Whereas, the Youth Softball program strives to instill in young softball players an understanding and appreciation of such concepts as high self-esteem, personal accountability, constructive self-motivation, goal setting, and goal achievement as these ideas relate to their success in training and in competition, and

Whereas, Youth Softball and the City of Carthage desire to make provision for the continuance of the quality softball programs that have existed, and

Whereas, in order for there to be an orderly relationship between the City of Carthage and Youth Softball, the parties hereto desire to formally express their goals and objectives.

COVENANTS

NOW, THEREFORE, in consideration of the promises set forth herein it is agreed as follows:

That the City of Carthage hereby grants to Youth Softball a non-exclusive privilege to utilize the Softball Fields at the Complex at Fair Acres Sports for a Softball Program to run from March 15th to July 15th, 2026, which shall include up to five tournaments. The City retains the right to schedule the fields for any additional events taking into consideration the Youth Softball schedule.

Youth Softball shall provide the Parks Director with a schedule for its season. Youth Softball must receive written permission from the Parks Director for any tournaments or play outside of the normal summer program. There will be fees associated for field

space outside of the defined Youth Softball agreement timeframe.

Youth Softball agrees to provide a program that will enable all Youth in the general Carthage area to participate.

Youth Softball agrees to operate a responsible and appropriate Softball program. Youth Softball agrees to provide all equipment and complete management and supervision of the Softball program; and the City assumes no responsibility for expenses related to the management of the Softball program.

The City agrees to provide reasonable maintenance on the Softball Fields as may be necessary and the Youth Softball agrees to work in cooperation with the City in the maintenance of the Softball fields. The parties to this agreement further agree to cooperate in the maintenance of the general Softball field's area and to keep it free from all trash and debris.

Youth Softball shall be responsible for:

- Provide the City Youth Sport Liaison with a schedule for its season and obtain written permission for any tournaments or play outside the normal summer program.
- Ensure that the program allows all youth in the general Carthage area to participate.
- Operate a responsible and appropriate Softball program, including providing equipment and complete management and supervision.
- Assume responsibility for minor repairs such as light bulb replacement and daily use of the concession stand.
- Use of the fields at Fair Acres are allowed for practice or games only after the agreement is signed by both parties.
- Indemnify, protect, and hold the City of Carthage harmless from any liability, losses, claims, damages, and expenses resulting from Youth Softball's use of the softball fields or facilities.
- Provide the following
 - Annual documents
 - A list of all current Board of Directors members
 - Financial statements
 - Not-for-profit documentation
- Modify the agreement in writing and with mutual consent of both parties.
- All trash pickup in the immediate vicinity of the softball fields and adjacent parking lots.
- Clean the restrooms at the end of every evening when fields are utilized for practices and/or games and during operations as needed. Youth Softball will lock bathroom doors after games.
- Maintain the playing surface of the fields, including but not limited to providing and applying additional dirt as needed for infields and the pitcher mounds.

City shall be responsible for:

- Emptying of trash barrels and providing a dumpster.
- Unlock bathroom doors each morning. City will provide toilet paper and paper towels as needed in the off season.
- Major repairs related to plumbing, roofing, electrical, fencing, structural and lighting.
- Provide a secure storage area for equipment. The City of Carthage assumes no liability for loss or damage to equipment.
- Mowing of the fields.
- Pay all utility costs.

The City of Carthage agrees that Youth Softball shall have the right to place signs on fences at the ball fields, and shall be responsible for the installation and removal of signs on fences. All signs should be of the banner type, which provides for airflow to prevent damage to fences.

The City of Carthage hereby grants to Youth Softball a non-exclusive right to utilize the softball concession stand during their summer season and their tournaments as specified herein, subject to the right of the City to schedule events.

