



City of Carthage, Missouri

CITY COUNCIL

May 12, 2026 - 6:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance to Flag**
4. **Calling of the Roll**
5. **Reading and Consideration of Minutes of Previous Meeting**
 1. Approval of April 28, 2026 Minutes
6. **Presentations/Proclamations**
7. **Public Comments**

(Each person addressing the Council shall state their name and address or the organization or firm represented and is limited to no more than five (5) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer any further questions by the Council or Chair)
8. **Reports of Standing Committees**
 1. Agendas and Minutes of Standing Committees
9. **Reports from Special Committees and Board Liaisons**
 1. Agendas and Minutes of Special Committees
10. **Report of the Mayor**
11. **Reports/Remarks of Councilmembers**

(During reports/remarks of councilmembers, members of the council may take this opportunity to report on meetings, make comments and/or express concerns regarding current issues impacting the city, or make announcements concerning topics of interest of the council.)
12. **Administrative Reports**
13. **Report of Claims Presented Against the City**
 1. Motion and a second to approve the Claims
14. **Public Hearings**
15. **Old Business**
 1. C.B. 26-27 -- An Ordinance authorizing the Mayor to enter into a Lease Agreement with Jason and Pam Graff for continued use of the pavilion in Municipal Park as a skating rink for a one-year term commencing May 1, 2026.
 2. C. B. 26-28 -- An Ordinance authorizing the Mayor to enter into a contract with Elements Construction Concepts, Inc. of Joplin, Missouri, for the Kellogg Lake

Sidewalk and Pavilion in the amount of \$134,143.00, in the City of Carthage, Missouri.

3. C.B. 26-29 -- An Ordinance authorizing the Mayor to enter into a contract with Vision Carthage for Specified Services in the City of Carthage, from July 1, 2026 to June 30, 2027, in the City of Carthage, Missouri.
4. C.B. 26-30 -- An Ordinance amending Chapter 15 -- Nuisances of the Carthage City Code
5. C.B. 26-31 -- An Ordinance to amend Section 503 – Holidays Authorized of the Personnel Policy Manual of the City of Carthage by adding Good Friday and amending the holiday observation days for Christmas Eve and Christmas Day when Christmas Eve falls on a Sunday.

16. New Business

1. C.B. 26-25 -- An Ordinance authorizing the Mayor to enter into a contract with the Carthage Chamber of Commerce for Specified Services, from July 1, 2026 to June 30, 2027, in the City of Carthage, Missouri.
2. C.B. 26-26 -- An Ordinance authorizing the Mayor to execute a Contract between the City of Carthage and the Carthage Over 60 Center for services in the amount not to exceed \$23,000.00.
3. C.B. 26-34 -- An Ordinance accepting the final plat of South Rollins Creek, as submitted by J Builders LLC, generally located at the NE corner of Fairview and Buena Vista, in the City of Carthage, Missouri.
4. C.B. 26-35 -- An Ordinance to amend Section 25-251 of the Code of Ordinance of the City of Carthage, Missouri, to add Subsection (19) Short-Term Rentals as a Special Use with Regulatory Standards
5. Discuss Lime Scooters

17. Mayor's Appointments

1. Carthage Water and Electric Plant Board
2. Planning, Zoning, and Historic Preservation
3. Carthage Tree Board
4. Library Board
5. Harry S. Truman Coordinating Council liaison - Beth Kang

18. Resolutions

1. Resolution 2121 -- A Resolution authorizing a budget adjustment to the Public Safety Fund for Fiscal Year 2026-2027 for a line-item adjustment to Capital Outlay for the purchase of two rifles and workout equipment for the Police Department
2. Resolution 2122 -- A Resolution authorizing a budget adjustment to the Capital Improvements Fund for Fiscal Year 2025-2026 for a line-item adjustment to Capital Projects for upfitting the 2024 Ford Brush Truck

19. Closing Comments

20. Executive Session

21. Adjournment

1. Additional Packet Correspondence

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri

CITY COUNCIL

APRIL 28, 2026 – 6:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

The Carthage City Council met in regular session on the above date in Council Chambers at 6:30 PM with Mayor Pro Tem Juan Topete presiding. Fire Chief Jason Martin gave the invocation. Police Chief Chad Dinger led the Pledge of Allegiance.

The following Council Members answered roll call: Juan Topete, Robin Harrison, Ray West, David Thorn, Jack Perkins, Alan Snow, Beth Kang, Ron Wells, and Susan Reddy. City Attorney Jon Gold and City Administrator Traci Cox were also present.

The following Department Heads were present: Police Chief Chad Dinger, Fire Chief Jason Martin, Public Works Director Josiah Bayless, and Parks and Recreation Director Richard Bonine, and City Clerk Miranda Deal.

Mr. Snow made a motion, seconded by Mr. Wells, to amend the agenda to add administering the Oath of Office to Council Member Beth Kang. Motion Carried.

City Clerk Miranda Deal administered the Oath of Office to Beth Kang.

Mr. Snow made a motion, seconded by Mrs. Harrison, to approve the minutes of the April 14, 2026 Council Meeting. Motion carried.

During Public Comments, Mitsy Welch asked the Council again to look into her case and missing items from the police department.

Mr. Snow reported that the Budget Ways and Means Committee is between meetings. The next meeting is scheduled for May 11th at 5:30 pm.

Mr. Wells reported that the Committee on Insurance, Audit and Claims met on this day and approved the claims. The committee also approved the council bill to add Good Friday as a holiday and change the observed days for Christmas Eve and Christmas when they fall on weekends. There was also a vote to bring back section 2-160 to committee for discussion relating to the termination or discharge of the City Administrator. The Committee voted to change the meeting time to 6 pm unless there is a heavy agenda, and then the time will be 5:30. The next meeting is scheduled for May 12th at 6 pm.

Mr. Snow reported that the Public Safety Committee met April 20th at 5:30. Jessica Duncan was present to ask for street closures for a block party. Mr. Snow made a motion, seconded by Mr. Wells, to close Wendy Lane from Buena Vista to Laura on May 30th from 5-8 pm. Motion carried. They also discussed a street closure for a Cinco

de Mayo Cultural Celebration and Community Health Event. Mr. Snow made a motion, seconded by Mr. West, to close East 2nd Street from Howard to Grant, including the parking lot at 2nd and Howard, on May 5th from 2-6:30 pm. Motion carried. Janna Conklin with the Boots Visitors Center was present to discuss a block party and ask for street closures. Mr. Snow made a motion, seconded by Ms. Reddy, to close Olive Street from Garrison to the alley behind the Boots Center, on June 5th from 5:30-8:30 pm. Motion carried. The committee discussed changes to Chapter 15 – Nuisances of the City Code, that appears in CB 26-30. C-Town Cruises requested permission to back into all spaces on the square for monthly car shows. Mr. Snow made a motion, seconded by Mrs. Harrison to allow backing into all spaces on the square on the 4th Saturdays of every month until October from 4-9 pm. Motion carried. The Fire Department received bids for the Station 1 roof repair. Mr. Snow made a motion, seconded by Ms. Reddy, to approve the bid from Ridgeline Roofing in the amount of \$25,400.00 for station 1 repairs. Motion carried. Chief Martin asked for a budget adjustment out of his use tax fund to buy additional supplies for the AED's that were purchased. Mr. Snow made a motion, seconded by Mr. West, to approve the purchase of the additional supplies with Use Tax funds. Motion carried. The committee discussed the taxi service and the discussions will need to continue on how to move forward when the expenses are more than revenues for the taxi and the state and federal government are requiring cities to do more and more without additional funding. The next meeting is scheduled for May 18th at 5:30 pm.

Ms. Kang reported that the Public Services Committee met April 21st at 5:30. Lime Scooters will be on the Council agenda for discussion at the May 12th meeting to decide if the council wants to move forward with the scooters for the season. There is also work being done to assess the pool and what repairs need to be done. The committee discussed the Schreiber Employee park day in Central Park. Ms. Kang made a motion, seconded by Mrs. Harrison, to allow the use of Central Park on May 30th from 4-8 pm for the Schreiber employee park day. Motion carried. There was a Fiesta En El Parque event hosted by Arvest bank discussed. Ms. Kang made a motion, seconded by Mr. Snow, to allow the use of Carter Park on May 30th from 1-3 pm and to allow food trucks to be parked at the park for the event. Motion carried. The solar car teams will be coming through town at the end of July. They requested to camp in the park on their trip through town. Ms. Kang made a motion, seconded by Mr. Snow, to allow overnight camping by the solar car teams on July 29th in Municipal Park near the Rodeo Grounds. Motion carried. The committee discussed council bills for the Kellogg Lake Rearing Pond project, the skating rink agreement, and the Vision Carthage agreement. They also heard about the golf revenues and the revenues from the liquor sales that started in March. The next meeting is scheduled for May 19th at 5:30 pm.

Mr. Topete reported that the Public Works Committee is between meetings. The next meeting is scheduled for May 5th at 5:30 pm.

Special Committee and Board Liaison reports were given by Jason Martin for the Police and Fire Pension Committee.

Mayor Pro Tem Juan Topete reported that the budget meetings are still going on with the departments and administration. He also attended the ribbon cutting for the sculpture on the roundabout. He thanked former council member Kirby Newport for attending the public services meeting last week and having students attend as well. There were students in the audience from his class for the council meeting. He also said that applications were still being taken to fill the ward 2 vacant seat.

