

1. Agenda

Documents:

[PSC AGENDA 05-18-2021.PDF](#)

2. Minutes

Documents:

[PUBLIC SERVICES 05-18-2021 MINUTES.PDF](#)

3. Meeting Materials

Documents:

[05-18-2021 PSC MEETING AGENDA AND PACKET.PDF](#)

-NOTICE OF MEETING-
Public Services Committee Tuesday May 18th, 2021
5:30 P.M.
Carthage City Hall Second
Floor Conference Room
326 Grant, Carthage MO 64836

AGENDA

Old Business

1. Consider and approve minutes from the previous meeting.

Citizens Participation

New Business

1. Consider and Discuss City of Carthage Donation Policy
2. Consider & Discuss Kids Fishing Day at Kellogg Lake
3. Consider and Discuss Declaring Items as Surplus Property
 - 2007 Chevrolet 1500 Crew Cab 77,169 miles. VIN – 1GCEC19C77Z585293
 - 1997 Ford Ranger 68,966 miles VIN - 1FTCR10A3VUB44966
 - 1995 Turfco/Jacobsen SV 3422Topdresser (SN#596868) – 1259 Hours.
4. Consider and Discuss Carthage Chamber of Commerce Requests
 - Carnival at Fair Acres 10/13/21 through 10/16/21
 - Oktoberfest Event at Central Park on 10/9/21
5. Consider and Discuss Lime Scooter Rentals

Staff Reports

Other Business

ADJOURNMENT

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL
417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS
BEFORE MEETING.**

Posted: _____

By: _____

PUBLIC SERVICES COMMITTEE

May 18, 2021
City Hall Council Chambers
5:30 pm

Public Services Committee Members Present; Ceri Otero, Juan Topete, Mike Daugherty, Seth Thompson

Staff Present; Tom Short, Mark Peterson, and Kailey Williams

Non-Members; Abi Almandinger, Craig Diggs and Mark Elliff

Meeting called to order at 5:30 pm.

Old Business:

1. Consider and approve minutes from the previous meeting.
Mr. Daugherty made a motion to approve the minutes from the previous meeting.
Motion Passed.

NEW BUSINESS:

1. Consider and Discuss City of Carthage Donation Policy.

The Carthage Donation policy was reviewed after some thoughts were shared with concerns about anonymous donations. Several updates were made to include procedures for anonymous donations.

Anonymous Donations

- City staff will discourage anonymous donations as much as possible to the degree feasible.
- If a potential donor indicates they would like to make a donation anonymously, an extra level of staff review/scrutiny/vetting will be undertaken to ensure as much transparency as possible.
- Staff will meet with potential anonymous donors to relay this policy and discuss concerns regarding transparency etc., and report to the relevant oversight Committee on the substance of the meeting, including knowledge of the donations source, if possible, and whatever interest, if any, that person or group has in city business.
- Staff will ensure that potential conflicts of interest are addressed, and will try to protect anonymity as much as legally possible provided by law for legitimate reasons.
- Staff will ensure that the donor will/does not expect something in return and gauge if any conditions are attached to the donation.

Seth Thompson made a motion to update the Donation Policy with the

**provided changes related to anonymous donations.
Motion Passed.**

**Mike Daugherty made a motion to amend verbiage to the updated procedures for anonymous donations included in the Donation policy to the City Council.
Motion Passed.**

2. Consider and Discuss Kids Fishing Day at Kellogg Lake.

Kids fishing day will be held at Kellogg Lake on June 12, 2021. David Lawhon requested that the lake be closed to fishing for the public from June 6th at midnight until the event is over on June 12th. Missouri Department of Conservation is responsible for stocking the lake with the fish. MDC will not be hosting their education stations with COVID protocols still in place. David Penning, Professor at MSSU, will be setting up education displays with some of the findings that he discovered at Kellogg Lake with his students.

**Juan Topete made a motion for to close Kellogg Lake for public fishing from June 6th 12 am until June 12th 12 pm.
Motion Passed.**

3. Consider and Discuss Declaring Items Surplus Property

-2007 Chevrolet 1500 Crew Cab 77, 169 Miles. VIN- 1GCEC19C77Z585293

The 2007 Chevrolet Pick-up when declared surplus with the city, will be given to the Diamond Special Road District to help them with their daily work. The truck has served its useful life for the Parks Department.

-1997 Ford Ranger 68,966 Miles. VIN- 1FTCR10A3VUB44966

The 1997 Ford Ranger was used on the Golf Course, transferred from Carthage Water and Electric. Carthage Water and Electric transferred another Ford Ranger to the Parks and Recreation to use for daily work. As surplus the 1997 Ford Range will be placed on Govdeals.com for a larger audience and the best price.

-1995 TurfCo/Jacobson SV 3422Topdresser (SN#596868) - 1259 hours.

The 1995 TurfCo/Jacobson piece was involved in an accident. After declared surplus, the piece will be put out through a sealed bid process.

Ceri Otero made a motion to declare all of these pieces of equipment surplus.

4. Consider and Discuss Carthage Chamber of Commerce Requests.

- Carnival at Fair Acres 10/13/21 through 10/16/21.

The Chamber of Commerce has requested to use the Fair Acres parking lot

for a Carnival from 10/13/2021 through 10/16/2021. This would be on a Wednesday through Saturday. This is the same carnival group the Chamber of Commerce has used since 2016. The Park Department has not had any issues with the company and is confident in the procedures and care of park property.

- Octoberfest Event at Central Park on 10/9/21.

Mark Elliff explained that Music under the Maples is not taking place this year. They would like to replace it with an Octoberfest. This would consist of a beer garden in the proper location at Central Park, games, and live bands that will play in the Band Stand Pavilion. Food vendors will be present. The food will match the theme of the event. The event will run from ten in the morning to eleven at night.

Ceri Otero made a motion to approve the request for Octoberfest in replacement of Music under the Maples to be hosted in Central Park on 10/9/2021.

Motion Passed.

