



City of Carthage, Missouri

PUBLIC SERVICES COMMITTEE

July 21, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

AGENDA

- 1. Call to Order**
- 2. Old Business**
 1. Approval of June 16th, 2026 minutes
- 3. Citizen Participation**

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Richard Bonine at the Parks & Recreation office at 417-237-7035, or email r.bonine@carthagemo.gov.)
- 4. New Business**
 1. Consider and discuss Soles4Paws fundraiser in Municipal Park
 2. Consider and discuss pool assessment
- 5. Staff Reports**
 1. Tourism, Public Information, and Civil War Museum reports
 2. Memorial Hall report
 3. Golf report
 4. Parks report
- 6. Adjournment**

PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING

City of Carthage, Missouri **PUBLIC SERVICES COMMITTEE**

June 16, 2026 - 5:30 PM
CITY HALL COUNCIL CHAMBERS

MINUTES

1. Call to Order

MEMBERS PRESENT: David Thorn, Jack Perkins, Juan Topete, Beth Kang, Mariela Telles

MEMBERS ABSENT:

OTHERS PRESENT: Mayor David B. Flanigan

STAFF PRESENT: Parks and Recreation Director Richard Bonine, Administrative Assistant Dorothy Weber, City Administrator Traci Cox, Tourism Director Melissa Little

Chair Beth Kang called the meeting to order at 5:30 PM

2. Old Business

1. Approval of May 19th, 2026 minutes.

ACTION: Motion to Approve May 19, 2026 Minutes by Juan Topete
Motion Passed with a 5:0

AYES: Juan Topete, David Thorn, Beth Kang, Jack Perkins, Mariela Telles

NOES: None

ABSTAIN: None

3. Citizen Participation

(Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Angie Judd at the Parks & Recreation office at 417-237-7035, or email a.judd@carthagemo.gov.)

Sally Stuart with Vision Carthage invited the Council Members to the Vision Carthage Soirée to present the Carthage in Bloom awards to the winners in their wards. Sally also expressed her desire to be a part of the planning for Kiddieland. She feels that the park needs equipment for toddlers. Mr. Topete asked Sally to please send him info. The Vision Carthage Soirée is on June 27th in Central Park. Mr. Topete agreed with Sally on the toddler equipment.

1. *Amended Citizen Participation to Allow Hispanic Connection to speak*

The Hispanic Connection will be having a celebration on Sept 26, 2026 from 11:00 am to 11:00 pm. The celebration will include a live band, cultural dancers from around the country, food trucks and a car show. The Hispanic Connection explained that this celebration is on its 6th year and that it helps connect the community. Each year 3,000-8,000 people attend. Mrs. Kang asked how the event was funded and the Hispanic Connection stated that it was funded by

sponsors.

ACTION: Motion to allow the Hispanic Connection to use Central Park on Sept 26, 2026 from 11:00 am until 11:00 PM by Juan Topete

Motion passed with a 5:0

AYES: Beth Kang, Jack Perkins, David Thorn, Juan Topete, Mariela Telles

NOES: None

ABSTAIN: None

4. New Business

1. Consider and discuss Carthage High School Softball Hudl camera. Stephanie Ray and Dustin Perkins of Carthage High School spoke to the committee about the Hudl Program. They stated that all of the schools use the program for recording and breaking down player stats. They explained that they would be able to record the practice and games. Each athlete will have a Hudl account for messages and betterment. It can also be used for scouting purposes. Schools cannot request film from other schools without the Hudl account. Mr. Perkins broke down the placement and installation costs. He stated that it can be done in-house and at no cost. The videos would be owned by Carthage High School. The videos will be encrypted, and the cameras will only run when recording. Mrs. Kang asked if the school will have the athletes sign releases. Mr. Perkins stated that they will. Mr. Jack Perkins asked if the videos could be shared via the internet and Mr. Dustin Perkins said that they could be.

ACTION: Motion to forward Carthage High School Hudl Camera to Council by Juan Topete

Motion passed with a 5:0

AYES: Mariela Telles, Juan Topete, David Thorn, Beth Kang, Jack Perkins

NOES: None

ABSTAIN: None

Mr Topete made a motion to amend the agenda to go back to citizen participation.

ACTION: Motion to amend the agenda to go back to citizen participation by Juan Topete

Motion passed with 5:0

AYES: Mariela Telles, Juan Topete, Beth Kang, Jack Perkins, David Thorn

NOES: None

ABSTAIN: None

2. Consider and discuss Goldchella event in Central Park.
Goldchella is a community event for the Golden Retrievers that have been adopted from this organization. The event will take place on July 11, 2026 from 11:00 am until 2:00 pm in Central Park. The dogs will be on leashes. The organizers did not show up to speak about this event so there was no estimate for how many dogs will show up. The Committee assumed 100 or less. Mr. Topete asked about safety concerns and wants to verify safety precautions. Mrs. Telles wants to make the YMCA aware of the event. Ms. Cox stated that she wanted Mr. Bonine to verify the information before the next Council meeting.