During Remarks from Council Members, Ms. Kang reported that she attended the ribbon cutting for the sculpture and for the dog park. Mr. Wells reported that he attended the new farmers market pavilion recently, he also asked if there was going to be some kind of ordinance put in place to handle the issues that are had with the lime scooters and with the electric chairs being driven on roadways. Ms. Reddy said she and her husband recently visited the Boots Visitors Center and were impressed with the location and everything they have going on. Ms. Harrison said she is excited to be back and start attending all the upcoming events. Mr. Thorn reported he visited the Boots Visitors Center and toured their new short term RV parking spots. Mr. Perkins encouraged everyone to attend the Fiesta En El Parque event.

Police Chief Chad Dininger reported that there will be a large charity motorcycle ride coming through town soon. There will be 150 motorcycles that come in to view the Boots Visitors Center and then they will circle the square and then exit the City. He also reported they have one officer graduating from the police academy in May and 2 officers will complete their field training this week, the department is still short one officer.

Fire Chief Jason Martin reported that there was some recent promotion testing. He has vacancies in his department as well, they have lost 4 since the year started. He also went over the storm from earlier in the week and why the sirens kept sounding. He said that the sirens were put on timers for 5 minute intervals once Carthage was listed in the path of the storm, and it continued until the storm was past the City. He also asked the schools to open the shelters early so people weren't driving in the storm to get to the shelters. There were about 900 people who were at the 4 FEMA storm shelters throughout the city.

Parks and Recreation Director Richard Bonine reported that little league games had started and he went over the events happening for the Red White and Boom event on July 4th. There will be a 5K, golf tournament, Kiddieland ride, inflatables, facepainting, watermelon fee, a live band, food trucks and vendors, bull riding in the evening, and the night will end with the firework show. He also thanked Mr. Perkins for his help on the playground lights and speaking with CWEP on getting assistance with those.

Public Works Director Josiah Bayless reported that the code enforcement efforts are going well and his department has received more positive feedback than negative and they are seeing progress with the properties. He also said there are organizations that are willing to help those in need get their properties fixed. Sunday is dumpster days at the Fair Acres parking lot, the planning and zoning meeting is scheduled for Monday,

and Blevins is currently in town to pave Garrison and a part of East Central past the bridge by Leggett.

City Administrator Traci Cox reported that the Downtown Revitalization Coalition had another meeting and there is something being created to help people get businesses started. The Humane Society Contract is still in the works with hopes of bringing a contract to committee soon. She thanked CWEP for all of their help with the pool issues. She also reported on a Council Bill for guidelines regarding short term rentals.

The Committee on Claims filed a report in the amount of \$601,738.17 against the following funds: General Revenue \$105,143.79, Public Health \$169,555.78, Lodging \$2,512.36, Public Safety \$7,748.56, Parks/Stormwater \$3,237.50, Fire Protection \$646.00, Golf \$13,162.67, Capital Improvements \$7,474.00, Parks and Recreation \$63.75, Use Tax \$4,900.00, Public Library \$25,000.00, and Payroll \$262,293.76. Mr. Wells made a motion, seconded by Mrs. Harrison, to accept the report and allow the claims. Motion carried.

Under Public Hearings, The Carthage City Council will hold a Public Hearing at City Hall, 326 Grant St. Carthage, Missouri at 6:30pm on April 28th, 2026, to consider the following: An annexation request for property known as Lot 13 in Breckenwood 3rd Addition. There were no participants for the public hearing.

Under Old Business, C.B. 26-12 -- An Ordinance annexing certain adjacent territory known as Lot 13 in Breckenwood 3rd Addition, into the City of Carthage, Jasper County, Missouri as requested by Richard and Wylone Abbott was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Juan Topete, Robin Harrison, Ray West, David Thorn, Jack Perkins, Alan Snow, Beth Kang, Ron Wells, and Susan Reddy. The Council Bill was approved and numbered Ordinance 26-22.

C.B. 26-23 -- An Ordinance to amend Chapter 2 of the Code of the City of Carthage to add Article III Division 6, Section Sec. 2-178. - General functions, in the City of Carthage, Missouri, adding to the functions of the city clerk the requirement to post all agendas was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Juan Topete, Robin Harrison, Ray West, David Thorn, Jack Perkins, Alan Snow, Beth Kang, Ron Wells, and Susan Reddy. The Council Bill was approved and numbered Ordinance 26-23.

C.B. 26-24 -- An Ordinance authorizing the Mayor to enter into an amended agreement with the Boots Court Foundation/Carthage Visitors Center beginning July 1, 2026, for Tourism and Marketing Services, in the City of Carthage, Missouri was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Juan Topete, Robin Harrison, Ray West, David Thorn, Jack Perkins, Alan Snow, Beth Kang, Ron Wells, and Susan Reddy. The Council Bill was approved and numbered Ordinance 26-24.

Under New Business, C.B. 26-27 -- An Ordinance authorizing the Mayor to enter into a Lease Agreement with Jason and Pam Graff for continued use of the pavilion in

Municipal Park as a skating rink for a one-year term commencing May 1, 2026 was placed on first reading with no action taken with no action taken.

C. B. 26-28 -- An Ordinance authorizing the Mayor to enter into a contract with Elements Construction Concepts, Inc. of Joplin, Missouri, for the Kellogg Lake Sidewalk and Pavilion in the amount of \$134,143.00, in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 26-29 -- An Ordinance authorizing the Mayor to enter into a contract with Vision Carthage for Specified Services in the City of Carthage, from July 1, 2026, to June 30, 2027, in the City of Carthage, Missouri was placed on first reading with no action taken.

C.B. 26-30 -- An Ordinance amending Chapter 15 -- Nuisances of the Carthage City Code was placed on first reading with no action taken.

C.B. 26-31 -- An Ordinance to amend Section 503 – Holidays Authorized of the Personnel Policy Manual of the City of Carthage by adding Good Friday and amending the holiday observation days for Christmas Eve and Christmas Day when Christmas Eve falls on a Sunday was placed on first reading with no action taken.

During closing comments, Ms. Kang wanted to let Chief Dininger know that she has received many good compliments on the new Animal Control Officer. Mr. Wells and Mr. West thanked the students for attending the meeting this evening. Mr. Thorn welcomed Mrs. Reddy and Mrs. Harrison to the council. Mr. Perkins explained the students in attendance that the committee meetings are where most of the work happens and encouraged them to attend more of them. Mr. Snow said he will talk to Mr. Newport about his class.

Mr. Snow made a motion, seconded by Mr. Wells, to close the meeting according to Section 610.021 (2), the agenda includes the possibility of a vote to close part of the meeting to discuss leasing, purchasing or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor, followed by a roll call vote of 9 yeas and 0 nays. Ayes: Juan Topete, Robin Harrison, Ray West, David Thorn, Jack Perkins, Alan Snow, Beth Kang, Ron Wells, and Susan Reddy. Motion carried at 8:12 p.m.

CLOSED SESSION

Mrs. Reddy made a motion, seconded by Mrs. Harrison, to return to the regular session of the Council Meeting at 8:27 p.m. followed by a roll call vote 9 yeas and 0 nays. Ayes: Juan Topete, Robin Harrison, Ray West, David Thorn, Jack Perkins, Alan Snow, Beth Kang, Ron Wells, and Susan Reddy. Motion carried.

Mr. Wells made a motion, seconded by Mrs. Harrison to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 8:30 p.m.



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

April 28, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Ron Wells, Robin Harrison, Susan Reddy, Ray West

OTHER COUNCIL MEMBERS:

STAFF PRESENT: City Administrator Traci Cox, City Clerk Miranda Deal, HR Coordinator Michael Miller, and IT Administrator Michael Keith

Chair Ron Wells called the meeting to order at 05:30 PM.

2. Old Business

1. Approval of April 14, 2026 Minutes

ACTION: Motion to accept/approve item 2.1. by Robin Harrison;
Motion passed with a 4:0

AYES: Ron Wells, Robin Harrison, Susan Reddy, Ray West

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Ray West;
Motion passed with a 4:0

AYES: Ron Wells, Robin Harrison, Susan Reddy, Ray West

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss changes to the Personnel Policy regarding Section 503 --
Holidays Authorized

HR Coordinator Michael Miller presented the changes to the personnel manual, adding Good Friday and adjusting the days off for when Christmas Eve and Christmas fall on the weekends.

ACTION: Motion to accept and forward to council item 4.1. by Robin Harrison;

Motion passed with a 4:0

AYES: Ron Wells, Robin Harrison, Susan Reddy, Ray West

2. Staff Reports

It was discussed to change the time of the committee meeting to 6 pm. Mrs. Harrison made a motion, seconded by Mr. West, to move the committee meeting time to 6 pm unless there is a fuller agenda, then the meeting will be at 5:30 pm. Motion carried.

Mrs. Harrison brought up the resignation and discharge council bill that was previously tabled and has not been brought back up. Mrs. Harrison made a motion to bring the original version of the resignation and discharge section relating to City Administrator. Motion carried.

Ms. Cox reported that the budget process continues, she also reported that Ms. Deal attended a GFOA training last week. The hopes are to get her in a contract to get the GFOA Certified Public Finance Officer certification to where she can move up and take over the Finance Officer position.

