



City of Carthage, Missouri

CITY COUNCIL

April 28, 2026 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
 1. Approval of April 14, 2026 Minutes
6. **Presentations/Proclamations**
7. **Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
 1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
 1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**

(During reports/remarks of councilmembers, members of the council may take this opportunity to report on meetings, make comments and/or express concerns regarding current issues impacting the city, or make announcements concerning topics of interest of the council.)
12. **Administrative Reports**
13. **Report of Claims Presented Against the City**
 1. Motion and a second to approve the Claims
14. **Public Hearings**
 1. The Carthage City Council will hold a Public Hearing at City Hall, 326 Grant St. Carthage, Missouri at 6:30pm on April 28th, 2026, to consider the following: An annexation request for property known as Lot 13 in Breckenwood 3rd Addition.
15. **Old Business**

1. C.B. 26-12 -- An Ordinance annexing certain adjacent territory known as Lot 13 in Breckenwood 3rd Addition, into the City of Carthage, Jasper County, Missouri as requested by Richard and Wylone Abbott
2. C.B. 26-23 -- An Ordinance to amend Chapter 2 of the Code of the City of Carthage to add Article III Division 6, Section Sec. 2-178. - General functions, in the City of Carthage, Missouri, adding to the functions of the city clerk the requirement to post all agendas.
3. C.B. 26-24 -- An Ordinance authorizing the Mayor to enter into an amended agreement with the Boots Court Foundation/Carthage Visitors Center beginning July 1, 2026, for Tourism and Marketing Services, in the City of Carthage, Missouri.

16. New Business

1. C.B. 26-27 -- An Ordinance authorizing the Mayor to enter into a Lease Agreement with Jason and Pam Graff for continued use of the pavilion in Municipal Park as a skating rink for a one-year term commencing May 1, 2026.
2. C. B. 26-28 -- An Ordinance authorizing the Mayor to enter into a contract with Elements Construction Concepts, Inc. of Joplin, Missouri, for the Kellogg Lake Sidewalk and Pavilion in the amount of \$134,143.00, in the City of Carthage, Missouri.
3. C.B. 26-29 -- An Ordinance authorizing the Mayor to enter into a contract with Vision Carthage for Specified Services in the City of Carthage, from July 1, 2026 to June 30, 2027, in the City of Carthage, Missouri.
4. C.B. 26-30 -- An Ordinance amending Chapter 15 -- Nuisances of the Carthage City Code
5. C.B. 26-31 -- An Ordinance to amend Section 503 – Holidays Authorized of the Personnel Policy Manual of the City of Carthage by adding Good Friday and amending the holiday observation days for Christmas Eve and Christmas Day when Christmas Eve falls on a Sunday.

17. Mayor's Appointments

18. Resolutions

19. Closing Comments

20. Executive Session

1. **CLOSED SESSION:** ACCORDING TO SECTION 610.021 (2), THE AGENDA INCLUDES THE POSSIBILITY OF A VOTE TO CLOSE PART OF THE MEETING TO DISCUSS LEASING, PURCHASE OR SALE OF REAL ESTATE BY A PUBLIC GOVERNMENTAL BODY WHERE PUBLIC KNOWLEDGE OF THE TRANSACTION MIGHT ADVERSELY AFFECT THE LEGAL CONSIDERATION THEREFOR.

21. Adjournment

1. Additional Packet Correspondence

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

CITY COUNCIL

APRIL 14, 2026 – 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor David B. Flanigan presiding. Fire Chief Jason Martin gave the invocation. Police Chief Chad Dininger led the Pledge of Allegiance.

The following Council Members answered roll call: Derek Peterson, Juan Topete, Ray West, Jack Perkins, Alan Snow, Jana Schramm, and Ron Wells. Council Members David Thorn and Beth Kang were absent. City Attorney Jon Gold was present. City Administrator Traci Cox was absent.

The following Department Heads were present: Police Chief Chad Dininger, Fire Chief Jason Martin, Public Works Director Josiah Bayless, and Parks and Recreation Director Richard Bonine, and City Clerk Miranda Deal.

Mr. Snow made a motion, seconded by Mr. Topete, to approve the minutes of the March 24, 2026 Council Meeting. Motion carried.

During Presentations, Mayor Flanigan presented Council Members Derek Peterson and Jana Schramm with outgoing plaques and thanked them for their last two years of serving on the Council.

During Public Comments, Regina Wells 2026 S Maple, spoke highly of the Civil War Museum employee that was working over the weekend when she went in with family. She also said the Boots Visitor Center employee was very nice and offered lots of information.

Mitsy Welch was present to ask the Council to have a special meeting to discuss her court case.

Teresa Nixon with the Carthage Humane Society was present to state that the City and Humane Society have reached an agreement that will begin July 1.

Toby Hulstine, general manager of the Quality Inn hotel, was present to discuss what the current and future plans of the hotel are. There is a lot of money being invested into that hotel and they closely monitoring the activity going on at that hotel and they will not allow anything against the law. They are renovating the whole hotel and they are going to be converting to the Precious Hotel by Fairbridge.

James Hildesheim, 2061 Lakeview St, was present to discuss the duplexes being built in the Lakeview subdivision and asked how a neighboring community was developed as a single family area and not Lakeview.

Mr. Snow reported that the Budget Ways and Means Committee did not meet on April 13th due to a lack of quorum. The next meeting is scheduled for May 11th at 5:30 pm.

Mr. Peterson reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. The next meeting is scheduled for April 28th at 5:30 pm.

Mr. Snow reported that the Public Safety Committee is between meetings. The next meeting is scheduled for April 20th at 5:30 pm.

Ms. Schramm reported that the Public Services Committee is between meetings. The next meeting is scheduled for April 21st at 5:30 pm.

Mr. Peterson reported that the Public Works Committee met April 8th at 5:30. They approved a lot split for Arvest Bank on Grand Avenue, this will appear under this evenings resolutions. The next meeting is scheduled for May 5th at 5:30 pm.

Special Committee and Board Liaison reports were given by Mr. Perkins for the Carthage Water and Electric Board, Ms. Schramm reported that the Vision Carthage Clean up day and the Chamber of Commerce Earth day event were this coming Saturday in Central Park. Mr. Snow reported on the Humane Society contract and that it would be at the next public safety meeting. Mr. Peterson reported on the Planning, Zoning and Historic Preservation Commission and Mr. West reported on the Kellogg Lake Board meeting.

Mayor Flanigan reported on the departmental budget meetings, the ribbon cutting for the farmers market pavilion. He also reported that he and many other current members and members up on the ballot attended a citizen organized meeting regarding the humane society. He attended a virtual MML Mayor's meeting, the big concern is the elimination of state income tax and the ADA requirements for websites and live streaming. He also touched on the bridge committee, the housing committee meeting, code enforcement efforts that are underway. He also announced that after having many people inspect the pool, it is too far in disrepair to open this season. The electrical needs replaced and the leak that has been known about needs to be found and fixed. He also announced that he is looking for someone to fill the ward 2 vacant seat due to the write in's declining the position.

During Remarks from Council Members, Mr. Wells reported on attending the storm spotter class that the fire department had. He also wished Mr. Peterson and Ms. Schramm good luck in their future. Ms. Schramm gave a farewell speech that revisited the events of the last two years. She thanked the Mayor and Council for their work. Mr. Snow thanked Ms. Schramm for all of her hard work on Council. He believes she has been the hardest working council member in his time on council. He also thanked Mr.