ACTION: Motion to approve Goldchella event on July 11, 2026 from 11:00 am until 2:00 pm in Central Park pending Chief Diningers safety recommendations.
Motion passed with 5:0

AYES: David Thorn, Beth Kang, Jack Perkins, Mariela Telles, Juan Topete

NOES: None

ABSTAIN: None

3. Consider and discuss Sudstock 2026 in Municipal Park.
Jen Black, the director of The Alliance, stated that Sudstock will be held on June 27th 2026 in Municipal Park. She stated that the event will be from 12:00 pm until 3:00 pm with set up starting at 8:00 am. Ms. Black stated that the PD is involved in the event. Mr. Topete asked if anything has changed since last year and Ms. Black stated that this year there will be a rain wall and a 10x10 tent full of foam. Ms. Black stated that Sudstock is a free event with the purpose of prevention awareness. Mrs. Kang asked about prior attendance and Ms. Black stated that it's usually 1,000 - 2,000.

ACTION: Motion to allow Sudstock in Municipal Park on June 27th, 2026 from 8:00 am until 3:00 pm
Motion passed with 5:0

AYES: Juan Topete, Mariela Telles, Jack Perkins, David Thorn, Beth Kang

NOES: None

ABSTAIN: None

4. Consider and discuss playground proposals.
Mr. Bonine stated that two different consultants submitted bids for the project. Mrs. Kang asked Mr. Bonine to explain where the funding is coming from. Mr. Bonine stated that the funding is coming from the MBH grant and that \$150,000.00 total has been allocated for two parks. Ms. Cox stated that Playcore and Burke are the two bidders. She explained that both bids were similar but Playcore has one structure that is for smaller children. The Committee discussed incorporating something for the smaller children and that something could be added for toddlers and older kids. The Committee discussed not using pea gravel and that only rubberized material should be allowed. Mr. Perkins stated that he does not want a playground at the YMCA. Ms. Cox stated that the YMCA

equipment is not for public use and that this equipment would-be used for the sideline siblings. It would give the siblings something to do during games at Fair Acres. Mr. Perkins suggested flipping the size of the structures at the parks. Ms. Cox suggested tabling this and having further discussions.

ACTION: Motion to table playground proposals until new proposals with pea gravel replaced and toddler inclusions by Juan Topete
Motion passed with 5:0

AYES: Beth Kang, Mariela Telles, Juan Topete, Jack Perkins, David Thorn

NOES: None

ABSTAIN: None

5. Consider and discuss job descriptions for Administrative Assistant and Assistant Parks and Recreation Director.

Mr. Bonine stated that currently there isn't a position for assistant parks director and that they've been adding duties to the admin assistant position. Mr. Perkins asked why they couldn't combine the positions. Mr. Bonine stated that the admin assistant would move to Memorial Hall and that the assistant parks and rec position has been in the works for a couple of years. Currently Parks is the only department without an assistant director. The addition of this position will allow the Parks director to stay on top of projects. Mayor Flanigan stated that Mr. Bonine has no back up. Mrs. Kang spoke about how important Parks and Rec is. Mrs. Cox stated that Mr. Bonine's position is spread too thin. Mrs. Kang asked about janitorial support and Mrs. Cox stated that those talks are going on internally.

ACTION: Motion to forward job descriptions to CIAC by Juan Topete
Motion passed with 5:0

AYES: Juan Topete, Mariela Telles, Beth Kang, David Thorn, Jack Perkins

NOES: None

ABSTAIN: None

6. Consider and discuss RFP for Tourism.

Mayor Flanigan stated that the City has been soft shoeing tourism for years and that the City has been benefiting from outlaying entities. Mayor Flanigan stated that no one is coming to Carthage because of Carthage and that the lodging tax is flat. He stated that there are no large industries coming in. Mayor Flanigan stated that he wants an increase in lodging tax, sales tax and revenue on the square and to accomplish that, the City needs to do something differently. Mayor Flanigan would like to hire tourism experts that can build a portfolio and that currently no one employed by the City of Carthage is capable of drawing in external tax dollars. Mr. Perkins asked how does the City find the appropriate

people. Ms. Cox stated that their office would have to be in Carthage and that the City would have to come up with funding. Mr. Perkins asked Mrs. Little what she can do and Mrs. Little stated that she is limited by budget. Mrs. Little stated that Civil War sales tax revenue has increased. She then spoke about her efforts and about website visits. Ms. Cox stated that the lodging tax will increase as prices increase and that she would like to see more communication with area hotels. Mr. Topete stated that a lot of work needs to be done and suggested using AI to find gaps in the plan. Mrs. Telles asked if the City had a table at Hispanic Connection. Mayor Flanigan stated that he wants to reach people across the country. Mrs. Kang stated that she wants a common vision and suggested that it may be a situational thing but that the City needs someone to unify and that she wasn't discrediting anyone. Mr. Perkins stated that he didn't like the no trespassing sign at the train station.

