

CARTHAGE PUBLIC LIBRARY

612 S. Garrison Avenue
Carthage, Missouri 64836

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Fx 417.237.7041

carthage.lib.mo.us

DRAFT

APPROVED

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, August 11th, 2026, 5:15 p.m.

Steadley Family Legacy Center/Carthage Public Library
612 S. Garrison Avenue, Carthage, Missouri

AGENDA

Roll Call of Members

Minutes from the Last Meeting

Financial Reports

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports

Building Committee-Parking lot update

Budget Committee

Community Relations

By-Laws

Library Gardens

Communications

Compensation/Wages

New Business

Payment of Bills

Adjournment

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The Carthage Public Library Board of Trustees met Tuesday, July 14, 2026, in the Carthage Public Library Steadley Building. The meeting was called to order at 5:15 pm by Leigh Salyer, President.

Roll Call

Board Members present: Cindy Rogers, Leigh Salyer, Nancy Dymott, Doug Huntley, Sandy Swingle, Alicia Knell, Marilee Lasley, Joe Lyon and Donna Thomason. Julie Yockey, Library Director was also in attendance, as well as, David Thorn, Brian Schmidt, and Mayor Bren Flannigan.

Minutes of Last Meeting

There were no changes to the minutes of the regular meeting on June 9, 2026. A motion to approve the minutes of the June meeting was made by Marilee Lasley and seconded by Nancy Dymott. The motion passed unanimously.

Financial Report

See attached.

Brian Schmidt presented the Financial Report. Brian explained that June 30 was the end of the fiscal year so some numbers on the report were adjusted for the annual audit. These changes were mostly in insurance numbers. There will likely be more adjustments as we move through the audit process. The July 2026 statement will include balance sheet revenue additions breaking out the operating reserve and the building maintenance reserve. Nancy Dymott moved that we accept the Financial Report and Cindy Rogers seconded. The motion passed unanimously.

Director's Progress and Service Report

See attached. Julie Yockey highlighted the success of the Summer Reading Program stating that attendance was the highest experienced since Covid.

Steadley Family Legacy Center Report

No report.

President's Message

President Leigh Salyer stated that, before ending the meeting, we will have all of the committees covered.

Council Liaison's Report – No report

Committee Reports

The Carthage Public Library Board of Trustees Meeting Minutes – July 14, 2026

Building Committee – Leigh Salyer reported that the new parking lot was progressing with concrete work almost complete. Blevins Asphalt will be working on the new and the old parking lots in August, but will work alternately so there will be a parking lot available at all times. We have the bill for 26% of the new asphalt. The amount of work is \$54,269.07. Doug Huntley made a motion that we approve and pay this bill. Alicia Knell seconded the motion. The motion passed unanimously. A new AC unit was purchased for the upstairs storage area of the Steadley Building. The cost was \$2800.

Budget

No report.

Community – No report.

By Laws – An amendment was added to the By Laws stating that the library could accept donations of stock, as long as the stock was liquidated immediately. The amendment reads as follows: The library shall be permitted to accept donations of stock for immediate liquidation in accordance with the Missouri Attorney General (Article VI, Section 23 of the Missouri Constitution.). Marilee Lasley moved that we accept this amendment. Sandy Swingle seconded the motion. The motion passed unanimously.

Nancy Dymott moved that we set up a Brokerage Account with Edward Jones to hold the liquidated funds. Cindy Rogers seconded the motion. The motion passed unanimously.

The Board of Trustees section of the By-Laws was amended to reflect the following terms in accordance with state statute 182.190

No member of the board shall serve for more than three successive full terms and shall not be eligible for further appointment to the board until two years after the expiration of the third term. No Trustee shall receive compensation as such, and no person shall be employed by the board who is related either by blood or by marriage to any trustee of the board. RSMo 182.190.

Cindy Rogers moved that we approve this amendment. Sandy Swingle seconded the motion. The motion passed unanimously.

Library Gardens – Jerry Welch, Maintenance Supervisor was recognized for his outstanding work on the library gardens. For the second year in a row, the library gardens were recognized by the Carthage in Bloom award for businesses.

The Carthage Public Library Board of Trustees Meeting Minutes – July 14, 2026

Communications - No report

Compensation/Wages – No report

New Business – The board approved a resolution to pay Lagars over the next 20 years to cover all employees retirement. Nancy Dymott moved that the resolution be approved. Alicia Knell seconded the motion. Motion passed unanimously. The resolution will be signed by all three officers.

