

**--NOTICE OF MEETING--**  
**PUBLIC WORKS COMMITTEE**  
**February 4, 2020**  
**5:30 PM**  
**CITY HALL**  
**326 GRANT STREET**  
**2<sup>ND</sup> FLOOR CONFERENCE ROOM**

**-- AGENDA--**

**OLD BUSINESS**

1. Consideration and approval of minutes from previous meeting

**CITIZENS PARTICIPATION**

None

**NEW BUSINESS**

1. Consider and discuss contract extensions with Blevins asphalt.
2. Consider and discuss a memorandum of understanding between the City and Schreiber's for intersection improvements at 249 Highway and Fir Road.
3. Consider and discuss a lot split for property located West of Hazel Avenue and North of George E Phelps Boulevard.

**STAFF REPORTS - Zeb Carney & Tom Short**

**ADJOURNMENT**

**PERSONS WITH DISABILITIES WHO NEED SPECIAL ASSISTANCE CALL 417-237-7000 (VOICE) OR 1-800-735-2466 (TDD VIA RELAY MISSOURI) AT LEAST 24 HOURS PRIOR TO MEETING.**

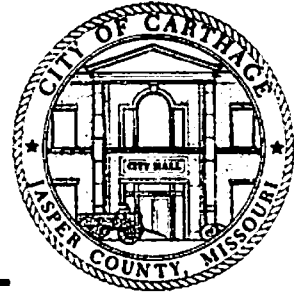
**POSTED: 1/31/2020**

**BY: Marcia Weng**

# PUBLIC WORKS COMMITTEE

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*"America's Maple Leaf City"*



## 12-03-19 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Mike Daugherty, Ceri Otero, David Armstrong, Ray West

Staff Members present: Tom Short, City Administrator, Zeb Carney, Director, and Julie Tilley, Public Works Dept.

Citizens: Abi Almandinger, Jackie Boyer, Mark Elliff, Darren Collier, Ed Barlow, Nate Dally and Mayor Dan Rife.

The Public Works Committee meeting was called to order at 5:30 p.m. by Chairman Mike Daugherty.

A motion was made by Dave Armstrong to accept the minutes from the November 5, 2019 Committee meeting. All ayes, motion passed.

Citizen Participation: Jackie Boyer addressed the Committee about deteriorating property, vacant and/or abandoned properties in Carthage, specifically 1175 S Main. She presented documentation regarding the property and its current state. She requested the Committee to take into consideration any action they could undertake either by ordinance or by Committee action to help in resolving some of the problems with properties around town in similar conditions. Abi Almandinger also addressed the Committee to discuss ordinances that other communities have in place to address nuisance and/or vacant properties. She also expressed a desire for collaboration with other Committees, such as Planning & Zoning, and Public Works Department to establish some parameters for handling nuisance properties.

Old Business: None.

New Business:

Consider and discuss ordinances regarding Planning & Zoning/Historic Preservation. Committee Chair Daugherty opened the discussion by requesting that the Committee prioritize the establishment of an overall scope on how to move forward in considering the P&Z and Historic Preservation. Mr. Armstrong made a request to Mayor Dan Rife to speak to the Committee in response to this Agenda item. Mayor Dan Rife asked the Committee to consider first what needed changed, if anything, and secondly if there is something to change then where should that change start. After much discussion, the consensus of the Committee was to table the issue and come prepared at the next Public Works meeting with some ideas on how to move forward.

Consider and discuss a lot split for Jerry Carter. The Committee discussed a request for an Administrative Lot Split for Lot 39 in Phelps's 9<sup>th</sup> Addition. Zeb presented the committee with a map designating the proposed lot split and the basis for the request. After a brief discussion, David Armstrong made a motion for approval of the request. All ayes, motion carried.

Consider and discuss a cost share application. Mr. Short updated the Committee with some of the back-story related to this agenda item. In 2018 there were plans for developing an Industrial Park south of Fir Road/HH off of Dr. Russell Smith Way. Simultaneously the city applied to MoDot for a cost share grant for the construction of a roundabout at the intersection of MO State Highway HH (West Fir Road) and I-49 West Outer Road (Dr. Russell Smith Way) and gained approval, however no action was taken by the potential developer and the overall project stalled. MoDot granted an extension to the city to use grant funds, this extension which will expire on December 12<sup>th</sup>, 2019. At present, there is a development project west of Hazel that will affect this area, so considering the traffic flow currently and with the new development pending, overall Mr. Short made a recommendation to the Committee to continue with the contract. The overall project has an estimated cost of 2.6 million. The city would be responsible for 1.3 million, which would come from Economic Development funds already in place. After much discussion, Ceri Otero made a motion to send to council for approval. On a voice vote, the motion passed (3-1) with the no vote cast by David Armstrong.

#### Staff Reports

Zeb reported on the following:

Meeting with Jackie Boyer and Abi Almandinger to discuss Memorial Hall Parking lot project later this week. Will be looking into the City of Sarcoux Vacant Building Ordinance. ADM has started their silo project, Community Bank & Trust (325 W George E Phelps) has been issued a Certificate of Occupancy, setting up a meeting with Caleb Stiles to discuss changes at the old Game On building (400 S Maple). Shared with the committee about department employee's willingness and quick response in helping with the search for the missing child. Contractor licensing renewal for 2020 is underway. The asphalt paving project is complete and came in under budget. The striping on Fairview Street is scheduled for later this week, irrigation work is still pending for HE Williams and sod placement expected soon. Alumbaugh has changed his parking lot design, which affected final grading in the area. At 816 W Fairview (formerly 'Flippin Burgers') an oversight on design for the back of curb resulted in a change order of \$6400, also damages are still in effect for the Fairview Street project. Leaf Pick up is ongoing and crews are making good progress around the city. Our new Code Official II, Bill Smith, started earlier this week and is getting along great. Zeb followed up on the 'fed up citizen email,' the issues that our office covers has been acted upon, some of the issues were out of city limits. Striping on the Memorial Hall parking lot is planned for later this week.

Tom reported on the following:

Region M Grant cycle is open, the city has utilized a Region M grant for a part time recycling center attendant for several years. For this grant cycle, it's being considered to apply for funding for the part time position to become full time position. No action thus far on the crosswalk for Butterball, city staff followed up on property located at 1175 S Main and currently the property is not in violation. Met with Jackie Boyer and Abi Almandinger to discuss the parking lot at the south end of the sidewalk mall.

Ceri Otero made a motion to adjourn the meeting at 7:20 p.m. All ayes, motion carried.