

1. Public Services Agenda August 16, 2022

Documents:

[PUBLIC SERVICES AGENDA 08 16 22.PDF](#)

2. Public Services Packet August 16, 2022

Documents:

[PUBLIC SERVICES PACKET 08 16 22.PDF](#)

3. Public Service Minutes August 16, 2022

Documents:

[PUBLIC SERVICE MINUTES 08 16 22.PDF](#)

-NOTICE OF MEETING-
Public Services Committee Tuesday August 16th, 2022
5:30 P.M.
Carthage City Hall, Council Chambers
326 Grant, Carthage MO 64836

AGENDA

Old Business

1. Consider and approve minutes from the previous meeting.

Citizens Participation (Citizens wishing to address the Council or Committee should notify the City in advance and provide the item they want to address in written format at least 24 hours before the meeting. Please call Chelsea Cholley at the Parks & Recreation office at 417-237-7035 or email c.cholley@carthagemo.gov.

New Business

1. Consider and Discuss Citizen Public Art at Griggs Park
2. Consider and Discuss Civil War Cannon Donation for Central Park

Staff Reports

Other Business

ADJOURNMENT

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL
417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS
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PUBLIC SERVICES COMMITTEE MINUTES

Tuesday, July 19th at 5:30 pm

Carthage City Hall, Council Chambers

Public Services Committee Members Present: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

Members Absent: N/A

Staff Present: Greg Dagnan, Mark Peterson, Chelsea Cholley

Non-Members – Abi Almandinger, Robin Blair

Councilwoman Otero called the meeting to order at 5:30 pm.

Old Business

1. **Consider and approve minutes from the previous meeting.** Hardesty moved to approve the minutes.

Motion Carried

New Business

1. **Consider and Discuss Temporary Lime Expansion Trial.**

Mr. Peterson referenced the previous discussions to consider temporally expanding the Lime boundaries to allow scooters to be used for transportation in conjunction with the current recreational options. There are two options. One option is a 3-week trial and opening the boundaries to the whole City except for some areas with safety concerns. Police and Fire departments will help determine these areas. Option 2 would include expanding the boundaries for Marian Days, still with safety considerations. The committee agreed to try the 3-week test period starting Thursday, July 28th through August 14th, which covers Marian Days activities. The test is to help determine if the transportation option with scooters is helpful for citizens.

No action was taken.

Staff Reports

Mr. Peterson stated that the Fourth of July event went well. The partnership with The Carthage Chamber of Commerce was successful, and we will continue forward with it. Parks are still waiting on final financial numbers from The Chamber. Mr. Peterson reminded the committee that this was the last year with our contract with Riverside Fireworks and that we will soon start an RFP process for the next 3-year contract. Mr. Peterson stated that the new City of Carthage phone app had been rolled out for public use and requested for the committee to review it and provide any feedback they have.

Mr. Peterson stated that he is starting to work with Jason on the McCune Brooks Regional Hospital Trust Projects. They have been discussing the projects, scope, and payment process. They will continue to define the projects more specifically so Jason can provide architectural, engineering, and documents for the work. These projects will primarily be shelters, bathrooms, and trails. We meet Monday, 7/25, to review more projects and site specifics. Wednesday, Mr. Peterson is meeting with playground providers and reviewing locations and concepts with our Park Planning Team. Mr.

Peterson is meeting with Ron Petersen, McCune Brooks Regional Hospital Trust President, to share an update on where we are with projects, the reimbursement process, and some potential future projects.

Mr. Peterson said he has met with representatives today from Gametime Athletics at Fair Acres to discuss opportunities to improve the fields. They had some great ideas and will present some options in the future.

Mr. Peterson stated that Parks ordered two mowers at Race Brothers that we will pick up this week. We ordered these with contract pricing.

Mr. Peterson stated staff is starting the training and development of our asset management, work order, budget forecasting, and inventory assessment software, Brightly.

Mr. Peterson mentioned that the Triplex Golf Mower was ordered on contract pricing and will arrive in late August or early September.

Mr. Peterson discussed the Parks Department's current staffing levels and the challenges Parks are having with that. Park staff are currently concentrating on core responsibilities, bathrooms, mowing, and watering, as well as building procedures and processes for efficiency and accountability. In addition, Mr. Peterson is working with Mr. Miller in HR to fill the Position of Park Superintendent. There are currently six internal candidates, and the goal is to hire internally if the process shows a quality internal candidate.