ACTION:	Motion to forward Tourism RFP to Council by David Thorn Motion passed with 4:1
AYES:	David Thorn, Jack Perkins, Beth Kang, Mariela Telles
NOES:	Juan Topete
ABSTAIN:	None

5. Staff Reports

1. Tourism and Public Information Office report.
Mrs. Little stated that Civil War Museum visitors and sales have increased. She stated that the pedestrian kiosks need updated and then explained the updates. Mrs. Little is working with Josiah Bayless on the way finding signs. Mrs. Kang asked about the number of kiosks. Mrs. Little stated that there are 8. Mrs. Kang asked how soon they would be updated and Mrs. Little stated as soon as possible. Mrs. Little spoke about the visitor guides, marketing for the Civil War Reinactment and Red, White and Boom promotion. Mrs. Little stated that the FTF was the best attended in two years. She then stated that she is working with Red Oak. Mrs. Kang asked what Tourism was doing to work with local merchants and Mrs. Little stated that it's her job to work with Carthage as a whole. Mrs. Kang suggested that she go to the downtown revitalization meetings.
2. Golf report.
Mr. Bonine stated that profits in May 2024 were 58,000, May 2025 were 106,000 and May 2026 were 139,000. Mr. Bonine stated that trees were down at the golf course from the storm over the weekend. The golf course is still operational. Mr. Bonine said that it would all be cleaned up by the following weekend. Mr. Perkins congratulated Mr. Bonine on his employees and stated that the Senior Scramble event was a success.
3. Memorial Hall report.
Mr. Bonine stated the Memorial Hall revenue is down and that the air conditioning went out in the basement. He stated that he will know by the end of the week when it will be operational.
4. Parks report.

Mr. Bonine stated that they were still cleaning the parks up from the storm and that they hooked the water up to the community garden. Ms. Cox asked about the revisions to Memorial Halls rental fees. Mr. Bonine stated that it was in the works. Ms. Cox stated that she wants the revisions by the next Committee meeting. Mrs. Kang thanked everyone.

6. Adjournment

ACTION:	Motion to Adjourn at 7:13 PM bt David Thorn
	Motion passed with 5:0
AYES:	Jack Perkins, Beth Kang, Mariela Telles, Juan Topete, David Thorn
NOES:	None
ABSTAIN:	None

LANDMARK AQUATIC

Richard Bonine
Parks and Recreation Director
City of Carthage Parks & Recreation
521 Robert Ellis Young Drive
Carthage, MO 64836

July 6, 2026

Phone: 417-237-7035
Email: r.bonine@carthagemo.gov

Subject: City of Carthage Municipal Pool - Preliminary Aquatic Design & Electrical Assessment Proposal

Dear Richard,

Thank you for the opportunity to provide a proposal for the preliminary aquatic design services for the proposed aquatic facility. This proposal outlines our understanding of the project, our documents and proposed scope of services and provides a fee for our services. This proposal is valid for thirty (30) days.

A. PROJECT INFORMATION

	DESCRIPTION
Location	The project is located at 521 Robert Ellis Young Dr., Carthage, MO 64836.
Proposed Improvements	Based on the Request for Proposal, it is proposed to provide preliminary design for the outdoor pools and associated filtration / chemical treatment systems, furnish renderings, aquatic construction budget and perform an electrical assessment of the site.

B. SCOPE OF SERVICES

The Client (City of Carthage, Missouri) retains the Consultant (Westport Pools, LLC dba Landmark Aquatic), for professional aquatic planning services. While we have discussed that a design/build delivery arrangement is the most optimal construction delivery method, we are entering into this agreement in order to phase design services and allow for you to have a preliminary budget and design prior to proceeding with the Project. The scope of the Consultant's services shall include:

I. PRELIMINARY DESIGN PHASE

One Scheduled Site Visit

- A. Attend project kickoff meeting with Client and Owner Representatives to determine and confirm desired aquatic programmatic features, filtration / chemical treatment system options, budget, code related items, aquatic points of coordination between the respective design consultants and condition of existing pool and respective filtration equipment by Aquatic Engineer for reuse.