5. Adjournment

ACTION: Motion to adjourn at 5:44 pm by Robin Harrison;
Motion passed with a 4:0

AYES: Ron Wells, Robin Harrison, Susan Reddy, Ray West

**--NOTICE OF MEETING--
PUBLIC WORKS COMMITTEE**

May 5, 2026

5:30 PM

CITY HALL

326 GRANT STREET

COUNCIL CHAMBERS

OLD BUSINESS

- **Consideration and Approval of minutes from Meeting on April 8, 2026.**

CITIZENS PARTICIPATION

NEW BUSINESS

- **Discuss County Road Tax**
- **Consider and discuss bids received for Forklift**
- **Discuss and give update on Loader for The Recycle Center**
- **Oak St. Bridge Engineering Review**

OTHER BUSINESS

STAFF REPORTS

- **Josiah Bayless**
- **Traci Cox**

ADJOURNMENT

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL
417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI)
AT LEAST 24 HOURS PRIOR TO THE MEETING.**

**POSTED: 05/4/2026
BY: Rachel Sutherland**

PUBLIC WORKS COMMITTEE

Public Works Department 623 E 7th Carthage MO 64836
Tele: (417) 237-7010 Fax: (417) 237-7011

"America's Maple Leaf City"



MAY 5, 2026, PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Juan Topete, Ray West, and Robin Harrison

Staff Members present: Josiah Bayless, Director of Public Works, Traci Cox, City Administrator, and Rachel Sutherland, Public Works Administrative Assistant.

Citizens Present: Bren Flanigan

Chairperson Juan Topete called the Public Works Committee meeting to order at 5:30 p.m.

Robin Harrison made a motion to accept the minutes of the April 8, 2026, meeting. All ayes, motion passed.

New Business:

1. Discussion of the County Road Tax from Josiah and Traci. A percentage of the County property taxes are allocated to roadway projects with City limits. In the past these funds have been sent to the Special Road District and now will go straight to The County for disbursement to The City. Proposed ideas for the use of the funds is to make improvements to the Stormwater Ditch at the intersection at 4th & Garrison, to help with the flooding problem, or possibly using the funds to improve the roads once Spire is done with their work in town. The members of the Committee feel that Stormwater Ditch would be the best use of the money.
2. We received two bids for a replacement forklift for the Recycle Center, \$25,000.00 was budgeted for the replacement. One bid was from Weise for \$28,611.00 for a CAT Forklift and the other was from B & H Industrial for \$21,450.00, for a Unicarrier Forklift. Our mechanics have checked out the Unicarrier and feel it would be a good, reliable machine. Robin Harrison made a motion to accept the bid from B & H Industrial and forward it to City Council for approval. All Ayes, motion carried.
3. Update on the repairs to the Recycle Center Loader. It is getting a new engine and a complete overhaul; it should be completed soon and back to the Recycle Center.
4. Regarding the Oak St. Bridge, the design phase has started, and we are ready to enter into a contract with the Railroad to begin the review process. Robin Harrison made a motion to move forward to allow them to review the plans and send notice to proceed and enter into the agreement with the Railroad. All ayes, motion carried.

Staff Reports:

Josiah reported:

1. The Street Dept has hired Kevin Andrews and is hoping to fill one final position soon, to have a full crew.
2. The street overlay at E. Central & River has been completed, as well as the overlay on Garrison to Chestnut St.
3. Dakota was able to make a large Route 66 Stencil and will be used to put the shield in the Kellogg Lake and Whee Bridge areas.
4. There was a road cave in on Gene Taylor Dr. on Monday, due to rusted pipe and churning water from the heavy rain we had. The Street Department was able to get that situation taken care of and the road re-opened in the same day.
5. The latest Dumpster Day, Sunday, was a success. Three Street Dept. Employees were present to help, nine dumpsters were filled and 250 tires were disposed of. There was a steady flow of people until the end of the event. Keith Wheat thanked The Mayor for showing up to the event.
6. Update on the targeted code enforcement that has begun on Oak St., we have been getting a good response and positive feedback. Sally from Vision Carthage has received 42 applications for people seeking help with repairs they need to have done.
7. The design for The Downtown Sidewalk Extension Project is ready to be presented to The City Council to move forward.

Traci reported:

1. New policies and procedures for short-term rentals, aka, Air B & B, will be going before the City Council soon for an Ordinance. In the past these rentals did not have any rules or inspections and this needs to be addressed to make sure that they are safe for lodging.

Ray West made a motion to adjourn the meeting at 6:15 p.m. All Ayes, motion carried.



City of Carthage, Missouri
**BUDGET WAYS & MEANS
COMMITTEE**

May 11, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of March 9, 2026 Minutes
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and Discuss Budget Adjustment for Police Department
 2. Consider and Discuss Contract with the Chamber of Commerce
 3. Consider and Discuss Contract with the Over 60 Center
 4. Consider and Discuss Budget Adjustment for Fire Department
 5. FY 2026-2027 Budget Review
 6. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

May 12, 2026 - 6:00 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of April 28, 2026 Minutes
 2. Review & Approval of the Claims Report
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and discuss changes to Section 2-160 - Resignation and Discharge of the Carthage City Code
 2. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



AGENDA

Planning, Zoning, and Historic Preservation Commission

Monday, May 4, 2026

5:30 pm

City Hall Chambers

326 Grant St. / Carthage MO 64836

Call to Order

Minutes of Previous Meeting: Monday, April 6, 2026

AMENDED

Public Participation

Each person who wishes to address the commission must put their name and address on the sign-up sheet and shall state their name prior to speaking. Each person is limited to two (2) minutes. The time may be extended by the chair if deemed necessary. Once a person has had their say on a particular issue they are not permitted to once again speak on the issue unless called to answer further questions by the commission or the chair.

Public Hearing

1. To consider a request for a Certificate of Appropriateness for the placement of exterior signage at 116-118 W 4th Street.
2. To consider a request for a Certificate of Appropriateness for the placement of exterior signage at 115 W Chestnut.
3. To consider a request for a Certificate of Appropriateness for the rehabilitation of the property located at 136 E 4th Street.
4. To consider a request for a Certificate of Appropriateness for the placement of exterior signage at 423 S Main Street.

New Business

1. Discuss proposed Short Term Rental Ordinance

Old Business

1. Discuss a Preliminary Plat for a new subdivision located at the NE corner of Fairview and Buena Vista.
2. Review of current and proposed Historic District Ordinance.

Staff Report

Next Meeting: Monday, June 1, 2026

Adjourn

Commission Members

Voting Members:	Chairman	Joshua Anderson	1205 S Main	417-793-2196
	Vice Chairman	Philip Brown	2533 Theo	417-793-8065
	Secretary	Torie Bounous	12522 Dogwood Road	417-310-0124
	Member	Robyn Peterson	1131 Grand Ave	417-439-5694
	Member	Rick Stuart	1118 Belle Aire	816-804-2933
	Member	Vacant	Vacant	Vacant
	Member	Matt Smith	1022 E Chestnut	417-437-2281

Non-Voting Members:	Mayor	Bren Flanigan	City Hall	417-237-7003
	City Administrator	Traci Cox	City Hall	417-237-7003
	Councilmember	Robin Harrison	721 E 10th	417-483-8835

Staff:	Public Works Director	Josiah Bayless	Public Works Department	417-237-7010
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Planning Zoning & Historic Preservation

Meeting Minutes

May 4th, 2026 City Hall Council Chambers

Members Present: Josh Anderson (Chairman), Philip Brown, Robyn Peterson, Matthew Smith, Rick Stuart

Staff & Council: Council Member-Robin Harrison-Present, Josiah Bayless- Public Works, Present-Julie Tilley-Public Works, Present-City Administrator-Traci Cox, Present-Mayor-Bren Flannigan.

Absent: Torie Soriano-Bounous

The meeting was called to order at 5:30 PM by Josh Anderson, Chairman

Approval of Previous Meeting Minutes: Motion by Rick, second by Matt, motion carried. No opposition.

Public Hearings- To consider:

1. To consider a request for a Certificate of Appropriateness for the placement of exterior signage at 116-118 W 4th Street. Applicant- Gilbert Ruiz appeared. Motion to approve request by Rick, second by Matt, Motion carried. No opposition.

2. To consider a request for a Certificate of Appropriateness for the placement of exterior signage at 115 W Chestnut. Applicants-James Ziler and Josh Hickerson appeared. Motion to approve request by Matt. Second by Rick. Motion carried. No opposition.

3. To consider a request for a Certificate of Appropriateness for the rehabilitation of the property located at 136 E 4th Street. Applicant-Alyssa Heisten appeared. Motion to approve request by Rick and seconded by Matt. Motion Carried. No opposition. Josh abstained.

4. To consider a request for a Certificate of Appropriateness for the placement of exterior signage at 423 S Main Street. Applicant was not present. Rick made a motion to table the request and seconded by Matt, Philip opposed, Motion carried.

Staff Report-None

New Business

Discussed a proposed Short Term Rental Ordinance: Traci Cox presented ordinance changes relevant to Short Term Rentals. Items with the Ordinance were discussed. Josh made a motion to accept the Short Term Rental Ordinance and forward to City Council for their consideration and approval. Rick seconded the motion. Philip opposed motion, motion carried.

Old Business-

- 1. Discuss a Preliminary Plat for a new subdivision located at the NE corner of Fairview and Buena Vista. Justin Holzwarth appeared on behalf of J Builders LLC. Discussion entailed. The plat satisfied City of Carthage Code Requirement. Josh called for a Motion to approve the Preliminary Plat, with a side yard setback waiver for shared wall construction on interior lots. Rick motioned to approve the Preliminary Plat, Matt seconded. Motion carried. No opposition. Josh called for a motion to accept the Plat as Final Plat for City Council consideration since the Plat had met all requirements of Public Works. Rick seconded the Final Plat approval. Motion Carried. No Opposition.**
- 2. Review of current and proposed Historic District Ordinance. No action.**

Public Participation

- 1. Justin Holzwarth- J Builders spoke briefly regarding future development. No action.**

Adjournment: There being no further business, Josh motioned to adjourn the meeting, seconded by Rick. All present voted in favor; the meeting was adjourned at 6:30 PM.

