

PUBLIC WORKS COMMITTEE

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"America's Maple Leaf City"



10-5-2021 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: David Armstrong, Ray West, and Mike Daugherty

Staff Members present: Zeb Carney, Public Works Director, Chelsea Rives, Public Works Administrative Assistant, Tom Short, City Administrator and Greg Dagnan, Assistant City Administrator

Citizens: Abi Almandinger and Bren Flanigan

Chairman David Armstrong called the Public Works Committee meeting to order at 5:30 p.m.

A motion was made by Mike Daugherty to accept the minutes from the September 7, 2021 Committee meeting. All ayes, motion passed.

New Business: The committee considered and discussed increases to the utility cut rates, adding after hour inspection rates and an increase to the reimbursement for the sidewalk incentive program. Zeb Carney proposed the rate increase due to cost of supplies and materials.

Utility Cut Rates: The asphalt would increase from \$8.81 a square foot to \$10.75 a square foot. The concrete would increase from \$8.84 a square foot to \$11.00 a square foot. The combination of asphalt and concrete would increase from \$9.92 a square foot to \$13.50 a square foot. Curb and gutter repairs would increase from \$25.50 a linear foot to \$30.50 a linear foot. Mike Daugherty made a motion to accept the increases, all ayes motion passed.

After-Hours Inspection Rates: Currently there is not a fee for after-hour inspections but Public Works is frequently getting calls for them. When an employee is called in, they are paid for a minimum of two hours. An after-hours inspection rate would help alleviate some of that cost. Zeb Carney proposed a rate of \$75 an hour with a two-hour minimum. Mike Daugherty made a motion to accept adding after-hour inspection rates to the fee schedule. All ayes, motion passed.

Sidewalk Incentive: The sidewalk incentive program currently reimburses residents \$3.00 a square foot for sidewalks. The proposed increase is \$4.00 per square foot for sidewalks and \$5.00 a square foot for monolithic sidewalk and curbs. Mike Daugherty made a motion to accept the increases. All ayes, motion passed.

The committee discussed items they would like to be included in the discussion during the strategic planning meeting. The items they would like discussed are; Garrison Street bridges, sidewalks on the square and Baker Blvd.

Staff Reports:

Zeb reported on the following:

- The 6th Street parking lot is in the budget for overlay. They will overlay the parking lot and replace the stop blocks with a sidewalk. CWEP will add new streetlights and Vision Carthage and Parks are working on plants that will be low maintenance.
- Planning and Zoning discussed and approved a City Ordinance for solar panels in the historic district. The ordinance will be sent to City Council for final approval.
- The Street Dept. had budgeted for a new truck this budget year. Due to the shortage of vehicles, they are unable to purchase a new truck this budget year.
- Phelps's Storm water project is complete; it came in at \$12,000 over budget.
- Schreiber's will start pouring footings on October 6, 2021.
- Schuber Mitchell is starting dirt work and on track to start construction the beginning of next year.

Tom reported the following:

- Tom advised the increase to the fee schedule, after-hour inspection rates and sidewalk incentive increase would need to be approved by Council.
- Tom advised the solar panel ordinance would also need to be approved by Council.

Mike Daugherty made a motion to adjourn the meeting at 6:00 p.m. All ayes, motion carried.