Peterson for his work and appreciated that he was always well spoken and informed and thanked him for his work and future work on the bridge committee. Mr. Perkins is also concerned about the state eliminating the state income tax and thinks it will become a problem. He also said he appreciates those council members who stand up for what they believe in like Ms. Schramm did. He also appreciates that Mr. Peterson was always prepared and true to his word. Mr. West and Mr. Topete also thanked those two for their service on Council. Mr. Peterson gave his farewell speech and congratulated Robin Harrison. He also thanked his wife for the support for him being on council and having to commit a lot of time to it.

Fire Chief Jason Martin reported that the fire department along with the school district, Mercy, and the police department all participated in an active shooter exercise. He reported that the new AED's are in, they are just needing to get City staff trained on how to use them before they distribute them to the various city buildings they will be located in. He will also keep an eye on the weather through the week as there is a severe weather potential.

Public Works Director Josiah Bayless reported that the code enforcement efforts are starting on Oak Street, there have been 22 letters sent out for various items on houses that need to be address. He also reported that there are 13 yards being monitored in the same area for weed enforcement. He thanked Ms. Schramm and Mr. Peterson for their work on Council

Parks and Recreation Director Richard Bonine reported that there are new barns being built at the fairgrounds. The golf course is looking good and the crew is getting ready for the busy season to start. He thanked the Mayor and Mr. Bayless for their help in addressing the pool issues. He also reminded everyone of the 4th of July event at Municipal Park.

The Committee on Claims filed a report in the amount of \$2,519,972.86 against the following funds: General Revenue \$131,169.44, Public Health \$556.32 , Lodging \$6,473.54, Public Safety \$2,320.00, Parks/Stormwater \$51,593.79, Fire Protection \$198.00, Golf \$39,660.75, Capital Improvements \$164,816.59, Myers Park \$1,271.00, Judicial Education \$350.00, South Economic Development Park \$12,000.00, Public Library \$55,000.00, Payroll \$354,563.43, and Carthage Water & Electric \$1,700,000.00. Mr. Peterson made a motion, seconded by Mr. Snow, to accept the report and allow the claims. Motion carried.

Under Old Business, C.B. 26-19 -- An Ordinance authorizing the Mayor to enter into an Agreement with Carthage Youth Softball League for non-exclusive use of the softball fields at the Fair Acres Sports Complex during the summer of 2026, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Ray West, Jack Perkins, Alan Snow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 26-18.

C.B 26-20 -- An Ordinance authorizing the Mayor to enter into an Agreement with Fair Acres YMCA for non-exclusive use of the fields at the Fair Acres Sports Complex for the YMCA's Spring Sports Program, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Ray West, Jack Perkins, Alan Snow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 26-19.

C.B. 26-21 -- An Ordinance to establish places of posting of the notices of public meetings was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Derek Peterson, Juan Topete, Ray West, Jack Perkins, Alan Snow, Jana Schramm, and Ron Wells. The Council Bill was approved and numbered Ordinance 26-20.

Mr. Snow made a motion, seconded by Mr. Topete, to approve the certified election results. Motion carried. The old council was adjourned and a 15 minutes recess was called at 7:30 pm.

Council was called back into session at 7:43 pm.

Under New Business, the Clerk issued the oath of office to new council members – Juan Topete-Ward 1, Robin Harrison-Ward 1, Jack Perkins-Ward 3, and Susan Fierro-Reddy-Ward 5, and to Mayor, David B. Flanigan.

The following Council Members answered roll call: Juan Topete, Robin Harrison, Ray West, Jack Perkins, Alan Snow, Ron Wells, and Susan Fierro-Reddy.

Mr. Snow made a motion, seconded by Mr. Topete, to approve the Mayor's Committee Appointments.

Budget Ways & Means – Alan Snow, Juan Topete, Beth Kang, Ron Wells, David Thorn

Committee on Insurance/Audits and Claims – Ron Wells, Robin Harrison, Susan Reddy, Ray West

Public Service – Beth Kang, Juan Topete, Jack Perkins, David Thorn

Public Safety – David Thorn, Alan Snow, Susan Reddy, Ray West

Public Works – Juan Topete, Ray West, Jack Perkins, Robin Harrison

Mr. Snow made a motion, seconded by Mr. Topete, to approve the Mayor's Board Liaison Appointments.

Ms. Harrison made a motion, seconded by Ms. Reddy to appoint Juan Topete as Mayor Pro Tem.

Mr. Well made a motion, seconded by Mr. Perkins, to appoint Alan Snow as Mayor Pro Tem.

The vote for Mr. Topete as Pro Tem had 4 votes – Topete, Harrison, West, and Reddy.

The vote for Mr. Snow as Pro Tem had 3 votes – Wells, Perkins, and Snow.

Mr. Topete was named Mayor pro tem.

Mr. Snow made a motion, seconded by Mr. Perkins to postpone Council Bills 26-25 and 26-26 and Resolution 2121 until the next council meeting due to the lack of quorum for the budget meeting where these items were going to be discussed. Motion carried.

C.B. 26-12 -- An Ordinance annexing certain adjacent territory known as Lot 13 in Breckenwood 3rd Addition, into the City of Carthage, Jasper County, Missouri as requested by Richard and Wylone Abbott was placed on first reading with no action taken.

C.B. 26-22 -- An Emergency Ordinance amending Ordinance 26-16, regarding the replat of Blackberry Briar Subdivision located East of Prospect Avenue between 13th Street and Budlong Street, in the City of Carthage Missouri, as requested by Wright Family Homes/Chris Wright, to include the legal description of the property was placed on first reading.

Mr. Snow made a motion, seconded by Mr. Perkins, to forward C.B. 26-22 to second reading due to its emergency status. Motion carried.

C.B. 26-22 -- An Emergency Ordinance amending Ordinance 26-16, regarding the replat of Blackberry Briar Subdivision located East of Prospect Avenue between 13th Street and Budlong Street, in the City of Carthage Missouri, as requested by Wright Family Homes/Chris Wright, to include the legal description of the property was placed on second reading followed by a roll call vote of 7 yeas and 0 nays. Ayes: Juan Topete, Robin Harrison, Ray West, Jack Perkins, Alan Snow, Ron Wells, and Susan Fierro-Reddy. The Council Bill was approved and numbered Ordinance 26-21.

C.B. 26-23 -- An Ordinance to amend Chapter 2 of the Code of the City of Carthage to add Article III Division 6, Section Sec. 2-178. - General functions, in the City of Carthage, Missouri, adding to the functions of the city clerk the requirement to post all agendas was placed on first reading with no action taken.

C.B. 26-24 -- An Ordinance authorizing the Mayor to enter into an amended agreement with the Boots Court Foundation/Carthage Visitors Center beginning July 1, 2026, for Tourism and Marketing Services, in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 26-25 -- An Ordinance authorizing the Mayor to enter into a contract with the Carthage Chamber of Commerce for Specified Services, from July 1, 2026 to June 30, 2027, in the City of Carthage, Missouri was postponed until the April 28th Council meeting.