All three officers will also sign the Code of Ethics stating that they do not have any conflict of interest.

Payment of Bills

Julie Yockey explained the process of paying bills for new board members. Leigh Salyer stated the bills had been reviewed and could be paid. Doug Huntley moved we pay the bills. Sandy Swingle seconded the motion. Motion passed unanimously.

Adjournment

Nancy Dymott made a motion to adjourn. Cindy Rogers seconded. Motion passed unanimously. Meeting was adjourned at 6:23 pm

Respectfully submitted,

Cindy Rogers - sec pro temp

Donna Thomason
Secretary-Treasurer

Leigh Salyer - President

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APPROVED

CARTHAGE PUBLIC LIBRARY

FINANCIAL STATEMENTS

JULY 31, 2026





ACCOUNTANT'S DISCLAIMER REPORT

To Management
Carthage Public Library
612 S Garrison
Carthage, MO 64836

The accompanying financial statements of Carthage Public Library as of and for the month ended July 31, 2026 omit substantially all disclosures. The financial statements were not subjected to an audit, review, or compilation engagement by us and we do not express an opinion, a conclusion, nor provide any assurance on them.

Schmidt Associates, LLC

August 10, 2026



America Counts on CPAs

1105 Industrial Dr. Carthage, MO 64836 * 401 W. 5th St. Ste. 201 Rolla, MO 64836

**Carthage Public Library
Balance Sheet - Cash basis
July 31, 2026**

Assets

Current Assets

Cash in bank - treasurer's cash	\$ 196,484.11
Cash in bank - Community National Bank	5,397.94
Cash in bank - Guaranty Bank	50,625.58
Cash on hand - circulation desk	100.00
Cash on hand - Internet desk	40.00
Petty cash	120.00
MOSIP Investment	799,701.28
Other asset	<u>129,372.07</u>
Total Current Assets	<u>1,181,840.98</u>

Total Assets

\$ 1,181,840.98

Liabilities and Net Assets

Current Liabilities

Accrued health insurance	\$ 39.64
Accrued supplemental insurance - AFLAC	1,153.72
Accrued insurance - Cincinnati Life	47.08
Lagers withholding	<u>1,156.12</u>
Total Current Liabilities	<u>2,396.56</u>

Total Liabilities

2,396.56

Net Assets

Unrestricted Net Assets	358,114.66
Temporarily Restricted Net Assets:	
Boylan Grant	(183.36)
Carthage Community Foundation	(552.36)
Debbie Putnam - Ebooks	4,417.74
Library Gardens	800.00
Spotlight on Litrary MOSL Grant - SLT24-068	(4,909.36)
Spotlight on Literacy - LOCAL FUNDS - SLT23-048	16,851.43
Summer reading program - Local	3,828.66
Summer Reading Program-Local Funds 2026	9,821.64
Summer Reading Program-MOSL Funds 2024	(200.19)
Thelma Stanley Foundation Grant	9,957.00
Multi Purpose Building - furnishings and supplies	135,532.58
LSTA-Technology Ladder Grant-MOSL-Tech Grant LBE5-TLD25-069	(9,714.87)
Anne Elliff - Children's Dept	745.91
Excel High School	22,883.00
Operational reserves	660,000.00
Change in net assets	<u>(27,948.06)</u>
Total Net Assets	<u>1,179,444.42</u>

Total Liabilities and Net Assets

\$ 1,181,840.98

Substantially all disclosures ordinarily included in Cash basis financial statements
are omitted, and no assurance is provided on these financial statements.

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the one month and one month ended July 31, 2026

