

1. Public Library Board Agenda August 9, 2022

Documents:

[LIBRARY BOARD AGENDA 08 09 22.PDF](#)

2. Public Library Board Minutes August 9, 2022

Documents:

[LIBRARY BOARD MINUTES 08 09 22.PDF](#)

CARTHAGE PUBLIC LIBRARY BOARD OF TRUSTEES
Tuesday, August 9, 2022 5:15 p.m.

Steadley Family Legacy Center
612 S. Garrison Ave.

AGENDA

Roll Call of Members

Minutes from the Last Meeting

Financial Report

Director's Progress and Service Report

President's Message

Council Liaison's Report

Committee Reports

Building Committee

Budget Committee

Amend 2021-2022 Budget

Community Relations

By-Laws

Library Gardens

ADA Compliance

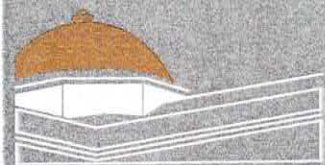
Communications

Compensation/Wages

New Business

Payment of Bills

Adjournment



**CARTHAGE
PUBLIC LIBRARY**

612 S. Garrison Avenue
Carthage, Missouri 64836

Ph 417.237.7040
Fx 417.237.7041
carthage.lib.mo.us

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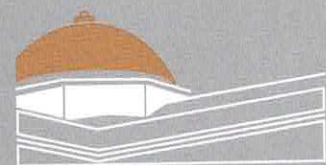
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NEWS RELEASE

Date: August 9th, 2022

CONTACT: Julie Yockey, Director

Carthage Public Library, 417-237-7040

Carthage Public Library announces construction issues may cause closures and/or difficult accessibility to the Library.

Beginning August 11th, the Carthage Public Library will begin the huge undertaking of replacing the entire HVAC system. (Cooling and heat) For the two to three months that follow, due to unforeseen circumstances, the Library may have to close for short periods due to no electricity or no heat/air-conditioning. Patrons will not be able to access the Library via the sidewalk that runs north and south in front of the Library entrance. Parking will be at a premium as contractors and construction workers will be using 7th street for vehicles and materials. Use the Library parking lot and South Maple for parking. If you have accessibility issues, please contact the library at 237-7040 for curb-side assistance. We will be glad to accommodate your needs.

We apologize for any inconvenience this may cause, and we remind you to always check our website or FB page for updates.

Julie Yockey, Director, Carthage Public Library

DRAFT

APPROVED

The Carthage Public Library Board of Trustees met Tuesday, July 12, 2022, in the Carthage Public Library, Steadley Family Legacy Center. The meeting was called to order at 5:15 pm by Sandy Swingle, President.

Roll Call

Board Members present: Gary Cole, Sandy Swingle, Justin Baucom, Julie Anderson, Nancy Dymott, Donna Thomason, Brian Schmidt, Carrie Campbell and Kevin Johnson. Library Director Julie Yockey was also present.

Minutes of Last Meeting

There was one change to the minutes of the last regular meeting of June 14, 2022. Under Director's Progress and Service Report, the motion to put \$400,000 in a 180-day CD at "Guaranty Bank" was changed to "MOSIP". A motion to approve the regular meeting minutes as amended was made by Carrie Campbell and seconded by Donna Thomason. Motion passed unanimously.

Financial Report

Attached. The DRAFT June 2022 financial report was presented. Discussion included (1) These are the year-end financials and are not final yet. Approval is not needed at this time. 2) 2022 budgeted revenue and expenses will not match to actuals. Actual Revenue is higher due to insurance proceeds from the water disaster and grants received. Likewise, expenses will be higher due to new a Cyber Insurance policy, Architect services for the HVAC project, utilities and Excel High School program. 3) Parks and Storm Water receipt was \$50K. Brian commented that most online sales tax is collected at the state level only because local jurisdictions like Carthage are not set-up to collect taxes from on-line retailers.

Director's Progress and Service Report

Attached. Discussion included: (1) Citizenship class instruction has started. There are six students enrolled. To date there have been 45 graduates of this program. 2) 12 students are enrolled in the Excel High School program. 3) The Spanish program leader was on vacation for the month of June so there was no program during this time.

Youth Services Progress and Services Report

Attached.

President's Message

Sandy reported the board will be re-organized and new officers elected. Carrie Campbell nominated Gary Cole as President, Sandy Swingle as Vice-President and Kevin Johnson as Secretary/Treasurer. Justin Baucom seconded. Motion passed unanimously. 2) Committee assignments will be updated and everyone was encouraged to sign-up for one or two positions.

Council Liaison's Report

No report.