C.B. 26-26 -- An Ordinance authorizing the Mayor to execute a Contract between the City of Carthage and the Carthage Over 60 Center for services in the amount not to exceed \$23,000.00 was postponed until the April 28th Council meeting.

Under Mayor's Appointments, Mr. Snow made a motion, seconded by Mr. Topete, to approve the Mayor's Appointments as presented.

John Burgi until December 2026, and Larry Deffenbaugh until December 2028, to the Civil War Museum Advisory Board, and Brandon Scott until March 2028 to the Jasper County Extension Center. Motion Carried

Under Resolutions, Mr. Snow made a motion, seconded by Mr. Topete, to approve Resolution 2120 -- A Resolution of the City Council approving a recommendation of the Public Works Committee granting and Administrative Lot Split for property located at 2740 Grand Avenue, as requested by Arvest Bank, in the City of Carthage, Missouri. Resolution 2120 was adopted after a roll call vote of 7 yeas and 0 nays. Ayes Juan Topete, Robin Harrison, Ray West, Jack Perkins, Alan Snow, Ron Wells, and Susan Fierro-Reddy.

Resolution 2121 -- A Resolution authorizing a budget adjustment to the Public Safety Fund for Fiscal Year 2026-2027 for a line-item adjustment to Capital Outlay for the purchase of two rifles and workout equipment for the Police Department. Resolution 2121 was postponed until the April 28th Council meeting.

During closing comments, Mayor Flanigan congratulated the new council members, Everyone welcomed Ms. Harrison and Ms. Reddy to the Council. Mr. Perkins brought up a safety concern with people riding the electric chairs on streets and not having safety flags or reflectors on them.

Mr. Topete made a motion, seconded by Mr. Snow, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 8:13 p.m.



City of Carthage, Missouri

COMMITTEE ON INSURANCE/AUDIT AND CLAIMS

April 14, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Derek Peterson, Ron Wells, Ray West

MEMBERS ABSENT: Beth Kang

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan

STAFF PRESENT: City Clerk Miranda Deal and IT Administrator Michael Keith

Chair Derek Peterson called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of March 24, 2026 Minutes

ACTION: Motion to accept/approve item 2.1. by Ron Wells;
Motion passed with a 3:0

AYES: Derek Peterson, Ron Wells, Ray West

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Ray West;
Motion passed with a 3:0

AYES: Derek Peterson, Ron Wells, Ray West

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Staff Reports

Ms. Deal reported that department budget meetings were happening throughout the week and that the process is going smoothly this year.

5. Adjournment

ACTION:	Motion to Adjourn at 05:31 PM by Ray West
	Motion passed with a 3:0
AYES:	Derek Peterson, Ron Wells, Ray West



City of Carthage, Missouri
PUBLIC SAFETY COMMITTEE

April 21, 2026 - 4:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

The meeting was called to order by Chairman Snow at 4:30pm.
Members Present: Alan Snow, Ray West, Susan Reddy
Others Present: Mayor David Flanigan, City Administrator Traci Cox
Staff Present: Police Chief Chad Dininger, Fire Chief Jason Martin, Administrative Assistant/Emergency Management Coordinator Morgan Housh
Citizens Present: Jessica Duncan, Maria Sanchez, Janna Conklin, news station, CHS Students

2. Old Business

1. Approval of 3-19-26 Minutes
Chairman Snow made a motion to accept the 3/19/26 minutes as presented.
Councilman West made a motion to approve. Motion passed

3. Citizen Participation

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

1. Consider and discuss the annual neighborhood block party. May 30th from 5:00pm to 8:00pm. Requesting to close Wendy Lane within the cross streets of Laura Street and Buena Vista. - Jessica Duncan
Jessica Duncan spoke to the committee on the 4th annual neighborhood block party on May 30th from 5:00pm to 8:00pm. She is requesting to close Wendy Lane within the cross streets of Laura Street and Buena Vista. Councilman West made a motion to accept the street closure as requested. Motion passed.
2. Consider and discuss street closure for Cinco de Mayo Cultural Celebration and Community Health Event. - Maria Sanchez.

Requested Closure Details: E. 2nd Street, between Grant Street and Howard Street, Monday, May 5, 2025, 2:00 p.m. to 6:30 p.m.

This temporary closure is necessary to ensure the safety of attendees, vendors, and participants during the event, which will be held at the Kolpin Family Pavilion. The event will include cultural activities, community engagement, and access to health resources for families in our community.

Maria Sanchez spoke with the committee on the Cinco de Mayo Cultural Celebration and Community Health Event. She is requesting E 2nd Street between Grant Street and Howard Street to be closed on Tuesday, May 5, 2026 from 2:00pm to 6:30pm. The temporary closure is to ensure the safety of the attendees, vendors, and participants during the event, which will be held at the Kolpin Family Pavilion. The event will include cultural activities, community engagement, and access to health resources for families in our community. Councilwomen Reddy made a motion to close E 2nd Street between Grant Street and Howard Street on May 5, 2026 from 2:00pm to 6:30pm. Motion passed. Councilwomen Reddy made a motion to amend the approved motion to include the closure of the City parking lot at 2nd and Howard. Motion passed.

3. Consider and discuss Boots Block Party. - Janna Conklin, Visitor Center Manager
Boots Court Foundation to host Boots Block Party on Friday, June 5th from 5:30pm - 8:30pm. Closing small portion of Olive Street, from Garrison west to the alley behind Boots Court Motel.
Janna Conklin spoke with the committee on the Boots Block Party. The Boots Court Foundation will be hosting the Boots Block Party on Friday, June 5 2026 from 5:30pm to 8:30pm. She is requesting the closing of the small portion of Olive Street, from Garrison west to the alley behind Boots Court Motel on June 5th from 3:30pm to 8:30pm for the event. Councilman West made a motion to accept closing the small portion of Olive Street, from Garrison west to the alley behind Boots Court Motel on June 5th from 3:30pm to 8:30pm. Motion passed.

4. New Business

1. Consider and discuss Ordinance Amending Chapter 15 - Nuisances
City Administrator Traci Cox updated the committee on an ordinance amending Chapter 15 - Nuisances of the Carthage City Code. Councilman Reddy made a motion to forward to full council. Motion passed.
2. Consider and discuss C-Town Cruise - Traci Cox
C-Town Cruise would like permission to back in on all sides of the square. City Administrator Traci Cox spoke with the committee on allowing permission to back into parking spots on all sides of the Square during C-Town cruise nights. These events take place on the 4th Saturday of every month till October. Councilman West made a motion to allow the backing in on all sides of the Square from 4:00pm to 9:00pm during the events. Motion passes.
3. Consider and discuss CFD roof sealed bid - Chief Martin
Fire Chief Martin discussed with the committee the tabulation of bids for the Station 1 roof restoration/repair. The CFD received 3 bids from MVP Roofing, Ridgeline Roofing, and Abernathy Roofing. Chief Marin is asking for the acceptance of the bid from Ridgeline Roofing in the amount of \$25,400.00, which includes a vent upgrade. Councilwomen Reddy made a motion to accept the bid from Ridgeline Roofing in the amount of \$25,400.00 for Station 1 roofing. Motion passes.