Insurance:

Youth Softball remains financially responsible for any liability or property damage cause by the activities of the rental. Youth Softball shall procure and maintain at all times relevant hereto, a certificate of insurance showing Commercial General Liability (CGL) coverage of two million dollars (\$2,000,000) with the City of Carthage named as co-insured, covering all of Youth Softball's activities on the property. If such CGL insurance contains a general aggregate limit, it shall apply separately to this Facility use activity.

CGL insurance shall cover liability arising from premises, operations, independent contractors, personal injury, including death, property damage and advertising injury, athletic participation, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and liability arising from the indemnity provisions of this Agreement.

Youth Softball shall indemnify, protect and hold the City of Carthage harmless from any and all liability, losses, claims and damages whatsoever, and expenses including, without limitation, attorney fees and expenses resulting from all claims by or on behalf of any person, firm or corporation, arising out of or as a result of the use by Youth Softball of the said City fields or the use, operation or condition of the facilities or any part thereof, or any accident in connection with the operation, use or condition of the facilities or any part thereof resulting in damage to property or injury to or death of any person.

This agreement may be modified upon such terms and conditions as may be acceptable to the respective parties. All modifications shall be in writing and signed by both parties.

TERMS OF THE AGREEMENT

The terms of this agreement shall be from March 15th, 2026 until July 15, 2026. This agreement shall be reviewed each year, evaluated and presented to the Public Services Committee of the Carthage City Council for consideration.

Any changes to this agreement must be provided in writing to the Parks Department. Written communication may be personally delivered or sent via United States Mail, properly addressed, with certified or registered postage prepaid. Notices shall be sent to the following addresses unless otherwise notified in writing: the Parks Director, 521 Robert Ellis Young Drive, Carthage, Missouri 64836, and the Carthage Youth Softball League.

Passed and approved by the Carthage Youth Softball League on the 18th Day of March, 2026.

Debra Wooldridge
President Treasurer
Carthage Youth Softball League

Passed and approved by the City of Carthage on the _____ day of _____, 2026.

Bren Flanigan
Mayor

Attest:

City Clerk

Carthage Youth Softball

Board of Directors - 2026

Executive Board

President:	Talia Triplett	417-388-7511
Treasurer:	Debbie Wooldridge	417-388-2808
Public Relations Director:	Rachel Peters	417-388-1859

Board of Directors

Senior League:	Travis Goad	417-310-2487
12 Under League:	Rachel Peters	417-388-1859
9 Under League:	Karrie Jackson	417-459-9043
Tee-Ball League:	Brett Spain	417-793-6244

Tournament Director:	Lori Snow	417-451-1496
Chief Umpire:	Tyrone Jones	
Board Members:	David Hoover	417-483-9167
	Chip Adams	417-388-7063
	Ashley Adams	417-793-9040
	Annie White	417-388-8489

AGREEMENT

This AGREEMENT is entered into this ___ day of ___, 2026, by and between the City of Carthage, Jasper County, Missouri, hereinafter referred to as "City," and the Fair Acres YMCA, hereinafter referred to as "YMCA."

WITNESSETH:

RECITALS

Whereas, the City of Carthage has responsibility for the maintenance of the Parks within the City of Carthage; and

Whereas, a portion of the Fair Acres Sports Complex has been developed for recreational purposes; and

Whereas, the YMCA offers programs to promote physical activity and community engagement; and

Whereas, the YMCA strives to provide opportunities for youth to participate in organized sports programs fostering teamwork, discipline, and personal growth; and

Whereas, the City and the YMCA desire to collaborate to ensure the continued availability of quality recreational programs for the community.

COVENANTS

NOW, THEREFORE, in consideration of the promises set forth herein, it is agreed as follows: The City hereby grants the YMCA a non-exclusive privilege to utilize the fields at the Fair Acres Sports Complex for the YMCA's Spring Sports Program. The term of this agreement shall begin on March 23, 2026, and conclude on May 1, 2026, subject to weather and rain-out rescheduling.