Committee Reports

Building Committee – Gary Cole reported: 1) A meeting was held with the Architect to plan for installation of the HVAC unit. None of the duct work will be underground and it will join the main building on the east side of the board room. They are calculating the optimum dimensions of the duct works to minimize the height. The issue with the roof drain in the corner where the old and new buildings join will have to be

The Carthage Public Library Board of Trustees Meeting Minutes – July 2022

fixed. It has been difficult to complete plans because they cannot get estimates needed to finalize costs. A new control unit will cost \$33,650; \$15,000 of which has already been included in the bid. This control unit will work with the new HVAC unit and incorporates the VAV box analysis. The remaining amount will be \$22,850. Gary Cole moved to accept the addition cost and proceed with a new control unit. Nancy Dymott seconded. Motion passed unanimously.

Budget Committee – No report.

Community Relations – No report.

By-Laws – No report.

Library Gardens – Julie sent a grant request to the Boylan Foundation for general landscape maintenance and to relandscape after the HVAC project is complete.

ADA Compliance – Randy Dubry will fence off the construction area during the HVAC replacement.

Communications – No report.

Compensation/Wages – No report.

Unfinished Business

No report.

New Business

No report.

Payment of Bills

Sandy Swingle said she had reviewed the bills and they could be paid. Gary Cole made a motion to pay the bills. Carrie Campbell seconded. Motion passed unanimously.

Closed Session

None.

Adjournment

Gary Cole made a motion to adjourn. Brian Schmidt seconded. Motion passed unanimously. Meeting was adjourned at 6:20 pm.

Respectfully submitted,



Kevin Johnson

Secretary-Treasurer

Director's Progress and Service Report

August 2022, Julie Yockey, Director

During the month of July, 19 Staff Performance Evaluations were completed. Five of those being with Administrative staff members. Given I have a great, professional staff, the evaluations went well. Any and all performance issues were addressed and documented. The Library is truly blessed to have a staff that is committed and devoted to their jobs and to the over-all health of the Library.

Speaking of the "Health of the Library," we are anxiously awaiting the beginning of the construction work along with everything it entails, to install our new HVAC system. The current unit which we know is not working efficiently is costing us more and more every month in electricity bills. It is a hard reality to swallow, that along with the rising costs of the materials and labor for the entire project. The Board will hear from Randy Dubry, our contractor during the Board meeting tonight to hear updates on the rising costs of materials. On the 7th of July the HVAC unit went down and the Library was closed for the day while it was being repaired. The temperature on the second floor soared to 90 degrees in less than an hour that morning, which at that time we moved everyone down stairs to help patrons the best we could until it just got too uncomfortable on the first floor. There will be a Press Release this week to notify our visitors that it is going to be difficult for them to find parking and sidewalks due to the HVAC renovation. I have been warned that it is going to be very messy and hard to get around our library property for a good while and we hope patrons will be patient with us.

We had our annual elevator, pest, fire panel as well as back-flow inspections in the past month and all were given perfect reports.

We have three new United States citizens thanks to our adult education classes! One of those new citizens we are extra happy for as she is an employee of this Library! Natalie Bickford has worked hard to gain her citizenship and she is so proud to call herself an American. We will be celebrating with her on the day she goes for her ceremony!

On a date very soon the staff will be spending the day in professional development. We are awaiting a date from the Missouri Highway Patrol as they are coming to do a workshop with us on active shooters/intruders. Unfortunately, this is a necessary class we need to all participate in. On the same day we will hold our employee awards and will announce our "Employee of the Year for 2022." These are always special days when we gather as an entire staff, as half of the day will be spent re-teaching-reviewing policy and procedures.

On August 19th the Children's Director, Sherri Luce and I are invited to take part in the Carthage R-9 "Convocation" day at the High School. The first day back for all staff, we will have a booth set up to pass out all kinds of library information and to sign up all teachers for library cards. For those non-resident teachers, they will be able to sign up for a free card for one year.

The Helen S. Boylan Trust has approved our grant request for \$10,000 to help us replace landscaping in the gardens that will be lost during the HVAC renovation.

John Hacker held a very successful book signing on the 7th of August for his new book Remembering the Battle of Carthage. He had a great turn out and sold all of the books he had brought with him. My goodness, the library is so full and busy. It is wonderful!!!!!!

Have a great rest of your month, and make sure to check out our website and FB before visiting the library.

Julie Yockey, Director

Youth Services Report July 2022

Summer reading finished July 2nd. All of those statistics were on the July report.

We still had lots of visitors in the Library throughout July. It is a nice, cool place to play and enjoy stories. Families would meet here for children to practice cooperative play time. I visited Kids First Daycare one time this month, and their school age children visit the Library every other Tuesday. They bring about 20-25 children. The kids spend time reading, playing games, using computers, coloring/drawing and writing in their journals. Ms. Donna and her therapy dog, Dessa visited us for a couple of hours. The children love reading stories to, and interacting with the dogs.

We finally took down the ocean themed décor, and are preparing for back to school and fall activities that will begin in August. Story Times begin August 10th, and we are adding a new "Music and Rhyme, Wiggle Time" for ages 0-2. Story Time is typically every Wednesday, and the new program for our younger patrons will be twice a month, on Thursdays.