	2026	Monthly	Monthly	2026	Annual	Annual
	Month Actual	Budget	Variance	Year to date	Budget	Variance
Revenue						
Book sale income	\$ 174.10	\$ 166.63	\$ 7.47	\$ 174.10	\$ 2,000.00	\$ (1,825.90)
Copier income	474.50	416.63	57.87	474.50	5,000.00	(4,525.50)
Donations	656.39	1,250.00	(593.61)	656.39	15,000.00	(14,343.61)
Donations-restricted	6,864.00	0.00	6,864.00	6,864.00	0.00	6,864.00
Fax income	32.50	83.26	(50.76)	32.50	1,000.00	(967.50)
Circulation Fees	174.69	250.00	(75.31)	174.69	3,000.00	(2,825.31)
Internet usage income	39.00	0.00	39.00	39.00	0.00	39.00
Interest income	5,499.87	4,166.63	1,333.24	5,499.87	50,000.00	(44,500.13)
Non-resident fee income	1,160.00	583.26	576.74	1,160.00	7,000.00	(5,840.00)
Payment for lost books	30.93	0.00	30.93	30.93	0.00	30.93
State aid	0.00	1,000.00	(1,000.00)	0.00	12,000.00	(12,000.00)
Sur tax	0.00	9,166.63	(9,166.63)	0.00	110,000.00	(110,000.00)
Tax income	374.05	20,000.00	(19,625.95)	374.05	240,000.00	(239,625.95)
Tax income - Park and storm water	50,598.68	51,666.63	(1,067.95)	50,598.68	620,000.00	(569,401.32)
Athelete & Entertainers Tax Income	0.00	1,083.26	(1,083.26)	0.00	13,000.00	(13,000.00)
Other income	40.10	0.00	40.10	40.10	0.00	40.10
Total revenue	66,118.81	89,832.93	(23,714.12)	66,118.81	1,078,000.00	(1,011,881.19)

Substantially all disclosures ordinarily included in Cash basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the one month and one month ended July 31, 2026

	2026 Month Actual	Monthly Budget	Monthly Variance	2026 Year to date	Annual Budget	Annual Variance
Operating Expenses						
Salaries	52,490.98	53,333.37	842.39	52,490.98	640,000.00	587,509.02
Lagers	5,404.84	7,416.74	2,011.90	5,404.84	89,000.00	83,595.16
Insurance - health	1,417.00	1,833.37	416.37	1,417.00	22,000.00	20,583.00
Insurance-Life	147.04	200.00	52.96	147.04	2,400.00	2,252.96
Payroll taxes - FICA	4,016.06	3,916.74	(99.32)	4,016.06	47,000.00	42,983.94
Total payroll expenses	63,475.92	66,700.22	3,224.30	63,475.92	800,400.00	736,924.08
Employee goodwill	194.33	333.37	139.04	194.33	4,000.00	3,805.67
Advertising	620.00	166.74	(453.26)	620.00	2,000.00	1,380.00
Audio-visuals	0.00	41.74	41.74	0.00	500.00	500.00
Books	105.35	2,333.37	2,228.02	105.35	28,000.00	27,894.65
Books - children's	4,391.79	1,250.00	(3,141.79)	4,391.79	15,000.00	10,608.21
Contract fees	6,596.85	2,916.74	(3,680.11)	6,596.85	35,000.00	28,403.15
Dues and travel	285.64	666.74	381.10	285.64	8,000.00	7,714.36
Ebooks	0.00	291.74	291.74	0.00	3,500.00	3,500.00
Excel high school	5.00	1,250.00	1,245.00	5.00	15,000.00	14,995.00
Furniture and equipment	0.00	833.37	833.37	0.00	10,000.00	10,000.00
Information technology (IT)	458.94	583.37	124.43	458.94	7,000.00	6,541.06
Insurance	1,770.00	5,416.74	3,646.74	1,770.00	65,000.00	63,230.00
Legal and professional	2,344.75	3,833.37	1,488.62	2,344.75	46,000.00	43,655.25
Periodicals	42.91	125.00	82.09	42.91	1,500.00	1,457.09
Postage	292.80	83.37	(209.43)	292.80	1,000.00	707.20
Programs - adult	1,640.01	2,500.00	859.99	1,640.01	30,000.00	28,359.99
Programs - children	2,011.49	1,666.74	(344.75)	2,011.49	20,000.00	17,988.51
Programs, teens	0.00	8.37	8.37	0.00	100.00	100.00
Repairs and maintenance	1,072.76	1,666.74	593.98	1,072.76	20,000.00	18,927.24
Scholarships-Non residential	140.00	0.00	(140.00)	140.00	0.00	(140.00)
Supplies	1,253.59	2,083.37	829.78	1,253.59	25,000.00	23,746.41
Supplies - multi purpose building	2,061.42	833.37	(1,228.05)	2,061.42	10,000.00	7,938.58
Telephone	449.14	666.74	217.60	449.14	8,000.00	7,550.86
Utilities	4,828.50	6,000.00	1,171.50	4,828.50	72,000.00	67,171.50
Athlete & Entertainers Tax Expenses	0.00	1,083.37	1,083.37	0.00	13,000.00	13,000.00
State Aid Expense	25.68	1,000.00	974.32	25.68	12,000.00	11,974.32
	30,590.95	37,634.36	7,043.41	30,590.95	451,600.00	421,009.05

Substantially all disclosures ordinarily included in Cash basis financial statements are omitted, and no assurance is provided on these financial statements.