The YMCA shall provide the City's Recreation and Events Coordinator with a detailed schedule of practices and games prior to the start of the program. Any changes to the schedule must be communicated to and approved by the City in writing.

The YMCA agrees to operate a responsible and appropriate sports program and shall:

- o Provide all equipment necessary for practices and games.
- o Manage and supervise all activities related to the program.
- o Ensure that all participants and spectators comply with facility rules and regulations.

The City agrees to provide reasonable maintenance of the fields, The YMCA agrees to:

- o Pick up trash in the immediate vicinity of the fields after each practice and game.
- o Report any maintenance issues to the City promptly.

The YMCA shall not use the fields at Fair Acres for activities outside the agreed-upon time

frame without prior written consent from the City.

The City will provide restroom facilities and handle the regular maintenance and cleaning of these facilities Monday through Friday mornings. The YMCA will ensure that restrooms are kept clean during their activities outside of the City's cleaning schedule.

The YMCA agrees to provide a certificate of liability insurance, with a minimum coverage of \$2,000,000, naming the City as an additional insured, prior to the commencement of the program. The certificate shall cover all activities conducted by the YMCA on the City's property.

The YMCA shall indemnify, protect, and hold the City harmless from any and all liability, losses, claims, and damages, including attorney fees, arising from the use of the fields or any activities conducted by the YMCA under this agreement.

The City agrees to provide a secure storage area for equipment during the term of this agreement. The City assumes no liability for any loss or damage to the YMCA's equipment stored on-site.


This agreement may be modified upon mutual written consent of both parties. Any modifications shall be signed by authorized representatives of both the City and the YMCA.

TERM OF THE AGREEMENT

The term of this agreement shall commence on March 23, 2026, and terminate on May 1, 2026. This agreement shall be reviewed annually and evaluated for renewal based on mutual agreement.

Any changes to this agreement must be provided in writing to the Parks Department. Written communication may be personally delivered or sent via United States Mail, properly addressed, with certified or registered postage prepaid. Notices shall be sent to the following addresses unless otherwise notified in writing: the Parks Director, 521 Robert Ellis Young Drive, Carthage, Missouri 64836, and the Carthage YMCA.

Passed and approved by the Fair Acres YMCA on the 20th Day of March, 2026.



Director, Fair Acres YMCA

Passed and approved by the City of Carthage on the _____ Day of _____, 2026.

Mayor

Attest:

City Clerk

RESOLUTION NO. _____

A RESOLUTION PROVIDING FOR THE FORMAL ACCEPTANCE OF A DONATION TO THE CITY OF CARTHAGE MUNICIPAL GOLF COURSE BY THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI PURSUANT TO CITY POLICY.

WHEREAS, periodically, private individuals and agencies would like to make donations and grants to the City of Carthage for general or specific purposes; and

WHEREAS, the City has adopted a policy to formalize the conditions and procedures to be followed by the City in accepting said donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage; and

WHEREAS, This policy also establishes guidelines that ensure donations occur at arm’s length from any City decision-making process, and provide criteria and process for the acceptance of donations; and

WHEREAS, The City Administrator has prepared and submitted a report evaluating the impact of the proposed donations or grants on the resources of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City of Carthage, Missouri accepts a donation for the Carthage Municipal Golf Course for \$20,000.00 from the Ilah “Annie” Peck Revocable Trust, to be used for the maintenance, improvements, and operations at the golf course.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

CITY ADMINISTRATOR DONATION REPORT:

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

There will be no adverse impact of acceptance of the cash contributions. The Budget Ways & Means Committee will meet to determine a recommendation on the appropriation of these funds. It is recommended that the funds be placed in the Golf fund budget pending Budget Ways & Means Committee recommendations for City Council action regarding appropriations of said funds.