5. Consider and Discuss Lime Scooter Rentals.

Mr. Peterson has been working with a scooter company, Lime. The city will engage an MOU with Lime scooters for 6 months. This will act as a PILOT Project for the City of Carthage and Lime. An app will be downloaded to the rider's phone showing a map of several different zones. There will be live zones, no scooter zones, parking zones and no parking zones. Lime will coordinate "Juicers", contractors that will pick up the scooters, charge them and bring them back to the designated parking locations. The rider will be charged through the app based on how long they ride the scooter. Seventy-five scooters will be located in ten parking zones throughout the city. A map of the city will show different routes that may include a historic home route, retail route, park route etc. City staff and key stakeholders will work on the initial map and adapt as needed for safety and unforeseen needs.

Ceri Otero made a motion to accept the 6 month trial with LIME scooters.
Motion Passed.

STAFF REPORTS

Golf Course - Rounds are up with the expenses down for this month. The new Golf Cars have received good compliments with the upgraded seats and the usb ports. The new Golf equipment is in and has performed excellent.

Masterplan- currently, the park team is updating the concept designs through focus groups. Public engagement will start once the concept designs are completed. We anticipate this to happen in late June. Continual work is happening on maintenance, organizational and partnership assessments.

Food Truck Friday- Turn out for the most recent FTF was tremendous. Great public

feedback with the new events. We are working on plans to provide better restroom access to meet the demand. Discussion is ongoing about expanding FTF in the area around Central Park.

Meeting adjourned at 6:31 pm.

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April 2021 Golf Report

2021 Rounds – 2349

Green Fee	Membership	Cart Fees	Driving Range	Golf Simulator	Monthly City Revenue
\$24,973.50	\$19,875.50	\$17,169.00	\$1,588.00	\$1,131.25	\$64,737.25

2019 Rounds – 1927	2020 Rounds – 927
2019 Revenue - \$51,166.14	2020 Revenue - \$27,924.25

April was a wonderful month for us. At this time last we had shut the golf course down for 2 weeks and dealt with many COVID related issues. As I look back, those were very challenging times that we learned a lot about ourselves. Staff stepped up and we learned a lot about each other. The golf course is coming along wonderfully as we move deeper into spring. All parts of our operation are in high gear. April was the busiest I have had in 25 seasons for events. We had 6 large events combined with kicking off our leagues on Monday, Tuesday and Thursday evenings. All of the league numbers are at their highest in recent years. Membership have seen a spike recently as well. In April we sold 3 senior, 3 senior w/cart, 3 family, 5 single, 1 single w/cart and 3 junior memberships. The balance was regular monthly memberships. We are still in wonderful position now that the season is upon us. Golf maintenance and golf operations are running smoothly. We are one full time position short in the operations. We are looking to fill that very soon.

Golf Maintenance Report

On Course

- 1 Replaced four irrigation heads on number 9 and 13
- 2 Cascade application on tees
- 3 Three heads not turning repaired
- 4 Three greens applications
- 5 Returned water jugs to the pro shop
- 6 Painted hazard lines
- 7 Repaired washout of bunkers
- 8 Started work on flower bed area on number 3 (Hauled in topsoil tilled and leveled)
- 9 Roped off wet area on number 7
- 10 Brought extra material to number one bare area in front of green. (Needs seeded and straw)
- 11 Switched flags for KOC tournament and back to regular

Shop

- 1 Greased all machines

- 2 Changeover from collar mower to tee mower times 2
- 3 Backlapped reels
- 4 Changed HOC of sidewinder for secondary cut
- 5 Put asset tags on all new equipment

Office \ Professional

- 1 Spring OTA meeting
- 2 Met with Ameriturf rep about fairway fertilization
- 3 Finished second Covid shot
- 4 Met with Ryan and Andy from Van Wall about new equipment

TARGETED BUDGETED ROUNDS 20,000				2020 - 2021		DIFFERENCE			
	<u>AVG %</u>	<u>BUDGETED 21</u>		<u>ACTUAL</u>		<u>MONTHLY</u>		<u>CUMULATIVE</u>	
	<u>16 - 20</u>	<u>MONTHLY</u>	<u>CUMULATIVE</u>	<u>MONTHLY</u>	<u>CUMULATIVE</u>	<u>AMOUNT</u>	<u>PERCENT</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Jul	13.31%	2,661	2,661	2,929	2,929	268	10.07%	268	10.07%
Aug	11.97%	2,394	5,055	3,446	6,375	1,052	43.96%	1,320	26.12%
Sep	11.88%	2,375	7,430	2,956	9,331	581	24.44%	1,901	25.58%
Oct	8.14%	1,628	9,058	1,872	11,203	244	14.99%	2,145	23.68%
Nov	4.52%	904	9,962	1,139	12,342	235	26.06%	2,380	23.90%
Dec	3.01%	603	10,565	750	13,092	147	24.39%	2,527	23.92%
Jan	2.95%	589	11,154	356	13,448	-233	-39.58%	2,294	20.57%
Feb	3.92%	783	11,937	418	13,866	-365	-46.64%	1,929	16.16%
Mar	6.51%	1,302	13,239	1,319	15,185	17	1.30%	1,946	14.70%
Apr	8.45%	1,690	14,929	2,349	17,534	659	38.99%	2,605	17.45%
May	11.20%	2,240	17,169	0	17,534	-2,240	-100.00%	365	2.12%
Jun	14.15%	2,831	20,000	0	17,534	-2,831	-100.00%	-2,466	-12.33%
TOTAL	100.00%	20,000							