4. Consider and discuss Fire Department budget adjustment. - Chief Martin
Spending budgeted funds from Use Tax (Bunker Gear Thermal Imaging Camera) to purchase AED accessories.
Fire Chief Martin is requesting a budget adjustment for the Fire Department Use Tax to purchase AED battery packs, carry cases, and pads in place of the Bunker Gear Thermal Imaging Cameras. Councilman West made a motion to approve the budget adjustment for the Fire Department Use Tax to purchase AED battery packs, carry cases, and pads in place of the Bunker Gear Thermal Imaging Cameras. Motion passes
5. Consider and discuss City Taxi Services - Chief Dininger
Chief Dininger spoke with the committee on the City Taxi Service. MODOt is requiring more requirements for the City to operate a taxi service. The committee had a lengthy discussion and no motion was taken.
6. Staff Reports

Fire Department
Chief Martin gave station updates.

Police Department
Chief Dininger gave station updates.

5. Adjournment

Councilman West made a motion to adjourn. Motion passed.



City of Carthage, Missouri
PUBLIC SAFETY COMMITTEE

April 21, 2026 - 4:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

The meeting was called to order by Chairman Snow at 4:30pm.
Members Present: Alan Snow, Ray West, Susan Reddy
Others Present: Mayor David Flanigan, City Administrator Traci Cox
Staff Present: Police Chief Chad Dininger, Fire Chief Jason Martin, Administrative Assistant/Emergency Management Coordinator Morgan Housh
Citizens Present: Jessica Duncan, Maria Sanchez, Janna Conklin, news station, CHS Students

2. Old Business

1. Approval of 3-19-26 Minutes
Chairman Snow made a motion to accept the 3/19/26 minutes as presented.
Councilman West made a motion to approve. Motion passed

3. Citizen Participation

(Each person addressing the Committee shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue, they are not permitted to once again speak on the issue unless called to answer any further questions by the Committee or Chair)

1. Consider and discuss the annual neighborhood block party. May 30th from 5:00pm to 8:00pm. Requesting to close Wendy Lane within the cross streets of Laura Street and Buena Vista. - Jessica Duncan
Jessica Duncan spoke to the committee on the 4th annual neighborhood block party on May 30th from 5:00pm to 8:00pm. She is requesting to close Wendy Lane within the cross streets of Laura Street and Buena Vista. Councilman West made a motion to accept the street closure as requested. Motion passed.
2. Consider and discuss street closure for Cinco de Mayo Cultural Celebration and Community Health Event. - Maria Sanchez.

Requested Closure Details: E. 2nd Street, between Grant Street and Howard Street, Monday, May 5, 2025, 2:00 p.m. to 6:30 p.m.

This temporary closure is necessary to ensure the safety of attendees, vendors, and participants during the event, which will be held at the Kolpin Family Pavilion. The event will include cultural activities, community engagement, and access to health resources for families in our community.

Maria Sanchez spoke with the committee on the Cinco de Mayo Cultural Celebration and Community Health Event. She is requesting E 2nd Street between Grant Street and Howard Street to be closed on Tuesday, May 5, 2026 from 2:00pm to 6:30pm. The temporary closure is to ensure the safety of the attendees, vendors, and participants during the event, which will be held at the Kolpin Family Pavilion. The event will include cultural activities, community engagement, and access to health resources for families in our community. Councilwomen Reddy made a motion to close E 2nd Street between Grant Street and Howard Street on May 5, 2026 from 2:00pm to 6:30pm. Motion passed. Councilwomen Reddy made a motion to amend the approved motion to include the closure of the City parking lot at 2nd and Howard. Motion passed.

3. Consider and discuss Boots Block Party. - Janna Conklin, Visitor Center Manager
Boots Court Foundation to host Boots Block Party on Friday, June 5th from 5:30pm - 8:30pm. Closing small portion of Olive Street, from Garrison west to the alley behind Boots Court Motel.
Janna Conklin spoke with the committee on the Boots Block Party. The Boots Court Foundation will be hosting the Boots Block Party on Friday, June 5 2026 from 5:30pm to 8:30pm. She is requesting the closing of the small portion of Olive Street, from Garrison west to the alley behind Boots Court Motel on June 5th from 3:30pm to 8:30pm for the event. Councilman West made a motion to accept closing the small portion of Olive Street, from Garrison west to the alley behind Boots Court Motel on June 5th from 3:30pm to 8:30pm. Motion passed.

4. New Business

1. Consider and discuss Ordinance Amending Chapter 15 - Nuisances
City Administrator Traci Cox updated the committee on an ordinance amending Chapter 15 - Nuisances of the Carthage City Code. Councilman Reddy made a motion to forward to full council. Motion passed.
2. Consider and discuss C-Town Cruise - Traci Cox
C-Town Cruise would like permission to back in on all sides of the square.
City Administrator Traci Cox spoke with the committee on allowing permission to back into parking spots on all sides of the Square during C-Town cruise nights. These events take place on the 4th Saturday of every month till October.
Councilman West made a motion to allow the backing in on all sides of the Square from 4:00pm to 9:00pm during the events. Motion passes.
3. Consider and discuss CFD roof sealed bid - Chief Martin
Fire Chief Martin discussed with the committee the tabulation of bids for the Station 1 roof restoration/repair. The CFD received 3 bids from MVP Roofing, Ridgeline Roofing, and Abernathy Roofing. Chief Marin is asking for the acceptance of the bid from Ridgeline Roofing in the amount of \$25,400.00, which includes a vent upgrade. Councilwomen Reddy made a motion to accept the bid from Ridgeline Roofing in the amount of \$25,400.00 for Station 1 roofing. Motion passes.

4. Consider and discuss Fire Department budget adjustment. - Chief Martin
Spending budgeted funds from Use Tax (Bunker Gear Thermal Imaging Camera) to purchase AED accessories.
Fire Chief Martin is requesting a budget adjustment for the Fire Department Use Tax to purchase AED battery packs, carry cases, and pads in place of the Bunker Gear Thermal Imaging Cameras. Councilman West made a motion to approve the budget adjustment for the Fire Department Use Tax to purchase AED battery packs, carry cases, and pads in place of the Bunker Gear Thermal Imaging Cameras. Motion passes
5. Consider and discuss City Taxi Services - Chief Dininger
Chief Dininger spoke with the committee on the City Taxi Service. MODOt is requiring more requirements for the City to operate a taxi service. The committee had a lengthy discussion and no motion was taken.
6. Staff Reports

Fire Department
Chief Martin gave station updates.

Police Department
Chief Dininger gave station updates.

5. Adjournment

Councilman West made a motion to adjourn. Motion passed.



City of Carthage, Missouri
PUBLIC SERVICES COMMITTEE

April 21, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. Call to Order

2. Old Business

1. Approval of March 23, 2026 minutes.

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)

4. Director Report

1. Parks Director report.

5. New Business

1. Consider and discuss Lime scooter contract.
2. Consider and discuss Schreiber Park Day in Central Park.
3. Consider and discuss Arvest Fiesta En El Parque in Carter Park.
4. Consider and discuss overnight camping for solar car teams.
5. Consider and discuss Kellogg Lake rearing pond.
6. Consider and discuss skating rink contract.
7. Consider and discuss Saddle Club grant.
8. Consider and discuss Vision Carthage contract.
9. Consider and discuss budget adjustment.
10. Consider and discuss RFP for Tourism.