LANDMARK AQUATIC

- B. Provide an overview of applicable codes, standards and laws related to the swimming pool design for coordination with the project team and client, including building codes, health code, ADA Accessibility Guidelines and Virginia Graeme Baker (VGB) Pool and Spa Safety Act.
- C. Provide recommendations for aquatic facility design based on Consultant's 50+ year overall experience in design, construction, service and facility management taking into consideration the Owner feedback and desires.
- D. Assist Client and Project Architect with design considerations for support spaces:
 - 1. Provide options for meeting program needs of the Owner while complying with budget requirements, physical requirements and footprint limitations.
- E. Provide up to three Aquatic Plan concepts in PDF format. Ensure design concepts contemplate commercial aquatic design standards and applicable codes.
- F. Provide preliminary aquatic construction budget for review and present value engineering options for consideration.
- G. Attend meetings with Client and Owner Representatives via teleconference or web conference as required to determine and confirm desired aquatic programmatic features, filtration / chemical treatment system options, budget, code related items and aquatic points of coordination between the respective design consultants.
- H. Provide Aquatic Plan concepts in PDF format. Ensure design concepts contemplate commercial aquatic design standards and applicable codes.
- I. Prepare preliminary plan of aquatic equipment room and chemical rooms showing pump, filters, and water chemistry equipment.
- J. Review the physical characteristics and requirements identified for the pool(s) with the Architect/Owner. Review preliminary Schematic Design drawings prepared by the Design Team regarding the following items:
 - 1. Support spaces
 - 2. Adjacencies and circulation
 - 3. Activity program use of space and capabilities
 - 4. Mechanical and Sanitization systems
 - 5. Hydrostatic relief system
- K. Provide additional cost estimate with preliminary construction schedule, as requested, for up to three design concepts that may be revised by the Client.
- L. Provide final aquatic construction budget for review and present value engineering options for consideration for the final design concept.
- M. Provide colored rendering of final conceptual design and flythrough video of the aquatic facility.

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II. ELECTRICAL ASSESSMENT PHASE

One Scheduled Site Visit

- A. Perform assessment of existing electrical service at the pool and bathhouse for compliance with current electrical code.
- B. Provide report with recommendations for renovations to existing electrical service for current aquatic facility and proposed aquatic upgrades based on aquatic designer preliminary requirements for renovated facility.

C. EXCLUSIONS

- 1. Geotechnical studies relating to the swimming pool shell and deck.
- 2. Aquatic and Electrical construction or bidding documents for other construction competitors.
- 3. Sealed Aquatic and Electrical construction drawings appropriate for permit application and/or issuance.
- 4. Final construction schedule.

D. SCHEDULE

Completion of Preliminary Plan and Rendering Submittal shall comply with the schedule as provided by the Client and/or Owner. The Consultant's schedule shall be extended based on delays provided by other Consultants or the Owner.

E. COMPENSATION – LUMP SUM

AQUATIC TASK		LUMP SUM FEE
I.	Preliminary Design Phase (one site visit, travel reimbursables included)	\$24,500
II.	Electrical Assessment Phase (one site visit, travel reimbursables included)	\$4,900
TOTAL FOR PRELIMINARY DESIGN AND ELECTRICAL SERVICES		\$29,400

The Consultant monthly invoices submitted shall be based on the percentage of the Consultant's services completed. Client shall make payments to Landmark Aquatic s within thirty (30) days after receipt of invoice. Upon written notice, Consultant may suspend services until payment for past due invoices is made.

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Reimbursable expenses and add services are subject to Client approval. Reimbursable expenses shall consist of travel expenses and personnel time for additional trips and be billed to the Client at cost at the rates listed below.

ADDITIONAL SERVICES

Consultant shall not proceed with any additional work without Client authorization in writing. The above lump sum fee is based on our current rate schedule.

If we are authorized to proceed and the client subsequently postpones or cancels the work, we will invoice the client for the costs of project set up and mobilization incurred prior to notice of cancellation.