TARGETED BUDGETED REVENUES \$ 470,733.00				CITY REVENUE REPORTS		DIFFERENCE			
	<u>AVG %</u>	<u>BUDGETED 21</u>		<u>ACTUAL</u>		<u>MONTHLY</u>		<u>CUMULATIVE</u>	
	<u>16 - 20</u>	<u>MONTHLY</u>	<u>CUMULATIVE</u>	<u>MONTHLY</u>	<u>CUMULATIVE</u>	<u>DOLLAR</u>	<u>PERCENT</u>	<u>DOLLAR</u>	<u>PERCENT</u>
Jul	13.84%	\$ 65,131.95	\$ 65,131.95	\$60,218.00	\$ 60,218.00	-\$ 4,913.95	-7.54%	-\$ 4,913.95	-7.54%
Aug	11.30%	\$ 53,191.77	\$ 118,323.71	\$78,578.28	\$ 138,796.28	\$ 25,386.51	47.73%	\$ 20,472.57	17.30%
Sep	10.99%	\$ 51,713.56	\$ 170,037.27	\$60,820.44	\$ 199,616.72	\$ 9,106.88	17.61%	\$ 29,579.45	17.40%
Oct	9.03%	\$ 42,517.54	\$ 212,554.81	\$40,303.48	\$ 239,920.20	-\$ 2,214.06	-5.21%	\$ 27,365.39	12.87%
Nov	4.82%	\$ 22,704.34	\$ 235,259.15	\$25,610.84	\$ 265,531.04	\$ 2,906.50	12.80%	\$ 30,271.89	12.87%
Dec	3.39%	\$ 15,949.11	\$ 251,208.26	\$17,810.36	\$ 283,341.40	\$ 1,861.25	11.67%	\$ 32,133.14	12.79%
Jan	2.61%	\$ 12,306.72	\$ 263,514.98	\$7,515.21	\$ 290,856.61	-\$ 4,791.51	-38.93%	\$ 27,341.63	10.38%
Feb	2.87%	\$ 13,517.51	\$ 277,032.49	\$6,772.48	\$ 297,629.09	-\$ 6,745.03	-49.90%	\$ 20,596.60	7.43%
Mar	6.25%	\$ 29,408.16	\$ 306,440.65	\$39,216.63	\$ 336,845.72	\$ 9,808.47	33.35%	\$ 30,405.07	9.92%
Apr	8.82%	\$ 41,512.82	\$ 347,953.47	\$62,839.30	\$ 399,685.02	\$ 21,326.48	51.37%	\$ 51,731.55	14.87%
May	12.32%	\$ 57,999.58	\$ 405,953.05	\$0.00	\$ 399,685.02	-\$ 57,999.58	-100.00%	-\$ 6,268.03	-1.54%
Jun	13.76%	\$ 64,779.95	\$ 470,733.00	\$0.00	\$ 399,685.02	-\$ 64,779.95	-100.00%	-\$ 71,047.98	-15.09%
TOTAL	100.00%	\$ 470,733.00							

TARGETED BUDGETED EXPENDITURES \$607,613				2020-21		DIFFERENCE			
	<u>AVG %</u>	<u>BUDGETED 21</u>		<u>ACTUAL</u>		<u>MONTHLY</u>		<u>CUMULATIVE</u>	
	<u>16 - 20</u>	<u>MONTHLY</u>	<u>CUMULATIVE</u>	<u>MONTHLY</u>	<u>CUMULATIVE</u>	<u>AMOUNT</u>	<u>PERCENT</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Jul	7.27%	44,147.84	44,147.84	\$41,075.77	\$41,075.77	-\$3,072.07	-6.96%	-\$3,072.07	-6.96%
Aug	9.86%	59,926.71	104,074.55	\$41,075.77	\$82,151.53	-\$18,850.95	-31.46%	-\$21,923.02	-21.06%
Sep	8.72%	53,008.49	157,083.04	\$41,075.65	\$123,227.18	-\$11,932.84	-22.51%	-\$33,855.86	-21.55%
Oct	9.63%	58,484.43	215,567.47	\$55,575.57	\$178,802.75	-\$2,908.86	-4.97%	-\$36,764.72	-17.05%
Nov	7.52%	45,722.14	261,289.61	\$27,797.56	\$206,600.31	-\$17,924.58	-39.20%	-\$54,689.30	-20.93%
Dec	8.81%	53,543.94	314,833.55	\$51,595.53	\$258,195.84	-\$1,948.41	-3.64%	-\$56,637.71	-17.99%
Jan	6.83%	41,525.33	356,358.87	\$30,619.44	\$288,815.28	-\$10,905.89	-26.26%	-\$67,543.59	-18.95%
Feb	6.10%	37,072.34	393,431.21	\$36,712.56	\$325,527.84	-\$359.78	-0.97%	-\$67,903.37	-17.26%
Mar	8.09%	49,175.06	442,606.27	\$37,566.77	\$363,094.61	-\$11,608.29	-23.61%	-\$79,511.66	-17.96%
Apr	8.84%	53,729.59	496,335.86	\$35,511.96	\$398,606.57	-\$18,217.63	-33.91%	-\$97,729.29	-19.69%
May	8.64%	52,484.33	548,820.19	\$0.00	\$398,606.57	-\$52,484.33	-100.00%	-\$150,213.62	-27.37%
Jun	9.68%	58,792.81	607,613.00	\$0.00	\$398,606.57	-\$58,792.81	-100.00%	-\$209,006.43	-34.40%
TOTAL	100.00%	607,613.00							

April 2021 Parks Report

Normal trash pick-up and removal and restroom cleaning and mowing of parks

Municipal Park:

1. Completed dirt work at new shelter
2. Completed wiring of new shelter
3. Turned water on to swimming pool bathhouse
4. Turned water on at Fair Grounds
5. Sprayed for weeds
6. Removed bushes at West park entrance
7. Planted rose bushes at West park entrance
8. Removed downed tree from driving range
9. Repaired ball dispenser at driving range
10. Started installing 5000 gallon water tank at pool

Central Park:

1. Cleaned up downed limbs
2. Planted rose bushes in flower beds
3. Prepped for Food Truck Friday
4. Cleaned up from Food Truck Friday
5. Sprayed for weeds

Griggs Park:

1. Cleaned up downed limbs
2. Replaced 4 paper towel holders due to vandalism
3. Replaced 2 soap dispensers due to vandalism
4. Replaced 3 toilets due to vandalism
5. Sprayed for weeds

Carter Park:

1. Cleaned up downed limbs
2. Completed dirt work at old restroom demo
3. Sprayed for weeds

Kellogg Lake:

1. Picked up downed limbs
2. Completed dirt work in extremely low spots
3. Sprayed for weeds

Freer Park:

1. Picked up limbs

Fair Acres

1. Repaired backstop on 70s field
2. Repaired lights on softball fields

Office and Shop area

1. Cleaned up around dumpster

Roundabout

1. Lowered and raised flags
2. Replaced all plants in flower bed

Square

1. Raised and lowered City Hall Flag
2. Installed plugs in flower pots

2021

	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.
AUDITORIUM												
4-8 hrs.	6	5	6	7								
8-12 hrs.	0	5	3	4								
set-up	0	3	3	1								
Total	<u>7</u>	<u>13</u>	<u>12</u>	<u>12</u>								
BASEMENT AUD.												
4-8 hrs.	5	1	10	6								
8-12 hrs.	0	0	0	1								
Total	<u>5</u>	<u>1</u>	<u>10</u>	<u>7</u>								
Drivers Testing												
Total	<u>3</u>	<u>3</u>	<u>5</u>	<u>4</u>								
(License Bureau)												
BAXTER	31	28	31	30								
Total	<u>31</u>	<u>28</u>	<u>31</u>	<u>30</u>								
FOYER	0	0	0	0								
Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>								
BASEMENT (MISC)												
Basement Office #1	31	28	31	30								
UFCW (leased)												
Basement Office #2	31	28	31	30								
BCTGM (leased)												
Basement Office #3	31	28	31	30								
USW (leased)												
Basement Office	0	0	0	0								
DNR												
Basement Office	0	0	0	0								
EPA												
Meeting Rooms	2	1	1	1								
Total	<u>95</u>	<u>85</u>	<u>94</u>	<u>91</u>								

ATTENDANCE

SALES	DONATIONS
\$ 511.40	\$ 147.00
\$ 444.85	\$ 291.00
\$ 956.25	\$ 438.00

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARTHAGE, MISSOURI ADOPTING A POLICY STATEMENT TO FORMALIZE THE CONDITIONS AND PROCEDURES TO BE FOLLOWED BY THE CITY IN ACCEPTING DONATIONS AND GRANTS, AND TO ASSIST THE COUNCIL IN EVALUATING THE IMPACT OF PROPOSED DONATIONS AND GRANTS ON THE RESOURCES OF THE CITY.

WHEREAS, periodically, private individuals and agencies would like to make donations and/or grants to the City for general or specific purposes; and

WHEREAS, the Mayor and Council have responsibilities regarding the care, management and control of the city and its finances, including establishing an annual budget; and

WHEREAS, the Council, as a whole, through its resolutions and ordinances, establishes basic policy which the City Administrator and other City staff implement and administer; and

WHEREAS, policy matters should be highlighted and documented in resolution format for discussion so that the policy may be approved, adopted and communicated to relevant parties; and

WHEREAS, a Council Committee has reviewed the submitted policy statement and determined that it adequately conveys the desires and needs of the City and are providing a recommendation to adopt the Resolution:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARTHAGE, JASPER COUNTY, MISSOURI, THE MAYOR CONCURRING HEREIN, AS FOLLOWS:

That the attached policy on "DONATIONS AND GRANTS TO THE CITY OF CARTHAGE, MISSOURI" be hereby adopted effective upon approval by the City Council.

PASSED AND APPROVED THIS _____ DAY OF _____, 2010.

J. Michael Harris, Mayor

ATTEST:

Lynn Campbell, City Clerk

POLICY ON DONATIONS AND GRANTS TO THE CITY OF CARTHAGE, MISSOURI

OBJECTIVE AND PURPOSE

Periodically, private individuals and agencies would like to make donations and grants to the City for general or specific purposes. The purpose of this policy is to formalize the conditions and procedures to be followed by the City in accepting donations and grants, and to assist the City Council in evaluating the impact of proposed donations and grants on the resources of the City of Carthage. Occasionally, the City is offered donations or grants that require the immediate and/or future commitment of City resources. The impact of these donations and grants should be considered prior to their acceptance and action taken to identify the additional resources required if the donation or grant is accepted. This policy will also establish guidelines that ensure donations and grants occur at arm's length from any City decision-making process, and provide criteria and process for the acceptance of donations and grants.

SCOPE

The policy on donations and grants to the City includes donations and grants made to the City and its agencies, boards and commissions.

DEFINITIONS

Donation - A contribution to the City which may consist of a cash grant, real property (land), or an in-kind contribution (any item or object other than cash or real property which would serve a useful purpose in the provision of City Services).

Unrestricted Donation - A donation to the City without any limitation being placed upon its use.

Restricted Donation - A donation to the City for a specified use or purpose.

Works of Art - Includes, but is not limited to, physical art that may be an integral part of a public site or building, or that may be integrated with the work of other design professionals. Public works of art may be permanent, fixed, temporary or portable.

POLICY/PROCEDURES

The City Administrator shall prepare a report evaluating the impact of all proposed donations or grants on the resources of the City. This report must include both the immediate costs of placing said donation into service or program into action and the costs required to maintain or continue the program in future budget years. Such costs may include analysis of annual personnel, repair and maintenance and equipment expenditures and any future capital improvements required by the donation. The report must be submitted to Council at the same time acceptance of the donation or grant is to be considered. If additional operating costs are associated with the acceptance of the donation, the Council shall identify the source of revenues to defray the additional costs at the time of acceptance.

GENERALLY

- The City may elect to accept or decline any donation or grant. The City may decline to accept a donation or grant if such is not consistent with the policies, plans, goals or ordinances of the City

of Carthage or if acceptance of same is contrary to law. If the gift is not accepted, the donor shall be advised.