The Carthage R-9 Schools are hosting a convocation on August 19th. Julie and Sherri will have a vendor table, offering library information and treats to school staff members.

We are following the guidelines set from the Missouri Library Association and Missouri Association of School Librarians to encourage children to read books on a yearly nominee list. The books are chosen by students, teachers and librarians around the state. We have several home school families and after school patrons that are sometimes looking for recommendations. These books were published two years ago, so they are often overlooked when they are first shelved.

Respectfully submitted,
Sherri Luce

Excel High School Diploma Program Report

July 2022

Our Excel program currently has six active enrollments. All of these students are working on a regular basis to complete coursework, though some have mentioned having their children home over the summer has slowed them down a bit. As long as they are logging in regularly and working, the program will keep them enrolled.

We have our first graduate! We are so proud to have helped all of these students and are thrilled to have one complete her diploma so quickly. We are in the process of planning a ceremony to acknowledge her accomplishment.

We are always accepting applications. With the popularity of the program, we are looking for additional sponsors to enable our ability to continue enrolling students.

Respectfully submitted,
Sherri Luce

2021-2022 CARTHAGE PUBLIC LIBRARY BUDGET

DRAFTApproved Board
2021-2022 budgetAmended 8-9-2022
2021-2022 Budget**APPROVED****Projected Income**

Real Estate Tax	210,000.00	218,090.90
Parks & Storm Water Tax	467,000.00	543,089.50
Sur Tax	32,000.00	80,578.65
State Aid	12,500.00	13,694.12
Interest	3,000.00	5,067.18
Nonresident Fee	7,000.00	6,538.00
Fine Income	5,000.00	5,082.31
Copier Income	5,000.00	4,559.35
Fax Income	1,000.00	893.03
Book Sale	3,000.00	2,077.90
Misc. (Postage, Lost Books, Etc.)	6,000.00	1,092.42
	751,500.00	880,763.36
	-	
Putnam e-books	3,500.00	3,500.00
Transfers from restricted reserves	105,000.00	87,059.75
	-	
	\$ 860,000.00	\$ 971,323.11

Projected Expenditures

LAGERS	25,000.00	26,124.13
Salaries	507,000.00	515,099.00
FICA	38,000.00	39,213.46
Health Insurance	15,000.00	16,847.33
Audiovisuals	1,500.00	287.49
Adult Books	25,000.00	29,541.63
Children's Books	13,000.00	9,238.97
Periodicals	3,500.00	4,039.45
Ebooks	3,500.00	3,800.00
Utilities	40,000.00	53,688.87
Postage	1,500.00	954.33
Telephone	6,000.00	5,007.59
Insurance	32,000.00	17,715.45
Furniture & Equipment	3,000.00	1,130.70
Maintenance & Repair	35,000.00	55,036.78
Dues & Travel	7,000.00	4,843.60
Supplies	20,000.00	15,715.88
Legal and Accounting	6,000.00	6,700.00
Contract Fees	37,000.00	45,761.23
Child Programming	8,000.00	5,891.61
Teen Programming	500.00	618.06
Adult Programming	5,000.00	11,486.71
IT	7,000.00	4,376.91
Multi-Purpose Building/Supplies	15,000.00	28,489.09
Multi-Purpose Building/Steadley		
Advertising	1,500.00	754.76
Employee Goodwill	4,000.00	3,446.62
Note Interest	-	
	-	
	\$ 860,000.00	\$ 905,809.65

APPROVED

DRAFT

CARTHAGE PUBLIC LIBRARY

FINANCIAL STATEMENTS

JUNE 30, 2022



**Carthage Public Library
Balance Sheet - Cash basis
June 30, 2022**

Assets

Current Assets

Cash in bank - treasurer's cash	\$ 711,788.47
Cash in bank - Community National Bank	898.94
Cash in bank - Guaranty Bank	25,905.68
Cash on hand - circulation desk	100.00
Cash on hand - Internet desk	40.00
Petty cash	120.00
Prepaid expense	15,062.72
MOSIP Investment	<u>669,854.43</u>
Total Current Assets	<u><u>1,423,770.24</u></u>

Total Assets

\$ 1,423,770.24

Liabilities and Net Assets

Current Liabilities

Insurance proceeds payable	\$ <u>1,814.78</u>
Total Current Liabilities	<u>1,814.78</u>