6. Staff Reports

1. Tourism and Public Information Office report.
2. Memorial Hall report.
3. Golf report.
4. Parks report.

7. Adjournment

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

April 28, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of April 14, 2026 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and discuss changes to the Personnel Policy regarding Section 503 --
Holidays Authorized
 2. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

An Ordinance annexing certain adjacent territory known as Lot 13 in Breckenwood 3rd Addition, into the City of Carthage, Jasper County, Missouri as requested by Richard and Wylone Abbott

WHEREAS, a verified petition signed by all the owners of the real estate hereinafter described requesting annexation of said territory into the City of Carthage, Missouri, was filed with the Clerk; and

WHEREAS, said real estate as hereinafter described is adjacent and contiguous to the present corporate limits of the City of Carthage; and

WHEREAS, the Planning & Zoning Commission held a public hearing on March 2, 2026 and made a recommendation to the City Council to accept the zoning classification as requested as “A” (First Dwelling); and

WHEREAS, a public hearing concerning the said matter was held at City Hall Carthage, Missouri, at 6:30 p.m. on April 28, 2026; and

WHEREAS, notice of said public hearing was given by publication of notice thereof; and

WHEREAS, at said public hearing all interested persons, corporations, or political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation and zoning classification; and

WHEREAS, no written objections to the proposed annexation were filed with the Council of the City of Carthage within fourteen days after the public hearing; and

WHEREAS, the Council of the City of Carthage does find and determine that said annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to said area within a reasonable time after annexation.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, MISSOURI, JASPER COUNTY, MISSOURI as follows:

SECTION I: Pursuant to the provisions of Section 71.012 RSMo., the following described real estate is hereby annexed and zoned respectively into the City of Carthage, Missouri, to wit:

All of Lot Numbered Thirteen (13) in Breckenwood 3rd Addition, in Carthage, Jasper County, Missouri, according to the recorded plat thereof, subject to easements, restrictions and reservations of record, if any.

SECTION II: The boundaries of the City of Carthage, Missouri are hereby altered so as to encompass the above described tract of land lying adjacent and contiguous to present corporate limits.

SECTION III: The City Council accepts the recommendation to the zoning classification as

requested as “A” (First Dwelling).

SECTION IV: The City Clerk of the City of Carthage, is hereby ordered to cause three certified copies of the Ordinance to be filed with the Jasper County Clerk.

SECTION V: This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS ___ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Planning, Zoning & Historic Preservation Committee

Current City Limit Map

Lot 13 Breckenwood 3rd



COUNCIL BILL NO. 26-23

ORDINANCE NO. _____

An Ordinance to amend Chapter 2 of the Code of the City of Carthage to add Article III Division 6, Section Sec. 2-178. - General functions, in the City of Carthage, Missouri, adding to the functions of the city clerk the requirement to post all agendas.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

Chapter 2, Article III, Division 6 of the Code of the City of Carthage is hereby amended by modifying Section 2-178 as follows: All added language is in italics as follows:

Section Sec. 2-178

- (a) The city clerk shall be the custodian of the laws of the city and of all records of the city pertaining to his or her office.
- (b) The clerk shall keep a regular and correct journal of the proceedings of the city council. He or she shall carefully keep and preserve all books and papers belonging to his or her office filed, indexed and arranged in a convenient manner, and shall keep in the safe or vault provided by the city for such purpose, all deeds and papers showing title of the city to any property, and all bonds given by officers and contractors of the city.
- (c) The clerk shall cause all the ordinances and resolutions that are required to be published by law, to be published in the paper doing the city printing. He or she shall superintend the printing of all ordinances and resolutions and examine and correct the proofs thereof.
- (d) In addition to the duties specified by ordinance the city clerk shall perform such other duties as are usually required of city clerks including the administering of all oaths required by law or ordinance and all other duties required of him *or her* by the laws governing cities of the third class.
- (e) *The clerk shall be responsible for posting all meeting agendas as required by state law, city charter, and city ordinance. The clerk shall have in place two deputies or appointees who may also be appointed to make such posting on his or her behalf in the event that it is impossible or impracticable for the clerk to make such posting.*

PASSED AND APPROVED THIS _____ DAY OF _____, 2026

David B. Flanigan, Mayor

Attest:

Miranda Deal, City Clerk

COUNCIL BILL NO. 26-24

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into an amended agreement with the Boots Court Foundation/Carthage Visitors Center beginning July 1, 2026, for Tourism and Marketing Services, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into an amended agreement with the Boots Court Foundation/Carthage Visitors Center beginning July 1, 2026, in the amount of \$37,080.00 for the Fiscal Year 2026-2027, and a 3% increase to \$38,192 for Fiscal Year 2027-2028, for Tourism and Marketing Services, in the City of Carthage, Missouri, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

AMENDED AGREEMENT FOR TOURISM AND MARKETING SERVICES
City of Carthage, Missouri
and the
Boots Court Foundation

THIS AGREEMENT made and entered into this ____ day of _____, by and between the City of Carthage, Missouri, (hereinafter referred to as "City") with offices located at 326 Grant St., Carthage, Missouri, and the Boots Court Foundation as a not-for-profit corporation organized under the laws of the State of Missouri, located at 125 S Garrison., for the purpose of marketing and promoting the City of Carthage as a destination to visitors, on an annual basis beginning Fiscal Year 2025-2026.

WHEREAS, a segment of the economy of the City of Carthage is reliant in part on the amount of tourism and tourism related activities generated throughout the City to produce funds for that segment of the economy and to assist in financing general municipal services for the citizens of the City of Carthage, and

WHEREAS, it is to the benefit of the City and its citizens to continue to expand this segment of the local economy, and

WHEREAS, the City is desirous of obtaining the services of the Boots Court Foundation to assist in promoting and advertising the City of Carthage to encourage greater tourist related activities, and

WHEREAS, the Boots Court Foundation has assured the City that it is capable of providing those services and will provide proper accounting for the use of public funds which will enhance the overall tourist related areas, and

NOW, THEREFORE, in consideration of these premises and the mutual covenants herein contained, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

WITNESSETH:

I. SCOPE OF SERVICES

• **Boots Court Motel Visitors Center:**

To be designated as the official Visitors Center for the City of Carthage and will be open seven (7) days per week. **Operating hours will be set by the Boots Court Foundation and may be adjusted seasonally.**

• **Marketing & Promotion:**

To promote the destination to attract visitors and boost the local economy. Provide brochures, maps, and guides about local attractions, events, and businesses. Offer information about historical landmarks and cultural sites. Offer personalized recommendations and assistance for tourists. Offer travel assistance for domestic and international visitors.

- **Passports:**
To stamp Route 66 passport books with the city exclusive passport stamp. Visitors will be signing their origin in the visitor log and will be offered information about our city, local business material, dining and entertainment options, etc.
- **Collaboration:**
To work closely with local businesses, hotels, and attractions to ensure a positive visitor experience and to maximize the benefits of tourism. Encourage longer stays by showcasing local attractions and experiences. Provide information on parks, trails, and other outdoor activities.
- **Destination Management:**
To provide information to event planners, such as venue sourcing, transportation, and accommodation recommendations.
- **Community Engagement:**
To work with the local community to ensure that tourism benefits the entire area and is aligned with the values and interests of residents. Historical exhibits will be displayed.
- **Data & Analytics:**
To collect and provide data on tourism trends, visitor demographics, and event performance to strategize and optimize marketing efforts.