Additional Services shall be billed out at the following rates:

President / CEO	\$200.00/hour
Design Director / Electrical Principal	\$175.00/hour
Project Manager / Electrical Designer	\$150.00/hour
Revit Designer / CAD Drafter	\$100.00/hour
Administration	\$65.00/hour
Design/Construction Administration Site Visit	\$2,500/trip, includes travel expenses
Mileage	0.70/per mile

F. MISCELLANEOUS

1. The conceptual schematic design documents prepared by Landmark Aquatic for this Project are instruments of Landmark Aquatic for use solely with respect to this Project, except as may be expressly permitted herein. Landmark Aquatic shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including copyright. The Owner shall be permitted to retain copies, including electronic format and reproducible copies, of Landmark Aquatic t drawings. In no event may the Owner use Landmark Aquatic conceptual schematic design for the construction of a new facility unless agreed to in writing by Landmark Aquatic as otherwise permitted by Missouri law.
2. If Owner uses any documents prepared by Landmark Aquatic to complete the project, where Landmark Aquatic was not engaged as the builder or for any other purpose, Owner shall indemnify and hold Landmark Aquatic harmless from any claim, loss, damage, suit or expense (including attorney's fees and expert witness fees) arising from such use.
3. Our fees for the conceptual design services is payable regardless if the project is constructed.

LANDMARK AQUATIC

G. AUTHORIZATION

This proposal may be accepted by executing this proposal. This proposal is valid only if authorized within thirty days from the listed proposal date. If an alternative contract is proposed additional delays may occur due to reviewing the contract. We appreciate the opportunity to provide this proposal and look forward to working with you on this project. Please call the undersigned if you have any questions or comments regarding this proposal.

LANDMARK AQUATIC-WESTPORT POOLS

CITY OF CARTHAGE, MISSOURI

BY: _____

Matt Cappello, PE
Director of Design

BY: _____

Richard Bonine
Parks and Recreation Director

DATE: _____ July 6, 2026 _____

DATE: _____

ENGINEERING SERVICES WORK AUTHORIZATION AGREEMENT

Allgeier, Martin and Associates, Inc., (hereinafter called the Engineer) is pleased to provide the engineering services described herein. This Agreement provides authorization to proceed with the work and confirms the terms and conditions under which the services are provided. General Conditions are attached hereto, incorporated herein and made part of this Agreement.

Compensation will be based on the lump sum fee. If it is necessary to modify the scope of the project during the execution of the work, we will promptly seek a mutually agreeable revision of the scope of work and the associated fees.

Lump Sum Fee: \$ 13,500

By:  Date: July 14, 2026

ALLGEIER, MARTIN and ASSOCIATES, INC. JOPLIN, MISSOURI

PROJECT NAME: City of Carthage, MO Municipal Pool Electrical Component Evaluation

PROJECT LOCATION: Carthage, MO

FOR PAYMENT OF CHARGES: Invoice to the Account of: (hereinafter called the Client)

CLIENT: City of Carthage, MO

ATTN: Richard Bonine, Parks and Recreation Director

STREET ADDRESS: 521 Robert Ellis Young Drive

CITY: Carthage STATE: MO ZIP CODE: 64836

WORK AUTHORIZED BY:

Date

Name and Title

Signature

SCOPE OF WORK: The Engineer shall prepare an evaluation of the existing Carthage, MO Municipal Pool Electrical components. The evaluation shall provide a description of the current condition of the electrical components at the existing municipal pool facility and outline anticipated improvements that appear necessary for future operation of the facility. The evaluation shall include a short narrative of the existing components and their condition, exhibits showing the existing condition of the electrical facilities and recommendations for future improvements. Detailed cost estimates, specifications, drawings or designs for any recommended improvements shall not be part of this scope of work but could be provided as an additional service at the request of the Client.

GENERAL CONDITIONS

AGREEMENT. These General Conditions are a part of the agreement ("Agreement") between Allgeier, Martin & Associates, Inc. ("Engineer") and Client, as set forth in the Letter of Agreement/Proposal for the project in question ("Project").

PAYMENT. Payment is due within ten (10) days of receipt of Engineer's invoice. If payment is not received within thirty (30) days from the invoice date, Client agrees to pay late fees of 1.5% per month and reasonable attorney's fees and costs of collection. In the event Client terminates this Agreement for convenience, Client will fully compensate Engineer for all costs incurred up to the termination date plus a 10% termination charge.

INSURANCE. Engineer will maintain Worker's Compensation and Employer's Liability Insurance in conformance with applicable state law, professional liability insurance with coverage of \$5,000,000 per claim and general aggregate, Comprehensive General Liability Insurance with coverage of \$1,000,000 per occurrence and general aggregate, and Automobile Liability Insurance with coverage of \$1,000,000 per accident. Upon request, Engineer will provide certificates of insurance evidencing such coverage.

MUTUAL WAIVER OF SUBROGATION. To the extent that any damages are covered by property insurance during or after the completion of Engineer's services, Client and Engineer waive all rights, including rights of subrogation, against each other and all contractors, consultants, and employees of the other, except for rights they may have to the proceeds of that insurance. Client and Engineer shall require the same waiver by their respective contractors, subcontractors, and consultants.

