

## PUBLIC SERVICES COMMITTEE

November 17, 2020  
Zoom Meeting  
5:30 pm

Public Services Committee Members Present; Mike Daugherty, James Harrison, Ceri Otero

Members Absent; Juan Topete

Staff Present; Tom Short, Mark Peterson, and Kailey Williams

Non-Members Present:

At 5:30 pm, Mr. Harrison called the meeting to order.

### **Old Business:**

1. Consider and approve minutes from the previous meeting.  
**Mrs. Otero made a motion to approve the minutes from the previous meeting. Motion carried.**

### **NEW BUSINESS:**

No new business to present.

### **STAFF REPORTS**

**Master Plan-** Mr. Peterson and Dick Horton met with the community's key stakeholders 11-6 and 11-9. The meetings went great. A lot of valuable information was gathered by the stakeholders. All the parks had some discussion. Kellogg Lake had the most conversation from groups. Several suggestions were presented from stakeholders related to all of our parks. These stakeholder meetings help form the survey instrument for the public. That is the next step in the process.

**Parks-** No significant changes to the parks have been made since the last meeting. The Park Staff has been busy with mulching leaves. The demo projects are coming close to being complete. The rock shelter has been torn down in Municipal Park, and the restrooms at Carter Park as well. One more building is scheduled for demolition at the driving range property.

**Golf Course-** Golf numbers have stayed steady. Rounds exceeded the historical average. We were on another fantastic pace with revenue and rounds. The last ten days of October put a halt to that pace due to the weather. Rounds and revenue are still

significantly ahead of schedule. Regarding the golf numbers, Mr. Short said the numbers look good and are waiting to see what will happen in the coming up days related to COVID.

**Special Event Guidelines** - Mr. Peterson put together a rough draft of a special events guideline document. There is a great need to streamline the process. The document will include a checklist and flow chart for planners to navigate their special events more efficiently. It will also help protect the city. The contact point is still under review, but the Parks Department will more likely be the contact. All departments will contribute information to the document. This will make things very efficient for the staff and planners.

**Other Business-**

**Meeting adjourned at 6:00 pm.**