II. TERM AND TIME OF PERFORMANCE

The term of this Agreement shall be from July 1, 2025 to June 30, 2028.

III. COMPENSATION AND METHOD OF PAYMENT

The City hereby agrees to compensate Boots Court Foundation for the Services as outlined in Section I in twelve (12) equal, monthly installments for a total of \$36,000 for FY25-26, payable beginning July 1. The contract fee to Boots Court Foundation will increase 3% per year until termination or until June 30, 2028. The estimated FY 26-27 contract will be \$37,080 and FY 27-28 will be \$38,192.

IV. UPDATES AND REVIEW PROCESS

Boots Court Foundation will meet with the City Council quarterly to review the progress of the efforts of Boots Court Foundation. They will review the scope of work and goals for the next quarter and review any reports of Boots Court Foundation. The City Council may request information or a report at any time. Boots Court Foundation shall provide the requested information or report within thirty (30) days.

V. REPRESENTATION ON BOARD

The Boots Court Foundation Board of Directors oversee the operation of the Visitors Center, and the City will possess one non-voting liaison position on the Board.

VI. CHANGES

No change in this Contract shall be made except in writing prior to the change in work or terms being performed. Boots Court Foundation shall make any and all changes in the work without invalidating this Contract when specifically required to do so in writing prior to the commencement of such changed or revised work and shall submit promptly to the City, a written cost or credit proposal for such revised work. No work or change shall be undertaken or compensated for without prior written authorization from the City.

VII. ACCOUNTING

During the period of this Contract, Boots Court Foundation shall maintain books of accounts of its expenses and charges in connection with this contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by Boots Court Foundation with regards to the Visitors Center.

VIII. ENTIRE AGREEMENT

This contract contains all the agreements of the parties relating to the subject matter hereof and is the full and final expression of the agreement between the parties. Any oral representations or modifications concerning this instrument are of no force or effect except for a subsequent modification in writing signed by all the parties hereto.

IX. TRANSFERABILITY

Neither City nor Boots Court Foundation shall assign any rights or duties under this contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this contract.

X. SEVERABILITY

All parties agree that should any provision of this contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this contract, which shall continue in full force and effect.

XI. THIRD PARTY RIGHTS

Nothing in this contract is intended to benefit any third party, and no provision of this contract shall confer any rights upon any such third party.

XII. INDEPENDENT CONTRACTOR

Boots Court Foundation is not authorized or empowered to make any commitments or incur any obligation on behalf of the City, but merely to provide the Services provided for herein as an independent contractor.

XIII. TERMINATION OF CONTRACT

This Agreement may be terminated at any time by written, mutual agreement of the parties. The City shall have the right to terminate this Agreement in the event that Boots Court Foundation is in default or violation of the terms or provisions of this Agreement and fails to cure such default or violation within thirty (30) working days after receipt of a written Notice of Default, unless a longer time is agreed upon by both parties in writing. In case the default is not cured or remedied within thirty (30) working days or a longer period of time if agreed upon, the City may exercise its option to terminate this Agreement upon five (5) days written notice thereafter. In the event of termination, Boots Court Foundation shall refund to the City a pro-rated portion of the compensation paid pursuant to section III above. Boots Court Foundation shall refund the pro-rated amount to the City within 30 days of the effective date of termination.

If neither party terminates this contract, it shall automatically terminate and expire three years from the date of the execution of this contract. Either party may terminate this agreement according to the terms of this contract.

XIV. NOTICE

Any notice required by this contract is deemed to be given if it is mailed by United States certified mail, postage prepaid, and addressed as hereinafter specified.

Notice to the City shall be addressed to:
City Administrator
City of Carthage, Missouri
326 Grant Street
Carthage, Missouri 64836

Notice to Boots Court Foundation shall be addressed to:

Lynn Andrews
Boots Court Foundation
125 S. Garrison
Carthage, MO 64836

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

CITY OF CARTHAGE, MISSOURI

BOOTS COURT FOUNDATION

Bren Flanigan, Mayor

Lynn Andrews, Board President

ATTEST:

ATTEST:

COUNCIL BILL NO. 26-27

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a Lease Agreement with Jason and Pam Graff for continued use of the pavilion in Municipal Park as a skating rink for a one-year term commencing May 1, 2026.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Lease Agreement with Jason and Pam Graff for the continued use of the pavilion in Municipal Park as a skating rink for a one-year term commencing May 1, 2026 and ending May 1, 2027, a copy of which Agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

LEASE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2026 by and between the City of Carthage, Jasper County, Missouri, a municipal corporation, hereinafter called Lessor, and Jason and Pam Graff, of Carthage, Missouri, hereinafter called the Lessee.

WITNESSETH, THAT THE Lessor, for and in consideration of the rents, covenants, and stipulations to be paid, kept and performed by the said Lessee does hereby lease and demise to the said Lessee a certain building located in the Municipal Park, Carthage, Missouri, which said building is owned by Lessor and commonly referred to as "pavilion" to be used by Lessee as a skating rink.

TO HAVE AND TO HOLD the above described building with all privileges thereto belonging unto the said lessee for a term of one year commencing May 1, 2026 and ending May 1, 2027. Lessee to use said premises as and for a skating rink with the approval of a majority of the members of the City Council, City of Carthage, Missouri.

Lessee does hereby agree to pay to lessor as and for rental for the above described premises the total sum of Zero Dollars (\$00.00) per year.

Lessee does hereby agree that the Lessor is to make no repairs to the facility, including but not limited to; water infiltration form surface water, resurfacing floor, painting, and exterior maintenance.

The Lessee shall hold the Lessor free and harmless from any and all costs, damages, expenses, mechanic liens, or any and all liability which may arise from any contract, tort, statute, or city ordinance growing out of the use of said premises by said Lessee.

The Lessee does hereby agree that he will not assign this lease nor shall he have the right to so assign the same to any person or persons howsoever without first having and obtaining the written consent of the Lessor to said proposed assignment.

The City will continue to maintain electrical, sewer, and water service to and from the building. Lessee to provide proper sanitation and illumination inside the building

The Lessee shall be responsible for all repairs to the interior of said pavilion and Lessee covenants to maintain said interior in as good repair as it was in at the commencement of this lease, ordinary wear and tear and acts of God excepted.

The Lessee assumes and agrees to pay all utility bills, including the water bill for the main floor of the building, incurred in connection with use of said building.

Lessee shall have the right at their option to operate legitimate concessions within said building in addition to the skating business carried on therein.

Lessee further covenants and agrees to prevent their patrons and others from parking their automobiles immediately adjacent to said pavilion, and Lessee agrees to use all reasonable means to prevent delivery trucks from crossing the sidewalk when making deliveries to the said pavilion.

Damage to the building by fire, wind, storm, and other casualty rendering the Pavilion untenable shall, at the option of either party, work a termination of this lease.

The Lessee covenants and agrees to maintain and keep the toilets on the main floor in said building clean and in good repair, except for as above stated, and to keep the premises in a clean, neat, and orderly manner.

