



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

May 26, 2026 - 6:00 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of May 12, 2026 Minutes
 2. Review & Approval of the Claims Report
 3. Consider and discuss changes to Section 2-160 - Resignation or Discharge
- 3. Citizens Participation**
(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri
**COMMITTEE ON
INSURANCE/AUDIT AND CLAIMS**

May 12, 2026 - 6:00 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Ron Wells, Robin Harrison, Susan Reddy, Ray West

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan

STAFF PRESENT: City Administrator Traci Cox, City Clerk Miranda Deal, and IT Administrator Michael Keith

Chair Ron Wells called the meeting to order at 06:00 PM.

2. Old Business

1. Approval of April 28, 2026 Minutes

ACTION: Motion to accept/approve item 2.1. by Ray West;
Motion passed with a 4:0

AYES: Ron Wells, Robin Harrison, Susan Reddy, Ray West

2. Review & Approval of the Claims Report

ACTION: Motion to accept/approve item 2.2. by Robin Harrison;
Motion passed with a 4:0

AYES: Ron Wells, Robin Harrison, Susan Reddy, Ray West

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and discuss changes to Section 2-160 - Resignation and Discharge of the Carthage City Code

Ms. Harrison reviewed why she had asked for this to be on the agenda and states that she believes it needs to be read as the Mayor and Council have to agree to hire and both agree to fire the City Administrator. She does not think it should only take one of the parties to release the Administrator. The version Jon Gold had created was also reviewed and it was decided to clean that version up and remove the "either or" language the previous committee decided on and bring it back to the next committee meeting to review again.

2. Staff Reports

Ms. Cox reported that the budget is in the final stages and should hopefully be completed soon.

5. Adjournment

ACTION: Motion to adjourn at 6:19 PM by Ray West;
Motion passed with a 4:0

AYES: Ron Wells, Robin Harrison, Susan Reddy, Ray West

COUNCIL BILL NO. _____

ORDINANCE NO. _____

An Ordinance to amend Chapter 2 of the Code of the City of Carthage, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

Chapter 2, Article III, Division 5 of the Code of the City of Carthage is hereby amended by modifying Section 2-160 as follows:

New Version

Sec. 2-160. - Resignation or discharge.

{a)The city administrator shall serve at the pleasure of both the mayor and council. He/she shall continue to serve so long as his/her performance meets with the approval of both the mayor and of a majority of the members of the council. If both the mayor and a majority of the council shall no longer approve of the city administrator's performance, the city administrator's employment shall terminate immediately. If two-thirds of the council shall no longer approve of the city administrator's performance, the city administrator's employment shall terminate immediately.

{b)The city administrator may terminate his/her employment at any time by giving the mayor and council thirty (30) days' written notice. At such time as he/she terminates his/her employment with the city he/she will be entitled to only accrued benefits, such as vacation time, sick leave, etc.

{c) If the city administrator's employment is terminated for cause, no severance payment shall be due. But he/she shall be entitled to only accrued benefits such as vacation time, sick leave, etc.

PASSED AND APPROVED THIS ____ DAY OF _____, 2026.

David B. Flanigan, Mayor
City of Carthage

Attest:

Miranda Deal, City Clerk

COUNCIL BILL NO. __

ORDINANCE NO. __

An Ordinance to amend Chapter 2 of the Code of the City of Carthage, in the City of Carthage, Missouri.

BE IT ORDAINED BY THE PEOPLE OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI as follows:

Chapter 2, Article III, Division 5 of the Code of the City of Carthage is hereby amended by modifying Section 2-160 as follows:

New Version

Sec. 2-160. - Resignation or discharge.

- (a) The city administrator shall serve at the pleasure of the mayor and city council and shall continue in employment only so long as his or her performance remains satisfactory to both the mayor and a majority of the members of the city council. The city administrator may be removed upon concurrence of the mayor and approval by majority vote of the city council.
- (b) The city administrator may resign at any time by providing not less than thirty (30) days' written notice to the mayor and city council unless such notice is waived by the city.
- (c) Upon separation from employment, the city administrator shall be entitled to accrued compensation and benefits in accordance with city policy.
- (d) If the city administrator voluntarily resigns in compliance with subsection (b), the city administrator shall be entitled to severance compensation only if expressly provided in a written employment agreement approved by the city council.
- (e) If the city administrator's employment is terminated for cause, the city administrator shall not be entitled to severance compensation and shall be entitled only to accrued compensation and earned benefits in accordance with city policy.

PASSED AND APPROVED THIS ____ DAY OF _____, 2026.

David B. Flanigan, Mayor
City of Carthage

Attest:

Miranda Deal, City Clerk