Total Liabilities

1,814.78

Net Assets

Unrestricted Net Assets	796,014.13
Temporarily Restricted Net Assets:	
Boylan Grant	6,252.67
CPL Development Foundation	10,178.66
Debbie Putnam - Ebooks	23,139.74
Library Gardens	2,282.78
Spotlight on Literacy (RTR)-MOSL-SLT-CTHG 06/2020-05/2021	(2,641.20)
Spotlight on Literacy - MOSL -2020	(4,206.00)
Spotlight on Literacy Grant-MOSL-SLT20-CAPL 06/2020-05/2021	(6,153.75)
Spotlight on Literacy MOSL Grant -SLT21-076	(212.50)
Spotlight on Literacy Local Funds - SLT21-076	1,797.20
Spotlight on Literacy Grant - LOCAL FUNDS - SLT22-050	16,819.15
Steadley Trust	926.16
Summer Reading Program LOCAL Funds- 2021 #SLP20-029	186.43
Summer Reading Program - Local Funds 2022	5,245.76
Summer Reading Program MOSL Funds- 2021 #SLP20-029	(4,375.61)
Thelma Stanley Foundation Grant	16,602.37
Multi Purpose Building - furnishings and supplies	178,445.48
Multit Purpose Building	(181,501.91)
Anne Elliff - Children's Dept.	2,509.76
Author Vist MOSL GRANT-10015	(878.90)
Operational reserves	195,998.47
Change in net assets	<u>365,526.57</u>
Total Net Assets	<u><u>1,421,955.46</u></u>

Total Liabilities and Net Assets

\$ 1,423,770.24

Carthage Public Library

Statements of Income and Other Changes in Net Assets - Cash basis For the one month and twelve months ended June 30, 2022

	2022		Monthly		Monthly		2022		Annual		Annual Variance
	Month Actual		Budget	Variance	Year to date		Budget	Variance	Budget	Variance	
Revenue											
Book sale income	\$ 239.60	\$	173.10	\$ 66.50	\$ 2,077.90	\$	2,077.09	\$	2,077.09	\$	0.81
Copier income	468.30		379.95	88.35	4,559.35		4,559.35		4,559.35		0.00
Donations	16,031.77		0.00	16,031.77	29,133.65		0.00		0.00		29,133.65
Donations-restricted	10,995.00		291.67	10,703.33	375,595.26		3,500.00		3,500.00		372,095.26
Fax income	97.40		74.42	22.98	893.03		893.03		893.03		0.00
Fine income	728.65		423.53	305.12	5,082.31		5,082.31		5,082.31		0.00
Interest income	1,614.43		422.27	1,192.16	5,067.18		5,067.18		5,067.18		0.00
Non-resident fee income	1,298.80		544.84	753.96	6,538.80		6,538.00		6,538.00		0.80
Payment for lost books	22.15		37.73	(15.58)	452.66		452.66		452.66		0.00
Postage income	0.00		0.75	(0.75)	9.00		9.00		9.00		0.00
State aid	0.00		1,141.18	(1,141.18)	13,694.12		13,694.12		13,694.12		0.00
Sur tax	0.00		2,666.67	(2,666.67)	80,587.65		32,000.00		32,000.00		48,587.65
Tax income	574.98		18,174.25	(17,599.27)	218,090.90		218,090.90		218,090.90		0.00
Tax income - Park and storm water	53,834.79		43,846.30	9,988.49	545,027.36		526,155.50		526,155.50		18,871.86
Miscellaneous income	0.00		0.10	(0.10)	1.13		1.13		1.13		0.00
Other income	89.55		52.47	37.08	629.63		629.63		629.63		0.00
Total revenue	85,995.42		68,229.23	17,766.19	1,287,439.93		818,749.90		818,749.90		468,690.03

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the one month and twelve months ended June 30, 2022

	2022	Monthly	Monthly	2022	Annual	Annual
	Month Actual	Budget	Variance	Year to date	Budget	Variance
Operating Expenses						
Salaries	39,532.16	42,924.91	3,392.75	512,515.15	515,099.00	2,583.85
Lagers	2,108.61	2,177.01	68.40	26,124.13	26,124.13	0.00
Insurance - health	1,063.00	1,403.94	340.94	16,847.33	16,847.33	0.00
Payroll taxes - FICA	3,024.76	3,267.78	243.02	39,213.46	39,213.46	0.00
Total payroll expenses	45,728.53	49,773.64	4,045.11	594,700.07	597,283.92	2,583.85
Employee goodwill	102.23	287.21	184.98	3,511.62	3,446.62	(65.00)
Advertising	0.00	62.89	62.89	398.95	754.76	355.81
Audio-visuals	0.00	23.95	23.95	287.49	287.49	0.00
Books	1,362.22	2,461.80	1,099.58	33,507.62	29,541.63	(3,965.99)
Books - children's	0.00	769.91	769.91	9,238.97	9,238.97	0.00
Contract fees	1,918.70	3,813.43	1,894.73	43,593.89	45,761.23	2,167.34
Dues and travel	1,512.14	403.63	(1,108.51)	4,843.60	4,843.60	0.00
Ebooks	0.00	316.66	316.66	3,800.00	3,800.00	0.00
Furniture and equipment	0.00	94.22	94.22	1,130.70	1,130.70	0.00
Information technology (IT)	1,227.61	364.74	(862.87)	4,369.29	4,376.91	7.62
Insurance	0.00	1,476.28	1,476.28	37,686.23	17,715.45	(19,970.78)
Interest expense	0.00	0.00	0.00	1,619.11	0.00	(1,619.11)
Legal and professional	0.00	558.33	558.33	6,700.00	6,700.00	0.00
Periodicals	29.00	336.62	307.62	4,039.45	4,039.45	0.00
Postage	129.44	79.52	(49.92)	1,004.33	954.33	(50.00)
Programs - adult	56.24	957.22	900.98	11,486.71	11,486.71	0.00
Programs - children	454.05	490.96	36.91	5,862.80	5,891.61	28.81
Programs, teens	0.00	51.50	51.50	618.06	618.06	0.00
Repairs and maintenance	5,502.93	4,586.39	(916.54)	55,751.19	55,036.78	(714.41)
Supplies	1,118.27	1,309.65	191.38	15,488.97	15,715.88	226.91
Supplies - multi purpose building	112.42	2,374.09	2,261.67	28,474.38	28,489.09	14.71
Telephone	272.50	417.29	144.79	4,826.45	5,007.59	181.14
Utilities	5,109.74	4,474.07	(635.67)	48,973.48	53,688.87	4,715.39
Total expenses and losses	18,907.49	25,710.36	6,802.87	327,213.29	308,525.73	(18,687.56)
	64,636.02	75,484.00	10,847.98	921,913.36	905,809.65	(16,103.71)