It is further agreed and understood by and between the parties hereto, that prior to the commencement of said skating rink business by Lessee on said premises, said Lessee shall at this own expense, obtain a policy of liability insurance in the amount of two million dollars (\$2,000,000.00) with the City of Carthage as an additional named insured, protecting Lessor from any claim of any person or persons whomsoever arising out of the use of said property as a skating rink by Lessee. Lessee shall provide the City Clerk with a copy of the insurance certificate no later than thirty days after signing of the agreement.


The alterations made by Lessee and all equipment installed for the purpose of winterizing the Pavilion shall be and remain the property of Lessor upon the termination of the Lease Agreement.


Violation of any above covenants contained herein by the Lessee shall, at the option of the Lessor, constitute a forfeiture of the lease, but shall in no way affect the obligation of the Lessee to pay the rental herein provided for.

In **WITNESS WHEREOF**, the parties hereunto set their hand and seal of this _____ day of _____, 2026.

CITY OF CARTHAGE

By: _____ Lessor
Mayor:

 _____ Lessee
Pam Graff

 _____ Lessee
Jason Graff

Attest:

City Clerk

COUNCIL BILL NO. 26-28

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with Elements Construction Concepts, Inc. of Joplin, Missouri, for the Kellogg Lake Sidewalk and Pavilion in the amount of \$134,143.00, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a contract with Elements Construction Concepts, Inc. of Joplin, Missouri, for the Kellogg Lake Sidewalk and Pavilion in the amount of \$134,143.00, a copy of which agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Works Committee

COUNCIL BILL NO. 26-29

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with Vision Carthage for Specified Services in the City of Carthage, from July 1, 2026 to June 30, 2027, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract for Services with Vision Carthage from July 1, 2026 to June 30, 2027 in the amount not to exceed (\$33,000) Thirty-Three Thousand and 00/100 dollars, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services

AGREEMENT
by and between
THE CITY OF CARTHAGE, MISSOURI
and
VISION CARTHAGE

This Agreement, made and entered into this ____ day of _____, 2026, is by and between Vision Carthage, (“Vision”) and the City of Carthage, Missouri (“City”).

WITNESSETH:

WHEREAS, Vision has undertaken many projects for the benefit of the City of Carthage, its businesses, and its citizens; and

WHEREAS, the City has determined that it is in the best interests of the City, and important to the promotion of the City to compensate Vision Carthage for the performance of services pursuant to this Agreement.

NOW, THEREFORE, in consideration of mutual undertakings and mutual benefits from the services set forth herein, the City and Vision Carthage agree as follows:

I. SCOPE OF SERVICES

Vision Carthage will provide the following services:

- a. \$5,000 – Administer and coordinate the Restoration Carthage workday. To assist homeowners with minor exterior repairs, general clean up, landscaping and preventative maintenance. Hold workshops for training to maintain properties and for other educational purposes. Also provide additional days for clean-up and expand the service area. Well-maintained neighborhoods increase community pride.
- b. \$7,000 – Administer and maintain Downtown Art: Coordinate with local artists on the creation of murals and refreshing of Ghost Signs (faded façade ads) to create a vibrant downtown and increasing foot traffic to the district. Art will inspire a destination for residents and tourists alike.
- c. \$12,000 – Carthage in Bloom to organize and maintain planting days for hanging baskets, planters, and flower beds within the Downtown District, Sidewalk Mall, Memorial Hall, Central Park, city parking lots, roundabouts. The City shall be responsible for watering for the applicable landscaping areas. Vision shall be responsible for planting, maintaining, and caring for all landscaping installed under this Agreement. Vision shall supply all necessary materials, including but not limited to soil, plants, mulch, fertilizer, and related landscaping materials, at no cost to the City. Vision will encourage residents to take pride in their landscaping and beautify their surroundings by awarding the Carthage in Bloom Awards. This can be a garden or art event.

- d. \$4,000 – Coordinate Hometown Holidays: Oversee and install festive elements for the Hometown Holidays, including the light tunnel, Christmas tree, downtown lights, hanging baskets, family events and other season decorations, transforming downtown Carthage into a holiday destination.
- e. \$2,000 – Entrance Beautification: Enhance city navigation and entry points with attractive, clear signage to enhance navigation, beautify entry points to improve the visitor experience and welcome newcomers
- f. \$1,000 – Banner Program: Purchase and maintain flags downtown.
- g. \$1,500 – Vision Carthage shall organize and conduct at least one (1) Dumpster Day event per calendar year. Vision shall be responsible for planning, coordinating, and managing all activities related to the event, including logistics, scheduling, volunteer coordination, and event oversight.
- h. \$500 – Vision Carthage shall be responsible for preparing and submitting a grant application on behalf of the Carthage Skating Rink. This responsibility includes researching applicable grant opportunities, drafting the grant narrative, and coordinating required supporting documentation.

II. TERM AND TIME OF PERFORMANCE

The term of this Agreement shall be from July 1, 2026 to June 30, 2027.

III. COMPENSATION AND METHOD OF PAYMENT

The City hereby agrees to compensate Vision for the Services as outlined in Section I in twelve (12) equal, monthly installments for a total of \$33,000.00 for FY26-27, payable beginning July 1.

IV. UPDATES AND REVIEW PROCESS

Vision Carthage will meet with the City Council quarterly to review the progress of the efforts of Vision Carthage. They will review the scope of work, goals for next quarter, and review any reports Vision Carthage. The City Council may request information or a report at any time. Vision Carthage shall provide the requested information or report within thirty (30) days.

V. REPRESENTATION ON BOARD

The Vision Carthage Board of Directors oversee the operation of Vision Carthage, and the City will possess one non-voting liaison position on the Board.

VI. CHANGES

This Contract may be amended only by a written change authorized in advance by the City. Vision Carthage shall not perform any changed or revised work unless the City has provided prior written authorization. When a change is authorized, Vision Carthage shall promptly submit to the City a written proposal identifying any associated increase or decrease in cost. No change in work or compensation shall be valid or compensable without the City's prior written approval, and any authorized change shall not invalidate this Contract.

VII. ACCOUNTING

During the period of this Contract, Vision Carthage shall maintain books of accounts of its expenses and charges in connection with this contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by Vision Carthage.

VIII. ENTIRE AGREEMENT

This contract contains all the agreements of the parties relating to the subject matter hereof and is the full and final expression of the agreement between the parties. Any oral representations or modifications concerning this instrument are of no force or effect excepting a subsequent modification in writing signed by all the parties hereto.

IX. TRANSFERABILITY

Neither City nor Vision Carthage shall assign any rights or duties under this contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this contract.

X. SEVERABILITY

All parties agree that should any provision of this contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this contract, which shall continue in full force and effect.

XI. THIRD PARTY RIGHTS

Nothing in this contract is intended to benefit any third party not a party to this contract, and no provision of this contract shall confer any rights upon any such third party.

XII. INDEPENDENT CONTRACTOR

Vision Carthage is not authorized or empowered to make any commitments or incur any obligation on behalf of the City, but merely to provide the Services provided for herein as an independent contractor.

