



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

March 24, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Derek Peterson, Ron Wells, Ray West

MEMBERS ABSENT: Beth Kang

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan, Jana Schramm

STAFF PRESENT: City Administrator Traci Cox, City Clerk Miranda Deal, IT Administrator Michael Keith, and City Attorney Jon Gold

Chair Derek Peterson called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of March 10, 2026 Minutes

ACTION: Motion to accept/approve item 2.1. by Derek Peterson
Motion passed with a 3:0

AYES: Derek Peterson, Ron Wells, Ray West

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Ron Wells
Motion passed with a 3:0

AYES: Derek Peterson, Ron Wells, Ray West

3. Consider and discuss changes to Section 2-178 by adding that the city clerk shall post all agendas

The proposed ordinance was discussed and it was decided that the last sentence that is stricken, needs removed. It is not necessary to have it due to the first sentence of section (e). The City Clerk already has a deputy who is to act as the City Clerk in the Clerk's absence. The second designee to make sure agendas are posted was decided on the Mayor, since the Council Meetings are overseen by him and it is essentially the Mayor's meeting of the Council. No other language additions were proposed.

ACTION: Motion to forward to the next city council meeting for first reading by Ray West;
Motion passed with a 3:0

AYES: Derek Peterson, Ron Wells, Ray West

4. Consider and discuss changes to Section 2-160 - Resignation or Discharge relating to the City Administrator position

Mr. Peterson explained the changes of this ordinance and stated that this change will not affect Ms. Cox because of her contractual agreement. The change is for future City Administrators and if there are issues like there have been in the past. There was much discussion on what the charter says versus what this ordinance says and if it contradicts the charter. Attorney Gold stated the way he interprets section Charter section 5.4 (c) is that it takes either the Mayor OR the council to be dissatisfied with the City Administrator and can call for a vote for removal. Ms. Cox disagreed with how that section of the Charter was interpreted. Ultimately, there was a vote to make a change to the wording of the proposed ordinance in section (a), from "If the mayor and a majority of the council shall no longer...etc" to "If either the Mayor or a majority of the Council shall no longer... etc"

ACTION: Motion to forward the amended council bill to full council for discussion and approval by Derek Peterson

Motion passed with a 3:0

AYES: Derek Peterson, Ron Wells, Ray West

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Staff Reports

Ms. Deal reported that the department heads had inputted their 5 year capital requests and their operating budget requests are due at the end of the week. She also reported that the revenue estimates were almost complete and after they were done and the departments entered their operating budgets, Ms. Cox would be able to determine if any cuts to next years budget will be needed.

5. Adjournment

ACTION: Motion to adjourn iat 6:08 pm by Ron Wells;

Motion passed with a 3:0

AYES: Derek Peterson, Ron Wells, Ray West