STANDARD OF CARE. Engineer will use that degree of care and skill ordinarily exercised by members of its profession under the same or similar circumstances. No other warranty, expressed or implied, is made or intended by Engineer.

LIMITATION OF LIABILITY. IN RECOGNITION OF THE RELATIVE RISKS, REWARDS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND ENGINEER, TO THE FULLEST EXTENT PERMITTED BY LAW AND FOR ADEQUATE CONSIDERATION, THE TOTAL LIABILITY OF ENGINEER AND ITS AGENTS, EMPLOYEES, AND CONSULTANTS, TO CLIENT FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES, DAMAGES, FROM ANY CAUSE WHATSOEVER, INCLUDING, WITHOUT LIMITATION, CONTRACT, INDEMNITY, WARRANTY, TORT (INCLUDING NEGLIGENCE), GROSS NEGLIGENCE, STRICT LIABILITY OR OTHER CAUSE OF ACTION, IN ANY WAY PERTAINING TO OR ARISING OUT OF THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT, SHALL NOT EXCEED THE TOTAL FEES PAID TO ENGINEER BY CLIENT.

RIGHT-OF-WAY. Unless otherwise agreed, Client will furnish right-of-entry on the property for Engineer to make the necessary surveys, test, and/or explorations. Engineer will take reasonable precautions to minimize damage to the property caused by its operations, but Engineer has not included in its fee the cost of restoration of damage, that may result.

OWNERSHIP OF DOCUMENTS. All documents, including, but not limited to drawings, specifications, reports, field notes, calculations and estimates ("Instruments of Service") prepared by the Engineer shall be the sole property of the Engineer. Engineer grants to Client a nonexclusive license to use the Instruments of Service solely for the purpose of constructing the Project, provided that Client substantially performs its obligations under this Agreement, including prompt payment of all sums when due. If Client does not fulfill its payment obligations to Engineer, Client will return all Instruments of Service upon demand and not use them for any purpose. The Instruments of Service are not intended or represented to be suitable for reuse by Client or others on extensions to or modifications of the Project or on any other project. Any reuse or modification without the prior written consent of Engineer will be at Client's sole risk and without any liability of Engineer or its consultants. Client shall defend, indemnify, and hold harmless Engineer and its employees and consultants against all claims, losses, damages, injuries, and expenses arising out of or resulting from such reuse or modification.

OBSERVATION OF WORK. Any observation of construction work is for the purpose of becoming generally familiar with the progress and quality of the work and to determine, in general, if the work, when completed, will comply with the applicable contract documents. The contractor will be solely and completely responsible for

working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations. Any monitoring of the contractor's procedures by Engineer is not intended to include review of the adequacy of the contractor's safety measures at or near the Project site. Engineer shall not be responsible for construction means, methods, techniques, sequences, procedures, safety precautions or programs, or a contractors' failure to perform its work in accordance with the drawings and specifications or applicable laws, all of which shall remain the sole responsibility of the contractor.

BETTERMENT/ADDED VALUE. If Engineer negligently omits a required item or component of the Project from the Instruments of Service, Client will be responsible for the amount it would have paid if the item had been included in Engineer's original design. In addition, Engineer will not be responsible for any upgrade or enhancement of an item or component.

CONSEQUENTIAL DAMAGES. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, Client and Engineer waive any and all claims against each other and their agents, employees, and consultants, whether based on contract, indemnity, warranty, tort (including negligence), gross negligence, strict liability or other cause of action, for indirect, incidental, punitive, or consequential damages, including, without limitation, loss of use, income, profits, business, reputation, financing, and production, claims by customers of Client, and governmental fines or penalties.

DELAY IN PERFORMANCE. Neither Client nor Engineer shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. If such delay increases the cost or time required by Engineer to perform its services in an orderly and efficient manner, Engineer shall be entitled to a reasonable adjustment of the schedule and Engineer's fee.

TERMINATION AND SUSPENSION. This Agreement may be terminated by either party upon seven (7) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The failure of Client to make any payment when due shall constitute a substantial breach of this Agreement. In the alternative, Engineer may, at its option and without waiving the right to terminate, suspend all services for non-payment on seven (7) days' written notice. Client may also terminate this Agreement for its convenience upon seven (7) days' written notice.

GOVERNING LAW. This Agreement shall be interpreted in accordance with the laws of the State of Missouri, excluding its choice-of-law principles.

DISPUTE RESOLUTION. All disputes arising out of or relating to this Agreement shall be submitted to nonbinding mediation as a condition precedent to any legal action by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. The costs of the mediator's services will be shared equally between Client and Engineer. Any litigation between the parties shall be filed in the federal or state courts of Missouri.