XIII. TERMINATION OF CONTRACT

This Agreement may be terminated at any time by written, mutual agreement of the parties. The City shall have the right to terminate this Agreement in the event that Vision Carthage is in default or violation of the terms or provisions of this Agreement and fails to cure such default or violation within thirty (30) working days after receipt of a written Notice of Default, unless a longer time is agreed upon by both parties in writing, In case the default is not cured or remedied within thirty (30) working days or a longer period of time if agreed upon, the City may exercise its option to terminate this Agreement upon five (5) days written notice thereafter. In the event of termination, Vision Carthage shall refund to the City a pro-rated portion of the compensation paid pursuant to section III above. The pro-rated amount shall be determined by dividing the annual payment recited in section III by 365 and multiplying this daily amount by the number of days remaining in the year from and after the effective date of termination. Vision Carthage shall refund the pro-rated amount to the City within 30 days of the effective date of termination.

Either party may terminate this agreement according to the terms of this contract.

XIV. NOTICE

Any notice required by this contract is deemed to be given if it is mailed by United States certified mail, postage prepaid, and addressed as hereinafter specified.

Notice to the City shall be addressed to: City
Administrator
City of Carthage, Missouri
326 Grant Street
Carthage, Missouri 64836

Notice to Vision Carthage shall be addressed to:
Executive Director

Vision Carthage
221 W. 4th Street, Suite 15
Carthage, MO 64836

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

CITY OF CARTHAGE, MISSOURI

VISION CARTHAGE

David B. Flanigan, Mayor

John Petticrew, Board President

ATTEST:

ATTEST:

Miranda Deal, *City Clerk*

Secretary

AN ORDINANCE AMENDING CHAPTER 15 – NUISANCES OF THE CARTHAGE CITY CODE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, as follows:

The following language shall be added to Chapter 15 as a new Article III with the title “Keeping or Maintaining a Public Nuisance – Violation, Penalty”.

SECTION I. ARTICLE III. Keeping or Maintaining a Nuisance – Violation, Penalty.

SECTION II. A person commits the offense of keeping or maintaining a public nuisance if he or she knowingly keeps or maintains:

- (1) Any room, building, structure, or inhabitable structure which is used for the illegal manufacture, distribution, storage, or sale of any amount of a controlled substance.
- (2) Any room, building, structure, or inhabitable structure where, on three or more separate occasions within the period of a year, two or more persons who were not residents of the room, building, structure, or inhabitable structure gathered for the principal purpose of unlawfully ingesting, injecting, inhaling, or using any amount of a controlled substance.
- (3) In addition to any other criminal prosecutions, the city attorney may by information or indictment charge the owner or occupant or both the owner and the occupant of the room, building, structure, or inhabitable structure with the offense of keeping or maintaining a public nuisance.

SECTION III. An “inhabitable structure” is defined as a vehicle, vessel, or structure:

- (a) Where any person lives or carries on a business or other calling;
- (b) Where people assemble for purposes of business, government, education, religion, entertainment, or public transportation; or
- (c) Which is used for overnight accommodations of persons.

SECTION V. The offense of keeping or maintaining a public nuisance is a misdemeanor punishable by a fine up to \$500.00 and up to ninety (90) days in jail.

SECTION IV. This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

COUNCIL BILL NO. 26-31

ORDINANCE NO. _____

An Ordinance to amend Section 503 – Holidays Authorized of the Personnel Policy Manual of the City of Carthage by adding Good Friday and amending the holiday observation days for Christmas Eve and Christmas Day when Christmas Eve falls on a Sunday.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Section **503 – Holidays Authorized** of the Personnel Policy Manual is hereby amended by adding Good Friday.

503. Holidays Authorized: All full-time employees are authorized the following paid holidays each year:

New Year's Day - January 1

Martin Luther King Jr. Day – Third Monday in January

President’s Day - Third Monday in February

Good Friday - Varies

Memorial Day - Last Monday in May

Juneteenth – June 19

Independence Day - July 4

Labor Day - First Monday in September

Veteran's Day - November 11

Thanksgiving Day - Fourth Thursday in November

Thanksgiving Friday

Christmas Eve - December 24

Christmas Day - December 25

Personal Leave Day

In the event a holiday falls on a Saturday, the preceding Friday shall be observed. In the event that a holiday falls on a Sunday, the following Monday shall be observed. In the event Christmas Eve falls on a Sunday the proceeding Monday and Tuesday shall be the observed days for the Christmas Eve and Christmas Day holidays. In the event Christmas Day falls on a Saturday then the preceding Thursday and Friday shall be observed as the Christmas Eve and Christmas Day holidays.

SECTION II: This Ordinance shall take effect and be in force effective from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Insurance, Audit and Claims

To: Committee on Insurance, Audits, and Claims

Subject: Amendments to the City's Holiday Policy

Date: April 28, 2026

PURPOSE

This memo recommends updating the City's holiday policy to recognize Good Friday as an official City holiday. The recommendation is based on low public demand for services, operational impacts, employee morale considerations, and consistency with other local agencies.

In addition, a recommendation to change the days that the City observes Christmas Eve and Christmas Day in the event that Christmas Eve fall on a Sunday.

BACKGROUND

City offices have traditionally remained open on Good Friday. However, staff have long observed that public interaction on this day is limited. To better understand actual demand, administrative staff in Parks & Recreation, City Hall, and Public Works tracked in-person visits and phone calls received on Good Friday.

Currently, in the event that Christmas Eve falls on a Sunday, the City observes the preceding Friday for Christmas Eve and the proceeding Monday for Christmas Day. Feedback from staff, department heads, and other municipalities were used to move forward with a recommendation for a change of observation days.

SERVICE DEMAND ASSESSMENT

City Hall: 5 in-person visitors; 10 phone calls (2 asking whether the County Courthouse was open)

Parks & Recreation: 1 in-person visitor; 0 phone calls

Public Works (Administrative Offices): 3 in-person visitors; 4 phone calls

Overall, the data shows very limited public use of administrative services on Good Friday.

FISCAL IMPACT

The costs to add Good Friday results in approximately \$17,000 in additional Police and Fire payroll costs, including benefits. These costs occur because Good Friday is currently treated as a regular workday while still qualifying as a holiday for public safety personnel. As a result, Police and Fire employees receive holiday pay and related benefits for each holiday worked.

These costs are required to maintain normal public safety coverage so that there is no detriment to the citizens. Recognizing Good Friday as a City holiday would not affect Police or Fire services, as essential operations would continue under normal holiday staffing practices.

EMPLOYEE MORALE

Recognizing Good Friday as a City holiday would provide employees with a predictable day off during a period of historically low service demand. This type of consistency supports work-life balance and contributes positively to employee morale, retention, and recruitment.

Staff members and department heads have reviewed and agreed with a needed change for the Christmas Eve and Christmas Day observation days in the event that Christmas Eve falls on a Sunday.

REGIONAL CONSISTENCY

Several nearby organizations already observe Good Friday, including Webb City, Jasper County, and Carthage Water & Electric. Aligning the City's holiday schedule with these entities helps reduce public confusion and promotes consistency among local government and utility services.

Local organizations such as Neosho, Republic, and Nixa all observe on Monday and Tuesday in the event that Christmas Eve falls on a Sunday.

RECOMMENDATION

Based on low administrative service demand, operational considerations, employee morale, and alignment with surrounding agencies, staff recommends updating the City's holiday policy to recognize Good Friday as a City holiday. This change would not affect Police or Fire services, and essential public safety operations would continue under normal holiday staffing practices.

In addition, we are recommending the change of observation days to Monday and Tuesday for the Christmas Eve and Christmas Day holidays in the event that Christmas Eve falls on a Sunday.