The next regular meeting is scheduled for Monday, June 1st, 2026 at 5:30 PM in the City Council Chambers.



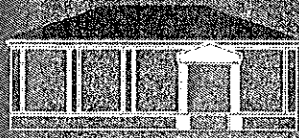
City of Carthage, Missouri
TREE BOARD - WORK SESSION

May 5, 2026 - 4:30 PM
Parks & Recreation Office
521 Robert Ellis Young Drive
Carthage, MO 64836

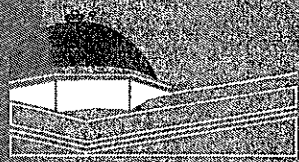
AGENDA

1. **Old Business**
2. **Citizens Participation**
(Citizens wishing to address the Board should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call the Parks & Recreation office at 417-237-7035.)
3. **New Business - Work Session**
 1. Grand Street project work day.
4. **Staff Reports**
5. **Other Business**
6. **Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



STEADFAST FAMILY THERAPY CENTER



CARTHAGE PUBLIC LIBRARY

612 S. Garrison Avenue

Carthage, Missouri 64836

PH 417-237-7040

FX 417-237-7049

carthage.lib.mo.us

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, May 12th, 2026, 5:15 p.m.

Carthage Public Library Board Room

612 S. Garrison Ave.

AGENDA

Roll Call of Members

Minutes from the Last Meeting

Financial Reports

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports

Building Committee

Budget Committee

Approve 2026-2027 Budget

Community Relations

By-Laws

Library Gardens

Communications

Compensation/Wages

New Business

Payment of Bills

Adjournment

COUNCIL BILL NO. 26-27

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a Lease Agreement with Jason and Pam Graff for continued use of the pavilion in Municipal Park as a skating rink for a one-year term commencing May 1, 2026.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Lease Agreement with Jason and Pam Graff for the continued use of the pavilion in Municipal Park as a skating rink for a one-year term commencing May 1, 2026 and ending May 1, 2027, a copy of which Agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services Committee

LEASE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2026 by and between the City of Carthage, Jasper County, Missouri, a municipal corporation, hereinafter called Lessor, and Jason and Pam Graff, of Carthage, Missouri, hereinafter called the Lessee.

WITNESSETH, THAT THE Lessor, for and in consideration of the rents, covenants, and stipulations to be paid, kept and performed by the said Lessee does hereby lease and demise to the said Lessee a certain building located in the Municipal Park, Carthage, Missouri, which said building is owned by Lessor and commonly referred to as "pavilion" to be used by Lessee as a skating rink.

TO HAVE AND TO HOLD the above described building with all privileges thereto belonging unto the said lessee for a term of one year commencing May 1, 2026 and ending May 1, 2027. Lessee to use said premises as and for a skating rink with the approval of a majority of the members of the City Council, City of Carthage, Missouri.

Lessee does hereby agree to pay to lessor as and for rental for the above described premises the total sum of Zero Dollars (\$00.00) per year.

Lessee does hereby agree that the Lessor is to make no repairs to the facility, including but not limited to; water infiltration form surface water, resurfacing floor, painting, and exterior maintenance.

The Lessee shall hold the Lessor free and harmless from any and all costs, damages, expenses, mechanic liens, or any and all liability which may arise from any contract, tort, statute, or city ordinance growing out of the use of said premises by said Lessee.

The Lessee does hereby agree that he will not assign this lease nor shall he have the right to so assign the same to any person or persons howsoever without first having and obtaining the written consent of the Lessor to said proposed assignment.

The City will continue to maintain electrical, sewer, and water service to and from the building. Lessee to provide proper sanitation and illumination inside the building

The Lessee shall be responsible for all repairs to the interior of said pavilion and Lessee covenants to maintain said interior in as good repair as it was in at the commencement of this lease, ordinary wear and tear and acts of God excepted.

The Lessee assumes and agrees to pay all utility bills, including the water bill for the main floor of the building, incurred in connection with use of said building.

Lessee shall have the right at their option to operate legitimate concessions within said building in addition to the skating business carried on therein.

Lessee further covenants and agrees to prevent their patrons and others from parking their automobiles immediately adjacent to said pavilion, and Lessee agrees to use all reasonable means to prevent delivery trucks from crossing the sidewalk when making deliveries to the said pavilion.

Damage to the building by fire, wind, storm, and other casualty rendering the Pavilion untenable shall, at the option of either party, work a termination of this lease.

The Lessee covenants and agrees to maintain and keep the toilets on the main floor in said building clean and in good repair, except for as above stated, and to keep the premises in a clean, neat, and orderly manner.

It is further agreed and understood by and between the parties hereto, that prior to the commencement of said skating rink business by Lessee on said premises, said Lessee shall at this own expense, obtain a policy of liability insurance in the amount of two million dollars (\$2,000,000.00) with the City of Carthage as an additional named insured, protecting Lessor from any claim of any person or persons whomsoever arising out of the use of said property as a skating rink by Lessee. Lessee shall provide the City Clerk with a copy of the insurance certificate no later than thirty days after signing of the agreement.


The alterations made by Lessee and all equipment installed for the purpose of winterizing the Pavilion shall be and remain the property of Lessor upon the termination of the Lease Agreement.

Violation of any above covenants contained herein by the Lessee shall, at the option of the Lessor, constitute a forfeiture of the lease, but shall in no way affect the obligation of the Lessee to pay the rental herein provided for.

In **WITNESS WHEREOF**, the parties hereunto set their hand and seal of this _____ day of _____, 2026.

CITY OF CARTHAGE

By: _____ Lessor
Mayor:

 _____ Lessee
Pam Graff

 _____ Lessee
Jason Graff

Attest:

City Clerk

COUNCIL BILL NO. 26-28

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with Elements Construction Concepts, Inc. of Joplin, Missouri, for the Kellogg Lake Sidewalk and Pavilion in the amount of \$134,143.00, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a contract with Elements Construction Concepts, Inc. of Joplin, Missouri, for the Kellogg Lake Sidewalk and Pavilion in the amount of \$134,143.00, a copy of which agreement is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Works Committee

COUNCIL BILL NO. 26-29

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with Vision Carthage for Specified Services in the City of Carthage, from July 1, 2026 to June 30, 2027, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract for Services with Vision Carthage from July 1, 2026 to June 30, 2027 in the amount not to exceed (\$33,000) Thirty-Three Thousand and 00/100 dollars, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Public Services

AGREEMENT
by and between
THE CITY OF CARTHAGE, MISSOURI
and
VISION CARTHAGE

This Agreement, made and entered into this ____ day of _____, 2026, is by and between Vision Carthage, (“Vision”) and the City of Carthage, Missouri (“City”).

WITNESSETH:

WHEREAS, Vision has undertaken many projects for the benefit of the City of Carthage, its businesses, and its citizens; and

WHEREAS, the City has determined that it is in the best interests of the City, and important to the promotion of the City to compensate Vision Carthage for the performance of services pursuant to this Agreement.

NOW, THEREFORE, in consideration of mutual undertakings and mutual benefits from the services set forth herein, the City and Vision Carthage agree as follows:

I. SCOPE OF SERVICES

Vision Carthage will provide the following services:

- a. \$5,000 – Administer and coordinate the Restoration Carthage workday. To assist homeowners with minor exterior repairs, general clean up, landscaping and preventative maintenance. Hold workshops for training to maintain properties and for other educational purposes. Also provide additional days for clean-up and expand the service area. Well-maintained neighborhoods increase community pride.
- b. \$7,000 – Administer and maintain Downtown Art: Coordinate with local artists on the creation of murals and refreshing of Ghost Signs (faded façade ads) to create a vibrant downtown and increasing foot traffic to the district. Art will inspire a destination for residents and tourists alike.
- c. \$12,000 – Carthage in Bloom to organize and maintain planting days for hanging baskets, planters, and flower beds within the Downtown District, Sidewalk Mall, Memorial Hall, Central Park, city parking lots, roundabouts. The City shall be responsible for watering for the applicable landscaping areas. Vision shall be responsible for planting, maintaining, and caring for all landscaping installed under this Agreement. Vision shall supply all necessary materials, including but not limited to soil, plants, mulch, fertilizer, and related landscaping materials, at no cost to the City. Vision will encourage residents to take pride in their landscaping and beautify their surroundings by awarding the Carthage in Bloom Awards. This can be a garden or art event.

- d. \$4,000 – Coordinate Hometown Holidays: Oversee and install festive elements for the Hometown Holidays, including the light tunnel, Christmas tree, downtown lights, hanging baskets, family events and other season decorations, transforming downtown Carthage into a holiday destination.
- e. \$2,000 – Entrance Beautification: Enhance city navigation and entry points with attractive, clear signage to enhance navigation, beautify entry points to improve the visitor experience and welcome newcomers
- f. \$1,000 – Banner Program: Purchase and maintain flags downtown.
- g. \$1,500 – Vision Carthage shall organize and conduct one (1) Dumpster Day event per calendar year. Vision shall be responsible for planning, coordinating, and managing all activities related to the event, including logistics, scheduling, volunteer coordination, and event oversight.
- h. \$500 – Vision Carthage shall be responsible for preparing and submitting a grant application on behalf of the Carthage Skating Rink. This responsibility includes researching applicable grant opportunities, drafting the grant narrative, and coordinating required supporting documentation.