Carthage Public Library

Statements of Income and Other Changes in Net Assets - Cash basis For the one month and twelve months ended June 30, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Annual Budget	Annual Variance
Increase/(Decrease) in unrestricted net assets before transfers	21,359.40	(7,254.77)	28,614.17	365,526.57	(87,059.75)	452,586.32
Transfers from temporary restricted	5,817.72	7,254.98	(1,437.26)	86,678.95	87,059.75	(380.80)
Transfers to temporary restricted	(10,995.00)	0.00	(10,995.00)	(375,595.26)	0.00	(375,595.26)
Increase/(Decrease) in unrestricted net assets	<u>16,182.12</u>	<u>0.21</u>	<u>16,181.91</u>	<u>76,610.26</u>	<u>0.00</u>	<u>76,610.26</u>

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the one month and twelve months ended June 30, 2022

	2022	Monthly	Monthly	2022	Annual
	Month Actual	Budget	Variance	Year to date	Budget
					Variance
Changes in temporarily restricted net assets					
Spotlight on Literacy (RTR) - MOSL-SLT20-CTHG	0.00			2,740.81	
06/2020-05/2021					
Spotlight on Literacy Grant-MOSL-SLT20-CAPL	0.00			6,269.13	
06/2020-05/2021					
Spotlight on Literacy MOSL Grant - SLT21-076	5,995.00			17,985.00	
Spotlight on Literacy MOSL Grant-SLT22-050	0.00			3,630.00	
Spotlight on Literacy LOCAL Funds - SLT21-076	0.00			10,000.00	
Steadley Trust	0.00			100,000.00	
Summer Reading Program - Local Funds 2022	0.00			6,485.00	
Summer Reading Program MOSL Funds- 2021	0.00			4,000.00	
#SLP20-029					
Multi Purpose Building	0.00			185,332.32	
Anne Elliff - Children's Dept	5,000.00			11,000.00	
Author Visit MOSL Grant -10015	0.00			753.00	
Excel High School	0.00			27,400.00	
CPL Development Foundation	0.00			(9,350.00)	
CLSP Grant -2022	203.90			0.00	
Debbie Putnam - Ebooks	0.00			(3,800.00)	
Library Gardens	(134.48)			(134.48)	
Spotlight on Literacy (RTR) - MOSL-SLT20-CTHG	0.00			(99.61)	
06/2020-05/2021					
Spotlight on Literacy Grant - MOSL 2020	4,206.00			4,206.00	
Spotlight on Literacy Grant-MOSL-SLT20-CAPL	0.00			(115.38)	
06/2020-05/2021					
Spotlight on Literacy MOSL Grant - SLT21-076	(1,328.60)			(17,772.50)	
Spotlight on Literacy MOSL Grant-SLT22-050	0.00			(913.75)	
Spotlight on Literacy LOCAL Funds - SLT21-076	203.67			(11,797.20)	
Spotlight on Literacy Grant - LOCAL FUNDS -	(1,661.39)			(2,688.71)	
SLT22-050					
Steadley Trust	0.00			(2,250.00)	
Summer Reading Program LOCAL Funds- 2021	0.00			(186.43)	
#SLP20-029					
Summer Reading Program - Local Funds 2022	(2,363.99)			(2,995.62)	
Summer Reading Program MOSL Funds- 2021	0.00			375.61	
#SLP20-029					
Thelma Stanley Foundation Grant	0.00			(339.61)	
Multi Purpose Building - furnishings and supplies	(112.42)			(24,697.12)	