- Acceptance of any donation or grant shall be authorized by a Resolution approved by the City Council at a Council meeting.
- Eligible donations or grants are those that support approved programs and services; durable assets; capital facilities or projects; asset improvement, restoration or capital maintenance; or cash for such purposes, and must be for purposes consistent with the City's Charter, programs, services and activities deemed to be in the public interest of the City.
- Donations and grants are only to be accepted if the City has the capacity to meet the initial and ongoing costs and obligations associated with the gift and cannot confer a personal benefit to any City employee or City Official.
- Donations or grants that violate the City Charter, or City policies or laws, or laws or orders of other levels of government will not be accepted by the City.
- The City may decline donations or grant from any donor who in the opinion of the Council represents a reputational risk to the City through involvement in activities that are contrary to the values of the City.
- The City will review the conditions of any restrictive donations and grants and determine if the benefits to be derived warrant the acceptance of the donations and grants.
- All donations and grants shall become City property upon formal acceptance by the City Council. The City retains the right to use all donated items as it deems appropriate or to relocate the item if conditions, based solely on its judgment, warrant this action.

Donations of Real Property

Where appropriate, approval of a donation of real property is to include the use and disposition of the real property including the net proceeds arising from any property transaction. Donations of real property to the City or its agencies, boards and commissions, whether designated for specific purposes or not, will be held in the name of the City.

Authority to Accept and Spend

Where donations and grants are being accumulated for a major project, the funds will be held in an appropriate account until sufficient funds for the proposed project have been obtained. Funds from donations and grants may not be released and the proposed project may not commence until sufficient funds to complete the project have been secured, and spending authority has been obtained.

Managing and Reporting Donations

In an effort to cultivate an ongoing relationship with donors, the City is to treat individual donors' names and amounts given, and any other private or personal information, with respect and, except where the donor authorizes release of such information, with confidentiality to the extent provided by the law. The City is committed to the highest standards of donor stewardship and accountability. This includes appropriate acknowledgement and recognition for donations and grants. Accordingly, for donations and grants valued at \$100 or more, a formal letter of acknowledgement and gratitude will be sent to the donor by the Mayor of the City of Carthage. For all donations or grants, the City will maintain appropriate accounting records.



Request to Public Services Committee

1. Carnival Location-Fair Acres Parking Lot east of YMCA (see map)
2. Central Park-Saturday October 9, 2021 for Octoberfest Event

Request #1

We are asking to use this location to allow a carnival operation for the 2021 Maple Leaf Festival.

Hours of operation will be as follows:

Wed 10/13/2021	5-10 p.m.
Thurs 10/14/2021	5-10 p.m.
Fri 10/15/2021	5-10 p.m.
Sat 10/16/2021	12 noon-10 p.m.

The setup is approximately 200'x300' for rides, games, and concessions and 150'x75' for support vehicles. Again, we are working with the YMCA and Arvest Bank to use their area for the parking of the support vehicles.

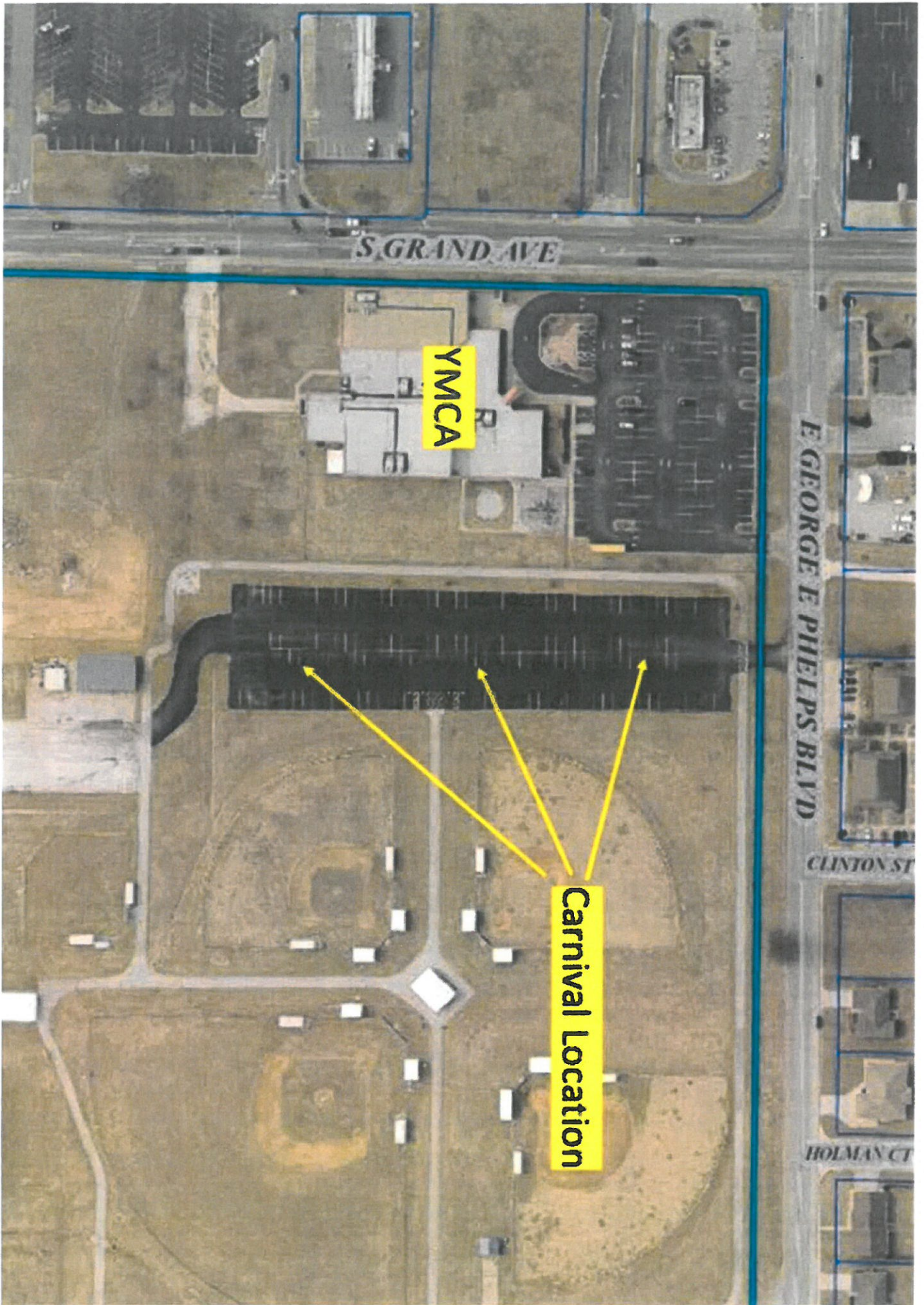
Tentatively, the company would arrive on Sunday, October 10, 2021; we are requesting that they undergo inspections from Public Safety and Public Works on Monday, setup Monday and Tuesday, operate Wednesday through Saturday, and breakdown/cleanup Sunday morning.