II. TERM AND TIME OF PERFORMANCE

The term of this Agreement shall be from July 1, 2026 to June 30, 2027.

III. COMPENSATION AND METHOD OF PAYMENT

The City hereby agrees to compensate Vision for the Services as outlined in Section I in twelve (12) equal, monthly installments for a total of \$33,000.00 for FY26-27, payable beginning July 1.

IV. UPDATES AND REVIEW PROCESS

Vision Carthage will meet with the City Council quarterly to review the progress of the efforts of Vision Carthage. They will review the scope of work, goals for next quarter, and review any reports Vision Carthage. The City Council may request information or a report at any time. Vision Carthage shall provide the requested information or report within thirty (30) days.

V. REPRESENTATION ON BOARD

The Vision Carthage Board of Directors oversee the operation of Vision Carthage, and the City will possess one non-voting liaison position on the Board.

VI. CHANGES

This Contract may be amended only by a written change authorized in advance by the City. Vision Carthage shall not perform any changed or revised work unless the City has

provided prior written authorization. When a change is authorized, Vision Carthage shall promptly submit to the City a written proposal identifying any associated increase or decrease in cost. No change in work or compensation shall be valid or compensable without the City's prior written approval, and any authorized change shall not invalidate this Contract.

VII. ACCOUNTING

During the period of this Contract, Vision Carthage shall maintain books of accounts of its expenses and charges in connection with this contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by Vision Carthage.

VIII. ENTIRE AGREEMENT

This contract contains all the agreements of the parties relating to the subject matter hereof and is the full and final expression of the agreement between the parties. Any oral representations or modifications concerning this instrument are of no force or effect excepting a subsequent modification in writing signed by all the parties hereto.

IX. TRANSFERABILITY

Neither City nor Vision Carthage shall assign any rights or duties under this contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this contract.

X. SEVERABILITY

All parties agree that should any provision of this contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this contract, which shall continue in full force and effect.

XI. THIRD PARTY RIGHTS

Nothing in this contract is intended to benefit any third party not a party to this contract, and no provision of this contract shall confer any rights upon any such third party.

XII. INDEPENDENT CONTRACTOR

Vision Carthage is not authorized or empowered to make any commitments or incur any obligation on behalf of the City, but merely to provide the Services provided for herein as an independent contractor.

XIII. TERMINATION OF CONTRACT

This Agreement may be terminated at any time by written, mutual agreement of the parties. The City shall have the right to terminate this Agreement in the event that Vision Carthage is in default or violation of the terms or provisions of this Agreement and fails to cure such default or violation within thirty (30) working days after receipt of a written Notice of Default, unless a longer time is agreed upon by both parties in writing. In case the default is not cured or remedied within thirty (30) working days or a longer period of time if agreed upon, the City may exercise its option to terminate this Agreement upon five (5) days written notice thereafter. In the event of termination, Vision Carthage shall refund to the City a pro-rated portion of the compensation paid pursuant to section III above. The pro-rated amount shall be determined by dividing the annual payment recited in section III by 365 and multiplying this daily amount by the number of days remaining in the year from and after the effective date of termination. Vision Carthage shall refund the pro-rated amount to the City within 30 days of the effective date of termination.

Either party may terminate this agreement according to the terms of this contract.

XIV. NOTICE

Any notice required by this contract is deemed to be given if it is mailed by United States certified mail, postage prepaid, and addressed as hereinafter specified.

Notice to the City shall be addressed to: City
Administrator
City of Carthage, Missouri
326 Grant Street
Carthage, Missouri 64836

Notice to Vision Carthage shall be addressed to:
Executive Director
Vision Carthage
221 W. 4th Street, Suite 15
Carthage, MO 64836

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

CITY OF CARTHAGE, MISSOURI

VISION CARTHAGE

David B. Flanigan, Mayor

John Petticrew, Board President

ATTEST:

ATTEST:

Miranda Deal, *City Clerk*

Secretary

AN ORDINANCE AMENDING CHAPTER 15 – NUISANCES OF THE CARTHAGE CITY CODE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, as follows:

The following language shall be added to Chapter 15 as a new Article III with the title “Keeping or Maintaining a Public Nuisance – Violation, Penalty”.

SECTION I. ARTICLE III. Keeping or Maintaining a Nuisance – Violation, Penalty.

SECTION II. A person commits the offense of keeping or maintaining a public nuisance if he or she knowingly keeps or maintains:

- (1) Any room, building, structure, or inhabitable structure which is used for the illegal manufacture, distribution, storage, or sale of any amount of a controlled substance.
- (2) Any room, building, structure, or inhabitable structure where, on three or more separate occasions within the period of a year, two or more persons who were not residents of the room, building, structure, or inhabitable structure gathered for the principal purpose of unlawfully ingesting, injecting, inhaling, or using any amount of a controlled substance.
- (3) In addition to any other criminal prosecutions, the city attorney may by information or indictment charge the owner or occupant or both the owner and the occupant of the room, building, structure, or inhabitable structure with the offense of keeping or maintaining a public nuisance.

SECTION III. An “inhabitable structure” is defined as a vehicle, vessel, or structure:

- (a) Where any person lives or carries on a business or other calling;
- (b) Where people assemble for purposes of business, government, education, religion, entertainment, or public transportation; or
- (c) Which is used for overnight accommodations of persons.

SECTION V. The offense of keeping or maintaining a public nuisance is a misdemeanor punishable by a fine up to \$500.00 and up to ninety (90) days in jail.

SECTION IV. This Ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

COUNCIL BILL NO. 26-31

ORDINANCE NO. _____

An Ordinance to amend Section 503 – Holidays Authorized of the Personnel Policy Manual of the City of Carthage by adding Good Friday and amending the holiday observation days for Christmas Eve and Christmas Day when Christmas Eve falls on a Sunday.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Section **503 – Holidays Authorized** of the Personnel Policy Manual is hereby amended by adding Good Friday.

503. Holidays Authorized: All full-time employees are authorized the following paid holidays each year:

New Year's Day - January 1

Martin Luther King Jr. Day – Third Monday in January

President’s Day - Third Monday in February

Good Friday - Varies

Memorial Day - Last Monday in May

Juneteenth – June 19

Independence Day - July 4

Labor Day - First Monday in September

Veteran's Day - November 11

Thanksgiving Day - Fourth Thursday in November

Thanksgiving Friday

Christmas Eve - December 24

Christmas Day - December 25

Personal Leave Day

In the event a holiday falls on a Saturday, the preceding Friday shall be observed. In the event that a holiday falls on a Sunday, the following Monday shall be observed. In the event Christmas Eve falls on a Sunday the proceeding Monday and Tuesday shall be the observed days for the Christmas Eve and Christmas Day holidays. In the event Christmas Day falls on a Saturday then the preceding Thursday and Friday shall be observed as the Christmas Eve and Christmas Day holidays.

SECTION II: This Ordinance shall take effect and be in force effective from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Insurance, Audit and Claims

To: Committee on Insurance, Audits, and Claims

Subject: Amendments to the City's Holiday Policy

Date: April 28, 2026

PURPOSE

This memo recommends updating the City's holiday policy to recognize Good Friday as an official City holiday. The recommendation is based on low public demand for services, operational impacts, employee morale considerations, and consistency with other local agencies.

In addition, a recommendation to change the days that the City observes Christmas Eve and Christmas Day in the event that Christmas Eve fall on a Sunday.

BACKGROUND

City offices have traditionally remained open on Good Friday. However, staff have long observed that public interaction on this day is limited. To better understand actual demand, administrative staff in Parks & Recreation, City Hall, and Public Works tracked in-person visits and phone calls received on Good Friday.

Currently, in the event that Christmas Eve falls on a Sunday, the City observes the preceding Friday for Christmas Eve and the proceeding Monday for Christmas Day. Feedback from staff, department heads, and other municipalities were used to move forward with a recommendation for a change of observation days.

SERVICE DEMAND ASSESSMENT

City Hall: 5 in-person visitors; 10 phone calls (2 asking whether the County Courthouse was open)

Parks & Recreation: 1 in-person visitor; 0 phone calls

Public Works (Administrative Offices): 3 in-person visitors; 4 phone calls

Overall, the data shows very limited public use of administrative services on Good Friday.

FISCAL IMPACT

The costs to add Good Friday results in approximately \$17,000 in additional Police and Fire payroll costs, including benefits. These costs occur because Good Friday is currently treated as a regular workday while still qualifying as a holiday for public safety personnel. As a result, Police and Fire employees receive holiday pay and related benefits for each holiday worked.

These costs are required to maintain normal public safety coverage so that there is no detriment to the citizens. Recognizing Good Friday as a City holiday would not affect Police or Fire services, as essential operations would continue under normal holiday staffing practices.

EMPLOYEE MORALE

Recognizing Good Friday as a City holiday would provide employees with a predictable day off during a period of historically low service demand. This type of consistency supports work-life balance and contributes positively to employee morale, retention, and recruitment.

Staff members and department heads have reviewed and agreed with a needed change for the Christmas Eve and Christmas Day observation days in the event that Christmas Eve falls on a Sunday.