ACCRUAL OF CAUSES OF ACTION. Causes of action between the parties shall accrue, and applicable statutes of limitation shall commence to run, on the date that Engineer's Services are substantially complete under this Agreement or the date when the Project is substantially complete, whichever occurs first.

THIRD PARTIES. Nothing in this Agreement shall be construed to provide any rights or benefits to anyone other than Client and Engineer.

SEVERABILITY. The invalidity, illegality, or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular provision held to be void.

EXTENT OF AGREEMENT. This Agreement represents the entire and integrated agreement between Engineer and Client and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by Engineer and Client.

EXPERIENCE CARTHAGE TOURISM UPDATE

Public Service Committee – July 21, 2026

Tourism Marketing Investment

Experience Carthage invested \$15,821 in a targeted tourism marketing campaign designed to increase visitation and position Carthage as a regional destination.

Funding Partnership from April-June

- Total Marketing Investment: \$15,821
- Missouri DMO Grant Reimbursement: \$7,910.50
- City Share: \$7,910.50

This grant allowed Experience Carthage to double the impact of local tourism dollars while expanding marketing reach.

Marketing Channels Used

- ✓ Billboard Advertising
- ✓ Local Radio Advertising
- ✓ ROUTE Magazine (National Audience)
- ✓ Missouri Life Magazine (Statewide Audience)
- ✓ Local Media Interviews & Earned Media
- ✓ Targeted Digital Marketing Campaigns
- ✓ Memorial Hall Digital Sign

Strategic Focus: Experience History Weekend

Beginning in April, marketing efforts focused on promoting the first weekend in June as a complete destination experience, encouraging visitors to spend an entire weekend in Carthage.

Featured Events: Boots Kickoff Party, Carthage Stampede Rodeo & Battle of Carthage Reenactment

Rather than promoting each event separately, Experience Carthage marketed them together to create a signature weekend for families and visitors.

Results

- Increased visitor traffic throughout June
- Expanded regional and statewide awareness of Carthage
- Promoted overnight stays and extended visits
- Increased exposure for local attractions, restaurants, lodging, and retail businesses
- Strengthened collaboration between community events through unified promotion

Looking Forward

The goal is to establish the first weekend in June as an annual family tradition, where visitors return year after year to experience Carthage's unique combination of history, heritage, entertainment, and community events.

Key Takeaway

A \$15,821 marketing investment during Q4 in FY26; half of which was reimbursed through a Missouri DMO Grant—helped increase June visitor traffic and successfully promoted Experience History Weekend as a destination event, laying the foundation for long-term tourism growth and repeat visitation.

Public Information Officer – Summary Update

Public Service Committee – July 21, 2026

- Continued updating and maintaining the City website with current information, notices, and community resources.
- Created and distributed graphics for City Council, committee, board, and commission meetings to increase public awareness and participation.
- Developed and promoted informational materials regarding the proposed Short-Term Rental Regulations.
- Provided ongoing communications and public updates throughout the June storm debris cleanup process as progress was made.
- Promoted the City's annual Community Blood Drive through social media, website updates, and other communication channels.
- Continued sharing information about community-wide events and activities occurring throughout Carthage to support local organizations and community engagement.
- Supported **Red, White & Boom** through the creation of promotional graphics, event maps, and public information materials.
- Coordinated earned media opportunities with local media outlets to increase awareness and attendance for Red, White & Boom festivities.
- Developed and promoted a **Backyard Discovery swingset giveaway** as a July 4th incentive to encourage downloads of the **My Carthage** mobile app.
- Utilized multiple communication platforms, including social media, website updates, local media partnerships, and digital communications, to keep residents informed and engaged.

Key Takeaway

The Public Information Office continues to provide timely, accurate, and consistent communication while supporting City operations, public outreach initiatives, emergency communications, and major community events that enhance resident engagement and civic participation.

Civil War Museum 2023-2026

Jan	2023	2024	2025	2026
Sales	646.1	239.5	331	286
Donations	222.5	0	100	133
Visits	201	125	130	156

Feb	2023	2024	2025	2026
Sales	673.9	491	329	373
Donations	395	0	50	158
Visits	258	247	213	230

March	2023	2024	2025	2026
Sales	897.75	582	731.5	649
Donations	609	289	240	314
Visits	410	328	425	446

April	2023	2024	2025	2026
Sales	849.4	748	1059.5	735
Donations	441.24	318	349	309
Visits	357	364	327	397

May	2023	2024	2025	2026
Sales	766.75	795	1074	990
Donations	449.78	418	586	507
Visits	556	590	498	990

June	2023	2024	2025	2026
Sales	867.65	1250	864	1650
Donations	0	577	542	760.25
Visits	587	615	495	713