Customers can purchase all-access armbands or pay-as-you-go tickets. They provide their own electricity and trash cans, as well as purchase a City business license and obtain all necessary health permits and safety inspections. Their company sets a curfew for all their employees.

Their generator is the only equipment that requires ground stakes, and it creates only two small holes according to the carnival owner. This would be placed off site of the paved parking lot. They also provide fencing around all their rides and do their own cleanup. The Chamber would provide water access. Trash service, and portable toilets will also be made available. Pride Amusements, LLC is the same company that has provided the Carnival since 2016 and we have not had any ill effects. Comments received are very favorable. Request has been made to the Planning and Zoning Commission for a Special Use Permit as in previous years.

Request #2

We are requesting the use of Central Park on Saturday October 9, 2021 for a new event this year entitled Octoberfest. This is the day after Food Truck Friday so there will already be tables set up for that event. We are requesting the park from 10:00 a.m. until 11:00 p.m. Events will begin around 3:00 p.m. which will include three to four food vendors/trucks, bands throughout the event, a beer garden (in the designated area) as well as various games for the family. An off-duty police officer will be on site since there will be a beer garden. Power will be coordinated with CWEP.



CARNIVAL

Client#: 805

PRIDEAMU

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/01/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Haas & Wilkerson Insurance 4300 Shawnee Mission Parkway Fairway, KS 66205 913 432-4400	CONTACT NAME: Tasha Avery PHONE (A/C, No, Ext): 913 432-4400 E-MAIL: tasha.avery@hwins.com ADDRESS: FAX (A/C, No):														
INSURED Pride Amusements of Missouri, Inc. dba Pride Amusements PO Box 486 Joplin, MO 64802	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: ACE American Insurance Company (CHUBB)</td> <td>22667</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company (CHUBB)	22667	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER F:															

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:												
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 5%;">INSR LTR</th> <th style="width: 35%;">TYPE OF INSURANCE</th> <th style="width: 15%;">POLICY NUMBER</th> <th style="width: 15%;">POLICY EFF (MM/DD/YYYY)</th> <th style="width: 15%;">POLICY EXP (MM/DD/YYYY)</th> <th style="width: 20%;">LIMITS</th> </tr> <tr> <td style="text-align: center;">A</td> <td> ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC OTHER: ☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY ☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$ ☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ☐ ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below </td> <td style="text-align: center;">G21762556</td> <td style="text-align: center;">04/05/2021</td> <td style="text-align: center;">04/05/2022</td> <td> EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPROP AGG \$2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ </td> </tr> </table>	INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC OTHER: ☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY ☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$ ☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ☐ ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	G21762556	04/05/2021	04/05/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPROP AGG \$2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$		
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Additional Insured; Carthage Chamber of Commerce, Arvest Bank, YMCA, City of Carthage														

CERTIFICATE HOLDER	CANCELLATION
Carthage Chamber of Commerce 402 S. Garrison Carthage, MO 64836	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>[Signature]</i>



Helping Communities with Smart Mobility

Subsidy-Free, sustainable transportation solutions

Rider Education | In-app Messaging



Before Lime riders take their first ride they must view a series of educational modules. We also use push notifications, and banners to display important dynamic information.



12:37 12:56

Park with Care

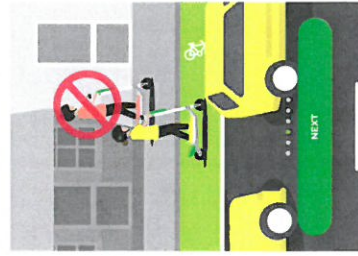
Park in accessible spaces such as curbsides or by bike racks. Do not block pedestrian paths, sidewalks, or wheelchair ramps.



12:56 12:56

Where to Ride

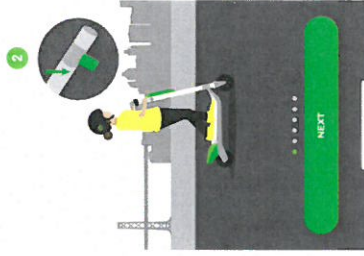
Do not ride on sidewalks other than as permitted by law. Use bike lanes when available and permitted by law.



12:56 12:56

How to Ride

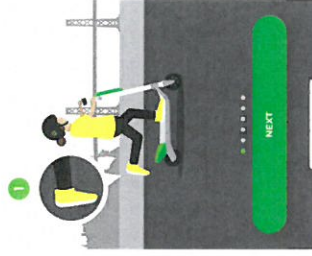
Kickstart to get up to speed. Press on the throttle to accelerate. Squeeze the brake to slow down.



12:56 12:56

How to Ride

Kickstart to get up to speed. Press on the throttle to accelerate. Squeeze the brake to slow down.



Rider Education | **Safety Events**



Rider Education | Social Media

Lime has strong social media presence where we consistently share safety messages, and new research on scooter use. We also communicate important messages and conduct surveys through email.



We promise you look great in that helmet!

#UnlockLife



It's great you like each other enough to be so close, but tandem riding is a big no no. It's really unsafe.

So ride together, but get your own scooter!