REGIONAL CONSISTENCY

Several nearby organizations already observe Good Friday, including Webb City, Jasper County, and Carthage Water & Electric. Aligning the City's holiday schedule with these entities helps reduce public confusion and promotes consistency among local government and utility services.

Local organizations such as Neosho, Republic, and Nixa all observe on Monday and Tuesday in the event that Christmas Eve falls on a Sunday.

RECOMMENDATION

Based on low administrative service demand, operational considerations, employee morale, and alignment with surrounding agencies, staff recommends updating the City's holiday policy to recognize Good Friday as a City holiday. This change would not affect Police or Fire services, and essential public safety operations would continue under normal holiday staffing practices.

In addition, we are recommending the change of observation days to Monday and Tuesday for the Christmas Eve and Christmas Day holidays in the event that Christmas Eve falls on a Sunday.

COUNCIL BILL NO. 26-25

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to enter into a contract with the Carthage Chamber of Commerce for Specified Services, from July 1, 2026 to June 30, 2027, in the City of Carthage, Missouri.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE,
JASPER COUNTY, MISSOURI** as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract for Services with the Carthage Chamber of Commerce for Services from July 1, 2026 to June 30, 2027 in the amount of Forty-One Thousand Dollars and 00/100 (\$41,000.00), a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Budget Ways & Means

AMENDED AGREEMENT
by and between
THE CITY OF CARTHAGE, MISSOURI
and
THE CARTHAGE CHAMBER OF COMMERCE

This Agreement, made and entered into this _____ day of _____, 2026, is by and between Carthage Chamber of Commerce, (“Chamber”), and the City of Carthage, Missouri (“City”).

WITNESSETH:

WHEREAS, the Carthage Chamber of Commerce has undertaken many projects for the benefit of the City of Carthage, its businesses, and its citizens; and

WHEREAS, the City has determined that it is in the best interests of the City, and important to the promotion of commerce within and surrounding the City, to compensate the Chamber for the performance of services pursuant to this Agreement.

NOW, THEREFORE, in consideration of mutual undertakings and mutual benefits from the services set forth herein, the City and Chamber agree as follows:

I. SCOPE OF SERVICES

The Chamber will provide the following:

- a. The city will have a Chamber Champion membership.
- b. This city will be a Presenting Sponsor at the Carthage Chamber of Commerce Annual Banquet. This includes the presentation of the City of Carthage, “Industry of the Year award” and 10 tickets to the Annual Banquet.
- c. Booth Representation at the Annual Biz Expo, may be used for any department the City of Carthage deems necessary, i.e. parks, tourism, etc.
- d. Golf Team Registrations for the Annual Golf Scramble. This includes three, four person teams.
- e. The city will be a Presenting Sponsor of the Maple Leaf Festival. This includes the City logo present on all signage affiliated with Maple Leaf and the opportunity to have a float in the annual parade.
- f. City of Carthage Relocation Guide, (brochures printed yearly to be distributed to new residents and potential new residents. Available online, and key locations, approx. 4,000 printed) the City logo to appear on all publications.

- g. Media outreach, and appearances promoting businesses in Carthage and the City of Carthage, includes TV, radio, newspaper print and any other media outlets.
- h. Administrating business enhancement & enrichment classes for businesses to attend to keep their businesses successful while driving business into their doors. Creation of Chamber Gift Certificates to keep dollars local that supports the local sales tax base. Collaborating with other groups & organizations to promote Carthage and attract visitors while providing value to our current residents. Writing letters of support for business expansions, along with new business prospects to secure funding to invest in Carthage.
- i. Successful social media, website, and other outside media avenues to promote Carthage and the business community, i.e., MAKO, US Chamber, Missouri Chamber, 16Chamber Institute, and all legislative events both locally, state, and nationally.

The City will provide the following:

- a. Use of the Carthage Municipal Golf Course for the Annual Chamber Golf Tournament.
- b. Use of Memorial Hall for the Annual Chamber Banquet.
- c. Use of Memorial Hall for the Annual Business Expo.

II. TERM AND TIME OF PERFORMANCE

This amendment shall be effective July 1, 2026 to June 30, 2027.

III. COMPENSATION AND METHOD OF PAYMENT

The City hereby agrees to compensate Carthage Chamber of Commerce for the Services as outlined in Section I in twelve (12) equal, monthly installments for a total of \$41,000 for FY26-27.

IV. UPDATES AND REVIEW PROCESS

Carthage Chamber of Commerce will meet with the City Council quarterly to review the progress of the efforts of Carthage Chamber of Commerce. They will review the scope of work, goals for next quarter, and review any reports Carthage Chamber of Commerce may provide. The City Council may request information or a report at any time. Carthage Chamber of Commerce shall provide the requested information or report within thirty (30) days.

V. REPRESENTATION ON BOARD

Carthage Chamber of Commerce’s Board of Directors oversee the operation of Carthage Chamber of Commerce, and the City will possess one voting ex officio seat on the Board, which will be the mayor. The City will also possess one non-voting liaison position on the Board.

VI. CHANGES

No change in this Contract shall be made except in writing prior to the change in work or terms being performed. Carthage Chamber of Commerce shall make any and all changes in the Work without invalidating this Contract when specifically required to do so in writing by the City. Carthage Chamber of Commerce, prior to the commencement of such changed or revised work, shall submit promptly to the City, a written cost or credit proposal for such revised Work. No work or change shall be undertaken or compensated for without prior written authorization from the City.

VII. ACCOUNTING

During the period of this Contract, the Chamber shall maintain books of accounts of its expenses and charges in connection with this Contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by Carthage Chamber.

VIII. ENTIRE AGREEMENT

This contract contains all the agreements of the parties relating to the subject matter hereof and is the full and final expression of the agreement between the parties. Any oral representations or modifications concerning this instrument are of no force or effect excepting a subsequent modification in writing signed by all the parties hereto.

IX. TRANSFERABILITY

Neither City nor Chamber shall assign any rights or duties under this Contract without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Contract.

X. SEVERABILITY

All parties agree that should any provision of this contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this contract, which shall continue in full force and effect.

XI. THIRD PARTY RIGHTS

Nothing in this Contract is intended to benefit any third party not a party to this Contract, and no provision of this Contract shall confer any rights upon any such third party.

XII. INDEPENDENT CONTRACTOR

Carthage Chamber of Commerce is not authorized or empowered to make any commitments or incur any obligation on behalf of the City, but merely to provide the Services provided for herein as an independent contractor.

XIII. TERMINATION OF CONTRACT

This Agreement may be terminated at any time by written, mutual agreement of the parties. The City shall have the right to terminate this Agreement in the event that Carthage Chamber of Commerce is in default or violation of the terms or provisions of this Agreement and fails to cure such default or violation within thirty (30) working days after receipt of a written Notice of Default, unless a longer time is agreed upon by both parties in writing. In case the default is not cured or remedied within thirty (30) working days or a longer period of time if agreed upon, the City may exercise its option to terminate this Agreement upon five (5) days written notice thereafter. In the event of termination, Carthage Chamber of Commerce shall refund to the City a pro-rated portion of the compensation paid pursuant to section III above. The pro-rated amount shall be determined by dividing the annual payment recited in section III by 365 and multiplying this daily amount by the number of days remaining in the year from and after the effective date of termination. Carthage Chamber of Commerce shall refund the pro-rated amount to the City within 30 days of the effective date of termination.

If neither party terminates this contract, it shall automatically terminate and expire June 30, 2026. Either party may terminate this agreement according to the terms of this contract.

XIV. NOTICE

Any notice required by this contract is deemed to be given if it is mailed by United States certified mail, postage prepaid, and addressed as hereinafter specified.

Notice to the City shall be addressed to:
City Administrator
City of Carthage, Missouri

326 Grant Street
Carthage, Missouri 64836

Notice to Carthage Chamber of Commerce shall be addressed to:
Executive Director
Carthage Chamber of Commerce
402 S. Garrison
Carthage, MO 64836

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

CITY OF CARTHAGE, MISSOURI

CARTHAGE CHAMBER OF COMMERCE INC.

David B. Flanigan, Mayor

Tyler Smith, Board President

ATTEST:

ATTEST:

Miranda Deal, *City Clerk*

Secretary

COUNCIL BILL NO. 26-26

ORDINANCE NO. _____

An Ordinance authorizing the Mayor to execute a Contract between the City of Carthage and the Carthage Over 60 Center for services in the amount not to exceed \$23,000.00.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: The Mayor of the City of Carthage is hereby authorized to enter into a Contract with the Carthage Over 60 Center for services in the amount not to exceed \$23,000.00, a copy of which is attached hereto and incorporated herein as if set out in full.

SECTION II: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Budget Committee

**CONTRACT FOR SERVICES
BY AND BETWEEN
THE CARTHAGE OVER 60 CENTER INC.
AND THE CITY OF CARTHAGE, MISSOURI
A MUNICIPAL CORPORATION**

THIS AGREEMENT made and entered into this _____ day of _____, by and between Carthage Over 60 Center Inc., hereinafter referred to as Center and the City of Carthage, a Municipal Corporation, hereinafter referred to as City.

WHEREAS, there exists a need for a continuing provision of nutrition and support services for the senior citizens of the City of Carthage, and

WHEREAS, the parties to this contract are desirous of defining their rights and obligations in supplying said services and nutrition.