Carthage Public Library
Statements of Income and Other Changes in Net Assets - Cash basis
For the one month and twelve months ended June 30, 2022

	2022	Monthly	Monthly	2022	Annual	Annual
	Month Actual	Budget	Variance	Year to date	Budget	Variance
Multi Purpose Building	(3,830.41)			(3,830.41)		
Anne Elliff - Children's Dept	0.00			(2,515.64)		
Author Visit MOSL Grant - 10015	0.00			125.90		
Excel High School	(1,000.00)			(7,900.00)		
Increase/(Decrease) in temporarily restricted net assets	5,177.28			288,916.31		
Change in net assets	<u>\$ 21,359.40</u>			<u>\$ 365,526.57</u>		

Carthage Public Library Gift Account Activity

For the one month and twelve months ended June 30, 2022

	Beginning Balance	Increases	Decreases	Ending balance
Boylan Grant	\$ 6,252.67	\$ 0.00	\$ 0.00	\$ 6,252.67
CPL Development Foundation	10,178.66	0.00	(9,350.00)	828.66
Debbie Putnam - Ebooks	23,139.74	0.00	(3,800.00)	19,339.74
Library Gardens	2,282.78	0.00	(134.48)	2,148.30
Spotlight on Literacy (RTR)-MOSL-SLT-CTHG 06/2020-05/2021	(2,641.20)	2,740.81	(99.61)	0.00
Spotlight on Literacy - MOSL -2020	(4,206.00)	0.00	4,206.00	0.00
Spotlight on Literacy Grant-MOSL-SLT20-CAPL 06/2020-05/2021	(6,153.75)	6,269.13	(115.38)	0.00
Spotlight on Literacy Local Funds - SLT21-076	(212.50)	17,985.00	(17,772.50)	0.00
Spotlight on Literacy Grant - LOCAL FUNDS - SLT22-050	0.00	3,630.00	(913.75)	2,716.25
Spotlight on Literacy Local Funds - SLT21-076	1,797.20	10,000.00	(11,797.20)	0.00
Spotlight on Literacy Grant - LOCAL FUNDS - SLT22-050	16,819.15	0.00	(2,688.71)	14,130.44
Steadley Trust	926.16	100,000.00	(2,250.00)	98,676.16
Summer Reading Program LOCAL Funds- 2021 #SLP20-029	186.43	0.00	(186.43)	0.00
Summer Reading Program - Local Funds 2022	5,245.76	6,485.00	(2,995.62)	8,735.14
Summer Reading Program MOSL Funds- 2021 #SLP20-029	(4,375.61)	4,000.00	375.61	0.00
Thelma Stanley Foundation Grant	16,602.37	0.00	(339.61)	16,262.76
Multi Purpose Building - furnishings and supplies	178,445.48	0.00	(24,697.12)	153,748.36
Multit Purpose Building	(181,501.91)	185,332.32	(3,830.41)	0.00
Anne Elliff - Children's Dept	2,509.76	11,000.00	(2,515.64)	10,994.12
Author Vist MOSL GRANT-10015	(878.90)	753.00	125.90	0.00
Excel High School	0.00	27,400.00	(7,900.00)	19,500.00
Operational reserves	195,998.47	0.00	0.00	195,998.47
Totals	<u>\$ 260,414.76</u>	<u>\$ 375,595.26</u>	<u>\$ (86,678.95)</u>	<u>\$ 549,331.07</u>

**Carthage Public Library
Balance Sheet - Accrual
June 30, 2022**

Assets

2022

Current Assets

Cash in bank - treasurer's cash	\$ 711,788.47
Cash in bank - Community National Bank	898.94
Cash in bank - Guaranty Bank	25,905.68
Cash on hand - circulation desk	100.00
Cash on hand - Internet desk	40.00
Petty cash	120.00
Accounts receivable	88,525.86
Prepaid insurance	17,776.78
Prepaid expense	15,062.72
MOSIP Investment	<u>669,854.43</u>

Total Current Assets 1,530,072.88

Total Assets \$ 1,530,072.88

Liabilities and Net Assets

Current Liabilities

Accounts payable	\$ 13,036.88
Accrued payroll	25,795.01
Insurance proceeds payable	<u>834.93</u>

Total Current Liabilities 39,666.82

Net Assets

Unrestricted Net Assets	851,917.99
Temporarily Restricted Net Assets:	
Boylan Grant	6,252.67
CPL Development Foundation	10,178.66
Debbie Putnam - Ebooks	23,139.74
Library Gardens	2,282.78
Spotlight on Literacy (RTR)-MOSL-SLT-CTHG 06/2020-05/2021	(2,641.20)
Spotlight on Literacy - MOSL -2020	(4,206.00)
Spotlight on Literacy Grant-MOSL-SLT20-CAPL 06/2020-05/2021	(6,153.75)
Spotlight on Literacy MOSL Grant -SLT21-076	(212.50)
Spotlight on Literacy Local Funds - SLT21-076	1,797.20
Spotlight on Literacy Grant - LOCAL FUNDS - SLT22-050	16,819.15
Steadley Trust	926.16
Summer Reading Program LOCAL Funds- 2021 #SLP20-029	186.43
Summer Reading Program - Local Funds 2022	5,245.76
Summer Reading Program MOSL Funds- 2021 #SLP20-029	(4,375.61)
Thelma Stanley Foundation Grant	16,602.37
Multi Purpose Building - furnishings and supplies	178,445.48
Mult Purpose Building	(181,501.91)
Anne Elliff - Children's Dept	2,509.76
Author Vist MOSL GRANT-10015	(878.90)
Operational reserves	195,998.47
Change in net assets	<u>378,073.31</u>