Mr. Peterson said he recently had a planning meeting about Sparkle in the Park. They are looking at possibly adding a few features by the fountain and getting WiFi in the park completed for the opportunity to have music and PA available for the event. This event is planning on being non-commercial except for the possibility of a 1-night event like Food Truck Friday, for vendors to set up and other attractions.

Ms. Ensor made a motion to adjourn.

Motion Passed

Meeting adjourned at 6:11 pm.

July 2021
Golf Report

2022 Rounds - 3089

July 2021 Revenue- \$72,574.43 Rounds – 3246
July 2020 Revenue- \$59,668.00 Rounds – 2929

Green Fee	Membership	Cart Fees	Driving Range	Monthly City Revenue
\$44,054.00	\$4,937.00	\$30,216.00	\$1,760.00	\$80,967.00

July 2022
Golf Report

We started the new fiscal year very well. Our round count is good at 3089. Our average revenue per round is moving up through demand-based pricing. I attribute July's success to several things. We have great golf course conditions right now. The extreme heat has reduced demand but those playing are choosing Carthage as we have the best course conditions in our market. This word-of-mouth advertising is the best. Tyler and his staff are managing play well. We still have a very young and inexperienced pro shop staff which leads to challenges at times. Tyler is doing well training and searching for retired golfers to work in the pro shop areas.

We sold 1 senior w/cart, 1 single, 1 single w/cart and 8 junior memberships in July. The balance of membership revenue is from monthly memberships. We had 4 events in July along with our 3 weekly leagues.

Golf Maintenance Report – July 2022

On Course

- 1 Cleaned up tree that had fallen into ditch left of three tee box
- 2 Several irrigation problems throughout the month
- 3 Aerified tees and fertilized two times
- 4 Sprayed bunkers for weeds
- 5 Two foliar apps and two wetting agent apps on the greens
- 6 Pencil tined the greens and top-dressed
- 7 Had to start hand watering trees
- 8 Increased water through well and pumps
- 9 Top-dressed greens twice
- 10 Everything without irrigation has suffered through the drought

Shop

- 1 New belt on carryall
- 2 Changeover from 7 blade to rollers and back two times on the 2500
- 3 Two new tires on rims for the 2500
- 4 Greased all machines and reels
- 5

Office \ Professional

- 1 OTA meeting in Springfield
- 2 Pre-Marian day dinner

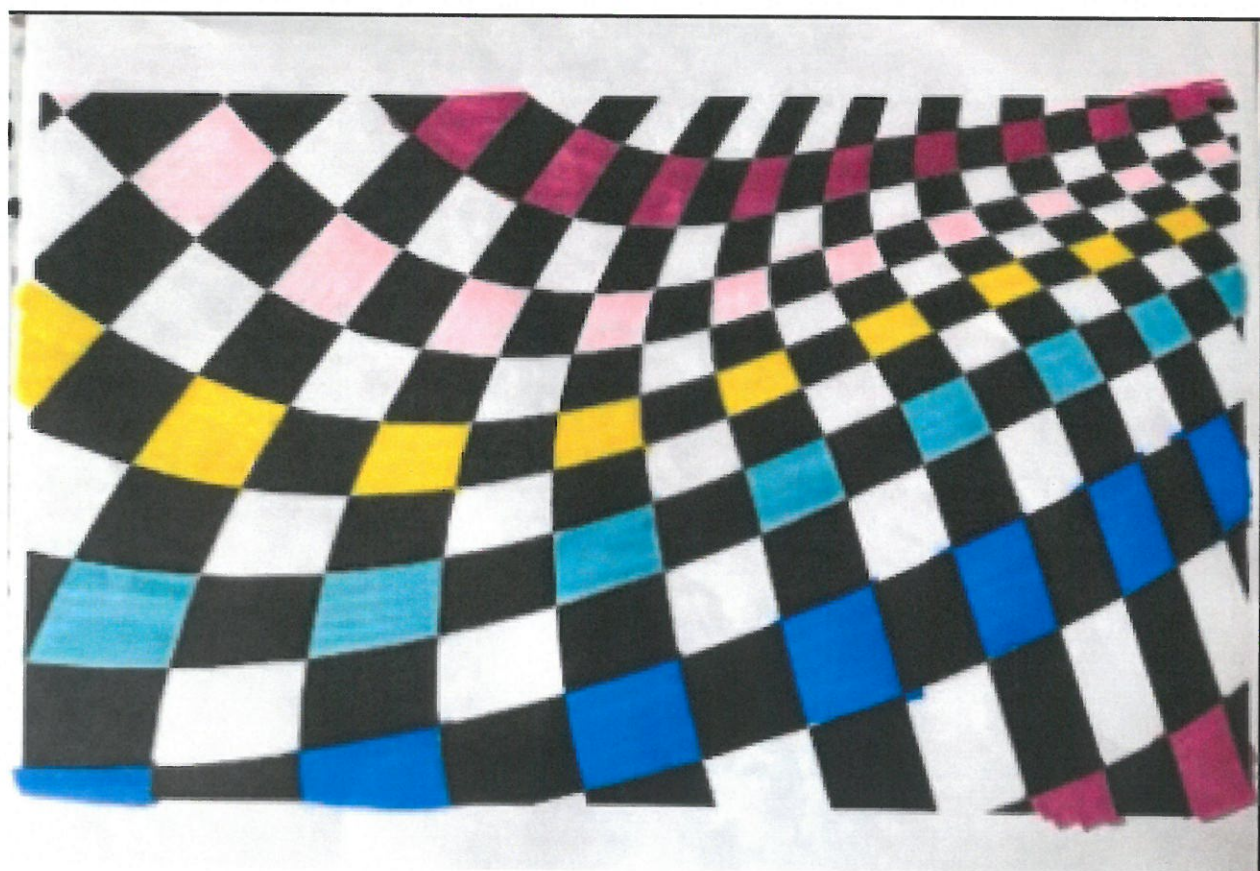
July was an extremely tough month for the weather.