NOW THEREFORE, in consideration of the promises contained herein and in good and valuable consideration exchanged between Center and City, it is hereby agreed to, as follows:

I Center Agrees to:

- (1) Provide such nutrition services as are outlined in this contract with the Area Agency on Aging and in accordance with Federal program guidelines, with these services to be provided at the location hereinafter referred to as facility, this being the Carthage Over 60 Center, located at 404 E Third Street, Carthage, Missouri.
- (2) To employ, train and supervise such employees as it deems necessary for the operation of nutrition and support services at the facility, in accordance with current Administration on Aging requirements.
- (3) To pay for or provide payment for utilities and telephone beginning July 1, 2026 ending June 30, 2027. Said payment shall cover the total cost for all utilities and all telephone expenses at the facility.
- (4) To pay for or provide for all maintenance and janitorial services for the inside of the facility, including all inside equipment and furnishings.
- (5) To not sublet the facility, or part thereof, without written permission of City or as provided within this agreement.
- (6) To provide recreational and support services to include, but not limited to the following: regular blood pressure and eye examination clinics at the facility, dances at the facility, card playing and card tournaments at the facility, and all other such services as may be required by federal regulation and contracts.
- (7) In addition, Center agrees to provide, when feasible, such other recreation and support services as may be requested by the senior persons of Carthage through the Center's Advisory Council.

II City Agrees:

- (1) To make available to Center use of the facility.
- (2) To maintain the structural soundness of the premises and maintain the outside of the building such as, but not limited to, roof, walls, doors and air conditioning

system.

- (3) To provide for and pay property insurance to cover claims for injuries caused due to the condition of City's property.
- (4) To maintain the parking lot area including the plowing of snow from the parking area when necessary and shoveling of snow from walkways at the facility.
- (5) To provide for lawn mowing at the facility.

III City and Center Further Agree:

- (1) To recognize the duly elected Advisory Council as the formal advisory body of senior citizens in matters including the building, nutrition program, recreation and support services. The City and Center will have representatives present at regular meetings of the Advisory Council and seriously consider all requests and recommendations from this advisory group.
- (2) Scheduling of activities at the facility shall be handled in the following manner:
 - a) Center shall handle all scheduling of events and activities at the facility. Priority in scheduling will be given in the following order:
 - (1) Center sponsored senior citizen activities
 - (2) Other senior citizen activities
 - (3) City government sponsored activities
 - (4) Private group or organization activities (non-senior)
 - b) The facility shall be made available to community groups when not previously scheduled and in accordance with the priority listing in Section III, 2., (a) above. The parties involved recognize the requirement that the facility remain a community building, with priority given to senior citizens, but open to other groups.
 - c) Charges for use of the facility by non-senior private groups or activities may be levied in order for Center to defray the additional cost of utilities used by outside groups. Any such charges, as well as other rental policies, e.g., clean-up policy, hours, availability of keys, etc., shall be determined by the Advisory Council in conjunction with the City.
- (3) In consideration of the services to be rendered hereunder to the City, the City agrees to pay on behalf of the Center, a sum not to exceed twenty-one thousand dollars and no cents (\$21,000.00) appropriated by the annual budget of the City, which shall be used to pay utility costs for water, electric, sewer and gas bills monthly. Individual utility services shall be billed to the Center which in turn will be submitted to the City for payment up to the amounts indicated above. Any amounts above those indicated are to be the responsibility of the Center. The City also agrees to pay on behalf of the Center, a sum not to exceed two-thousand dollars and no cents (\$2,000.00) for building maintenance.

- (4) Center agrees that all persons working for Center under this Agreement shall be employees of Center and in no way shall be considered as employees of City, notwithstanding common inter-organizational interests. In this connection, should any liability arise under the Worker's Compensation provision of the State of Missouri due to injury of an employee of Center, the same shall be the sole responsibility of Center. It is understood that Center shall indemnify and hold harmless City from any and all claims, suits, demands and actions related to the operation of Center's programming. Notwithstanding the provisions of Missouri Law and the protection which said law provides to persons who serve as members of policy bodies responsible for the governance of not-for-profit organizations, Center, as deemed appropriate by its Advisory Council, is authorized to insure itself, its Officers, Directors and Staff, against liability claims.

IV TERM OF AGREEMENT:

This agreement shall be deemed to have taken effect July 1, 2026 and shall terminate as of June 30, 2027. This agreement shall be binding upon the parties hereto, and their successors.

CITY OF CARTHAGE

By: _____
David B. Flanigan,
Mayor

ATTEST:

Miranda Deal, City Clerk

Carthage Over 60 Center

By: _____

An Ordinance accepting the final plat of South Rollins Creek, as submitted by J Builders LLC, generally located at the NE corner of Fairview and Buena Vista, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I. The final plat of South Rollins Creek, an Addition to the City of Carthage, Jasper County, Missouri, which is attached hereto and incorporated herein, as recommended by the Planning and Zoning Commission of the City of Carthage, is hereby accepted by the Council of the City of Carthage.

SECTION II. The final plat includes a side yard setback waiver as follows: Side yard setback requirements for those lots specifically identified on the approved and recorded subdivision plat are hereby modified. Side yard setback waivers shall apply only to interior lot lines where no side yard setback is provided; such lot lines shall be considered shared wall dwelling lines for construction purposes. All other required setbacks and minimum lot size requirements are in accordance with applicable zoning regulations. This modification is intended to allow for flexible lot design, efficient land use, and coordinated building placement consistent with the approved subdivision layout.

SECTION III. This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Sponsored by: Planning and Zoning Commission

Proposed 'Rollins Creek South Subdivision'



Date created: 3/23/2026
Last Data Uploaded: 3/23/2026 1:38:06 AM

Developed by  SCHNEIDER
GEOSPATIAL

AN ORDINANCE TO AMEND SECTION 25-251 OF THE CODE OF ORDINANCES OF THE CITY OF CARTHAGE, MISSOURI, TO ADD SUBSECTION (19) SHORT-TERM RENTALS AS A SPECIAL USE WITH REGULATORY STANDARDS

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

SECTION I: Chapter 25-251 of the Code of Ordinances of the City of Carthage, Missouri is hereby amended to add Subsection (19) Short-Term Rental as a Special Use with Regulatory Standards as follows:

Sec. 25-251. Special Uses.

(19) Short-term rentals subject to the following minimum standards:

a. A short-term rental shall be defined as the rental of a dwelling unit or any portion thereof for lodging purposes for periods of fewer than thirty (30) consecutive days.

b. Short-term rentals shall be permitted only within lawfully established residential dwelling units and shall not be permitted within accessory structures.

c. Prior to commencement of operation, and thereafter as required by the city, the dwelling unit shall pass a certificate of occupancy inspection conducted by the city or its authorized representative. No short-term rental shall be operated without a valid certificate of occupancy.

d. Upon any change in ownership of the property, the Certificate of Occupancy and the Special Use Permit shall expire and must be renewed by the new owner. A new certificate of occupancy inspection shall be required upon such change of ownership. If a new certificate of occupancy is issued, the Special Use Permit may be renewed. In the event a new certificate of occupancy is not issued, no new Special Use Permit shall be granted until the new owner has completed all required improvements, and the property has been brought into full code compliance.

e. The dwelling unit shall comply with all applicable local building, fire safety, property maintenance, and zoning regulations of the City of Carthage. An emergency evacuation map/plan (including primary and secondary exits and the location of fire extinguishers, smoke alarms, and carbon monoxide alarms, if present) shall be posted conspicuously within the dwelling unit.

f. A valid City of Carthage business license shall be obtained prior to operation and maintained at all times during operation of a short-term rental. A copy of the business license shall be displayed conspicuously within the dwelling unit. Failure to obtain or maintain a required business license shall be prima facie evidence of cessation of the permitted use and grounds for revocation of the special use permit.

g. Any required state licenses, registrations, or tax obligations shall be obtained and maintained in compliance with applicable law.

h. The owner of record shall designate a local contact person, available twenty-four (24) hours per day, who shall respond within a reasonable time to complaints or emergency issues related to the short-term rental. The name, telephone number, and email address of the local contact person (or other person in charge of the day-to-day operation of the short-term rental) shall be posted onsite in a location that is plainly visible from the exterior front entrance of the dwelling unit.

i. The maximum occupancy shall be determined at the time of the certificate of occupancy inspection but shall not exceed (2) persons per legal sleeping room and (2) persons for each additional sleeping area, including rooms with pull-out couches or other sleeping accommodations. The approved maximum occupancy shall be posted onsite in a conspicuous location within the dwelling unit.

j. Adequate off-street parking shall be provided on the property in accordance with city regulations.

k. Signage is allowed, provided that no more than one (1) sign, not exceeding one (1) square foot in area, is attached to the exterior of the short-term rental. Signs shall not be lighted or accompanied by any other displays.

l. The short-term rental shall not be used or advertised as a venue for weddings, receptions, parties, or other similar events, and shall not be operated in a manner that facilitates such events, including but not limited to the charging of event fees, use of the premises for assemblies open to non-overnight guests, or other activities inconsistent with residential lodging use, as determined by the city.

m. Short-term rentals shall not be operated in a manner that creates a nuisance, including but not limited to excessive noise, traffic, parking congestion, trash accumulation, or violation of any city ordinance.

n. Voluntary ADA Accessibility Verification — Certificate of Occupancy.