AMENDED AGREEMENT FOR TOURISM AND MARKETING SERVICES
City of Carthage, Missouri
and the
Boots Court Foundation

THIS AGREEMENT made and entered into this ____ day of _____, by and between the City of Carthage, Missouri, (hereinafter referred to as "City") with offices located at 326 Grant St., Carthage, Missouri, and the Boots Court Foundation as a not-for-profit corporation organized under the laws of the State of Missouri, located at 125 S Garrison., for the purpose of marketing and promoting the City of Carthage as a destination to visitors, on an annual basis beginning Fiscal Year 2025-2026.

WHEREAS, a segment of the economy of the City of Carthage is reliant in part on the amount of tourism and tourism related activities generated throughout the City to produce funds for that segment of the economy and to assist in financing general municipal services for the citizens of the City of Carthage, and

WHEREAS, it is to the benefit of the City and its citizens to continue to expand this segment of the local economy, and

WHEREAS, the City is desirous of obtaining the services of the Boots Court Foundation to assist in promoting and advertising the City of Carthage to encourage greater tourist related activities, and

WHEREAS, the Boots Court Foundation has assured the City that it is capable of providing those services and will provide proper accounting for the use of public funds which will enhance the overall tourist related areas, and

NOW, THEREFORE, in consideration of these premises and the mutual covenants herein contained, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

WITNESSETH:

I. SCOPE OF SERVICES

- **Boots Court Motel Visitors Center:**

To be designated as the official Visitors Center for the City of Carthage and will be open seven (7) days per week. **Operating hours will be set by the Boots Court Foundation and may be adjusted seasonally.**

- **Marketing & Promotion:**

To promote the destination to attract visitors and boost the local economy. Provide brochures, maps, and guides about local attractions, events, and businesses. Offer information about historical landmarks and cultural sites. Offer personalized recommendations and assistance for tourists. Offer travel assistance for domestic and international visitors.

- **Passports:**
To stamp Route 66 passport books with the city exclusive passport stamp. Visitors will be signing their origin in the visitor log and will be offered information about our city, local business material, dining and entertainment options, etc.
- **Collaboration:**
To work closely with local businesses, hotels, and attractions to ensure a positive visitor experience and to maximize the benefits of tourism. Encourage longer stays by showcasing local attractions and experiences. Provide information on parks, trails, and other outdoor activities.
- **Destination Management:**
To provide information to event planners, such as venue sourcing, transportation, and accommodation recommendations.
- **Community Engagement:**
To work with the local community to ensure that tourism benefits the entire area and is aligned with the values and interests of residents. Historical exhibits will be displayed.
- **Data & Analytics:**
To collect and provide data on tourism trends, visitor demographics, and event performance to strategize and optimize marketing efforts.

II. TERM AND TIME OF PERFORMANCE

The term of this Agreement shall be from July 1, 2025 to June 30, 2028.

III. COMPENSATION AND METHOD OF PAYMENT

The City hereby agrees to compensate Boots Court Foundation for the Services as outlined in Section I in twelve (12) equal, monthly installments for a total of \$36,000 for FY25-26, payable beginning July 1. The contract fee to Boots Court Foundation will increase 3% per year until termination or until June 30, 2028. The estimated FY 26-27 contract will be \$37,080 and FY 27-28 will be \$38,192.

IV. UPDATES AND REVIEW PROCESS

Boots Court Foundation will meet with the City Council quarterly to review the progress of the efforts of Boots Court Foundation. They will review the scope of work and goals for the next quarter and review any reports of Boots Court Foundation. The City Council may request information or a report at any time. Boots Court Foundation shall provide the requested information or report within thirty (30) days.

V. REPRESENTATION ON BOARD

The Boots Court Foundation Board of Directors oversee the operation of the Visitors Center, and the City will possess one non-voting liaison position on the Board.

VI. CHANGES

No change in this Contract shall be made except in writing prior to the change in work or terms being performed. Boots Court Foundation shall make any and all changes in the work without invalidating this Contract when specifically required to do so in writing prior to the commencement of such changed or revised work and shall submit promptly to the City, a written cost or credit proposal for such revised work. No work or change shall be undertaken or compensated for without prior written authorization from the City.