2022												
	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.
AUDITORIUM												
4-8 hrs.	6	3	7	7	4	4	4					
8-12 hrs.	1	2	4	2	3	6	5					
set-up	1	2	1	2	2	3	3					
Total	8	7	12	11	9	13	12					
BASEMENT AUD.												
4-8 hrs.	4	6	8	4	3	4	3					
8-12 hrs.	0	0	1	1	1	3	1					
Total	4	6	9	5	4	7	4					
Drivers Testing												
4	4	3	4	4	3	3	3					
Total	4	3	4	4	3	3	3					
(License Bureau)												
BAXTER	31	0	0	0	0	0	0					
Total	31	0	0	0								
FOYER	0	0	0	0	0	0	0					
Total	0	0	0	0	0	0	0	0	0	0	0	0
BASEMENT (MISC)												
Basement Office #1	31	28	31	30	31	30	31					
Basement Office #2	31	28	0	0	0	0	0					
USW (leased)												
Basement Office #3	31	28	31	30	31	30	31					
USW (leased)												
Basement Office	0	0	0	0	0	0	0					
Basement Office	0	0	0	0	0	0	0					
EPA												
Meeting Rooms	1	4	2	2	1	1	1					
Total	94	88	65	62	63	61	63					

CIVIL WAR MUSEUM ATTENDANCE

DATE	DAY	CARTHAGE	TOURIST	LOCATION UNLISTED	GRAND TOTAL
07/01/22	FRIDAY	1	14	0	15
07/02/22	SATURDAY	0	28	0	28
07/03/22	SUNDAY	0	18	0	18
07/04/22	MONDAY	CLOSED	0	0	0
07/05/22	TUESDAY	5	9	0	14
07/06/22	WEDNESDAY	1	21	0	22
07/07/22	THURSDAY	2	10	0	12
07/08/22	FRIDAY	2	12	0	14
07/09/22	SATURDAY	2	32	0	34
07/10/22	SUNDAY	0	10	0	10
07/11/22	MONDAY	CLOSED	0	0	0
07/12/22	TUESDAY	2	17	0	19
07/13/22	WEDNESDAY	0	16	0	16
07/14/22	THURSDAY	3	9	0	12
07/15/22	FRIDAY	2	27	0	29
07/16/22	SATURDAY	1	29	0	30
07/17/22	SUNDAY	0	8	0	8
07/18/22	MONDAY	CLOSED	0	0	0
07/19/22	TUESDAY	2	32	0	34
07/20/22	WEDNESDAY	1	13	0	14
07/21/22	THURSDAY	0	13	0	13
07/22/22	FRIDAY	2	35	0	37
07/23/22	SATURDAY	0	21	0	21
07/24/22	SUNDAY	1	10	0	11
07/25/22	MONDAY	CLOSED	0	0	0
07/26/22	TUESDAY	2	10	0	12
07/27/22	WEDNESDAY	1	10	0	11
07/28/22	THURSDAY	2	18	0	20
07/29/22	FRIDAY	0	17	0	17
07/30/22	SATURDAY	4	25	0	29
07/31/22	SUNDAY	0	11	0	11
TOTAL		36	475	0	511

SALES	DONATIONS
\$ 935.30	\$ 392.00
\$ 283.20	\$ 165.00
\$ 1,218.50	\$ 557.00



PUBLIC SERVICES COMMITTEE MINUTES

Tuesday, August 16th at 5:30 pm

Carthage City Hall, Council Chambers

Public Services Committee Members Present: Ceri Otero, Ed Hardesty, Trudy Blankenship, Brandi Ensor

Members Absent: N/A

Staff Present: Traci Cox, Mark Peterson, Chelsea Cholley

Non-Members: Abi Almandinger, Robin Blair, Steve Cottrell, Jason Shelfer, Dr. Larry Deffenbaugh, David Armstrong.

