



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

July 13, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approve June 8, 2026 Minutes
- 3. Citizens Participation**

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)
- 4. New Business**
 1. Consider and discuss a budget adjustment resolution for FY 2025-2026
 2. Consider and discuss priority based budgeting
 3. Staff Reports
- 5. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING



City of Carthage, Missouri

BUDGET WAYS & MEANS COMMITTEE

June 8, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: Juan Topete, Ron Wells, Alan Snow, Beth Kang

MEMBERS ABSENT: David Thorn

OTHER COUNCIL MEMBERS: Mayor David B. Flanigan

STAFF PRESENT: City Administrator Traci Cox, Administrative Assistant Dorothy Weber, City Clerk Miranda Deal, IT Director Michael Keith, Fire Chief Jason Martin

Chair Alan Snow called the meeting to order at 5:30 PM

2. Old Business

1. Approval of May 20, 2026 Minutes

ACTION: Motion to approve May 20, 2026 minutes by Juan Topete
Motion passed with a 4:0

AYES: Alan Snow, Beth Kang, Juan Topete, Ron Wells

NOES: None

ABSTAIN: None

3. Citizens Participation

(Citizens wishing to speak should notify Department Head or Committee Chair in advance)

4. New Business

1. Consider and Discuss Resolution Authorizing a Budget Adjustment to the Golf Fund Capital for Ash Tree Removal and Replacement

The project is being funded by a grant. The grant requires a resolution and includes installation. The City is required to plant two trees for every tree removed.

ACTION: Motion to forward Ash Tree Removal and Replacement to Council item by Juan Topete
Motion passes with a 4:0

AYES: Alan Snow, Beth Kang, Juan Topete, Ron Wells

NOES: None

ABSTAIN: None

2. Consider and Discuss Budget Adjustment for FY 25/26

The adjustment is because of some things that were bought with donations and grants.

ACTION: Motion to forward the budget adjustment for FY 25/26 to Council by Juan Topete

Motion passed with a 4:0

AYES: Alan Snow, Beth Kang, Juan Topete, Ron Wells

NOES: None

ABSTAIN: None

3. Consider and Discuss FY 26/27 Budget

The Committee and Ms. Cox discussed department spending, projected revenue and future spending. Ms. Cox asked for feedback on the budget process.

4. Staff Reports

Mr. Keith spoke about the review with Stronghold that they attended. He discussed the changes that they are making to their services. He reported that the City cell phone transfer has been completed. Mrs. Deal reported on her findings on how neighboring communities fund their departments. Ms. Cox stated that June sales tax is up and that the June use tax is up. Mr. Topete asked that going forward with the budget process that everyone please be mindful of their language.

5. Adjournment

ACTION:	Motion to Adjourn at 6:19 by Ron Wells
	Motion passed with a
AYES:	None
NOES:	None
ABSTAIN:	None

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT TO THE GENERAL REVENUE FUND FOR THE FIRE DEPARTMENT CAPITAL OUTLAY AND GRANT REVENUE LINE ITEM, GOLF FUND FOR THE CAPITAL OUTLAY AND LEASE PROCEEDS LINE ITEM, TO THE CAPITAL IMPROVEMENT TAX FUND FOR TRANSFER TO OTHERS LINE ITEM, AND TO THE SOUTH ECONOMIC DEVELOPMENT PARK FUND FOR TRANSFER FROM OTHERS LINE ITEM, FOR FISCAL YEAR 2025-2026

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2025-2026; and

WHEREAS, unanticipated expenditures are expected to exceed the original adopted budget in the General Fund, Golf Fund, Capital Improvement Tax Fund, and the South Economic Development Park Fund, and budgetary changes are necessary within this fund to provide increased appropriation levels; and

WHEREAS, the City may increase the current year adopted budget through supplemental appropriations; and

WHEREAS, the Budget Ways & Means Committee met and discussed additional appropriations at their July 13, 2026 meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the City hereby approves the implementation of a line-item adjustment to the Fire Department Capital Outlay line item for \$62,182.69 to record the purchase of an auto pulse machine and a line-item adjustment of \$62,000 to the Grant Revenue line item in the General Revenue Fund.