VII. ACCOUNTING

During the period of this Contract, Boots Court Foundation shall maintain books of accounts of its expenses and charges in connection with this contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by Boots Court Foundation with regards to the Visitors Center.

VIII. ENTIRE AGREEMENT

This contract contains all the agreements of the parties relating to the subject matter hereof and is the full and final expression of the agreement between the parties. Any oral representations or modifications concerning this instrument are of no force or effect except for a subsequent modification in writing signed by all the parties hereto.

IX. TRANSFERABILITY

Neither City nor Boots Court Foundation shall assign any rights or duties under this contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this contract.

X. SEVERABILITY

All parties agree that should any provision of this contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this contract, which shall continue in full force and effect.

XI. THIRD PARTY RIGHTS

Nothing in this contract is intended to benefit any third party, and no provision of this contract shall confer any rights upon any such third party.

XII. INDEPENDENT CONTRACTOR

Boots Court Foundation is not authorized or empowered to make any commitments or incur any obligation on behalf of the City, but merely to provide the Services provided for herein as an independent contractor.

XIII. TERMINATION OF CONTRACT

This Agreement may be terminated at any time by written, mutual agreement of the parties. The City shall have the right to terminate this Agreement in the event that Boots Court Foundation is in default or violation of the terms or provisions of this Agreement and fails to cure such default or violation within thirty (30) working days after receipt of a written Notice of Default, unless a longer time is agreed upon by both parties in writing. In case the default is not cured or remedied within thirty (30) working days or a longer period of time if agreed upon, the City may exercise its option to terminate this Agreement upon five (5) days written notice thereafter. In the event of termination, Boots Court Foundation shall refund to the City a pro-rated portion of the compensation paid pursuant to section III above. Boots Court Foundation shall refund the pro-rated amount to the City within 30 days of the effective date of termination.

If neither party terminates this contract, it shall automatically terminate and expire three years from the date of the execution of this contract. Either party may terminate this agreement according to the terms of this contract.

XIV. NOTICE

Any notice required by this contract is deemed to be given if it is mailed by United States certified mail, postage prepaid, and addressed as hereinafter specified.

Notice to the City shall be addressed to:
City Administrator
City of Carthage, Missouri
326 Grant Street
Carthage, Missouri 64836

Notice to Boots Court Foundation shall be addressed to:

Lynn Andrews
Boots Court Foundation
125 S. Garrison
Carthage, MO 64836

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

CITY OF CARTHAGE, MISSOURI

BOOTS COURT FOUNDATION

Bren Flanigan, Mayor

Lynn Andrews, Board President

ATTEST:

ATTEST:

February 2026 Golf Report

February 2026 Rounds – 1,700 | Revenue - \$54,951.20

February 2025 Rounds – 551 | Revenue - \$22,055.28

February 2024 Rounds – 1,420 | Revenue - \$44,154.28

Green Fee	Membership	Cart Fee	Driving Range	Event Services	Golf Gift Certificate	Merchandise Gift Certificate <small>(Club Credit)</small>	Pro Shop	Food & Beverage	Pre-Paid Rounds	Golf Rentals
\$19,905.00	\$8,600.06	\$15,863.00	\$2,851.00	\$0	\$45	\$0	\$5,758.47	\$1,898.67	\$0	\$15.00

February 2026 Summary

February was a solid month for us, especially for this time of year. We started the month off slowly due to our one snowfall of the season covering the ground, but the weather quickly improved and provided playable golf conditions for much of the month. The final Saturday of February brought 73-degree weather, and we were completely booked from 8:40 AM through 4:30 PM with no available tee times.

We also wrapped up the month with a staff meeting. This provided a great opportunity for our team to sit down together, reflect on our current operations and procedures, and discuss areas for improvement. We also shared our vision for the upcoming golf season and introduced several new policies and procedures moving forward.