Councilwoman Otero called the meeting to order at 5:30 pm.

Old Business

1. Consider and approve minutes from the previous meeting.

Councilwoman Blankenship moved to approve the minutes.

Motion Carried

New Business

1. Consider and Discuss Citizen Public Art at Griggs Park.

Mr. Peterson explained that Parks Department has been looking at different opportunities to bring public art to our parks. Mr. Peterson was approached by Mr. Shelfer with a concept to paint on a blank wall located in Griggs Park that they have already primed previously. Mr. Shelfer explained that this is not an Art Central Project but that a few members of the board of directors has been assisting in this effort. Mr. Shelfer provided a design of what would be painted which would encompass the feel of the community in Griggs Park. Mr. Shelfer stated that he hopes with the start of this project it would help create momentum for other art projects in the city and create an appreciation of art in Carthage. This would be at no cost to the city and they would fundraise the cost of supplies.

Councilman Hardesty Motioned to pass resolution to council to accept donation of Citizen Public Art at Griggs Park.

Motion Carried.

2. Consider and Discuss Civil War Cannon Donation for Central Park

Mr. Peterson started off by stating some history with Central Park and the Civil War and how he was approached by Mr. Cottrell and Dr. Deffenbaugh about a donation of a Cannon that will be provided and purchased by Dr. Deffenbaugh. Mr. Peterson explained that the cannon donation would align with the master plan trail that will include educational signage and placed in the southeast corner of Central Park. Dr. Deffenbaugh will provide the cannon at no cost to the city if parks would be able to provide a spot for it in Central Park. The city would provide a concrete pad for it to be placed on as well as some educational signage.

Councilman Hardesty Motioned to pass resolution to council to accept donation of Civil War Cannon for Central Park.
Motion Carried.

Staff Reports

Mr. Peterson provided updates on some McCune Brooks Regional Hospital Trust projects. The committee was provided one concept for Municipal Park Destination Playground. Mr. Peterson stated we are still waiting on cost of the concept shown as well as meeting with others to get more concepts for Municipal Park Playground. Mr. Peterson stated he is also waiting on a concept for Kellogg Lake Project that will be a nature concept with restrooms and playgrounds and stated Jason will be providing more information on the updates that will be to the park restrooms. Mr. Peterson stated that parks will be looking at some other grant opportunities and MBRHT stated they would allow us to use those dollars as matching funds. Parks will meet with Mr. Skinner of the Conservation Department to assist us with review of grant opportunities.

Mr. Peterson explained that he was able to meet with Cody Smith, State Representative for our district, to look into some state grant opportunities that would be helpful for some park projects and some possible land acquisition.

Mr. Peterson stated that he has met with Ms. Almandinger and Dick Horton Consulting to share ideas and next steps for the pocket park. Ms. Almandinger is to survey the square business owners and employees of the square and court house. The data and ideas will be shared with Jason to develop designs and implementation. Mr. Peterson stated that pricing from Game Time Athletics just came in and will be reviewed and he will be looking at other contractors as well but will be using the information Game Time provided to help develop a plan and work with Jason.

Mr. Peterson provided a summary to the committee that explained the financials of Fourth of July and the result of the MOU that Parks had with Carthage Chamber of Commerce. The partnership allowed to have no cost in creating the 4th of July experience outside of staff. It is expected that the partnership will be even more successful next year. Mr. Peterson also provided a breakdown of the Civil war reenactment budget and the funds that they have remaining that will be used towards more Civil War Events.

Mr. Peterson went over the Lime scooter trial period, since we have expanded on 7/28 there has only been one person to reach out to the park department over a concern that did not have anything to do with the expansion. There was a large increase as expected through Marian Days, but based on a map that Mr. Peterson provided, it can be seen that users are using the scooters all over town. A more complete description and recommendation will be brought forward after the trial period ends on 8/21.

Councilwoman Blankenship made a motion to adjourn.

Motion Passed

Meeting adjourned at 6:13pm.