Carthage Public Library

Statements of Income and Other Changes in Net Assets - Cash basis

For the one month and one month ended July 31, 2026

	2026	Monthly	Monthly	2026	Annual	Annual
	Month Actual	Budget	Variance	Year to date	Budget	Variance
Total expenses and losses	94,066.87	104,334.58	10,267.71	94,066.87	1,252,000.00	1,157,933.13

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the one month and one month ended July 31, 2026

	2026 Month Actual	Monthly Budget	Monthly Variance	2026 Year to date	Annual Budget	Annual Variance
Increase/(Decrease) in unrestricted net assets before transfers	(27,948.06)	(14,501.65)	(13,446.41)	(27,948.06)	(174,000.00)	146,051.94
Transfers from temporary restricted	7,413.66	14,500.00	(7,086.34)	7,413.66	174,000.00	(166,586.34)
Transfers to temporary restricted	(6,864.00)	0.00	(6,864.00)	(6,864.00)	0.00	(6,864.00)
Increase/(Decrease) in unrestricted net assets	(27,398.40)	(1.65)	(27,396.75)	(27,398.40)	0.00	(27,398.40)

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Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the one month and one month ended July 31, 2026

	2026	Monthly	Monthly	2026	Annual
	Month Actual	Budget	Variance	Year to date	Budget
					Variance
Changes in temporarily restricted net assets					
LSTA-Technology Ladder Grant-MOSL-Tech Grant	6,864.00			6,864.00	
LBE5-TLD25-069	(149.36)			(149.36)	
Library Gardens	(1,995.61)			(1,995.61)	
Spotlight on Literacy - LOCAL FUNDS - SLT23-048	(190.76)			(190.76)	
Summer reading program	(3,234.26)			(3,234.26)	
Summer Reading Program-Local Funds 2026	(1,843.67)			(1,843.67)	
Multi Purpose Building - furnishings and supplies					
Increase/(Decrease) in temporarily restricted net assets	(549.66)			(549.66)	
Change in net assets	<u>\$ (27,948.06)</u>			<u>\$ (27,948.06)</u>	

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Carthage Public Library
Gift Account Activity
For the one month and one month ended July 31, 2026

	Beginning Balance	Increases	Decreases	Ending balance
Boylan Grant	\$ (183.36)	\$ 0.00	\$ 0.00	\$ (183.36)
Carthage Community Foundation	(552.36)	0.00	0.00	(552.36)
Debbie Putnam - Ebooks	4,417.74	0.00	0.00	4,417.74
Library Gardens	800.00	0.00	(149.36)	650.64
Spotlight on Literacy MOSL Grant - SLT24-068	(4,909.36)	0.00	0.00	(4,909.36)
Spotlight on Literacy - LOCAL FUNDS - SLT23-048	16,851.43	0.00	(1,995.61)	14,855.82
Summer reading program - Local	3,828.66	0.00	(190.76)	3,637.90
Summer Reading Program-Local Funds 2026	9,821.64	0.00	(3,234.26)	6,587.38
Summer Reading Program-MOSL Funds 2024	(200.19)	0.00	0.00	(200.19)
Thelma Stanley Foundation Grant	9,957.00	0.00	0.00	9,957.00
Multi Purpose Building - furnishings and supplies	135,532.58	0.00	(1,843.67)	133,688.91
LSTA-Technology Ladder Grant-MOSL-Tech Grant LBE5-TLD25-069	(9,714.87)	6,864.00	0.00	(2,850.87)
Anne Elliff - Children's Dept	745.91	0.00	0.00	745.91
Excel High School	22,883.00	0.00	0.00	22,883.00
Operational reserves	660,000.00	0.00	0.00	660,000.00
Totals	\$ 849,277.82	\$ 6,864.00	\$ (7,413.66)	\$ 848,728.16

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Director's Progress and Service Report August 2026, Julie Yockey, Director

WE HAVE A NEW PARKING LOT!! This is the happiest news we have had to share in many months. Randy Dubry Construction got to work, and in record time, our beautiful and much-needed parking lot was complete. As far as parking lots go, it is gorgeous! We needed it so badly and cannot wait for our patrons to begin using it.