Total Net Assets 1,490,406.06

Total Liabilities and Net Assets \$ 1,530,072.88

Carthage Public Library

Statements of Income and Other Changes in Net Assets - Accrual For the one month and twelve months ended June 30, 2022

Revenue	2022	Monthly	Monthly	2022	Annual	Annual
	Month Actual	Budget	Variance	Year to date	Budget	Variance
	\$	\$	\$	\$	\$	\$
Book sale income	239.60	173.10	66.50	2,077.90	2,077.09	0.81
Copier income	468.30	379.95	88.35	4,559.35	4,559.35	0.00
Donations	16,031.77	0.00	16,031.77	29,133.65	0.00	29,133.65
Donations-restricted	10,995.00	291.67	10,703.33	375,595.26	3,500.00	372,095.26
Fax income	97.40	74.42	22.98	893.03	893.03	0.00
Fine income	728.65	423.53	305.12	5,082.31	5,082.31	0.00
Interest income	1,614.43	422.27	1,192.16	5,067.18	5,067.18	0.00
Non-resident fee income	1,298.80	544.84	753.96	6,538.80	6,538.00	0.80
Payment for lost books	22.15	37.73	(15.58)	452.66	452.66	0.00
Postage income	0.00	0.75	(0.75)	9.00	9.00	0.00
State aid	0.00	1,141.18	(1,141.18)	13,694.12	13,694.12	0.00
Sur tax	0.00	2,666.67	(2,666.67)	80,587.65	32,000.00	48,587.65
Tax income	574.98	18,174.25	(17,599.27)	218,090.90	218,090.90	0.00
Tax income - Park and storm water	51,896.93	43,846.30	8,050.63	543,089.50	526,155.50	16,934.00
Miscellaneous income	0.00	0.10	(0.10)	1.13	1.13	0.00
Other income	89.55	52.47	37.08	629.63	629.63	0.00
Total revenue	84,057.56	68,229.23	15,828.33	1,285,502.07	818,749.90	466,752.17

818,749.90
+ 87,059.75 - Restricted
\$ 905,809.65

Carthage Public Library

Statements of Income and Other Changes in Net Assets - Accrual For the one month and twelve months ended June 30, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Annual Budget	Annual Variance
Operating Expenses						
Salaries	42,116.01	42,924.91	808.90	515,099.00	515,099.00	0.00
Lagers	2,108.61	2,177.01	68.40	26,124.13	26,124.13	0.00
Insurance - health	1,063.00	1,403.94	340.94	16,847.33	16,847.33	0.00
Payroll taxes - FICA	3,024.76	3,267.78	243.02	39,213.46	39,213.46	0.00
Total payroll expenses	48,312.38	49,773.64	1,461.26	597,283.92	597,283.92	0.00
Employee goodwill	37.23	287.21	249.98	3,446.62	3,446.62	0.00
Advertising	355.81	62.89	(292.92)	754.76	754.76	0.00
Audio-visuals	0.00	23.95	23.95	287.49	287.49	0.00
Books	(2,603.77)	2,461.80	5,065.57	29,541.63	29,541.63	0.00
Books - children's	0.00	769.91	769.91	9,238.97	9,238.97	0.00
Contract fees	4,086.04	3,813.43	(272.61)	45,761.23	45,761.23	0.00
Dues and travel	1,512.14	403.63	(1,108.51)	4,843.60	4,843.60	0.00
Ebooks	0.00	316.66	316.66	3,800.00	3,800.00	0.00
Furniture and equipment	0.00	94.22	94.22	1,130.70	1,130.70	0.00
Information technology (IT)	1,235.23	364.74	(870.49)	4,376.91	4,376.91	0.00
Insurance	(19,970.78)	1,476.28	21,447.06	17,715.45	17,715.45	0.00
Interest expense	0.00	0.00	0.00	1,619.11	0.00	(1,619.11)
Legal and professional	0.00	558.33	558.33	6,700.00	6,700.00	0.00
Periodicals	29.00	336.62	307.62	4,039.45	4,039.45	0.00
Postage	79.44	79.52	0.08	954.33	954.33	0.00
Programs - adult	56.24	957.22	900.98	11,486.71	11,486.71	0.00
Programs - children	482.86	490.96	8.10	5,891.61	5,891.61	0.00
Programs, teens	0.00	51.50	51.50	618.06	618.06	0.00
Repairs and maintenance	4,788.52	4,586.39	(202.13)	55,036.78	55,036.78	0.00
Supplies	1,345.18	1,309.65	(35.53)	15,715.88	15,715.88	0.00
Supplies - multi purpose building	127.13	2,374.09	2,246.96	28,489.09	28,489.09	0.00
Telephone	453.64	417.29	(36.35)	5,007.59	5,007.59	0.00
Utilities	9,825.13	4,474.07	(5,351.06)	53,688.87	53,688.87	0.00
Total expenses and losses	1,839.04	25,710.36	23,871.32	310,144.84	308,525.73	(1,619.11)
	50,151.42	75,484.00	25,332.58	907,428.76	905,809.65	(1,619.11)