#UnlockLife



Yesterday at 12:31 PM

One of the largest global surveys of shared scooter and bike riders ever conducted is yielding some revealing insights into the rapidly growing world of micromobility...
#UnlockLife



VLLIME

Research Finds Most E-Scooter Riders Are Local Commuters, Not Tourists

Rider Education | Local Messaging

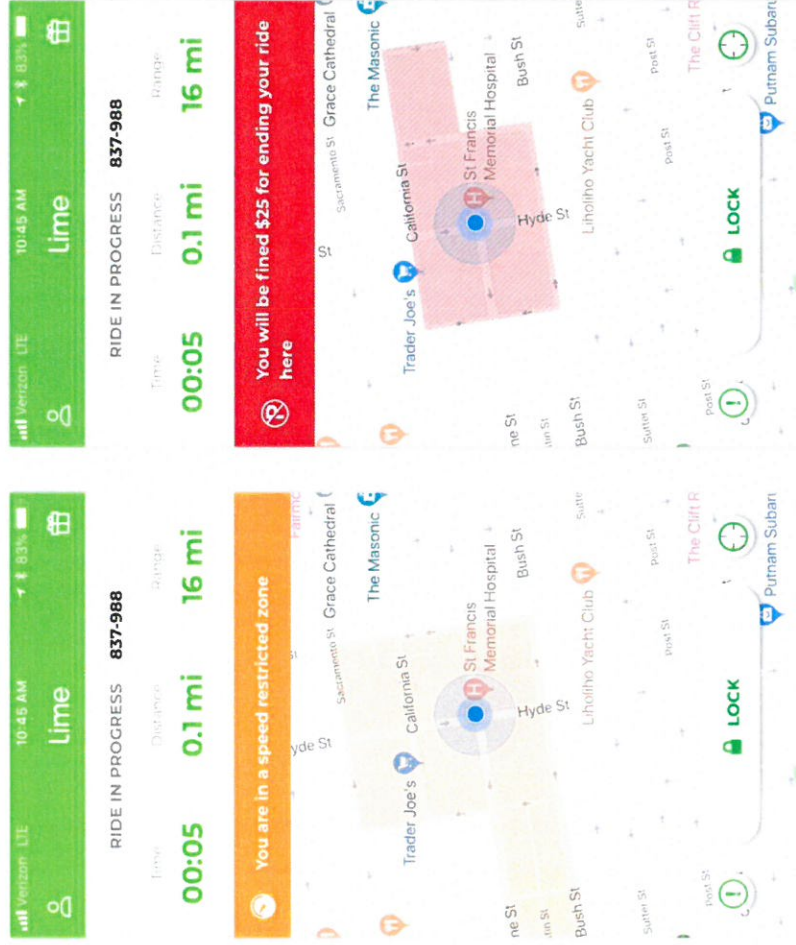


Lime will roll out the following programs to encourage proper rider behavior:

- **PSAs** – Lime will work with local Radio & News stations to remind the public about proper parking practices and rider behavior
- **Local Business Signage** – Window signs, countertop flyers & bathroom wall messaging to remind riders on proper parking and riding behaviour
- **Scooter Lanyards** – These will hang from Lime Scooter handlebars to educate riders on proper parking behavior
- **Physical Signage** – Lime will install (with property owner permission) signage and A-frame stands to inform riders



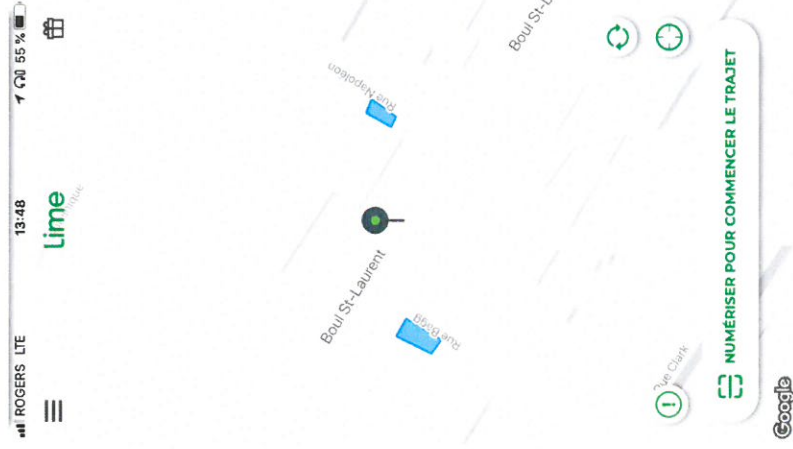
Zones | No Riding & No Parking



Examples of what the rider map looks like with defined No Parking Zones, No Ride Zones & Preferred Parking Areas.

A warning will be sent to the rider for the first offense and a fine may also be levied when a rider violates these areas more than once.

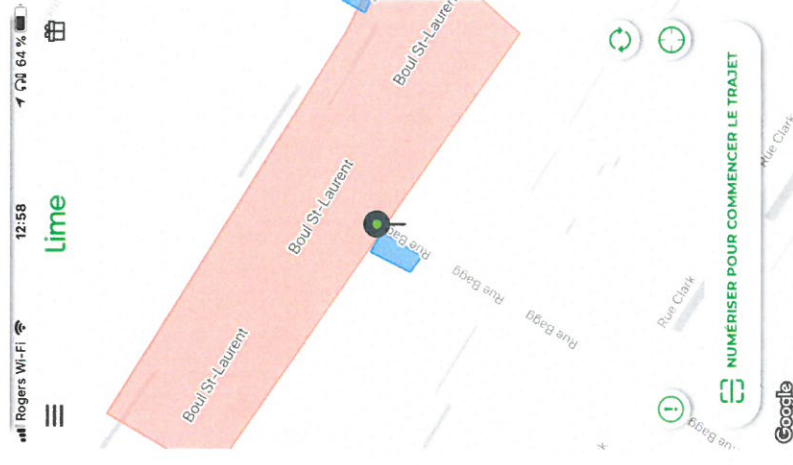
Zones | Corralled Parking



- No parking in **red**
- Preferred parking in **blue**

It is clear where the scooter must be parked. These spots can be set up in real time and with maximum flexibility

Improper parking can be addressed with warnings that eventually lead to fines for riders