The Director and Garden Committee will schedule a time for at least two landscaping companies to visit and provide estimates for landscaping the green spaces that will need attention this fall. We feel our architects did a wonderful job creating a space that truly looks like it belongs with both the Library and the Steadley Building. It complements both beautifully.

Summer Reading Programs concluded on July 17, and what a huge success they were! Sherri Luce, our Children's Director, will share a presentation this evening highlighting the programs and statistics. During the past four weeks, staff have enjoyed a slightly slower pace and have had more time to clean, reorganize, and catch up on housekeeping that is nearly impossible to keep up with during Summer Reading.

Library directors from southwest Missouri met in Ozark twice to discuss political items that appeared on the August ballot. We also met to plan with the group of librarians and directors who will be attending the Association of Rural and Small Libraries Conference in Montgomery, Alabama, which is quickly approaching in September. Sherri Luce and I will attend and represent Carthage at the conference. Each attending library will receive a \$3,000 grant to help cover the cost of the trip.

A few other items of news to share:

- *Our auditor, in coordination with Schmidt and Associates, has scheduled our on-site audit for November 3.

- *We have completed our quarterly fire inspections and annual pest-control treatments for both buildings.

- *We have received the third and final installment of our citizenship/adult grant from the Steadley Trust, as well as a surprise grant from Thelma Stanley for our children's back-to-school programming.

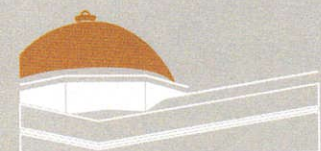
- *On September 4, the Library will be closed for an all-staff professional development day focused on our new Missouri Evergreen platform.

- *On October 22, the Library will host a regional professional development day for staff from surrounding libraries. The day will include updates and refreshers for staff who use Missouri Evergreen. We anticipate about 50 people will be in attendance.

- *Authors for the Holidays will return again this year, with the date set for November 21.

- *Be sure to check out the programming calendar online, on Facebook, and at the Library for upcoming events beginning August 26.

Respectfully submitted, Julie Yockey, Director



**CARTHAGE
PUBLIC LIBRARY**

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Carthage, Missouri 64836
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carthage.lib.mo.us

Carthage Public Library

Board of Trustees Committee Assignments

2026-2027

Building Committee

Leigh Salyer

Joe Lyon

Doug Huntley

Budget Committee

Leigh Salyer

Sandy Swingle

Donna Thomason

By-Laws and Policy

Leigh Salyer

Joe Lyon

Alicia Knell

Community Relations

Sandy Swingle

Nancy Dymott

Marilee Lasley

Library Gardens

Marilee Lasley

Donna Thomason

Nancy Dymott

Wages and Compensation

Leigh Salyer

Nancy Dymott

Alicia Knell

Leigh Salyer- President

Sandy Swingle- Vice President

Donna Thomason- Secretary/Treasurer

Randy Dubry Construction LLC

PO Box 565
Carthage, MO 64836

Invoice

Date	Invoice #
8/6/2026	361

Bill To
Carthage Public Library 612 S. Garrison Carthage, MO 64836

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Amount due for 100% completion of the parking lot	153,680.93	153,680.93
		Total	\$153,680.93

Blevins Asphalt Const Co., Inc
PO Box 230
Mount Vernon, MO 65712
417 466-3758



Invoice 25-114*01

Bill to: Randy Dubry Construction LLC PO Box 565 Carthage, MO 64836	Job: 25-114 Carthage Library Carthage, MO
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Invoice #: 25-114*01	Date: 08/10/26	Customer P.O. #:
Payment Terms: Net 30		Salesperson:
Customer Code: 20237		

Remarks: Carthage Library

Quantity	Description	U/M	Unit Price	Extension
1.000	Billing for Contract Amount	LS	28,750.000	28,750.00
Total:				28,750.00
Current Due:				28,750.00

INVOICE

HICKLIN ASPHALT
17996 Old 66 Blvd.
CARTHAGE, MO 64836
(417) 358-2958

DATE	SALE PERSON	CUSTOMER NO.	TERMS
8-8-26	Bob/Sherilyn		

Bandy Hubry

417-437-9096

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Stripe parking lot		\$ 695.00
	Carthage Library		
	612 S. Garrison Ave		
	Carthage, MO 64836		
	Thank You!		

Thank You