

PUBLIC SERVICES COMMITTEE

December 15, 2020
Zoom Meeting
5:30 pm

Public Services Committee Members Present; James Harrison, Ceri Otero, Mike Daugherty

Members Absent; Juan Topete

Staff Present; Tom Short, Mark Peterson, and Kailey Williams

Non-Members Present: Craig Diggs, Abi Almandinger

Meeting called to order at 5:30 pm.

Old Business:

1. Consider and approve minutes from the previous meeting.
Mr. Daugherty made a motion to approve the minutes from the previous meeting. Motion carried.

NEW BUSINESS:

1. **Consider and Discuss Golf Course Golf Car / Utility Vehicle Fleet Bids.**
The committee discussed different options with the bids presented from Club Car, EZGO, and Yamaha. These bids included 50 golf cars and two utility vehicles. The discussion focused on the value of gas vs. electric, service from the manufacturer, and quality product features for the customer experience.
Mike Daugherty made a motion to accept the bid for the Yamaha EFI Quietech Golf cars and UMAX Two Utility Vehicles with Premium Features at \$115,140.00. Motion Passed.
2. **Consider and Discuss Golf Course Maintenance Equipment Bids.**
Mr. Peterson discussed the bids presented by Toro, John Deere, and Jacobsen. The manufactures had the opportunity to bid on all ten pieces for us to pick individually. The manufactures also had the opportunity to bid a package of selected pieces or a total package of the ten pieces. They had the opportunity to include added value to the packages they presented. Toro and John Deere both had bids for choosing individual pieces and packages with added value. Mr. Peterson focused the discussion on the department's needs regarding the pieces of equipment and the added value John Deere will provide for the department's service needs. Mr. Peterson discussed the need to pull a piece of equipment out of the John Deere package and add one piece from the Toro

individual purchase options. This piece is an Aerifier that aligns with the maintenance practices of the golf course maintenance team. Mr. Peterson and Golf Course Maintenance Supervisor, Aaron Borland, had visited with John Deere before the meeting to determine if John Deere would include the full package benefits offered with a complete John Deere selection if we pulled their aerifier option and added the Toro. John Deere agreed to keep all of the package's full benefits and allow us to remove their aerifier and add the Toro Aerifier. The John Deere added value included a \$5000 parts/service credit, 400/500 hours service kits for each piece of equipment, an additional one-year power train warranty extending it to 4 years total, two-day service training for our staff, and yearly onsite visits from their service manager to monitor, assess equipment preventive maintenance and provide additional troubleshooting training. It was determined the John Deere package was the best solution for the golf course maintenance operations.

Ceri Otero made a motion to accept the John Deere total package bid without the John Deere Aerifier and the Toro Aerifier individually selected bid for \$240,384.13.

Motion Passed.

3. Consider and Discuss Golf Course Equipment Lease Purchase Bids.

Request for Proposals were sent out to several financial institutions for Lease Purchase on Golf Course Golf Car/ Utility Vehicle Fleet and Golf Course Maintenance Equipment. Community National Bank and Trust gave us the best rate of 1.625% overall. They are local.

Mr. Short noted making the current budgeted lease-purchase payments as down payments and financing the rest for four years.

Mr. Daugherty made a motion to accept the bid at 1.625% and use the budgeted amount for this fiscal year of \$101,000.00 as a down payment and create one lease purchase over four years for the balance.

Motion passed.

STAFF REPORTS

Master Plan- Mr. Peterson gave an update on the Master Plan process. The survey instrument is ready to move forward. ETC of Kansas City, Dick Horton, and his team have worked diligently alongside us through this critical step. The statistically valid survey will take approximately ten weeks. We will have two survey results. We will have statistically valid with random households and assigned demographic metrics. We will also have survey results from the general public for evaluation as well. The portion we generate that is not random will not factor into the statistically valid work. These will bring additional insight into the needs of the community alongside the statistically valid results. We have started to work with Dick and his team on the maintenance and organizational assessments. They are a vital component of our planning process. This component will bring needed data to our operation that benefits us much in determining resources to align with the service level.

Golf Course - The Golf Course numbers still look good. November numbers are up 4.5% from historical averages. Expenditures are still down. There will be a point when these start to catch up. A good portion of our expense happens in the last four months of the fiscal year.

Mr. Short also added that the Golf Course numbers looked good for November. The revenue is at its highest point year to date since 2017. The rounds are also performing well, with year to date numbers at the highest point over the last several years. COVID has had a benefit with more players participating in golf.

Mr. Short also talked with Community National Bank and Trust regarding the Lease Purchase numbers, and everything looks good.

Other Business-

Meeting adjourned at 6:30 pm.