Parking | Street & Car Space Parking

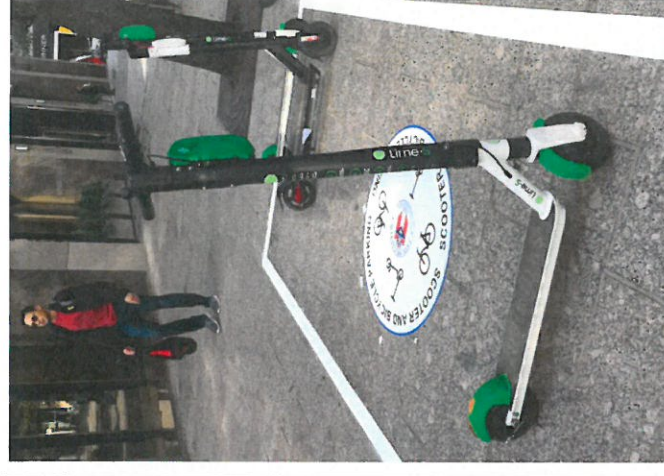
Creative Street Parking



Sidewalk Parking



Parking | Street & Car Space Parking



Example of what the City of Austin is doing to encourage better parking habits

Data | For Government

Data sharing with API integration:

- **Collaborate with cities and local governments** to tackled some of their biggest challenges around transportation safety, equity and rider behavior
- **Data transparency** to help cities understand how their constituents are moving around the city
- **Retrospective reporting** on trip activity, safety, customer service, and operational metrics
- **Data dashboard** with insights available to track, visualize, and download fleet activity



Rider Education | **On Vehicle**

Each scooter contains the following key information:

- Avoid riding on sidewalks
- Wear a helmet
- Must be 18+ to ride
- Park Responsibly

Additional hang tags advising riders City specific rules



Lime | Service and Support

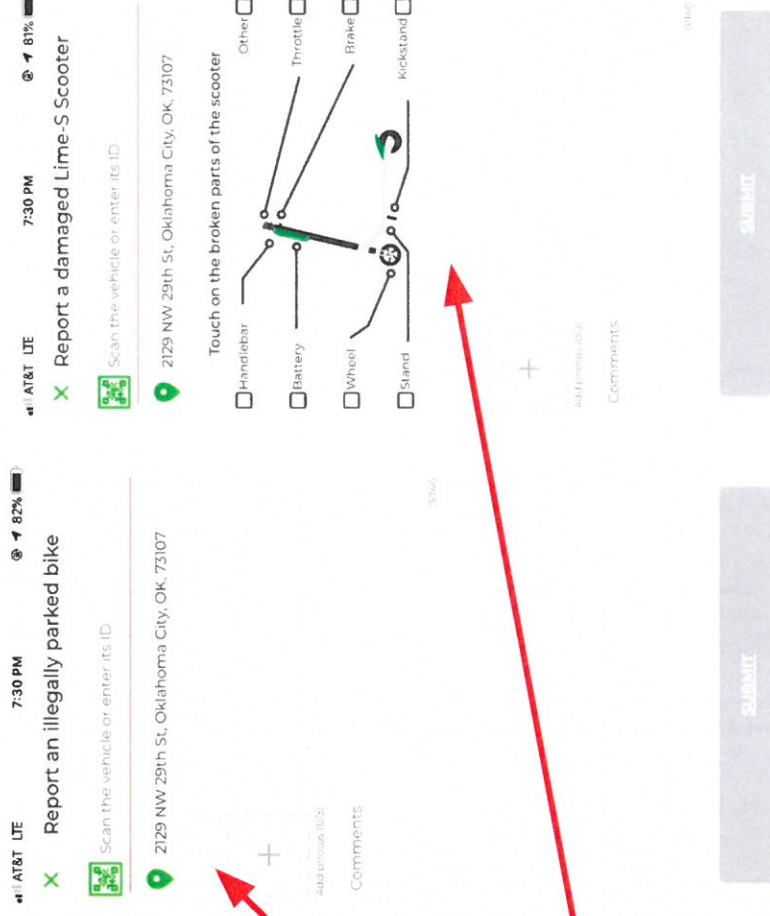
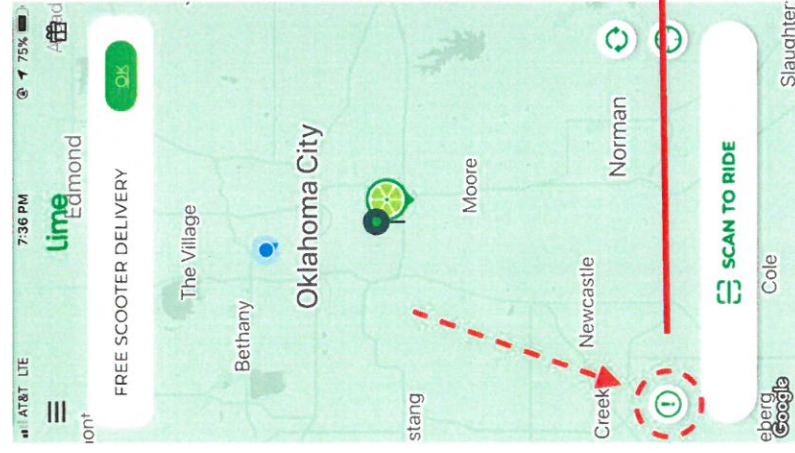
Our customer service team works around the clock responding to customer requests, and escalating issues that require on the ground attention. Riders are able to contact our global team 24/7 in over 20+ languages through a multitude of channels including but not limited to:

- In-App Report Submission
- Email support@li.me
- Localized Toll Free Phone Call – 1-888-LIME-345
- Support by Text – 1 (888)-546-3345
- Social Media Monitoring
- 311 Reporting – Available in some cities. Will work with OKC to implement similar service

The ways to reach us are listed on the app, and on our website.

When a customer raises an issue, our team will attempt to resolve it immediately. If the issue involves a mechanical failure on the e-scooter, we will immediately take that e-scooter out of service, and dispatch a specialist to retrieve it.

Scooter Reporting | In App



When reporting in the app, these reports will be routed to our OKC team

Thank you

Rob Greenleaf | rob.greenleaf@li.me
GM - OK, AR, KS, MO

Allison Forms | allison.forms@li.me
Sr. Operations Manager - MO, KS, OK, AR