July	2023	2024	2025	2026
Sales	1217.9	750.5	1115	
Donations	656	563	433	
Visits	480	442	492	

August	2023	2024	2025	2026
Sales	824.5	452	847	
Donations	445	348	283	
Visits	424	331	421	

Sept	2023	2024	2025	2026
Sales	997.2	1147	699	
Donations	469	629	611	
Visits	437	477	367	

Oct.	2023	2024	2025	2026
Sales	511.2	945	665	
Donations	0	527	595	
Visits	413	456	457	

Nov	2023	2024	2025	2026
Sales	637	467	614	
Donations	539	242	244	
Visits	285	103	330	

Dec	2023	2024	2025	2026
Sales	656	399	374	
Donations	200	270	158	
Visits	194	213	245	

CIVIL WAR MUSEUM

ATTENDANCE

June 2026

DATE	CARTHAGE	TOURIST	GRAND TOTAL	CASH	CARDS
6/1/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
6/2/2026		14	14	165.00	
6/3/2026	2	18	20	72.00	13.00
6/4/2026		7	7	27.00	
6/5/2026	2	72	74		10.00
6/6/2026	2	84	86	357.00	110.00
6/7/2026		14	14	19.00	32.00
6/8/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
6/9/2026	1	24	25	19.00	
6/10/2026		40	40	15.00	15.00
6/11/2026	2	45	47	45.00	75.00
6/12/2026		53	53	61.00	
6/13/2026	9	26	35	43.00	
6/14/2026		12	12		
6/15/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
6/16/2026		8	8		
6/17/2026		33	33	41.00	
6/18/2026	3	14	17		38.00
6/19/2026	OFF	OFF	OFF	OFF	OFF
6/20/2026	1	31	32	19.00	23.00
6/21/2026		6	6		
6/22/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
6/23/2026		34	34	99.00	76.00
6/24/2026		28	28	62.00	32.00
6/25/2026	4	35	39		9.00
6/26/2026	7	30	37	19.00	112.00
6/27/2026	2	14	16	30.00	
6/28/2026		18	18		
6/29/2026	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
6/30/2026	1	17	18		12.00
TOTAL	36	677	713	\$ 1,093.00	\$ 557.00

Retail: \$631

Retail \$183

Retail \$270

June 2026 Golf Report

June 2026 Rounds – 3,277 | Revenue - \$132,926.00

June 2025 Rounds – 3,605 | Revenue - \$136,785.83

June 2024 Rounds – 3,174 | Revenue - \$106,772.05

Green Fee	Membership	Cart Fee	Driving Range	Event Services	Golf Gift Certificate	Merchandise Gift Certificate (Club Credit)	Pro Shop	Snacks - Food & Beverage	Non-Alcoholic Beverages	Alcoholic Beverages	Golf Rentals
\$33,280.00	\$18,453.34	\$27,468.50	\$5,656.00	\$20,308.50	\$970.00	\$990.00	\$14,054.00	\$1,762.00	\$2,880.75	\$6,103.50	\$250.00

June 2026 Summary

Compared to historical rounds played in June, 2025 was our best year we have had in 5+ years. It was great weather for most of the month, so we had a lot of tee time availability. We also believe this has to do with our course conditions. Our course is in great shape currently and we are getting a lot of positive feedback.

Our driving range and concessions continues to be a big revenue generator for us. We have a staff member who primarily focuses on the driving range condition and keeping practice balls in stock. He has done a great job, and it is in great condition. I believe it is the best practice driving range in the area and that is why we are seeing more usage at our practice facilities. Our concessions have done well for us. We have explored multiple different drink and snack options that have all been a big hit. The hot weather has also contributed to increased Gatorade and water sales.

We held 5 events in June that had a total of 385 rounds. The rest of our rounds were from public and member play.

We sold 5 family of 2 memberships, 3 household with cart, 21 junior, 2 senior, and 1 single membership. The rest of the balance is from monthly automatic withdrawals.

GOLF MAINTENANCE REPORT

- Mowed greens, Rough, tee's and tee surrounds, green surrounds and fairways as needed
- Applied tablets to localized dry spots on greens
- Rolled greens as needed
- Edged and sprayed bunkers
- Painted yardages on sidewalks and fairways
- Mulched tree's
- Treated pond with copper sulfate, dye and sludge eater
- Plugged bad areas on greens
- Raked bunkers as needed
- Hand water greens as needed
- Applied a secondary cut around fairways
- Cleared tree's and debris from storms
- Sprayed greens and fairways according to schedule
- Sprayed pre-emergent on fairways and surrounds
- Topdressed greens bi-weekly
- Detail work such as strimming
- brush hogged native areas
- Trimmed irrigation heads