1. **Optional Request.** At the time of a Certificate of Occupancy inspection, the owner or authorized agent may voluntarily request a limited accessibility verification for the sole purpose of representing the short-term rental as “ADA accessible.”
2. **Not a Condition of Approval.** Accessibility verification is not a condition of issuance, renewal, or validity of a Certificate of Occupancy, business license, special use permit, or operation of a short-term rental, except as otherwise required by applicable state or federal law.
3. **Limited Scope.** Any accessibility verification performed by the City shall be limited to conditions observable during the Certificate of Occupancy inspection and shall not constitute a determination of full compliance with the Americans with Disabilities Act or related regulations.
4. **No Certification; Owner Responsibility.** Issuance of a Certificate of Occupancy, whether or not accessibility verification is requested or conducted, shall not be deemed a certification of ADA compliance. The owner remains solely responsible for compliance with all applicable accessibility requirements.
5. **Use of ADA Designation.** A short-term rental may be represented or advertised as “ADA accessible” in City-regulated materials only if the owner has voluntarily requested and

received accessibility verification in conjunction with a Certificate of Occupancy inspection.

6. **No Continuing Duty.** Accessibility verification does not create a continuing duty for the City to monitor, inspect, or enforce ADA compliance beyond the scope of the Certificate of Occupancy inspection.

o. If the short-term rental is advertised, listed, or booked through a third-party platform or broker, the owner and operator shall remain jointly and severally responsible for compliance with all requirements of this subsection, including all licensing, operational standards, and payment/remittance of all applicable taxes to the city, unless the platform or broker has entered into a written agreement with the city to collect and remit such taxes on behalf of operators.

p. The city council may impose additional conditions on any short term rental special use permit as deemed necessary to protect the public health, safety, and welfare.

q. Any special use permit issued for a short-term rental may be revoked by city council for violation of any condition of the permit, failure to maintain required licensing or inspection approvals, or if the use becomes detrimental to the surrounding neighborhood.

SECTION II: Penalties. Any person violating subsection (19) of Section 25-251 of the Code of Ordinances of the City of Carthage, Missouri (Short-term rentals) shall be punishable by a fine of not more than five hundred dollars (\$500.00) or by imprisonment in jail for a period not exceeding ninety (90) days, or by both such fine and imprisonment. Each day a violation continues shall be deemed a separate offense.

SECTION III: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION IV: This ordinance shall take effect and be in force from and after its passage and approval.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

Mayor's Appointments

May 2026

Carthage Water and Electric Plant Board

4 year term – 6 members – Meets Third Thursday, 3 pm – CW&EP Community Room

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Mark Gier	904-759-2984	1424 Highland Ave	7/9/2024	May 2030
Darren Collier	793-0462	528 E Centennial	4/13/2021	May 2030

Planning, Zoning, and Historic Preservation

4 year term – 7 members – Meets First Monday, 5:30 pm – City Hall Council Chambers

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Josh Anderson	793-2196	1205 S Main	7/9/2024	May 2026

Carthage Tree Board

3 year term – 5 members – Meets First Tuesday, 4:30 pm– Parks and Rec Office

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Brandon Scott	237-3292	1202 W Macon	2/22/2022	May 2029

Library Board

3 year term – 9 members – Meets Second Tuesday, 5:15 pm – Carthage Public Library

<u>NAME</u>	<u>PHONE</u>	<u>ADDRESS</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Alicia Knell	417-438-2321	410 E Centennial	5/12/2026	July 2029

- Owns and operates Knell Tax in Carthage, born and raised in Joplin area, serves on Carthage Community Foundation Board, will be Secretary/Treasurer starting July 2026

NAME	PHONE	ADDRESS	APPOINTED	EXPIRES
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Marilee Lasley			5/12/2026	July 2029
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- Formerly an elementary school teacher for 22 in Carthage, avid reader and belongs to two local book clubs

Joe Lyon			5/12/2026	July 2029
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- Inaugural President of the Carthage Public Library Foundation, Inc. when established in 2004, led effort to raise 2 million of the 4.5 million total needed for the library expansion and renovations, member of Fair Acres YMCA board, member and former President of the Carthage Historic Preservation, has worked as the VP of Sales at Leggett and Platt since 2000

RESOLUTION NO. 2121

A RESOLUTION AUTHORIZING A BUDGET ADJUSTMENT TO THE PUBLIC SAFETY FUND FOR FISCAL YEAR 2025-2026 FOR A LINE-ITEM ADJUSTMENT TO CAPITAL OUTLAY FOR THE PURCHASE OF TWO RIFLES AND WORKOUT EQUIPMENT FOR THE POLICE DEPARTMENT

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2025-2026; and

WHEREAS, unanticipated expenditures are expected to exceed the original adopted budget in the Public Safety Fund and budgetary changes are necessary within this fund to provide increased appropriation levels; and

WHEREAS, the City may increase the current year adopted budget through supplemental appropriations; and

WHEREAS, the Budget Ways & Means Committee met and discussed additional appropriations at a meeting on April 13, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby approves the implementation of a line-item adjustment to the Capital Outlay line item in the Public Safety Fund for \$5,948.00 for the purchase of two rifles (\$2,130.00) and the purchase of various exercise equipment for the Police Department (\$3,818.00).

PASSED AND APPROVED THIS ____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal City Clerk

Sponsored by: Budget Committee

RESOLUTION NO. 2122

A RESOLUTION AUTHORIZING A BUDGET ADJUSTMENT TO THE CAPITAL IMPROVEMENTS FUND FOR FISCAL YEAR 2025-2026 FOR A LINE ITEM ADJUSTMENT TO CAPITAL PROJECTS FOR UPFITTING THE 2024 FORD BRUSH TRUCK.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2025-2026; and

WHEREAS, unanticipated expenditures are expected to exceed the original adopted budget in the Capital Improvements Tax Fund and budgetary changes are necessary within this fund to provide increased appropriation levels; and

WHEREAS, the City may increase the current year adopted budget through supplemental appropriations; and

WHEREAS, the Budget Ways & Means Committee met and discussed additional appropriations on May 11, 2026.

WHEREAS, the City Council met and discussed additional appropriations at their May 12, 2026, meeting; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby approves the implementation of a line item adjustment to the Capital Projects line item in the Capital Improvements Fund for \$22,788 for upfitting the 2024 For Brush Truck.

PASSED AND APPROVED THIS ____ DAY OF ____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal City Clerk

Sponsored by: Budget Committee

INVOICE

THL Fire Equipment LLC
6638 Walters Road
Hagerstown, IN 47346

hland@thlfireequipment.com
+1 (765) 979-0319



Carthage Fire Department (MO): Job #240055

Bill to

Carthage Fire Department (MO)
401 West Chestnut Street
Carthage, Missouri 64836

Invoice details

Invoice no.: 260504-01

Terms: Due on receipt

Invoice date: 05/04/2026

Due date: 05/04/2026

#	Product or service	Description	Amount
1.	Build	108" Aluminum Platform Brush Bed	\$22,648.00
2.	Build	Programming of Tail Lights at Wetzel Ford	\$140.00

Total

\$22,788.00

Ways to pay

BANK

Make check payable to THL Fire Equipment.

Warranty - Purchased Parts - Retain Manufacturer's Warranty.

[View and pay](#)



4500 National Rd E
 Richmond, IN 47374
 P: (765) 966-7000
 F: (765) 962-4645
 www.wetzelford.com

SERVICE DEPARTMENT HOURS
 8:00 a.m. to 5:00 p.m.
 Monday - Friday
 8:00 a.m. to 12:00 p.m. Saturday

R/O Open Date	R/O Number
05/04/26	3669361/1
R/O Close Date	Status
05/04/26	Pre-Invoice
Mileage In	Mileage Out
670	670
Service Advisor / Tag #	
DYLAN HOLLIDAY/271	
Vehicle Identification Number	
1FDRF3FNXREE03098	
Delivery Date	In-Service Date
	05/04/26
License Number	
OTHER	

THL FIRE EQUIPMENT 1700 NW 5TH ST RICHMOND, IN 47374			Work Phone	Vehicle Identification Number 1FDRF3FNXREE03098	
			Home Phone	Delivery Date	In-Service Date
			765-979-0319		05/04/26
Year	Make	Model	Body	Color	License Number
2024	FORD	F-350		OTHER	

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Cell: 765-277-2785	
#1 - 00: QUICK SERVICE MISC CONCERN 1 - C/S: CUSTOMER STATES THE TAIL LAMP PS ARE NOT PROGRAMMED TO HAVE THE TURN SIGNAL SEPE RATED FROM THE BRAKE LIGHT- THIS IS CAB CHASIS PLE ASE ADVISE Tech: DL (218) ^CONFIGURED BCM EXTERIOR LIGHTING TO ALLOW REAR TURN SIGNALS TO FUNCTION SEPARATELY FROM BRAKE LAMPS, CLEARED ALL DTCS. Sub Total: 140.00	140.00
#2 - MPI: PERFORM MULTI POINT INSPECTION MULTI-POINT VEHICLE INSPECTION Sub Total: .00	
#3 - RC: RECALL CAMPAIGN 26C10 TRAILER MODULE REPROGRAMMING Corrected by Tech: DL (218) ^RECALL 26C10 COMPLETE. REPROGRAMMED TRM TO LATEST LEVEL USING FDRS, CLEARED ALL DTCS. ^SVAC: REY1KKVA0NB21.	Warranty
Purchase Order:	

240055

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. *I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.*

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	
PARTS	
DEDUCTIBLE	
SUBLET	
SHOP SUPPLIES	
HAZARDOUS MATERIALS	
SALES TAX OR TAX I.D.	
SPECIAL ORDER DEPOSIT	
DISCOUNTS	
TOTAL DUE	

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X