During the month, we sold 7 junior memberships, 1 family (2-person) membership, 3 single annual GF memberships, and 1 senior annual GF/CF membership, totaling \$5,905.04 in sales. The remaining membership revenue reflects monthly automatic withdrawal payments.

February 2026 Golf Maintenance

Ryan McInerney

- Trained Alex on moving holes
- Burned native areas and ditches
- Rolled and mowed greens
- Watered newly planted trees
- Replaced broken bunker rake handles
- Continued performing preventive maintenance on equipment
- Raked bunkers
- Measured distances for yellow tee's to green
- Calibrated sprayer
- Fixed pipe break
- Moved cement blocks to sandpile
- Collected and sent in soil and water samples for analysis
- Powered up irrigation system and opened up bathrooms
- Troubleshooted irrigation issues
- Pumped used oil out
- Met with conservation department concerning wildflower and native grass planting
- Sprayed pre-emergent to prevent weed germination

February 2026 Events & Recreation Report

MEMORIAL HALL RENTAL REVENUE

February 2026 Revenue - \$3550.00

February 2025 Revenue - \$2140.00

CLASS/PROGRAMMING REVENUE

February 2026 Revenue - \$440.00

February 2025 Revenue - \$515.00

Main Auditorium Events	Lower Level Auditorium Events	City Municipal Court	Drivers Testing	Meeting Room Rentals
7	3	2	3	3 Rooms /All Month

February 2026 Summary

In February, Memorial Hall hosted a Vendor's Market, two job fairs, weekly mahjong classes, and several private events. While there were a couple cancellations toward the last minute, the next few months are booking quickly.

Planning for next season's market is underway.

February 2026 Parks Maintenance

General:

- Cleaned restrooms in all parks.
- Trash pickup in all parks.
- Inspected playground equipment in parks.
- Shop maintenance.
- Equipment maintenance.
- Repair picnic tables.

Central Park:

- Bathroom maintenance.
- Worked on plumbing.
- Installed new water lines.
- Mulched trees.

Fair Acres:

- Maintenance and cleanup.
- Dirt work and plated seed at soccer field.
- Spray weeds.
- Drag fields.

Kellogg Lake Park:

- Worked on disc golf course.
- Cleared brush.

Municipal Park:

- Pavilion maintenance.
- Cleaned up dirt pile at rodeo grounds.
- Fixed water line at beef barn.
- Painted rodeo stands.

Other:

- Boom truck maintenance.

CIVIL WAR MUSEUM

ATTENDANCE

February 2026

DATE	CARTHAGE	TOURIST	GRAND TOTAL	SALES	CARDS
2/1/2026	0	5	5	\$18.00	
2/2/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
2/3/2026	1	0	1		
2/4/2026	2	4	6	\$2.00	
2/5/2026	2	7	9		
2/6/2026	0	4	4		
2/7/2026	0	5	5		
2/8/2026	1	3	4		
2/9/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
2/10/2026	0	3	3	8	\$8.00
2/11/2026	1	6	7	\$4.00	
2/12/2026	0	7	7	\$16.00	
2/13/2026	1	4	5	\$0.00	
2/14/2026	4	12	16	\$38.00	\$22.00
2/15/2026	0	6	6	\$18.00	
2/16/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
2/17/2026	1	12	13		
2/18/2026	0	4	4	\$12.00	\$22.00
2/19/2026	5	37	42	\$44.00	\$35.00
2/20/2026	2	10	12	\$20.00	\$40.00
2/21/2026	3	14	17	\$25.00	
2/22/2026	3	0	3		
2/23/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
2/24/2026	1	4	5		
2/25/2026	2	7	9	\$6.00	\$8.00
2/26/2026	5	5	10	\$10.00	
2/27/2026	6	14	20	\$10.00	
2/28/2026	6	11	17		\$7.00
TOTAL	46	184	230	\$231.00	\$142.00