The City hereby also approves the implementation of a line-item adjustment to the Capital Outlay line item for \$94,531.39 to record the lease purchase of the golf course pump house, and a line item adjustment of \$94,531.39 to Lease Proceeds line item in the Golf Fund.

The City hereby also approves the implementation of a line-item adjustment of \$12,000 to the Transfers to Others line item in the Capital Improvement Tax Fund, for transfer to the South Economic Development Park Fund for survey expenses.

The City hereby also approves the implementation of a line-item adjustment of \$12,000 to the Transfer Revenue line item for \$12,000 in the South Economic Development Park Fund.

PASSED AND APPROVED THIS _____ DAY OF _____, 2026.

David B. Flanigan, Mayor

ATTEST:

Miranda Deal, City Clerk

SALES TAX REPORT (UNAUDITED)

For the Month of:

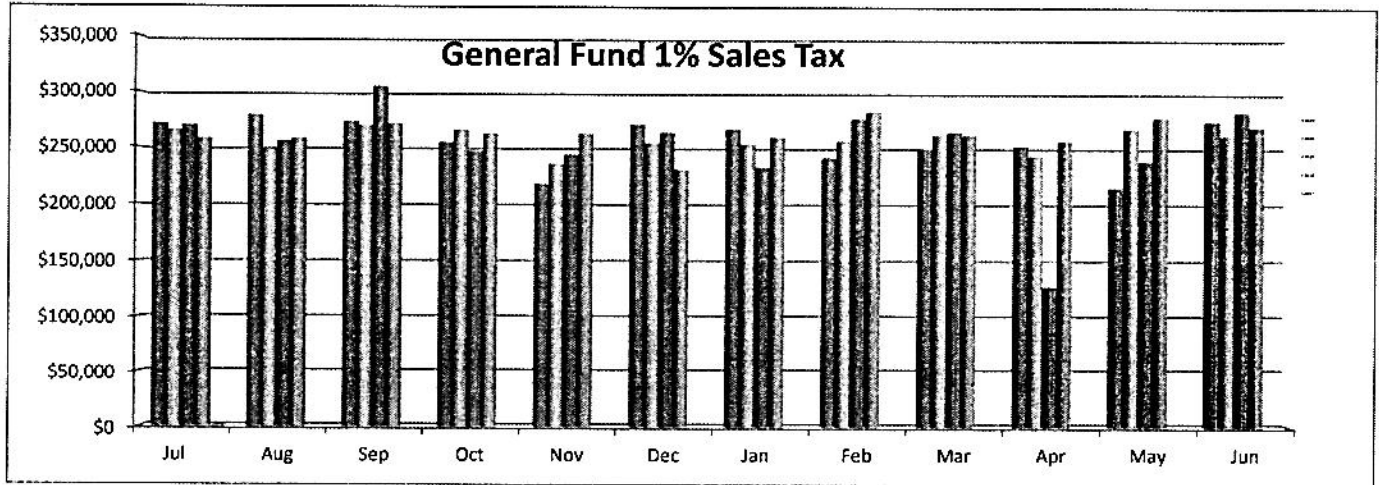
JULY

FY 2026-27

City's 1% General Fund Sales Tax

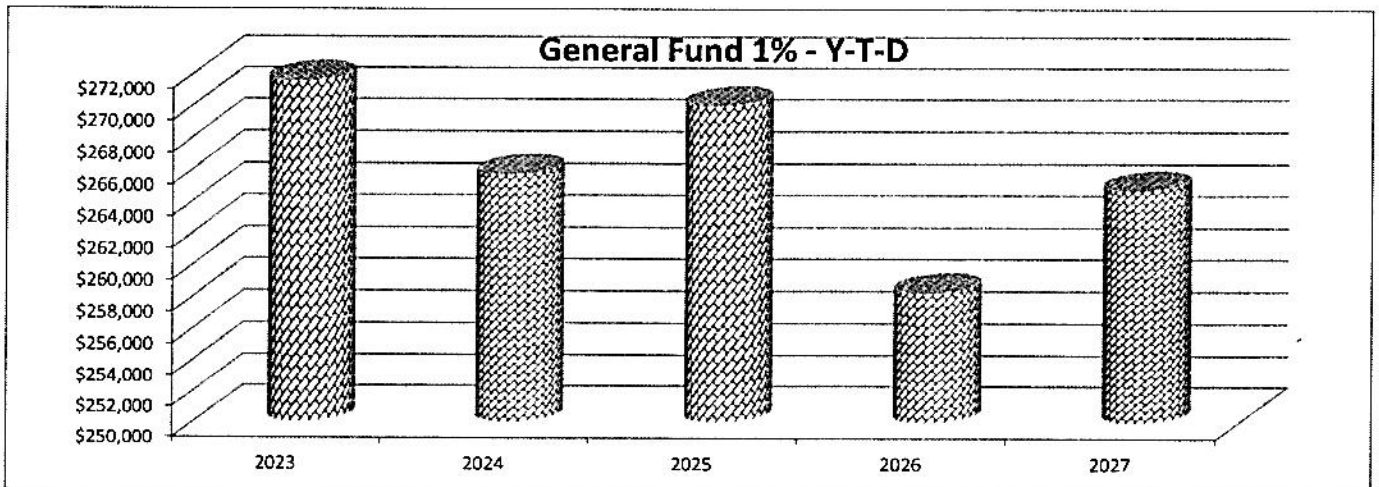
Current Month: \$ 264,638.72	Anticipated: \$ 266,281.38	% Difference	-0.62%
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	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Current Month	\$ 271,486.92	\$ 265,634.06	\$ 269,921.33	\$ 258,221.89	\$ 264,638.72
% Change		-2.16%	1.61%	-4.33%	2.49%
\$Change		-\$ 5,852.86	\$ 4,287.27	-\$ 11,699.44	\$ 6,416.83



Year-To-Date: \$ 264,638.72	Budgeted: \$ 3,250,000.00	% Difference	91.86%
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	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Y-T-D	\$ 271,486.92	\$ 265,634.06	\$ 269,921.33	\$ 258,221.89	\$ 264,638.72
% Change		-2.16%	1.61%	-4.33%	2.49%
\$Change		-\$ 5,852.86	\$ 4,287.27	-\$ 11,699.44	\$ 6,416.83



Comments:

Currently, City Sales Taxes total 2.750%. This includes 1% General, .5% Transportation, .5% Capital Improvements, .5% Parks/Stormwater, and .25% Fire. Numbers are shown as received by the City. Receipts lag collections by approximately 2 months.

USE TAX REPORT (UNAUDITED)

For the Month of:

JULY

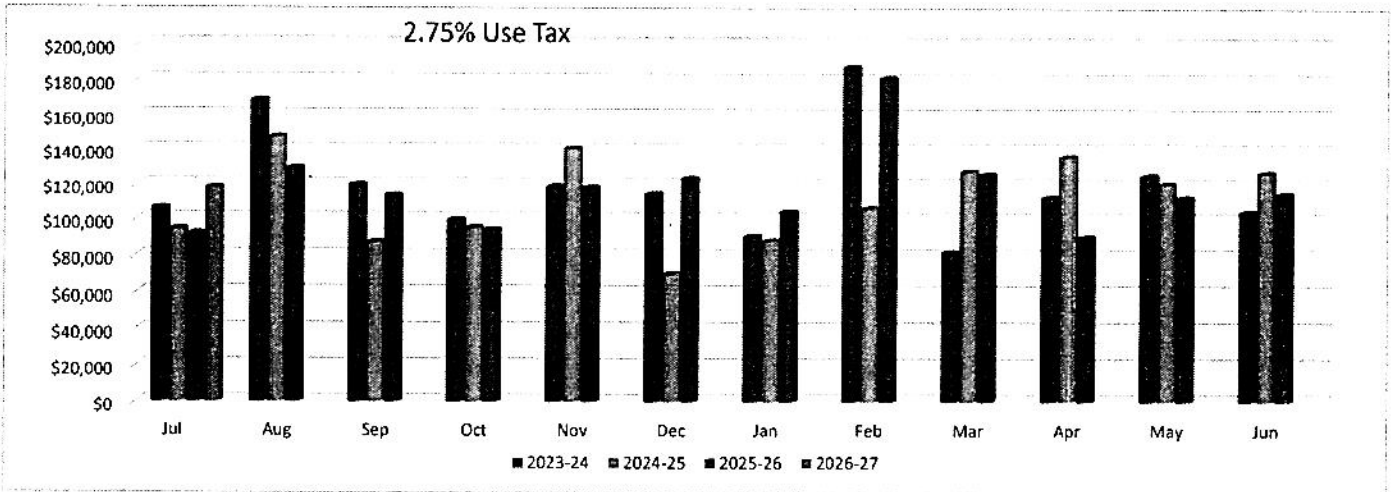
FY 2026-27

2.75% Use Tax

9

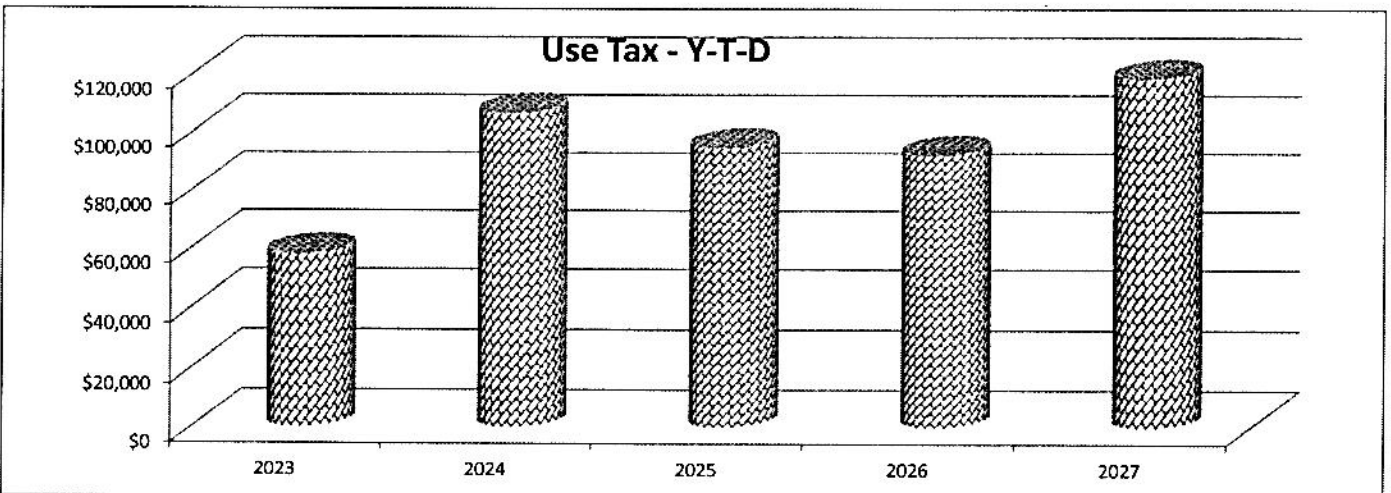
Current Month: \$ 118,345.10	Anticipated: \$ 114,100.25	% Difference	3.72%
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	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Current Month	\$ 57,756.06	\$ 106,311.56	\$ 94,524.26	\$ 91,940.12	\$ 118,345.10
% Change	0.00%	0.00%	-11.09%	-2.73%	28.72%
\$Change	\$0.00	\$ 48,555.50	-\$ 11,787.30	-\$ 2,584.14	\$ 26,404.98



Year-To-Date: \$ 118,345.10	Budgeted: \$ 1,390,000.00	% Difference	91.49%
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	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Y-T-D	\$ 57,756.06	\$ 106,311.56	\$ 94,524.26	\$ 91,940.12	\$ 118,345.10
% Change			-11.09%	-2.73%	28.72%
\$Change		\$ 48,555.50	-\$ 11,787.30	-\$ 2,584.14	\$ 26,404.98



Comments:

The Department of Revenue received notification by the City-as required by Section 144.757- RSMo, that it had imposed a 2.75% City local option Use Tax at the same rate as the local sales tax rate. The tax became effective October 1, 2021 with no expiration date. The City had indicated that it would distribute the funds as follows: 30% Public Safety; 30% Roads & Bridges and 40% Parks & Recreation for the first 3 years of collections. City receipts lag collections by approximately 2 months. Monthly use tax distributions are distributed by means of electronic fund transfers from the State to the City.

The Missouri Municipal League's estimate for the first year collections was approximately \$704,294.