Carthage Public Library

Statements of Income and Other Changes in Net Assets - Accrual For the one month and twelve months ended June 30, 2022

	2022 Month Actual	Monthly Budget	Monthly Variance	2022 Year to date	Annual Budget	Annual Variance
Increase/(Decrease) in unrestricted net assets before transfers	33,906.14	(7,254.77)	41,160.91	378,073.31	(87,059.75)	465,133.06
Transfers from temporary restricted	6,198.52	7,254.98	(1,056.46)	87,059.75	87,059.75	0.00
Transfers to temporary restricted	(11,973.40)	0.00	(11,973.40)	(376,573.66)	0.00	(376,573.66)
Increase/(Decrease) in unrestricted net assets	28,131.26	0.21	28,131.05	88,559.40	0.00	88,559.40
Changes in temporarily restricted net assets						
Spotlight on Literacy (RTR) - MOSL-SLT20-CTHG 06/2020-05/2021	0.00			2,740.81		
Spotlight on Literacy Grant-MOSL-SLT20-CAPL 06/2020-05/2021	0.00			6,269.13		
Spotlight on Literacy MOSL Grant - SLT21-076	5,995.00			17,985.00		
Spotlight on Literacy MOSL Grant-SLT22-050	0.00			3,630.00		
Spotlight on Literacy LOCAL Funds - SLT21-076	0.00			10,000.00		
Steadley Trust	0.00			100,000.00		
Summer Reading Program - Local Funds 2022	0.00			6,485.00		
Summer Reading Program MOSL Funds- 2021 #SLP20-029	0.00			4,000.00		
Multi Purpose Building - furnishings and supplies	33.07			33.07		
Multi Purpose Building	0.00			185,332.32		
Anne Elliff - Children's Dept	5,000.00			11,000.00		
Author Visit MOSL Grant -10015	0.00			753.00		
Excel High School	0.00			27,400.00		
CPL Development Foundation	0.00			(9,350.00)		
CLSP Grant -2022	203.90			0.00		
Debbie Putnam - Ebooks	0.00			(3,800.00)		
Library Gardens	(134.48)			(134.48)		
Spotlight on Literacy (RTR) - MOSL-SLT20-CTHG 06/2020-05/2021	0.00			(99.61)		
Spotlight on Literacy Grant - MOSL 2020	4,206.00			4,206.00		
Spotlight on Literacy Grant-MOSL-SLT20-CAPL 06/2020-05/2021	0.00			(115.38)		
Spotlight on Literacy MOSL Grant - SLT21-076	(1,328.60)			(17,772.50)		
Spotlight on Literacy MOSL Grant-SLT22-050	0.00			(913.75)		
Spotlight on Literacy LOCAL Funds - SLT21-076	203.67			(11,797.20)		
Spotlight on Literacy Grant - LOCAL FUNDS - SLT22-050	(1,661.39)			(2,688.71)		

Carthage Public Library

Statements of Income and Other Changes in Net Assets - Accrual For the one month and twelve months ended June 30, 2022

	2022	Monthly Budget	Monthly Variance	2022 Year to date	Annual Budget	Annual Variance
	Month Actual					
Steadley Trust	0.00			(2,250.00)		
Summer Reading Program LOCAL Funds- 2021 #SLP20-029	0.00			(186.43)		
Summer Reading Program - Local Funds 2022	(2,697.01)			(3,328.64)		
Summer Reading Program MOSL Funds- 2021 #SLP20-029	545.33			920.94		
Thelma Stanley Foundation Grant	0.00			(339.61)		
Multi Purpose Building - furnishings and supplies	(160.20)			(24,744.90)		
Multi Purpose Building	(3,830.41)			(3,830.41)		
Anne Elliff - Children's Dept	0.00			(2,515.64)		
Author Visit MOSL Grant - 10015	400.00			525.90		
Excel High School	(1,000.00)			(7,900.00)		
Increase/(Decrease) in temporarily restricted net assets	5,774.88			289,513.91		
Change in net assets	\$ 33,906.14			\$ 378,073.31		